

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2017-44

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE  
PERIOD OF MAY 13, 2017 THROUGH JUNE 9, 2017.

WHEREAS, the attached listing of Accounts Payable for the period of May 13, 2017 through June 9, 2017 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of May 13, 2017 through June 9, 2017 in the amount of Two Hundred Eighteen Thousand Three Hundred Sixty-Three Dollars (\$218,363.48) and Forty-Eight Cents.

Resolution adopted as read on motion by Commissioner Weinstein  
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				↓
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Bob Taschler				↓
Steven Weinstein	↓			

June 22, 2017  
DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2017-45

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF MAY 13, 2017 THROUGH JUNE 9, 2017 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of May 13, 2017 through June 9, 2017 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of May 13, 2017 through June 9, 2017 in the amount of Three Hundred Seventy-Nine Thousand Five Hundred Forty-Two Dollars (\$379,542.41) and Forty-One Cents.

Resolution adopted as read on motion by Commissioner Weinstein  
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rolliesson				✓
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson				✓
Bob Taschler				✓
Steven Weinstein	✓			

June 22, 2017  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2017-46**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF  
BERGEN COUNTY AUTHORIZING THREE (3) FIRMS TO BE PLACED ON A LIST OF  
QUALIFIED PROFESSIONAL CONSULTANTS FOR INTERIOR DESIGN SERVICES**

**WHEREAS**, the Housing Authority of Bergen County solicited a Request for Qualifications for the above referenced services on May 15, 2017; and

**WHEREAS**, three (3) proposals were received on June 6, 2017 and carefully reviewed and graded by the Evaluation Committee; and

**WHEREAS**, all proposals were deemed responsive, responsible and qualified to perform professional Interior Design Services for the Housing Authority of Bergen County; and

**WHEREAS**, the fee breakdown provided in each proposal is as follows:

#	Name of Firm	Percentage of Budget	Hourly Rate
1	Lothrop Associates LLP. Architects	10%	\$140.00
2	John T. Ceelio LLC.	18%	Not Provided
3	Arcari & Iovino Architects, P.C.	12%	\$110.00

**WHEREAS**, it is the recommendation of the Purchasing Assistant that the Board of Commissioners award a resolution authorizing Three (3) Firms listed above to be placed on the "List of Qualified Professional Consultants to Provide Interior Design Services" to be valid for a period of two (2) years beginning August 1, 2017 and terminating on July 31, 2019 with the option to renew for one (1) additional year at the sole discretion of the Agencies; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of Housing Authority of Bergen County do hereby authorize the above listed firms to be placed on the "List of Qualified Professional Consultants to Provide Interior Design Services" for upcoming projects as requested by the Agencies.

Resolution adopted as read on motion by Commissioner Weinstein, seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rolleson				↓
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Bob Taschler				↓
Steven Weinstein	↓			

June 22, 2017  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR



**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2017-47**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF  
BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE  
DIRECTOR TO EXECUTE A CONTRACT WITH INFO TECH (BIDEXPRESS),  
FOR EPROCUREMENT SERVICES WHICH ALLOW THE AUTHORITY TO  
SOLICIT AND ACCEPT BIDS AND COMPETITIVE CONTRACTS ONLINE**

**WHEREAS**, the Housing Authority of Bergen County identified a need for EProcurement Services; and

**WHEREAS**, price quote requests were sent to firms on the pre-approved list of “Approved software provided for local contracting units to receive online bids and quotes” available on The State of New Jersey website; and

**WHEREAS**, Two (2) Companies submitted price quotes by May 1<sup>st</sup>, 2017 as follows:

**Info Tech (BidExpress) responsive and responsible**  
**Periscope Holdings, Inc. (BidSync Source) responsive and responsible**

**WHEREAS**, **Info Tech (BidExpress)** has been identified as the company whose competitive quotation meets all the requirements of the price quote request as allowed under N.J.S.A. 40A:11-3, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is the most advantageous to the Authority, and

**WHEREAS**, it is recommended that a Contract be awarded to **Info Tech (BidExpress)** for a period of three (3) years beginning September 1, 2017 and terminating August 31, 2020 at the following rate(s):

Company Name	Yearly Cost	Implementation Fee (One-Time)	Total Contract Cost
Info Tech (BidExpress)	\$4,500.00	\$1,500.00	\$15,000.00
Periscope Holdings, Inc. (BidSync Source)	\$12,000.00	\$5,000.00	\$41,000.00

BidExpress’ implementation fee will be credited if the Authority surpasses twenty-five (25) solicitations in Year 1. Payment will be made at the beginning of each contract year. The Authority reserves the right to terminate the contract at any time. However, if the contract is terminated after September 1<sup>st</sup> of any year, the Authority will be responsible for the full year payment. Training Sessions via webinar for staff and vendors will be provided at no additional cost to the Authority.

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a yearly basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of \$17,500.00 will require adoption of Board Resolution authorizing the expenditure of additional funds, and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County a contract with **Info Tech (BidExpress)** for EProcurement Services.

Resolution adopted as read on motion by Commissioner Weinstein, seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rollieson				↓
Junior Hernandez	↓			
Steven E. Kopf	↓			
Daniel Ortega	↓			
Danielle Peterson				↓
Bob Taschler				↓
Steven Weinstein	↓			

June 22, 2017  
DATE

Daniel Ortega  
DANIEL ORTEGA, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2017-48**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY AUTHORIZING THE RENEWAL AND EXECUTION  
OF AN EMPLOYMENT AGREEMENT WITH LYNN BARTLETT TO SERVE  
AS EXECUTIVE DIRECTOR.**

**WHEREAS**, the prior employment contract with Lynn Bartlett had a one year term effective November 1, 2015; and

**WHEREAS**, a Committee of members from both the Housing Authority of Bergen County and the Housing Development corporation of Bergen County evaluated the performance of Ms. Bartlett; and

**WHEREAS**, the HABC and Ms. Bartlett have agreed to renew the existing contract with the following revisions:

- 1) Base Salary – \$155,295; and
- 2) Two (2) additional personal days; and

**WHEREAS**, the Housing Authority of Bergen County wishes to make the salary increase and contract terms retroactive to November 1, 2016; and

**WHEREAS**, Lynn Bartlett agrees to perform all services and provisions as contained in the said Employment Agreement; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize Legal Counsel to prepare a revised Employment Agreement for a term of one year effective November 1, 2016 reflecting the aforesaid revisions and do further authorize the Chairman to execute and enter into said revised Employment Agreement with Lynn Bartlett.

Resolution adopted as read on motion by Commissioner Weinstein,  
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Joanne English Rolleson				✓
Junior Hernandez	✓			
Steven E. Kopf	✓			
Daniel Ortega	✓			
Danielle Peterson				✓
Bob Taschler				✓
Steven Weinstein	✓			

June 22, 2017  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR