

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2019 - 81**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF NOVEMBER 14, 2019 THROUGH DECEMBER 14, 2019.**

WHEREAS, the attached listing of Accounts Payable for the period of November 14, 2019 through December 14, 2019 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of November 14, 2019 through December 14, 2019 in the amount of Four Hundred Seventy Thousand, Five Hundred Fifteen Dollars and Forty-Four cents (\$470,515.44).

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolleson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson				✓
Steven Weinstein	✓			

December 19, 2019  
DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2019-82**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF NOVEMBER 14, 2019 THROUGH DECEMBER 12, 2019 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.**

**WHEREAS**, the attached listing of Accounts Payable for the period of November 14, 2019 through December 12, 2019 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

**NOW, THEREFORE, BE IT RESOLVED**, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of November 14, 2019 through December 12, 2019 in the amount of Three Hundred Fifteen Thousand, Seventy Hundred Fourteen Dollars and Four Cents (\$315,714.04).

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson				✓
Steven Weinstein	✓			

December 19, 2019  
DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2019-83**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ACCEPTING THE AUDIT FOR FYE MARCH 31, 2018.**

**WHEREAS, N.J.S.A. 40A:5A-15** requires the governing body of each local authority to authorize an annual audit of its accounts to be made, and

**WHEREAS,** the annual audit for the year fiscal year ending March 31, 2018 has been completed and filed with the Housing Authority of Bergen County pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS, N.J.S.A. 40A: 5A-17** requires the governing body of each authority to certify by resolution to the Local Finance Board of the State of New Jersey that each member has personally reviewed the annual audit report, specifically the section of the audit report entitled "Audit Findings and Recommendations" within forty-five (45) day of receipt of the audit, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS,** the members of the governing body have received the annual report and have personally reviewed the annual audit specifically the sections of the annual audit entitled "Audit Findings and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED,** the Board of Commissioners of the Housing Authority of Bergen County hereby certify to the Local Finance Board of the State of New Jersey that each member of the Board of Commissioners has reviewed the annual audit report for the fiscal year ended March 31, 2018, specifically the section of the audit report entitled "Audit Findings and Recommendations", and acknowledge same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED,** that the secretary of the authority is hereby directed to promptly submit to the Local finance Board the aforesaid group affidavit accompanied by a certified true copy of this Resolution.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Caminiti. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson				✓
Steven Weinstein	✓			

December 19, 2019  
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*Daniel Ortega*  
DANIEL ORTEGA, CHAIRMAN

*Lynn Bartlett*  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2019-84**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CONSENT TO ASSIGNMENT OF THE HOUSING ASSISTANCE PAYMENT (HAP) CONTRACT OF 45 PROJECT BASED VOUCHERS AT THE HERITAGE IN LYNDHURST.**

**WHEREAS**, the Housing Authority of Bergen County (the "Authority") has previously awarded 45 project-based vouchers to Riverside Plaza Residential Urban Renewal LLC for property located at 601 Riverside Plaza, Lyndhurst, NJ, by Resolution 2011-94; and

**WHEREAS**, Resolution 2019-32 authorized the extension of the Project Based Voucher HAP Contract; and

**WHEREAS**, pursuant to Section 21 d of Part 2 of the HAP contract, the owners must obtain approval of the Authority for any change in ownership of the property; and

**WHEREAS**, Riverside Plaza Residential Urban Renewal, LLC is transferring ownership of the property to VA7 Heritage Lyndhurst LLC they have sought approval for a change of ownership, the new owner will continue to be obligated to the Authority in accordance with the terms of the HAP contract; and

**WHEREAS**, VA7 Heritage Lyndhurst LLC has submitted a Consent of Assignment for the 45 Project Based Vouchers awarded to 601 Riverside Ave. Lyndhurst, NJ; and

**WHEREAS**, the aforesaid Consent of Assignment of HAP is subject to the approval of the U S. Department of Housing and Urban Development (HUD); and

**WHEREAS**, the Consent of Assignment of HAP was reviewed and approved by HABC legal counsel.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Housing Authority of Bergen County that the Executive Director be and hereby is authorized to execute a Consent to Assignment of HAP for 45 project based voucher units with VA7 Heritage Lyndhurst LLC consistent with the terms expressed above, in the form approved by counsel.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	↓			
Joanne English-Rolliesson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Steven Weinstein	↓			

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**RESOLUTION 2019-85**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE 5 YEAR AND ANNUAL PHA PLAN FOR SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR APPROVAL.**

**WHEREAS**, pursuant to requirements as set out in the Quality Housing and Work Responsibility Act of 1998, HUD requires that the Housing Authority submit an Annual and Five-Year Agency Plan for its programs; and

**WHEREAS**, a public comment period opened on November 14, 2019, and a public hearing will be held on January 6, 2020; and

**WHEREAS**, any public comments received will be incorporated into the plan; and

**WHEREAS**, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

**WHEREAS**, said plan will be submitted to HUD for approval after review and approval by the Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the 5 Year and Annual Agency Plan beginning with the year 2020 and approve submission to HUD for approval subject to public comments.

Resolution adopted as read on motion by Commissioner Hernandez,  
seconded by Commissioner caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				↓
Junior Hernandez	↓			
Peter Caminiti, Sr.	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Steven Weinstein	↓			

December 19, 2019  
DATE

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**RESOLUTION 2019-86**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE WRITE-OFF OF UNCOLLECTED RENTS.**

**WHEREAS**, the Department of Housing and Urban Development (HUD) requires a board resolution to write-off the uncollected rent; and

**WHEREAS**, the Housing Authority of Bergen County has identified the following list of delinquent accounts; and

**HABC**

Name	Building	Unit #	Amount	Move Out	Senior	Comments
F.Fischer	Boiling Spgs	ER7L	1,142.36	11/30/2018	No	Deceased, No Assets
L. Peart	Boiling Spgs	ER5I	230.00	2/28/19	Yes	Deceased, No Assets
S. Beckett	Mah/Ram	204-5	3,174.13	7/23/18	No	Evicted Collections 4/29/19
E. Gunther	Mah/Ram	305-5	1.00	4/3/19	No	HCV Port
A. Martinez	Mah/Ram	604-7	7,630.69	5/1/19	No	Evicted
R. Noble	Mah/Ram	501-7	3,821.47	2/7/19	No	Evicted, Collections 4/29/19
S. Kales	Boiling Spgs	ER2R	1,750.33	4/30/19	Yes	Deceased, No Assets
G. Rogers	Roche	DU213	85.63	7/24/18	Yes	Deceased, No Assets

**HABC Managed Properties**

Name	Building	Unit #	Amount	MoveOut	Senior	Comments
M.O'Connor	Ridgecrest	2V-N	422.58	10/2/19	Yes	Deceased, No Assets
J. Kim	Ridgecrest	3T-N	3,988.53	12/14/18	No	Evicted, Collections 4/29/19
L.Lauterborn	Ridgecrest	1E-S	2,770.45	2/16/18	Yes	Evicted
J. Migliore	Ridgecrest	2O-S	935.27	4/12/19	Yes	Deceased, No Assets
C. Julios	Grove Street	104	1,644.44	1/31/19	Yes	Relocated, Collections 9/20/18
A. Munoz	Ridgecrest	1L-N	332.67	1/31/19	Yes	Relocated, Collections 4/29/19

**WHEREAS**, legal counsel for the Housing Authority of Bergen County has reviewed said accounts and recommended that they be closed.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County hereby approve the write-off of \$17,835.61 for HDC and \$10,103.94 for HABC in uncollected rents as listed above and shall be effective as of December 19, 2019.

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Caminiti. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	↓			
Joanne English Rollieson				↓
Junior Hernandez	↓			↓
Danielle Peterson				
Steven Weinstein	↓			
Daniel Ortega, Chairman	↓			

December 19, 2019  
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RESOLUTION 2019-87

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE APPOINTMENT OF A FUND COMMISSIONER TO REPRESENT THE AUTHORITY IN THE NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND FOR THE 2020 FUND YEAR.

WHEREAS, the Housing Authority of Bergen County is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the bylaws of said Fund require that each member Housing Authority appoint a Fund Commissioner to represent and serve the Authority as its representative to said Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County do hereby appoint Lynn Bartlett as its Fund Commissioner for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2020.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	↓			
Joanne English-Rolleson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Steven Weinstein	↓			

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DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

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**RESOLUTION 2019-88**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH MALL CHEVROLET, 75 HADDONFIELD ROAD, CHERRY HILL TO PURCHASE ONE 2020 CHEVROLET COLORADO 4WD EXTENDED CAB PICKUP TRUCK.**

**WHEREAS**, it is necessary to purchase a 2020 Chevy Colorado 4WD extended cab pickup truck, which includes the heavy equipment snow plow package, for use by the Housing Authority of Bergen County for routine property management and maintenance operations; and

**WHEREAS**, the Housing Authority of Bergen County by resolution 2019-58 joined the Educational Services Cooperative Pricing System; and

**WHEREAS**, Mall Chevrolet, a participating entity within the Education Services Cooperative Pricing System, submitted a proposal for said vehicle for the sum of thirty-five thousand eighty-seven dollars and eighty-four cents (\$35,087.84), which is satisfactory and acceptable; and

**WHEREAS**, sufficient funds are available to purchase this truck and equipment.

**NOW, THEREFORE, BE IT RESOLVED**, the Commissioners of the Housing Authority of Bergen County do hereby authorize the Executive Director to execute a contract with Mall Chevrolet for the purchase of one 2020 Chevy Colorado 4WD extended cab pickup truck for the sum of thirty-five thousand eighty seven dollars and eighty four cents (\$35,087.84).

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	↓			
Joanne English-Rollieson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Steven Weinstein	↓			

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LYNN BARTLETT, EXECUTIVE DIRECTOR



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**RESOLUTION 2019-89**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH BETTER IMAGE LANDSCAPES, INC., LSI SERVICES, & RAYMOND BROTHERS LANDSCAPING INC. FOR GROUNDS MAINTENANCE & LANDSCAPING AT VARIOUS LOCATIONS FOR THE 2020 & 2021 SEASON WITH A ONE YEAR OPTION FOR 2022.**

**WHEREAS**, there is a need for grounds maintenance and landscaping services at locations owned and/or managed by the Authority; and

**WHEREAS**, Solicitation No. HABC 2019-09-02 dated September 2, 2019 was drawn up according to established procedures, and was properly advertised in The Record newspaper on September 30, 2019 and on the Authority's website; and

**WHEREAS**, a request for sealed bid was distributed to those who responded to the invitation through the publication; and

**WHEREAS**, at the aforementioned public bid opening, three bids were accepted and publicly opened, and after careful evaluation they were deemed responsive. The lowest responsive bidders have been determined; and

**WHEREAS**, Better Image Landscapes, LSI Services and Raymond Brothers Landscaping Inc., agree to perform all services and provisions contained in the Specifications dated September 2, 2019, for said grounds maintenance and landscaping services; and

**WHEREAS**, the Authority has worked together with these contractors in the past and has had positive experience with them. All are qualified and possess the experience to satisfactorily complete this project; and

**WHEREAS**, sufficient funds have been budgeted and are available to compensate the contractors for the entire scope of work; and

**WHEREAS**, it is recommended that the Board of Commissioners approve a resolution awarding contracts to Better Image Landscapes, LSI Services and Raymond Brothers Landscaping Inc. for a period of two years with an option to renew for an additional (1) year at the locations and the fees outlined in the received proposals; and

**WHEREAS**, should services provided exceed the stated limits, the Contracting Officer shall seek approval from the Board of Commissioners allowing for the increased costs.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Executive Director to execute contracts with Better Image Landscapes, LSI Services and Raymond Brothers Landscaping Inc. for grounds maintenance and landscaping services at the aforementioned locations for two years with an option to renew for an additional (1) year

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Caminiti

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega, Chairman	✓			
Danielle Peterson				✓
Steven Weinstein	✓			

December 19, 2019

DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2019-90**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE HOLIDAY SCHEDULE FOR THE YEAR 2020.**

**WHEREAS**, the schedule of holidays for the year 2020 for the Housing Authority of Bergen County is as follows:

January	1 <sup>st</sup>	Wednesday	New Year's Day
January	20 <sup>th</sup>	Monday	Martin Luther King's Birthday
February	12 <sup>th</sup>	Wednesday	Lincoln's Birthday
February	17 <sup>th</sup>	Monday	President's Day
April	10 <sup>th</sup>	Friday	Good Friday
May	25 <sup>th</sup>	Monday	Memorial Day
July	3 <sup>rd</sup>	Friday	Independence Day (observed)
September	7 <sup>th</sup>	Monday	Labor Day
October	12 <sup>th</sup>	Monday	Columbus Day
November	3 <sup>rd</sup>	Tuesday	Election Day
November	11 <sup>th</sup>	Wednesday	Veteran's Day
November	26 <sup>th</sup>	Thursday	Thanksgiving Day
November	27 <sup>th</sup>	Friday	Day after Thanksgiving Day
December	25 <sup>th</sup>	Friday	Christmas Day

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the aforementioned schedule of holidays for the year 2020 for the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminit, Sr.	↓			
Junior Hernandes	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Joanne English Rollieson				↓
Steven Weinstein	↓			

**December 19, 2019**  
DATE

  
\_\_\_\_\_  
DANIEL ORTEGA, CHAIRMAN

  
\_\_\_\_\_  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY