



## **BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER**

120 SOUTH RIVER STREET  
HACKENSACK, NJ 07601-6908  
(201) 336-6475  
Fax: (201) 488-9298  
TDD: (201) 343-2185

---

**JULIA M. ORLANDO, CRC, ED.M, MA**  
DIRECTOR

Effective Date: 5/31/13  
Revision Date: 10/15/13  
Revision No.: 1  
Date: 10/15/13

### **Emergency Evacuation Procedure for Those with Impaired Mobility**

In the event of a fire, smoke condition or other emergency situation that require the immediate evacuation of the building, all staff and guests will follow the building's Emergency Evacuation Plan. In the case of individual(s) with mobility impairment, so that they may be safely assisted by emergency personnel, this guideline should be followed: the mobility impaired person(s) should leave the building at the conclusion of the main evacuation by the nearest stairwell assisted by staff, which will be in contact with Security / Police. If this is not possible then the mobility impaired person(s) should be assisted by staff to the stairwell that is furthest away from the event. Staff should stay with the person and be able to communicate with Security / Police, so that upon arrival of the Fire Department they will evacuate the individual(s) from the safe haven.