

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2018-37

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE  
PERIOD OF APRIL 13, 2018 THROUGH MAY 11, 2018.

WHEREAS, the attached listing of Accounts Payable for the period of April 13,  
2018 through May 11, 2018 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing  
Authority of Bergen County do hereby approve payment of all checks identified on the  
attached listing for the period of April 13, 2018 through May 11, 2018 in the amount of  
Seven Hundred Seventy-Four Thousand, Four Hundred Ninety-Two Dollars and Fifty-  
Two Cents (\$774,492.52).

Resolution adopted as read on motion by Commissioner Weinstein  
seconded by Commissioner Ortega.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				
Joanne English Rolleson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Steven Weinstein	✓			

May 30, 2018  
May 24, 2018  
DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2018-38

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF APRIL 13, 2018 THROUGH MAY 11, 2018 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of April 13, 2018 through May 11, 2018 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of April 13, 2018 through May 11, 2018 in the amount of Nine Hundred and Ten Thousand, Fifty-Seven Dollars and Eight Cents (\$910,057.08).

Resolution adopted as read on motion by Commissioner Weinstein  
seconded by Commissioner Ortega.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				
Joanne English Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Steven Weinstein	✓			

May 30, 2018  
May 24, 2018  
DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2018-39

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND THE EXECUTIVE DIRECTOR TO CERTIFY THE SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION FOR THE PERIOD OF APRIL 1, 2017 THROUGH MARCH 31, 2018.

WHEREAS, the Department of Housing and Urban Development (HUD) requires that the Housing Authority of Bergen County certify the SEMAP Certification; and

WHEREAS, said Certification is required for HUD's implementation of the Section 8 Management Assessment Program (SEMAP); and

WHEREAS, the data source used in the SEMAP Certification is for the period of April 1, 2017 through March 31, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute the SEMAP Certification and is respectfully submitting this Certification to HUD as required for their approval.

Resolution adopted as read on motion by Commissioner Weinstein  
seconded by Commissioner Ortega.  
Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				
Joanne English Rolliesson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

<sup>30</sup>  
May 24, 2018.  
DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

Pamela  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2018-40

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF  
BERGEN COUNTY AUTHORIZING A CONTRACT WITH MAZTECK INC. FOR THE  
CCTV SYSTEM REPAIR & MAINTENANCE SERVICES ON AN AS NEEDED BASIS  
AND WHEN NECESSARY, ALTERATION OR REPLACEMENT OF EXISTING CCTV  
SYSTEMS**

**WHEREAS**, the Authority solicited and accepted bids pursuant to established procedures for the above referenced services. One bid was received and publicly opened on April 27, 2018; and

**WHEREAS**, the bid submitted by **Mazteck Inc.** was carefully reviewed and evaluated and found to be responsive and responsible, and meets all the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is advantageous to the Authority; and

**WHEREAS**, the hourly labor rates submitted by Mazteck Inc. are in the amounts of \$86.00 per hour for an electrician and \$99.00 per hour for a cable splicer and material percentage markup is (10%) percent; and

**WHEREAS**, the Authority has previous favorable working relationship with this contractor and who continues to complete similar work at the Authority's facilities, and the Contracting Officer confirms that Mazteck Inc., is qualified and possesses the prerequisite experience to provide services as required under the scope of work; and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the operating budget to cover these services at time services are rendered. Amounts which exceed \$200,000.00 in a two-year period will require adoption of Board Resolution authorizing the expenditure of additional funds; and

**WHEREAS**, it is recommended that a Two-Year Contract be awarded to Mazteck Inc., beginning June 25, 2018 and terminating on June 24, 2020 with the option at the sole discretion of the Authority to renew the contract for one additional year upon termination of original contract term; and

**WHEREAS**, the Authority reserves the right to add or delete sections of the work from the contract after the award of bid has been made, due to funding or other reasons; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with **Mazteck Inc. for the provision of CCTV System Repair and Maintenance Services on an as needed basis, and when necessary, Alteration or Replacement of Existing CCTV Systems** for the aforementioned hourly wage rates

Resolution adopted as read on motion by Commissioner Weinstein  
seconded by Commissioner Ortega. Upon roll call the Ayes and Nays  
were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
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Peter Caminiti, Sr.				
Joanne English Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Steven Weinstein	✓			

<sup>30</sup>  
May 24, 2018.  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY



HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2018-41

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF  
BERGEN COUNTY AUTHORIZING A CONTRACT WITH BUG BOYS TERMITE &  
PEST CONTROL FOR ROUTINE MONTHLY PEST & RODENT EXTERMINATING  
SERVICES.

WHEREAS, the Authority solicited and accepted bids pursuant to established procedures for the above referenced services. Four bids were received and publicly opened on April 3, 2018; and

WHEREAS, five bids were received and carefully reviewed and evaluated, and the bid submitted by Bug Boys Termite & Pest Control was and found to be lowest responsive and responsible bid, and meets all the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is advantageous to the Authority; and

WHEREAS, the Contracting Officer has received favorable references on Bug Boys Termite & Pest Control and confirms that this contractor is qualified and possesses the experience to satisfactorily complete these services and recommends that the contract for aforementioned services be awarded to Bug Boys Termite & Pest Control; and

WHEREAS, it is further recommended that the contract with Bug Boys Termite & Pest Control shall be for a period of Two (2) years with the option, at the sole discretion of the Authority, to extend the contract for One (1) additional year upon termination of the original contract term. All multi-year contracts shall be subject to fund availability on a yearly basis. Total cost for each of year One and year Two is Fourteen Thousand, Six Hundred Fifty-Five Dollars and Sixty Cents (\$14,655.60) each year for a total cost of Twenty-Nine Thousand, Three Hundred and Eleven Dollars and Twenty Cents (\$29,311.20) for both years; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as services are rendered, as allowed under N.J.A.C. 5:30-5(b)-2. Amounts in excess of \$29,311.20 shall require adoption of Board Resolution authorizing the expenditure of additional funds; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after award of the bid has been made, due to funding or other reasons and when the Authority acquires additional facilities to its portfolio, same shall be added to the contract by Change Order Resolution at the fee of One Dollar and Fifteen Cents (\$1.15) per apartment; and

WHEREAS, the prices bid for the various facilities shall not be adjusted due to deflection of any work or due to the variations of any quantity of work; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with Bug Boys Termite & Pest Control for the provision of Routine Monthly Pest & Rodent Exterminating Services for all the Authority's facilities, at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Weinstein  
seconded by Commissioner Ortega. Upon roll call the Ayes and Nays were  
as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				
Joanne English-Rolleson				↓
Junior Hernandez	↓			
Daniel Ortega, Chairman	↓			
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

May 30, 2018  
DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

LYNN BARTLETT  
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2018-42**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF  
BERGEN COUNTY AUTHORIZING A CONTRACT WITH HD SUPPLY FOR THE  
REPLACEMENT OF KITCHEN COUNTERTOPS AT HIGHLAND VIEW  
APARTMENTS, PALISADES PARK, NJ (RAD)**

**WHEREAS**, on April 24, 2018, the Procurement Coordinator accepted a proposal from HD Supply in the amount of \$126,376.46 for the Replacement of Kitchen Cabinets at Highland View Apartments, Palisades Park, NJ; and

**WHEREAS**, the Authority went out to bid twice for these services, both times the bids submitted far exceeded the estimated budget; and

**WHEREAS**, The Procurement Coordinator identified HD Supply as the best option. HD Supply is an already authorized and contracted vendor through the approval of U.S. Communities contract on a previous resolution; and

**WHEREAS**, the Authority's Architect, Arcari and Iovino Architects, PC, recommends award of the contract to HD Supply and will coordinate the completion of work; and

**WHEREAS**, HD Supply agrees to perform all services and provisions contained in the specifications, drawings, and addendum for the amounts set forth in the bid tabulation attached hereto; and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available to compensate the contractor for the entire scope of work.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with HD Supply for the Replacement of Kitchen Countertops at Highland View Apartments, Palisades Park, NJ.

Resolution adopted as read on motion by Commissioner Weinstein seconded by Commissioner Ortega. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				
Joanne English Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Steven Weinstein	✓			

May 30, 2018  
DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2018-43

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE WRITE-OFF OF UNCOLLECTED RENTS AS STATED IN THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HANDBOOK 7511.1 FOR PUBLIC HOUSING ACCOUNTING, COLLECTION LOSSES.

WHEREAS, under the provisions of Handbook 7511.1, the Department of Housing and Urban Development (HUD) requires a board resolution to write-off the uncollected rent for the following:

NAME	BUILDING	UNIT #	AMOUNT	FOR WHAT	Date moved out	SENIOR	Comments
Ruth Froschhauser	Bolling Springs	7-R	488.15	Carpet	11/30/2017	yes	Deceased, no assets
Thami Muller	Bolling Springs	2-C	1,134.72	Rent, cleanup	8/23/2017	yes	Evicted for non-payment of rent - sent to collection on 1/17/18
Theresa Cioffi	Bolling Springs	5-Q	23.61	Carpet	1/31/2018	yes	Deceased, no assets
Joseph Merlino	Bolling Springs	3-F	658.68	Carpet	2/28/2018	yes	Deceased, no assets
Robert Guzzalis	Bolling Springs	4-F	359.97	Rent, cleanup	1/31/2017	yes	Moved to a nursing home, no assets
Lorraine Holly	Carucci Apts.	4-O	50.45	Rent	11/30/2017	yes	Moved to a nursing home, no assets
Charlotte Hicks	Mahwah/Ramsey	503	1,734.45	Rent, Carpet	1/31/2017	no	Relocating - sent to collection 5/18/17
Evangelos Sartzis	Highland View Apts	G-2	1,078.58	Rent	8/31/2017	yes	Evicted for non-payment of rent - sent to collection on 1/17/18
William Jr. Perkins	Ridgecrest	4C South	629.69	Rent	3/31/2015	yes	Moved out non-payment of rent - sent to collection on 6/17/15
John Powers	Ridgecrest	1G South	1,478.25	Rent, carpet	8/13/2015	yes	Deceased - sent to collection on 2/19/16
Elmira Robinson	Ridgecrest	2G North	660.90	Rent	12/31/2014	yes	Deceased - sent to collection on 3/20/15
Nahid Saadati	Ridgecrest	3F South	5,805.94	Rent	2/9/2016	yes	Evicted for non-payment of rent - sent to collection on 9/19/16
Rachella Texiera	Ridgecrest	3N North	431.00	Rent	6/30/2017	yes	Deceased, no assets
Alice Firtak	Ridgecrest	1F South	1,682.96	Rent	1/29/2018	yes	Deceased, no assets
	TOTAL		16,217.35				

WHEREAS, legal counsel for the Housing Authority of Bergen County has reviewed said accounts and recommended that they be closed.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County hereby approve the write-off of the uncollected rents as listed above and shall be effective as of May 24, 2018.

Resolution adopted as read on motion by Commissioner Weinstein

seconded by Commissioner Ortega.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				
Joanne English Rolliesson				
Junior Hernandez				
Danielle Peterson				
Bob Taschler				
Steven Weinstein				
Daniel Ortega, Chairman				

<sup>30</sup>  
May 24, 2018  
DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

LYNN BARTLETT  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY