

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2018-31**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF MARCH 12, 2018 THROUGH APRIL 13, 2018.**

**WHEREAS**, the attached listing of Accounts Payable for the period of March 12, 2018 through April 13, 2018 was reviewed and found acceptable.

**NOW, THEREFORE, BE IT RESOLVED**, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of March 12, 2018 through April 13, 2018 in the amount of Four Hundred Ninety-Four Thousand, Nine Hundred Eighty-Four Dollars and Sixty-Two Cents (\$494,984.62).

Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				↓
Junior Hernandez	↓			↓
Steven E. Kopf				↓
Daniel Ortega				↓
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

April 26, 2018  
DATE

  
\_\_\_\_\_  
STEVEN WEINSTEIN, VICE CHAIRMAN

Lynn Bartlett  
\_\_\_\_\_  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2018-32**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF MARCH 12, 2018 THROUGH APRIL 13, 2018 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.**

WHEREAS, the attached listing of Accounts Payable for the period of March 12, 2018 Through April 13, 2018 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of March 12, 2018 Through April 13, 2018 in the amount of Two Hundred, Eighty-One Thousand and Four Dollars and Ninety-One Cents (\$281,004.91).

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				↓
Junior Hernandez	↓			
Steven E. Kopf				↓
Daniel Ortega				
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

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**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2018-33**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH NAN MCKAY AND ASSOCIATES FOR CHANGE ORDER NO. 1 TO PROVIDE ADDITIONAL SERVICES IN CONJUNCTION WITH THE QUALITY ASSURANCE CONSULTANT CONTRACT**

**WHEREAS**, the Authority identified a need for a quality assurance assessment of the Accounting Department, and

**WHEREAS**, Nan McKay and Associates submitted a proposal of \$17,430.00 for additional services, and

**WHEREAS**, the Authority evaluated the proposal and found it to be both justified and reasonable, and

**WHEREAS**, Change Order No. 1 meets the requirements of N.J.A.C. 5:30-11.4, , and

**WHEREAS**, the Authority has had a continued favorable working relationship with this firm and they are qualified and possess the experience to satisfactorily complete these projects, and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.

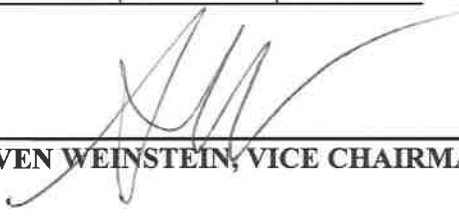
**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County a contract with Nan McKay and Associates for Change Order No. 1 to provide a quality assurance assessment of the Accounting Department.

Resolution adopted as read on motion by Commissioner Hernandez,  
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rolliesson				↓
Junior Hernandez	↓			
Steven E. Kopf				↓
Daniel Ortega				
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

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Lynn Bartlett  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2018-34**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING AN ADDITIONAL TWO YEARS UNDER THE OPTION TO RENEW A TWO-YEAR INTRA-LOCAL SERVICES AGREEMENT EXTENSION WITH CLIFFSIDE PARK HOUSING AUTHORITY, 500 GORGE ROAD, CLIFFSIDE PARK NEW JERSEY 07010 FOR MANAGEMENT CONSULTING SERVICES ON AN "AS NEEDED BASIS" FOR A PERIOD OF TWO YEARS BEGINNING JUNE 1, 2018 THROUGH MAY 31, 2020.**

**WHEREAS**, a certain Intra-Local Services Agreement between the Housing Authority of Bergen County and Cliffside Park Housing Authority, expires on May 31, 2018; and

**WHEREAS**, the parties wish to extend and continue said Agreement; and

**WHEREAS**, original Agreement contains a provision allowing the Authority, at its sole discretion, to extend the Agreement for Two (2) additional years; and

**WHEREAS**, the Purchasing Officer confirms that the Authority has had a continued favorable working relationship with said Authority for the provision of Management Consulting Services with respect to informal hearings and fraud investigations; and

**WHEREAS**, said Agreement be extended for Two (2) additional years commencing upon the expiration of the original term, and shall now be due to expire on May 31, 2020; and

**WHEREAS**, the Authority agrees to compensate Cliffside Park Housing Authority at an **hourly rate of Fifty Dollars (\$50.00)** based upon services provided by senior staff on an "as needed" basis, said services **not to exceed Fifty Thousand Dollars (\$50,000.00)** in a 12-Month period for the duration of Agreement extension; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, an Intra-Local Service Agreement with Cliffside Park Housing Authority for the provision of Management Consulting Services with respect to informal hearings and fraud investigations at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				
Junior Hernandez	↓			
Steven E. Kopf				↓
Daniel Ortega				↓
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

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L. Bartlett  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2018-35**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH MIELE SANITATION CO. TO PROVIDE GARBAGE REMOVAL SERVICES AT EMERSON VETERAN'S SUPPORTIVE HOUSING**

**WHEREAS**, the Authority identified a need for Garbage Removal Services at Emerson Veteran's Supportive Housing, and

**WHEREAS**, Solicitation was properly advertised in The Record newspaper and The Star Ledger on January 5, 2018 and February 6, 2018 and on the Authority's website requesting sealed bids, and

**WHEREAS**, Two (2) Firms responded to the solicitation by submitting a bid on July 6, 2017 and Gaeta Recycling Co., Inc. has been identified as the lowest responsible bidder whose bids meets all the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and are the most advantageous to the Authority, and

**WHEREAS**, the Authority has had a continued favorable working relationship with this contractor and they are qualified and possess the experience to satisfactorily complete these projects, and

**WHEREAS**, it is recommended that a Contract be awarded to Gaeta Recycling Co., Inc. for a period of Five (5) Years beginning April 1, 2018 and terminating March 31, 2023, and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County a contract with Gaeta Recycling Co., Inc. for the provision of Garbage Removal at Emerson Veteran's Supportive Housing at the amounts included in the bid which are available for public inspection.

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Peterson. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				↓
Junior Hernandez	↓			
Steven E. Kopf				↓
Daniel Ortega				↓
Danielle Peterson	↓			
Bob Taschler	↓			
Steven Weinstein	↓			

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LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
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**RESOLUTION 2018-36**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE RENEWAL AND EXECUTION OF AN EMPLOYMENT AGREEMENT WITH LYNN BARTLETT TO SERVE AS EXECUTIVE DIRECTOR.**

**WHEREAS**, the prior employment contract with Lynn Bartlett had a one-year term effective November 1, 2016; and

**WHEREAS**, a Committee of members from both the Housing Authority of Bergen County and the Housing Development corporation of Bergen County evaluated the performance of Ms. Bartlett; and

**WHEREAS**, the HABC and Ms. Bartlett have agreed to renew the existing contract with the following revisions:

- 1) Base Salary – \$161,900
- 2) Five additional vacation days
- 3) Remove Two Personal Days; and

**WHEREAS**, the Housing Authority of Bergen County wishes to make the current salary increase and contract terms retroactive to November 1, 2017; and

**WHEREAS**, Lynn Bartlett agrees to perform all services and provisions as contained in the said Employment Agreement; and

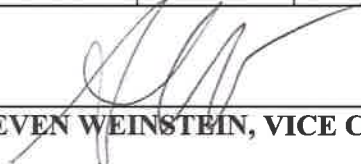
**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize Legal Counsel to prepare a revised Employment Agreement for a term of one year effective November 1, 2017 reflecting the aforesaid revisions and do further authorize the Chairman to execute and enter into said revised Employment Agreement with Lynn Bartlett.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				↓
Junior Hernandez	↓			
Steven E. Kopf				↓
Daniel Ortega				↓
Danielle Peterson	↓			
Bob Taschler	↓			
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