

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-15

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JANUARY 12, 2018 THROUGH FEBRUARY 9, 2018.

WHEREAS, the attached listing of Accounts Payable for the period of January 12, 2018 through February 9, 2018 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of January 12, 2018 through February 9, 2018 in the amount of Five Hundred Seven Thousand, One Hundred and Two Dollars and Nine Cents (\$507,102.09).

Resolution adopted as read on motion by Commissioner Taschler
seconded by Commissioner Weinstein.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson	↓			
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Bob Taschler	↓			
Steven Weinstein	↓			

February 27, 2018
DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

**RESOLUTION 2018-16
RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF JANUARY 12, 2018 THROUGH FEBRUARY 9, 2018 FOR THE
HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.**

WHEREAS, the attached listing of Accounts Payable for the period of January 12, 2018 through February 9, 2018 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of January 12, 2018 through February 9, 2018 in the amount of Two Hundred, Ninety-Six Thousand and One Hundred and Fifty-One Dollars and Seventy-Three Cents (\$296,151.73).

Resolution adopted as read on motion by Commissioner Taschler
seconded by Commissioner Weinstein.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson	↓			
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Bob Taschler	↓			
Steven Weinstein	↓			

February 22, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-17

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO APPLY FOR AND OBTAIN A GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR APPROXIMATELY \$50,000 TO CARRY OUT THE CHANGING LIVES THROUGH EMPOWERMENT AND ENCOURAGEMENT NOW (CLEEN) PROGRAM WHICH WILL PROVIDE ON SITE PATIENT NAVIGATION AND RECOVERY SERVICES FOR SUBSTANCE USERS AT THE BERGEN COUNTY HOUSING, HEALTH, AND HUMAN SERVICES CENTER.

WHEREAS, that the Board of Commissioners of the Housing Authority of Bergen County (HABC) hereby authorize the application for such a grant; and, recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Housing Authority of Bergen County and the New Jersey Department of Community Affairs.

WHEREAS, that the Board of Commissioners hereby authorizes the Executive Director or Commissioner Chair to be a signatory to the aforesaid grant agreement.

WHEREAS, that the Board of Commissioners hereby authorizes the Executive Director, the Director of Finance or the Accounting Manager to sign all vouchers submitted in connection with the aforesaid project.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners recognizes that the Housing Authority of Bergen County (HABC) is liable for any funds not spent in accordance with the Grant Agreement; and that liability of Board members is in accordance with N.J.S.A. 2A:53A-7 et. seq.

Resolution adopted as read on motion by Commissioner Taschler,
seconded by Commissioner Weinstein.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson	✓			
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Steven Weinstein	✓			

February 22, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-18

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING AN ADDITIONAL YEAR UNDER THE OPTION TO RENEW A ONE YEAR CONTRACT EXTENSION WITH BED BUG SQUAD LLC, D/B/A MITEBUSTER, 853 MAIN STREET, HACKENSACK NEW JERSEY 07601 FOR MONTHLY EXTERMINATING SERVICES FOR A PERIOD OF ONE YEAR BEGINNING APRIL 1, 2018 THROUGH MARCH 31, 2019.

WHEREAS, a certain contract between the Housing Authority of Bergen County and Bed Bug Squad LLC, d/b/a Mitebuster, expires on March 31, 2018; and

WHEREAS, the parties wish to extend and continue said contract; and

WHEREAS, original Resolution #2016-20 contains a provision allowing the Authority, at its sole discretion, to extend the contract for one (1) additional year at the predetermined pricing submitted with the original bid; and

WHEREAS, the Purchasing Officer confirms that the Authority has had a continued favorable working relationship with this Firm and that it is qualified and possesses the experience to satisfactorily complete these services; and

WHEREAS, said contract be extended for one (1) additional year commencing upon the expiration of the original term, and shall now be due to expire on March 31, 2019; and

WHEREAS, the Authority agrees to pay Bed Bug Squad LLC, d/b/a Mitebuster for the continued performance of the Contract for which the total fee shall not exceed the amount of **(\$18,417.60)** for the period beginning April 1, 2018 and terminating on March 31, 2019; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with Bed Bug Squad, LLC d/b/a Mitebuster for the provision of Monthly Exterminating Services at all of the Authority's facilities at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Taschler seconded by Commissioner Weinstein.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson	↓			
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Bob Taschler	↓			
Steven Weinstein	↓			

February 22, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-19

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING AN ADDITIONAL YEAR UNDER THE OPTION TO RENEW A ONE YEAR CONTRACT EXTENSION WITH CRISTI CLEANING SERVICE CORP., 77 TRINITY PLACE, HACKENSACK NEW JERSEY 07601 FOR WINDOW WASHING SERVICES AT SEVERAL LOCATIONS FOR A PERIOD OF ONE YEAR BEGINNING SPRING OF 2018 THROUGH SPRING OF 2019.

WHEREAS, a certain contract between the Housing Authority of Bergen County and Cristi Cleaning Service Corp., expires in the Spring of 2018; and

WHEREAS, the parties wish to extend and continue said contract; and

WHEREAS, original Resolution #2016-18 contains a provision allowing the Authority, at its sole discretion, to extend the contract for one (1) additional year at the predetermined pricing submitted with the original bid; and

WHEREAS, the Purchasing Officer confirms that the Authority has had a continued favorable working relationship with this Firm and that it is qualified and possesses the experience to satisfactorily complete these services; and

WHEREAS, said contract be extended for one (1) additional year commencing upon the expiration of the original term, and shall now be due to expire on the Spring of 2019; and

WHEREAS, the Authority agrees to pay Cristi Cleaning Service Corp., for the continued performance of the Contract for which the total fee shall not exceed the amount of (\$17,767.45) for the period beginning Spring of 2018 and terminating on Spring of 2019; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with Cristi Cleaning Service Corp., for the provision of Window Washing Services at several of the Authority's facilities at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Taschler seconded by Commissioner Weinstein.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson	↓			
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Bob Taschler	↓			
Steven Weinstein	↓			

February 22, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-20

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A CONTRACT TO RETAIN FRIEND & WENZEL, LLC (JOSEPH M. WENZEL, ESQ, MANAGING MEMBER), 1000 CLIFTON AVE., SUITE 101, CLIFTON, NEW JERSEY 07013, AS SPECIAL COUNSEL REGARDING EMPLOYMENT AND LABOR MATTERS.

WHEREAS, the Executive Director has requested authority to consult with labor counsel with respect to some potential labor and personnel matters; and

WHEREAS, the Authority has, in the past utilized the services of Friend & Wenzel, LLC as special labor legal counsel regarding personnel and labor matters; and

WHEREAS, on January 17, 2018 the Contracting Office obtained a price proposal from Friend & Wenzel, LLC to provide special legal counsel services in connection with employment and labor matters in the amount not to exceed Seventeen Thousand, Five Hundred Dollars (\$17,500.00) per annum at the rate of One Hundred Twenty-Five Dollars (\$125.00) per hour for a period of Two (2) years, commencing on February 23, 2018 and terminating on February 22, 2020 with the option, at the sole discretion of the Authority to renew the contract for One (1) additional year upon termination of the original contract term; and

WHEREAS, the proposal is advantageous and in the best interest of the Authority in providing necessary assistance with any employment and labor matters which may arise; and

WHEREAS, the Authority has had favorable prior experience with this firm and they are qualified and possess the experience to satisfactorily complete these services; and

WHEREAS, sufficient funds are available to compensate the consultant, for the entire scope of work, (as confirmed by the attached certification of funds) and the Contracting Officer recommends that the Board of Commissioners adopt a resolution awarding the contract to Friend & Wenzel, LLC which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of \$17,500.00 will require the prior Board approval authorizing the expenditure of additional funds; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve a contract to retain Friend & Wenzel, LLC (Joseph M. Wenzel, Esq., Managing Member), as special counsel in regards to employment and labor matters.

Resolution adopted as read on motion by Commissioner Taschler seconded by Commissioner Weinstein.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson	↓			
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Bob Taschler	↓			
Steven Weinstein	↓			

February 22, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-21

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE CHANGE ORDER NO. 1 WITH BED BUG SQUAD LLC D/B/A MITEBUSTER TO ADD EMERSON VETERANS SUPPORTIVE HOUSING TO THE CONTRACT FOR ROUTINE EXTERMINATING SERVICES

WHEREAS, upon construction completion of Emerson Veterans Supportive Housing, the new facility must be included on the contract for Routine Exterminating Services

WHEREAS, current contract under original resolution 2016-20 is due to expire on March 31, 2018, and the Authority wishes to begin exterminating services at the new facility in January 2018 and continue for a period of three months until contract expiration; and

WHEREAS, the Contractor submitted a proposal to provide routine monthly exterminating services for the new facility for the additional amount of \$120.00 per month and \$360.00 for the three-month period; and

WHEREAS, the proposal was evaluated and found it to be reasonable; and

WHEREAS, Change Order No. 1 meets the requirements of N.J.A.C. 5:30-11.4; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these additional services; and

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve Change Order No. 1 with **Bed Bug Squad LLC, d/ba Mitebuster**, for a period of **Three (3) months for the total additional cost of \$360.00** to provide routine monthly exterminating services to Emerson Veterans Supportive Housing.

Resolution adopted as read on motion by Commissioner Taschler, seconded by Commissioner Weinstein.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson	✓			
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Steven Weinstein	✓			

February 22, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-22

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH MANOR II ELECTRIC INC. FOR EMERGENCY GENERATOR REPLACEMENT AT HIGHLAND VIEW APARTMENTS, PALISADES PARK, NJ.

WHEREAS, on February 8, 2018, the Procurement Coordinator accepted bids and publicly opened same for the Emergency Generator Replacement at Highland View Apartments, Palisades Park, NJ; and

WHEREAS, six bids were received and after careful evaluation four bids were found to be responsive and responsible. The bid submitted by Manor II Electric Inc., with a base bid amount of \$119,000.00, was deemed the lowest responsive and responsible bidder; and

WHEREAS, based on Manor II Electric Inc.'s satisfactory past performance with the Authority on similar projects and their willingness to enter into a Contract without reservation, the Authority's Engineer (LAN Associates) recommends award of the Contract to Manor II Electric Inc.; and

WHEREAS, Manor II Electric Inc., agrees to perform all services and provisions contained in the specifications, drawings, and addendum for said emergency generator installation for the amounts set forth in the bid tabulation attached hereto; and

WHEREAS, the Director of Finance has certified that sufficient funds are available to compensate the contractor for the entire scope of work.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with Manor II Electric Inc. for the emergency generator replacement at Highland View Apartments, Palisades Park, NJ.

Resolution adopted as read on motion by Commissioner Taschler seconded by Commissioner Weinstein.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson	✓			
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Steven Weinstein	✓			

February 22, 2018
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-23

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE APPOINTMENT OF THREE COMMISSIONERS AND ONE HDC TRUSTEE TO SERVE AS MEMBERS OF THE PERSONNEL COMMITTEE FOR A PERIOD OF ONE YEAR.

WHEREAS, the Commissioners of the Housing Authority of Bergen County appoint the following three HABC Commissioners and one HDC Trustee to serve as Members of the Personnel Committee:

1. Daniel Ortega
2. Steven Weinstein
3. Bob Taschler
4. HDC TRUSTEE Diane Scriveri

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the appointment of the aforementioned Commissioners and Trustee to serve as Members of the Personnel Committee for a period of one year.

Resolution adopted as read on motion by Commissioner Taschler, seconded by Commissioner Weinstein.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson	↓			
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Bob Taschler	↓			
Steven Weinstein	↓			

February 22, 2017
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2018-24

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE APPOINTMENT OF ~~THREE~~ COMMISSIONERS TO SERVE AS MEMBERS OF THE TENANT RELATIONS COMMITTEE.

WHEREAS, the Commissioners of the Housing Authority of Bergen County at their meeting of February 22, 2018 appointed the following Commissioners to serve as Trustees on the Tenant Relations Committee:

1. Junior Hernandez
2. Danielle Peterson
3. _____

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the appointment of the aforementioned Commissioners to serve as members of the Tenant Relations Committee of the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Taschler, seconded by Commissioner Weinstein.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson	✓			
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson				✓
Bob Taschler	✓			
Steven Weinstein	✓			

February 22, 2018
DATE

Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY