

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-01

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE APPOINTMENT OF THREE COMMISSIONERS TO SERVE AS TRUSTEES ON THE BOARD OF THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the Commissioners of the Housing Authority of Bergen County at their meeting of January 28, 2021 appointed the following Commissioners to serve as Trustees on the Housing Development Corporation of Bergen County:

1. Peter Caminiti, Sr.
2. Angelo D'Arminio, Jr.
3. Daniel Ortega

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the appointment of the aforementioned Commissioners to serve as Trustees on the Board of the Housing Development Corporation of Bergen County.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-02

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE APPOINTMENT OF THREE COMMISSIONERS TO SERVE AS TRUSTEES ON THE BOARD OF THE COMMUNITY HOUSING RESOURCE BOARD OF SOUTHERN BERGEN COUNTY.

WHEREAS, the Commissioners of the Housing Authority of Bergen County appoint the following Commissioners to serve as Trustees on the Board of the Community Housing Resource Board of Southern Bergen County;

1. Joanne English-Rollieson
2. Junior Hernandez
3. Daniel Ortega

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the appointment of the aforementioned Commissioners to serve as Trustees on the Board of the Community Housing Resource Board of Southern Bergen County.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-03

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE APPOINTMENT OF TWO COMMISSIONERS TO SERVE ON THE PERSONNEL COMMITTEE.

WHEREAS, the Commissioners of the Housing Authority of Bergen County at their meeting of January 28, 2021, appointed the following Commissioners to serve on the Personnel Committee:

1. Peter Caminiti, Sr.
2. Daniel Ortega

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the appointment of the aforementioned Commissioners to serve on the Personnel Committee.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-04

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF DECEMBER 15, 2020 THROUGH JANUARY 21, 2021.**

WHEREAS, the attached listing of Accounts Payable for the period of December 15, 2020 through January 21, 2021 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of December 15, 2020 through January 21, 2021 in the amount of Six Hundred Ninety-Three Thousand, One Hundred Dollars and Fourteen Cents (\$693,100.14).

Resolution adopted as read on motion by Commissioner Caminiti
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-05

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF DECEMBER 15, 2020 THROUGH JANUARY 21, 2021 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of December 15, 2020 through January 21, 2021 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of December 15, 2020 through January 21, 2021 in the amount of Two Hundred Nineteen Thousand, Nine Hundred Forty-One Dollars and Seventy Cents (\$219,941.70).

Resolution adopted as read on motion by Commissioner Caminiti
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-06

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ANNUAL BUDGET AND CAPITAL BUDGET/PROGRAM FOR THE HOUSING AUTHORITY OF BERGEN COUNTY FOR THE FISCAL YEAR BEGINNING APRIL 1, 2021 AND ENDING MARCH 31, 2022.

WHEREAS, the Annual Budget and Capital Budget for the Housing Authority of Bergen County for the fiscal year beginning April 1, 2021 and ending March 31, 2022, has been presented before the Commissioners of the Housing Authority of Bergen County at its open public meeting of January 28, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$60,118,680, Total Appropriations, including any Accumulated Deficit, if any, of \$59,685,979 and a Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$400,000 and a Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ -0-; and

WHEREAS, the schedule of rents, fees and other user charges in effect will produce sufficient revenues together with all other anticipated revenues to satisfy all obligations to holders of bonds of the Housing Authority, to meet operating expenses, capital outlays, debt service requirements and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to NJAC 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Housing Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County, at an open public meeting held on January 28, 2021, that the Annual Budget including all related schedules and the Capital Budget/Program of the Housing Authority for the fiscal year beginning April 1, 2021 and ending March 31, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Commissioners of the Housing Authority of Bergen County will consider the annual budget and capital budget/program for adoption once approved by New Jersey Department of Community Affairs on or before March 25, 2021.

Resolution adopted as read on motion by Commissioner Caminiti seconded by Commissioner English-Rollieson. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-07

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ANNUAL FISCAL BUDGET FOR THE HOUSING AUTHORITY OF BERGEN COUNTY FOR THE FISCAL YEAR BEGINNING APRIL 1, 2021 AND ENDING MARCH 31, 2022.

PHA Board Resolution Approving Operating Budget	U.S. Department of Housing and Urban Development Office of Public and Indian Housing – Real Estate Assessment Center (PIH-REAC)	OMB No. 2577-0026 (exp. 07/31/2019)
Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.		
This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.		
PHA Name: Housing Authority of Bergen County	PHA Code: NJ067	
PHA Fiscal Year Beginning: 04/01/2021	Board Resolution Number: 2021-06	
Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):		
<input checked="" type="checkbox"/> Operating Budget approved by Board Resolution on:	DATE: 01/28//2021	
<input type="checkbox"/> Operating Budget submitted to HUD, if applicable, on:		
<input type="checkbox"/> Operating Budget revision approved by Board resolution on:		
<input type="checkbox"/> Operating Budget revision submitted to HUD, if applicable, on:		
I certify on behalf of the above-named PHA that:		
<ol style="list-style-type: none"> 1. All statutory and regulatory requirements have been met; 2. The PHA has sufficient operating reserves to meet the working capital needs of its developments; 3. Proposed budget expenditure is necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents; 4. The budget indicates a source of funds adequate to cover all proposed expenditures; 5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and 6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i). 		
I hereby certify that all the information stated within as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.		
Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)		
Print Board Chairperson's Name:	Signature:	Date:
Daniel Ortega		January 28, 2021
Previous editions are obsolete		For HUD-52574 (04/2013)

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY


Daniel Ortega, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-08

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF
BERGEN COUNTY ADOPTING A CASH MANAGEMENT PLAN.**

WHEREAS, it is in the best interest of the Housing Authority of Bergen County to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L.1983, Chapter 8, approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and

WHEREAS, the law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED, that the following shall constitute the Cash Management Plan for the Housing Authority of Bergen County and the Executive Director, or her designee, shall deposit and manage its funds pursuant to this plan:

Definitions

1. Executive Director shall mean the Executive Director of the Housing Authority of Bergen County or his/her designee.
2. Fiscal Year shall mean the twelve-month period ending March 31st.
3. Cash Management Plan shall mean that plan as approved by resolution.

Designation of Depositories

At least once each fiscal year the governing body shall by resolution designate the depositories for the Housing Authority of Bergen County in accordance with N.J.S.A. 40A:5-14. The Housing Authority of Bergen County designates Freedom Bank, Bank of New York Mellon, Investors Bank NA, TD Bank NA, PNC Bank NA, Provident Bank and other Government Unit Deposit Protection Act (GUDPA) approved banking institutions.

Audit Requirements

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

Authority to Invest

The Board of Commissioners shall pass a resolution at its first meeting of the fiscal year designating the official who shall make and be responsible for deposits and investments. The Executive Director of the Housing Authority of Bergen County is so authorized.

Investment Instruments

The Executive Director shall invest at his/her discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.1.

Records and Reports

1. The Executive Director shall report all investments in accordance with N.J.S.A.40A:5-15.2.
2. At a minimum the Executive Director shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record which reveals, on a daily basis, the status of the cash in its bank account.
 - c. Confirm investments with the Board of Commissioners at the next regularly scheduled meeting.

- d. Report monthly to the Board of Commissioners as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

Cash Flow

1. The Executive Director shall ensure that the accounting system provides regular information concerning the cash position and investment performance.
2. All monies shall be turned over to the Executive Director or her designee and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Executive Director is authorized and directed to invest surplus funds of the Housing Authority of Bergen County as the availability of the funds permit. In addition, it shall be the responsibility of the Executive Director to minimize the possibility of idle cash by depositing the monies in interest bearing accounts wherever practical and in the best interest of the Housing Authority of Bergen County.
4. The Executive Director shall ensure that funds are borrowed for Capital Projects in a timely fashion.

Signatories

The signatories of the Housing Authority of Bergen County shall be Chairman, Treasurer, Secretary/Executive Director and the Director of Finance. Each bank transaction must be supported at a minimum with signature by two of the aforementioned officials.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY


 DANIEL ORTEGA, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-09

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY UPDATING THE HOUSING CHOICE VOUCHER
(SECTION 8) ADMINISTRATIVE PLAN.**

WHEREAS, the Housing Authority of Bergen County (“Authority”) administers a Section 8 Housing Choice Voucher (HCV) program that requires the Authority to adopt a written Administrative Plan that establishes local policies for administering the program; and

WHEREAS, the Administrative Plan, and any revisions & updates to it must be formally adopted by the Authority’s Board of Commissioners; and

WHEREAS, the Authority has updated the HCV Administrative Plan in accordance with PIH NOTICE 2020-32 ‘Guidance for PHAs on the Allowability of Remote Hearings and Remote Briefings’. This update specifically addresses the following of the Authority’s policies and procedures specifically pertaining to the Housing Choice Voucher & Project-Based Voucher programs unless otherwise identified:

1. Updated Ch. 5 Section 1: BRIEFINGS AND FAMILY OBLIGATIONS (pgs. 86-88).
2. Updated Ch. 16 Section 3: INFORMAL REVIEWS AND HEARINGS (pgs. 315-317).

WHEREAS, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

WHEREAS, said update will be submitted to HUD for filing after review and approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the revised Section 8 Housing Choice Voucher Administrative Plan beginning implementation on March 1, 2021.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D’Arminio, Jr.	✓			
Joanne English Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-10

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE HOLIDAY SCHEDULE FOR THE YEAR 2021.

WHEREAS, the schedule of holidays for the year 2021 for the Housing Authority of Bergen County is as follows:

January	18 th	Monday	Martin Luther King’s Birthday
February	15 th	Monday	President’s Day
April	2 nd	Friday	Good Friday
May	31 st	Monday	Memorial Day
June	18 th	Friday	Juneteenth
July	5 th	Monday	Independence Day (Observed)
September	6 th	Monday	Labor Day
October	11 th	Monday	Indigenous Peoples Day
November	2 nd	Tuesday	Election Day
November	11 th	Thursday	Veteran’s Day
November	25 th	Thursday	Thanksgiving Day
November	26 th	Friday	Day after Thanksgiving Day
December	24 th	Friday	Christmas Day (Observed)
December	31 st	Friday	New Year’s Day (Observed)

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the aforementioned schedule of holidays for the year 2021 for the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rolliesson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D’Arminio, Jr.	✓			
Joanne English-Rolliesson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021 - 11

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE CORRECTION TO THE SCHEDULE OF THE BOARD OF COMMISSIONER MEETINGS FOR THE YEAR 2021.

WHEREAS, on December 22, 2020, the Board of Commissioners adopted Resolution No. 2020-80 approving the 2021 Meeting dates for the Board of Commissioners; and

WHEREAS, the Authority later identified that the resolution incorrectly identified and stated the meeting dates were scheduled for the fourth Thursday of each month; and

WHEREAS, the meetings are not the fourth Thursday of each month and wish to have the wording removed to correctly identify each meeting date; and

WHEREAS, the 2021 schedule of the regular meetings of the Board of Commissioners of the Housing Authority of Bergen County, is as follows:

- Thursday, January 28, 2021
- Thursday, February 25, 2021
- Thursday, March 25, 2021
- Thursday, April 29, 2021
- Thursday, May 27, 2021
- Thursday, June 24, 2021
- Thursday, July 29, 2021
- August – No Meeting
- Thursday, September 23, 2021
- Thursday, October 28, 2021
- Tuesday, November 23, 2021
- Thursday, December 23, 2021

WHEREAS, all meetings will be held virtually via Zoom and, when permissible, at the County Administration Building, One Bergen County Plaza, 4th Floor, Room 460, The Learning Center Room, Hackensack, New Jersey, at 5:30 P.M; and

WHEREAS, the Zoom meeting link will be made available to the Board members a week in advance and will be made available to the General Public 48 Hours in advance via social media.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the **corrected** aforementioned meeting schedule for the year 2021.

BE IT FURTHER RESOLVED, that the Commissioners of the Housing Authority of Bergen County shall receive advance notice of any cancellation of meetings by email, telephone or mail.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D’Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY


DANIEL ORTEGA, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-12

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN FOR THE PURPOSE OF USING THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000.00) IN HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM FUNDS FOR A TENANT BASED RENTAL ASSISTANCE (TBRA) PROGRAM.

WHEREAS, that the Board of Commissioners of the Housing Authority of Bergen County (HABC) wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$350,000.00 in Fiscal Year 2020 Home Investment Partnerships (HOME) Program Funds for Tenant Based Rental Assistance (TBRA); and

WHEREAS, that the Board of Commissioners hereby authorizes the Executive Director or Commissioner Chair to be a signatory to the aforesaid grant agreement.

WHEREAS, that the Board of Commissioners hereby authorizes the Executive Director or the Director of Finance to sign all County vouchers submitted in connection with the aforesaid project.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners recognizes that the Housing Authority of Bergen County (HABC) is liable for any funds not spent in accordance with the Grant Agreement; and that liability of Board members is in accordance with N.J.S.A. 2AL53A-7 et. seq.

Resolution adopted as read on motion by Commissioner Caminiti,
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Danielle Ortega	✓			
Danelle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
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RESOLUTION 2021-13

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH NORTH JERSEY FRIENDSHIP HOUSE, INC., 125 ATLANTIC ST., HACKENSACK, NEW JERSEY FOR VOCATIONAL SERVICES AT THE BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER.

WHEREAS, on December 18, 2020, the Housing Authority of Bergen County accepted proposals for Vocational Coordinator Services at the Bergen County Housing, Health and Human Service Center (BCHHH); and

WHEREAS, North Jersey Friendship House, Inc., submitted the only proposal, and same was evaluated by the Evaluation Committee and found to be responsive and is advantageous and in the best interest of the Housing Authority of Bergen County; and

WHEREAS, the proposal submitted by North Jersey Friendship House, Inc. is in the annual amount of Sixty Thousand Dollars (\$60,000.00) for year one, (January 2021 to December 31, 2021), and Sixty Thousand Dollars (\$60,000.00) for year two, (January 1, 2022 to December 31, 2022); and

WHEREAS, North Jersey Friendship House, Inc., also submitted an annual amount of Sixty Thousand Dollars (\$60,000.00) for year three, should the Authority exercise its option to renew the contract for one additional year upon termination of the original contract term, and

WHEREAS, North Jersey Friendship House, Inc., agrees to perform all services and provisions as contained in specifications #2020.12.18 dated December 2020; and

WHEREAS, North Jersey Friendship House, Inc., has performed similar services for BCHHH in a satisfactory and acceptable manner; and

WHEREAS, the Finance Manager has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Executive Director to execute a Two (2) Year Contract with North Jersey Friendship House, Inc. for the aforementioned annual amounts for Vocational Coordinator Services, at the Bergen County Housing, Health & Human Services Center, with the option, at the sole discretion of the Housing Authority of Bergen County, to renew the contract for One (1) additional Year, upon termination of the original contract term.

Resolution adopted as read on motion by Commissioner Caminiti seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY


DANIEL ORTEGA, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-14

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A CONTRACT TO RETAIN THE LAW OFFICES OF JOHN L SCHETTINO FOR SPECIAL COUNSEL SERVICES REGARDING EMPLOYMENT AND LABOR MATTERS FOR A PERIOD OF TWO YEARS BEGINNING FEBRUARY 1, 2021 AND TERMINATING ON JANUARY 31, 2023.

WHEREAS, the Executive Director has requested authority to consult with labor counsel with respect to some potential labor and personnel matters; and

WHEREAS the authority requested proposals in accordance with the Local Public Contracts Law on December 18, 2020; and

WHEREAS, six firms responded to the request for proposals by submitting proposals on or before January 8, 2021; and

WHEREAS, the authority carefully reviewed each proposal, and scored each proposal on the criteria outlined in the request; and

WHEREAS, the authority has determined the proposal submitted by the Law Office of John L Schettino, LLC to be the most advantageous and in the best interest of the Authority in providing necessary assistance with any employment and labor matters which may arise; and

WHEREAS, the Purchasing Officer confirms this Firm is qualified and possesses the experience to satisfactorily complete these services; and

WHEREAS, the Authority agrees to pay the **Law Office of John L Schettino, LLC** for the continued performance of the Agreement for which the total annual fee shall not exceed the amount of \$17,500.00 at an hourly rate of \$125.00 for the period beginning February 1, 2021 and terminating on January 31, 2023.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, an Agreement with the **Law Office of John L Schettino, LLC**, for the provision of Special Counsel Services regarding Employment and Labor Matters at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021 - 15

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH T&M ASSOCIATES, 1455 BROAD STREET, SUITE 250, BLOOMFIELD, NEW JERSEY FOR INDUSTRIAL HYGIENE SERVICES AT VARIOUS PROPERTEIS OWNED AND/OR MANAGED BY THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Housing Authority of Bergen County (HABC) deemed an industrial hygienist would be required to properly and thoroughly evaluate properties owned and/or managed by the HABC to address COVID-19 related risks and precautions for the reopening of building common areas; and

WHEREAS, T&M Associated submitted a proposal to complete said services in the amount of \$64,500; and

WHEREAS, the proposal includes addressing all heating, ventilation and air conditioning units, furniture configuration, signage, air filters, and ongoing support; and

WHEREAS, T&M Associates., agrees to perform all services and provisions as contained in their proposal dated December 18 2020; and

WHEREAS, T&M Associates possess the knowledge, skills and certifications to complete said service in a satisfactory and acceptable manner; and

WHEREAS, the Finance Manager has confirmed this is an eligible expense under the CARES ACT, as a method to prepare, prevent and respond to the COVID-19 Pandemic; and

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Executive Director to execute a contract with T&M Associates for \$64,500 to provide industrial hygiene services, at 17 HABC owned and/or managed properties.

Resolution adopted as read on motion by Commissioner Caminiti
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-16

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING PURCHASES UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM.

WHEREAS, the Housing Authority of Bergen County, pursuant to N.J.S.A 40A:11-12(a) and N.J.A.C. 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Housing Authority of Bergen County has the need on a timely basis to procure goods or services utilizing the State of New Jersey Cooperative Purchasing Program; and

WHEREAS, the Housing Authority of Bergen County intends to enter periodically into contracts with State contract vendors through this resolution and properly executed purchase orders, which shall be subject to all the conditions applicable to current State Contracts.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, of the Housing Authority of Bergen County authorize the purchase of certain goods and services from approved New Jersey State contract vendors, pursuant to all the conditions of the individual State contracts.

BE IT FURTHER RESOLVED by the Board of Commissioners, that, pursuant to N.J.A.C. 5:30-5.5(b), by certification of available funds shall the certified at such time as the goods or services are called for prior to placing the order, and a certification of availability of funds is made by the Contracting Officer via an authorized Purchase Order.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

January 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR