

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-66

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JULY 13, 2020 THROUGH AUGUST 21, 2020 FOR THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of July 13, 2020 through August 31, 2020, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of July 13, 2020 through August 31, 2020 in the amount of Six Hundred Fifty Thousand Six Hundred Three Dollars (\$650,603.31) and Thirty One Cents.

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner Hernandez .

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	x			
Angelo D'Arminio, Jr.	x			
Joanne English-Rollieson				x
Junior Hernandez	x			
Daniel Ortega	x			
Danielle Peterson	x			
Harvey Sohmer	x			

September 24, 2020
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-67

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JULY 13, 2020 THROUGH AUGUST 21, 2020 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of July 13, 2020 through August 31, 2020 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of July 13, 2020 through August 31, 2020 in the amount of the amount of Four Hundred Twenty Eight Thousand Six Hundred Nineteen Dollars (\$428,619.95) and Ninety Five Cents.

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.	X			
Joanne English-Rolliesson				X
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

September 24, 2020
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-68

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF AUGUST 21, 2020 THROUGH SEPTEMBER 15, 2020 FOR THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of August 31, 2020 through September 15, 2020, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of August 31, 2020 through September 15, 2020 in the amount of One Hundred Ninety Three Thousand Eight Hundred Seventy Two Dollars (\$193,872.85) and Eighty Five Cents.

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner Hernandez .

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	x			
Angelo D'Arminio, Jr.	x			
Joanne English-Rollieson				x
Junior Hernandez	x			
Daniel Ortega	x			
Danielle Peterson	x			
Harvey Sohmer	x			

September 24, 2020
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-69

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF AUGUST 21, 2020 THROUGH SEPTEMBER 15, 2020 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of August 31, 2020 through September 15, 2020 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of August 31, 2020 through September 15, 2020 in the amount of the amount of Forty Eight Thousand Two Hundred Twenty Two Dollars (\$48,222.65) and Sixty Five Cents.

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	x			
Angelo D'Arminio, Jr.	x			
Joanne English-Rollieson				x
Junior Hernandez	x			
Daniel Ortega	x			
Danielle Peterson	x			
Harvey Sohmer	x			

September 24, 2020
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2020-70

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO CONCRETE AND CURBING REPAIRS, INSTALLATION AND RESURFACING AS NEEDED

WHEREAS, the Authority identified a need for Asphalt, Concrete and Curbing Repairs, Installation and Resurfacing As Needed, and

WHEREAS, Solicitation No. HABC 2020.08.28 dated August 12, 2020 was drawn up according to established procedures, and was properly advertised in The Record newspaper on August 12, 2020 and on the Authority's website requesting sealed bids, and

WHEREAS, Two (2) Firms responded to the solicitation by submitting a bid on August 28, 2020 as follows:

**D&L Paving Contractors, Inc. (lowest responsive and responsible)
Crossroads Pavement Maintenance, Inc. (responsive & responsible)**

WHEREAS, **D&L Paving Contractors, Inc.** has been identified as the lowest responsible bidder whose bids meets all the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and are the most advantageous to the Authority, and

WHEREAS, the Authority has had a continued favorable working relationship with this contractor, and they are qualified and possess the experience to satisfactorily complete these projects, and

WHEREAS, it is recommended that a Contract be awarded at the following rates to **D&L Paving Contractors, Inc.** for a period of **Two (2) Years beginning September 1, 2020 and terminating August 30, 2022, with the option to renew for Two (2) Additional Years at the sole discretion of the Authority:**

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons, and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County a contract with **D&L Paving Contractors, Inc.** for the provision of Asphalt, Concrete & Curbing Repairs, Installation & Resurfacing as Needed.

Resolution adopted as read on motion by Commissioner D'Arminio, seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.	X			
Joanne English-Rollieson				X
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

September 24, 2020
DATE


LYNN BARTLETT, EXECUTIVE DIRECTOR


DANIEL ORTEGA, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
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***NUNC PRO TUNC* RESOLUTION 2020 – 71**

***NUNC PRO TUNC* RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A RENEWAL AGREEMENT WITH MRI SOFTWARE, LLC, 29596 NETWORK PLACE CHICAGO, IL (FORMERLY KNOWN AS TENMAST SOFTWARE) TO PROVIDE COMPUTER SOFTWARE SERVICES TO THE HOUSING AUTHORITY OF BERGEN COUNTY.**

WHEREAS, The Housing Authority of Bergen County purchased proprietary computer software services designed specifically by MRI Software for HUD programs; and

WHEREAS, because of the unique proprietary software program developed by **MRI Software LLC**, this purchase is made pursuant to N.J.A.A. 40A:11-5(1)a (ii) (dd as an exception to the public bidding requirements; and

WHEREAS, **MRI Software LLC** has agreed to provide said support services to the Housing Authority of Bergen County for a one-year period beginning August 1, 2020 and terminating on July 31, 2021, for the sum of Sixty-Four Thousand, Four Hundred Eighty-Four Dollars (\$68,484) which includes the fee of \$18,240 for central cloud hosting on a SaaS (Software as a service) environment; and

WHEREAS, **MRI Software LLC** continues to provide the aforementioned services in a satisfactory and acceptable manner; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a *Nunc Pro Tunc* Renewal Agreement with **MRI Software LLC** to provide computer software services, for a one-year period beginning August 1, 2020, and ending on July 31, 2021 at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner D'Arminio seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.	X			
Joanne English-Rolleson				X
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

September 24, 2020
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
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RESOLUTION 2020 - 72

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO AMEND THE CASH MANAGEMENT PLAN.

WHEREAS, P.L.1983, Chapter 8, approved January 18, 1983 amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14 concerning the Local Fiscal Affairs Law requiring that each local unit shall adopt a cash management plan; and

WHEREAS, Resolution 2020-12 established and updates the Cash Management Plan for the Housing Authority of Bergen County for the current Fiscal Year; and

WHEREAS, it is in the best interest of the Housing Authority of Bergen County to amend the cash management plan from time to time for updates or to approve new methods for depositing and managing the revenue of the Authority; and

WHEREAS, the Housing Authority of Bergen County has added the placement of secure drop boxes in select locations to create a more efficient rental collection process.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County do hereby approve the amendment of the Cash Management Plan of the Housing Authority of Bergen County established by Resolution 2020-12 to implement secure drop boxes for rent collection.

BE IT FUTHER RESOLVED that Executive Director, or her designee, shall establish written policy and procedures for the deposit and secure management of these funds pursuant to the approved Cash Management Plan.

Resolution adopted as read on motion by Commissioner D'Arminio, seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	x			
Angelo D'Arminio, Jr.	x			
Joanne English-Rollieson				x
Junior Hernandez	x			
Daniel Ortega	x			
Danielle Peterson	x			
Harvey Sohmer	x			

September 24, 2020
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
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RESOLUTION 2020 - 73

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ESTABLISHING A PETTY CASH ACCOUNT FOR THE HOUSING, HEALTH, AND HUMAN SERVICES CENTER.

WHEREAS, the Authority manages the daily operations of the Housing, Health, and Human Services Center for the County of Bergen; and

WHEREAS, it has been determined that there is a need for a petty cash fund to assist in the daily routine operations of the Housing, Health, and Human Services Center; and

WHEREAS, the amount recommended for funding of \$500 is determined to be reasonable in aiding necessary guest services and immediate guest needs; and

WHEREAS, the funds will be maintained in accordance with the attached petty cash procedures and the Custodian for managing and reporting of these funds will be the Center Director.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the establishment of a petty cash account of \$500 for the Housing, Health, and Human Services Center and the Center Director to be custodian for the management and accounting of said funds.

Resolution adopted as read on motion by Commissioner
D'Arminio seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	x			
Angelo D'Arminio, Jr.	x			
Joanne English-Rolliesson				x
Junior Hernandez	x			
Daniel Ortega	x			
Danielle Peterson	x			
Harvey Sohmer	x			

September 24, 2020
DATE



LYNN BARTLETT, EXECUTIVE DIRECTOR


DANIEL ORTEGA, CHAIRMAN