

**=HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2019-50

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF JULY 12, 2019 THROUGH SEPTEMBER 13, 2019.**

WHEREAS, the attached listing of Accounts Payable for the period of July 12, 2019 through September 13, 2019 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of July 12, 2019 through September 13, 2019 in the amount of Eight Hundred Sixty Thousand, Nine Hundred Thirty-Nine Dollars and Fifty-Two cents (\$860,939.52).

Resolution adopted as read on motion by Commissioner English Rolliesson
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Joanne English-Rolliesson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26, 2019
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

P. Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2019-51

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JULY 12, 2019 THROUGH SEPTEMBER 13, 2019 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of July 12, 2019 through September 13, 2019 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of July 12, 2019 through September 13, 2019 in the amount of Nine Hundred Ninety-Five Thousand, Four Hundred Thirteen Dollars and Two Cents (\$995,413.02).

Resolution adopted as read on motion by Commissioner English Rolleson
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Joanne English-Rolleson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26, 2019
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2019 – 52

NUNC PRO TUNC RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH SAGEVIEW CONSULTING, 112 WEST 34TH STREET, 18TH FLR., NEW YORK, NY 10120 TO PROVIDE PROFESSIONAL HR CONSULTING SERVICES AND ASSESSMENT FOR THE AUTHORITY'S HR DEPARTMENT.

WHEREAS, the Contracting Officer of the Authority sought proposals for professional HR consulting services on an as needed basis during the absence of the Authority's HR Manager as well as an assessment of the procedures, documentation, administration and other practices relating to the Human Resources function; and

WHEREAS, a proposal in the one-time amount of Three Thousand, Eight Hundred Dollars (\$3,800.00) to conduct a comprehensive assessment and a retained services monthly fee of One Thousand, Two Hundred Dollars (\$1,200.00) beginning August 1, 2019 for as needed consultation for HR matters that may arise during the disability period of the Authority's HR Manager, and for additional services at the hourly rate of \$275.00 was procured from **Sageview Consulting**; and

WHEREAS, the proposal submitted by **Sageview Consulting** on July 23, 2019 was evaluated and found in compliance with the Authority's requirements, is reasonable and in the best interest of the Authority; and

WHEREAS, the Contracting Officer confirms that the consultant is qualified and possess the experience to satisfactorily complete the referenced services and **Sageview Consulting** is prepared to begin upon authorization; and

WHEREAS, it is recommended that a Contract be awarded to **Sageview Consulting**; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a *Nunc Pro Tunc* Contract with **Sageview Consulting** to provide professional HR Consulting services on a monthly basis on an as needed basis beginning August 1, 2019, and an assessment of the HR Department function and process at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner English Rollieson seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega, Chairman	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26, 2019
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2019 – 53

***NUNC PRO TUNC* RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A RENEWAL AGREEMENT WITH MRI SOFTWARE, LLC, 29596 NETWORK PLACE CHICAGO, IL. (FORMERLY KNOWN AS TENMAST SOFTWARE) TO PROVIDE COMPUTER SOFTWARE SUPPORT SERVICES TO THE HOUSING AUTHORITY OF BERGEN COUNTY.**

WHEREAS, THE Housing Authority of Bergen County purchased proprietary computer software services designed specifically by MRI Software for HUD programs; and

WHEREAS, because of the unique proprietary software program developed by **MRI Software LLC**, this purchase is made pursuant to N.J.A.A. 40A:11-5(1)a (ii) (dd as an exception to the public bidding requirements; and

WHEREAS, **MRI Software LLC** has agreed to provide said support services to the Housing Authority of Bergen County for a one-year period beginning July 1, 2019 and terminating on June 30, 2020, for the sum of Forty- Two Thousand, Two Hundred Seventy-Nine Dollars and Seventy-Five Cents (\$42,279.75) which includes the annual renewal as well as annual remote data backup; and

WHEREAS, **MRI Software LLC** continues to provide the aforementioned services in a satisfactory and acceptable manner; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a *Nunc Pro Tunc* Renewal Agreement with **MRI Software LLC** to provide computer software support services and remote data backup, for a one-year period beginning July 1, 2019, and ending on June 30, 2020 at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner English Rolleson seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English-Rolleson	↓			
Junior Hernandez	↓			
Daniel Ortega, Chairman	↓			
Danielle Peterson	↓			
Steven Weinstein	↓			

September 26, 2019
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2019 – 54

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING CHANGE ORDER #1 TO ADD SENIOR HOUSING AT SADDLE BROOK, 29 CALDWELL AVE., SADDLE BROOK, NJ TO THE EXTERMINATING SERVICES CONTRACT WITH EMERGENCY PEST CONTROL INC. FOR THE REMAINDER OF 2019 & 2020 CONTRACT TERM.

WHEREAS, the Board of Commissioners previously adopted Resolution No. 2018-77 awarding a contract to Emergency Pest Control Inc. for exterminating services, said contract due to expire on November 30, 2020; and

WHEREAS, once the new development was completed, the Procurement Coordinator of the Authority identified a need to add Senior Housing at Saddle Brook to the Exterminating Services Contract; and

WHEREAS, a price proposal was procured from Emergency Pest Control Inc. according to established procedures, the prices received were deemed reasonable and acceptable to the Authority; and

WHEREAS, the Authority has had a continued favorable working relationship with this vendor, and they are qualified and possesses the experience to satisfactorily complete these services, and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 to add Senior Housing at Saddle Brook to the Exterminating Services for the remainder of the 2019 & 2020 Contract term.

Resolution adopted as read on motion by Commissioner English Rollieson
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26, 2019
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2019 – 55

NUNC PRO TUNC RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING CHANGE ORDER #1 TO ADD SENIOR HOUSING AT SADDLE BROOK, 29 CALDWELL AVE., SADDLE BROOK, NJ TO THE GROUNDS MAINTENANCE & LANDSCAPING SERVICES CONTRACT WITH BETTER IMAGE LANDSCAPES, INC. FOR THE REMAINDER OF 2019 SEASON.

WHEREAS, the Board of Commissioners previously adopted Resolution No. 2017-07 & 2018-70 awarding a contract to Better Image Landscapes, Inc. for grounds maintenance & landscaping services; and

WHEREAS, once the new development was completed, the Authority identified a need to add Senior Housing at Saddle Brook to the Grounds Maintenance & Landscaping Services Contract; and

WHEREAS, a price proposal was procured from Better Image Landscapes, Inc. according to established procedures, the prices received from Better Image Landscapes, Inc. were deemed reasonable and acceptable to the Authority; and

WHEREAS, the Authority has had a continued favorable working relationship with this vendor, and they are qualified and possesses the experience to satisfactorily complete these services, and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 to add Senior Housing at Saddle Brook to the Snow Plowing & Removal Services for the 2019-2020 Season.

Nunc Pro Tunc Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26, 2019
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2019 – 56

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING CHANGE ORDER #1 TO ADD SENIOR HOUSING AT SADDLE BROOK, 29 CALDWELL AVE., SADDLE BROOK, NJ TO THE SNOW PLOWING & REMOVAL SERVICES CONTRACT WITH BETTER IMAGE LANDSCAPES, INC. FOR THE 2019-2020 SEASON.

WHEREAS, on September 27, 2018, the Board of Commissioners adopted Resolution No. 2018-61 awarding a contract to Better Image Landscapes, Inc. for snow plowing and removal services; and

WHEREAS, once the new development was completed, the Procurement Coordinator of the Authority identified a need to add Senior Housing at Saddle Brook to the Snow Plowing & Removal Services Contract; and

WHEREAS, a price proposal was procured from Better Image Landscapes, Inc. according to established procedures, the prices received from Better Image Landscapes, Inc. were deemed reasonable and acceptable to the Authority; and

WHEREAS the Authority has had a continued favorable working relationship with this vendor, and they are qualified and possess the experience to satisfactorily complete these services, and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 to add Senior Housing at Saddle Brook to the Snow Plowing & Removal Services for the 2019-2020 Season.

Resolution adopted as read on motion by Commissioner English Rollieson
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Joanne English-Rollieson	✓			
Junior Hernandez	✓			
Daniel Ortega,	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26, 2019
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2019 – 57

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING CHANGE ORDER #1 TO ADD SENIOR HOUSING AT SADDLE BROOK, 29 CALDWELL AVE., SADDLE BROOK, NJ TO THE FIRE ALARM & SUPPRESSION SYSTEMS TESTING, INSPECTION & REPAIR SERVICES CONTRACT WITH TOTAL FIRE SAFETY LLC FOR THE REMAINDER OF 2019-2020 CONTRACT TERM.

WHEREAS, the Board of Commissioners previously adopted Resolution No. 2017-91 awarding a contract to Total Fire Safety LLC for fire alarm & fire suppression testing, inspection & repair services, said contract due to expire on March 31, 2020; and

WHEREAS, once the new development was completed, the Procurement Coordinator of the Authority identified a need to add Senior Housing at Saddle Brook to the Fire Alarm & Suppression Testing, Inspection & Repair Services Contract; and

WHEREAS, a price proposal was procured from Total Fire Safety LLC according to established procedures, the prices received from Total Fire Safety LLC were deemed reasonable and acceptable to the Authority; and

WHEREAS, the Authority has had a continued favorable working relationship with this vendor, and they are qualified and possess the experience to satisfactorily complete these services, and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order #1 to add Senior Housing at Saddle Brook to the Fire Alarm & Suppression Testing, Inspection & Repair Services for the remainder of the 2019-2020 Contract term.

Resolution adopted as read on motion by Commissioner English Rolleson
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Joanne English-Rolleson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26, 2019
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2019 - 58

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT FOR MEMBERSHIP WITH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM, BEGINNING OCTOBER 1, 2019 AND ENDING ON THE TERMINATION DATE OF THE LEAD AGENCY AGREEMENT ON MAY 20, 2022.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency" has offered voluntary participation in the Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the Housing Authority of Bergen County desires to participate and become a member of the Educational Services Commission of New Jersey Cooperative Pricing System, #65MCESCCPS for the provision of goods and services, effective October 1, 2019 and terminating on May 20, 2022 and each renewal of the system thereafter, unless the Housing Authority of Bergen County elects to formally withdraw from the system.

NOW THEREFORE BE IT RESOLVED, that pursuant to the provisions of N.J.S.A. 40A:11-11(5) the Board of Commissioners hereby authorizes the Executive Director to enter into and execute a Cooperative Purchasing Agreement with the Lead Agency; and

BE IT FURTHER RESOLVED, that the Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.* and all other provisions of the revised statutes of the State of New Jersey.

Resolution adopted as read on motion by Commissioner English Rolleson
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Joanne English-Rolleson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26, 2019
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2019 – 59

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH NEW ORLEANS TELEPORT D/B/A CALLS PLUS, 201B TRAVIS STREET, LAFAYETTE, LA 70503, FOR TELEPHONE ANSWERING SERVICE FOR A TWO (2) YEAR PERIOD BEGINNING NOVEMBER 1, 2019 THROUGH OCTOBER 31, 2021, FOR ALL PROPERTIES OWNED AND/OR MANAGED BY THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Contracting Officer of the Authority accepted proposals for telephone answering services for all properties owned and/or managed by the Housing Authority of Bergen County; and

WHEREAS, on August 26, 2019 a proposal was submitted by New Orleans Teleport d/b/a Calls Plus and after careful evaluation it was determined that the proposal is responsive, advantageous, and in the best interest of the Authority; and

WHEREAS, said contract shall begin on November 1, 2019 and terminate on October 31, 2021. The Authority shall have the option, at its sole discretion to renew the contract for one (1) additional year upon expiration of the original contract term, at a cost previously agreed to in the original proposal. All multi-year contracts (if any) shall be subject to fund availability and allocation on a yearly basis, and the contractor must agree to the extension.

WHEREAS, the Contracting Officer confirms that the Authority continues to enjoy a favorable working relationship with this firm for the past several years. They are qualified and possess the experience to satisfactorily complete the referenced services; and

WHEREAS, said contract will be reviewed and approved by Counsel prior to its execution; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Executive Director to execute a 2-year contract with New Orleans Teleport d/b/a Calls Plus at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner English/Rolleson seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Joanne English-Rolleson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26, 2019
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2019 – 60

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH LAN ASSOCIATES, 445 GODWIN AVENUE, SUITE 9, MIDLAND PARK, NJ 07432 TO PROVIDE PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE PARKING LOT EXTENSION AT BROOKSIDE GARDENS, BERGENFIELD, NJ.

WHEREAS, the Contracting Officer of the Authority sought proposals for professional engineering design services for the parking lot extension at Brookside Gardens, Bergenfield; and

WHEREAS, a proposal in the amount of Eighteen Thousand, One Hundred Dollars (\$18,100.00) was procured from **LAN Associates**, a consultant previously prequalified and appearing on HABC's list of qualified consultants; and

WHEREAS, the consultant may provide optional services as needed, at additional fees herein noted; and

WHEREAS, the proposal submitted by **LAN Associates** on June 7, 2019 was evaluated and found in compliance with the Authority's requirements, is reasonable and in the best interest of the Authority; and

WHEREAS, the Authority continues to enjoy a favorable working relationship with this firm for the past several years, they are qualified and possess the experience to satisfactorily complete the referenced services and **LAN Associates** is prepared to begin upon authorization; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Executive Director to execute a Contract with **LAN Associates** to provide professional engineering design services for the parking lot extension at Brookside Gardens at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner English Rolleson seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				✓
Joanne English-Rolleson	✓			
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26, 2019
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

[Signature]
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2019 – 61

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH MODERN GROUP LTD. FOR EMERGENCY GENERATOR QUARTERLY TESTING, INSPECTION, AND REPAIRS & FULL LOAD BANK TESTING FOR 2019 to 2020.

WHEREAS, the Authority identified a need for Emergency Generator Quarterly Testing, Inspection and Repairs and Full Load Bank Testing for 2019 to 2020 for the following fourteen (14) buildings:

	Building	Town		Building	Town
1	Brookside Gardens	Bergenfield	8	Hasbrouck Heights Sr Housing	Has. Heights
2	Boiling Springs Gardens	E. Rutherford	9	Highland View Apts	Pal. Park
3	Carucci Apartments	Lyndhurst	10	Ridgecrest Apartments	Ridgewood
4	David F. Roche Apts	Dumont	11	The Manor on Paris	Northvale
5	Franklin Heights	Northvale	12	Grove Gardens	S. Hackensack
6	Franklin Street Villa	Northvale	13	River Vale Sr Residence	River Vale
7	Lehmann Gardens	Park Ridge	14	Sr Housing at Saddle Brook	Saddle Brook

WHEREAS, price quote requests were procured according to established procedures and only **Modern Group LTD** responded to the request; and

WHEREAS, the price quote submitted by **Modern Group LTD.** has been evaluated and found that it meets all the requirements of the price quote specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and are reasonable and advantageous to the Authority; and

WHEREAS, the Authority has had a continued favorable working relationship with this vendor, and they are qualified and possess the experience to satisfactorily complete these projects; and

WHEREAS, it is recommended that a Contract be awarded to **Modern Group LTD.** for a period of **One (1) Year beginning October 1, 2019;** and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, hereby authorizes the Executive Director conclude, execute and deliver on behalf of the Housing Authority of Bergen County a contract with **Modern Group LTD.** for the provision of Emergency Generator Quarterly Testing, Inspection and Repairs and Full Load Bank Testing for 2019 to 2020 for fourteen (14) buildings at the amounts noted in the quote submittal which are available for public inspection.

Resolution adopted as read on motion by Commissioner English Rolleson seconded by Commissioner Hernandez. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
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Peter Caminiti, Sr.				✓
Joanne English-Rolleson	✓			
Junior Hernandez	✓			
Daniel Ortega, Chairman	✓			
Danielle Peterson	✓			
Steven Weinstein	✓			

September 26 2019

DATE

LYNN BARTLETT, EXECUTIVE DIRECTOR

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2019-62

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF
BERGEN COUNTY ADOPTING THE CODE OF CONDUCT.**

WHEREAS, the Housing Authority submit a Code of Conduct to be implemented for all programs, employees, residents, clients, vendors, etc.; and

WHEREAS, the proposed Code of Conduct was reviewed by the Housing Authority Labor Attorney; and

WHEREAS, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

WHEREAS, all updates/modifications to said Code will be submitted for review and approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the Code of Conduct.

Resolution adopted as read on motion by Commissioner English Rolleson,
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				↓
Joanne English-Rolleson	↓			
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Steven Weinstein	↓			

September 26, 2019
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR