

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2016-44

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE  
PERIOD OF JUNE 15, 2016 THROUGH JULY 14, 2016.

WHEREAS, the attached listing of Accounts Payable for the period of June 15, 2016 through July 14, 2016, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of June 15, 2016 through July 14, 2016 in the amount of Three Hundred Forty One Thousand One Hundred Fifty Eight Dollars (\$341,158.82) and Twenty Cents.

Resolution adopted as read on motion by Commissioner Peterson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28 2016  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2016-45

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JUNE 15, 2016 THROUGH JULY 14, 2016 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of June 15, 2016 through July 14, 2016 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of June 15, 2016 through July 14, 2016 in the amount of the amount of One Hundred Twenty Seven Thousand One Hundred Fifty Seven Dollars (\$127,157.49) and Forty Nine Cents.

Resolution adopted as read on motion by Commissioner Peterson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2016-46

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY PRE-APPROVING THE ACCOUNTS PAYABLE FOR  
THE PERIOD OF JULY 17, 2016 THROUGH AUGUST 17, 2016.

WHEREAS, the Commissioners of the Housing Authority of Bergen County will  
not reconvene until September 22, 2016; and

WHEREAS, the Housing Authority of Bergen County has routine monthly  
expenditures which need payment.

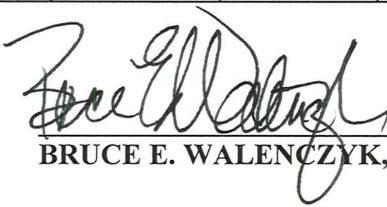
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the  
Housing Authority of Bergen County do hereby pre-approve the payment of routine  
expenditures for the period of July 17, 2016 through August 17, 2016.

Resolution adopted as read on motion by Commissioner Peterson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2016-47**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY PRE-APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JULY 17, 2016 THROUGH AUGUST 17, 2016 FOR THE HOUSING DEVELOPMENT CORPORATION.**

**WHEREAS**, the Commissioners of the Housing Authority of Bergen County will not reconvene until September 22, 2016; and

**WHEREAS**, the Housing Development Corporation has routine monthly expenditures which need payment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Housing Authority of Bergen County do hereby pre-approve the payment of routine expenditures for the period of July 17, 2016 through August 17, 2016.

Resolution adopted as read on motion by Commissioner Peterson  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

  
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LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2016-48**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH D & L PAVING CONTRACTORS, 681 FRANKLIN AVENUE, NUTLEY, NEW JERSEY FOR ASPHALT & CRACK REPAIRS, MILLING, RESEALING, LINE & MARKINGS RESTRIPIING AND CONCRETE SIDEWALK REPAIRS AT VARIOUS HABC SITES.**

**WHEREAS**, the Purchasing Assistant of the Authority identified a need to procure services for Asphalt & Crack Repairs, Milling, Resealing, Line & Markings Restriping and Concrete Sidewalk Repairs at various sites; and

**WHEREAS**, Solicitation HABC 2016-06-06 was drawn up according to established procedures, and was properly advertised in The Record newspaper on June 22, 2016 and on the Authority's website; and

**WHEREAS**, a request for sealed bids was distributed to those who responded to the invitation through the publication; and

**WHEREAS**, three (3) firms responded to the solicitation by submitting a sealed bid on July 6, 2016 as follows:

**D&L Paving Contractors, Inc. (lowest responsible bidder)**  
Consolidated Maintenance Solutions (responsible)  
Crossroads Pavement Maintenance, LLC. (responsible); and

**WHEREAS**, the sealed bids were reviewed and evaluated by the Purchasing Assistant who identified D&L Paving Contractors, Inc. as the lowest responsible and responsive bidder whose bid meets all of the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is the most advantageous to the Authority; and

**WHEREAS**, favorable references were obtained by the consultant on this contractor and based on the consultant's recommendation, the Contracting Officer confirms that this contractor is qualified and possesses the experience to satisfactorily complete this project; and

**WHEREAS**, it is recommended that a Contract be awarded to **D&L Paving Contractors, Inc.;** and

**WHEREAS**, it is further recommended that the Contract with D&L Paving Contractors, Inc. shall be for a period not to exceed forty (40) calendar days from the Notice to Proceed for the total sum of Two Hundred Ninety One Thousand Five Hundred and Fifty Five Dollars (\$291,555.00) for various sites and the charges for repairs and replacements will be on an as needed basis all of which are noted in the below chart; and

<b>Location:</b>	<b>D&amp;L PAVING:</b>
Boiling Springs Gardens	\$ 8,300.00
Carucci Apts.	\$ 6,200.00
David F. Roche Apts.	\$ 10,050.00
Garden House	\$ 23,900.00
Grove Gardens	\$ 4,000.00
Hasbrouck Heights S.H.	\$ 7,800.00
Highland View Apts.	\$ 10,600.00
Lehmann Gardens	\$ 101,505.00
Mahwah Public Housing	\$ 25,800.00
Old Tappan Commons	\$ 58,400.00
Saddle River S.H.	\$ 26,000.00
Ramsey Public Housing	\$ 9,000.00
<b>Total for all locations</b>	<b>\$ 291,555.00</b>

Charges for Additional Work on an As Needed Basis	D&L PAVING
Charge per sq. ft. of asphalt repair	\$ 8.00
Charge per sq. ft. of asphalt replacement	\$ 1.75
Charge per linear ft. of concrete repair	\$ 45.00
Charge per linear ft. of concrete replacement	\$ 75.00

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of \$291,555.00 will require the contractor to submit a change order proposal and adoption of Board Resolution authorizing the expenditure of additional funds; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons; and

WHEREAS, the prices bid for the various items of work shall not be adjusted due to the deflection of any work or due to the variations of any quantity for the various items scheduled in the bid; and

WHEREAS, as allowed under N.J.S.A. 59.4-1 et seq. neither the Housing Authority of Bergen County nor any of its officers, directors, employees or other agents shall be liable for any injury caused by the specifications, plans or design of referenced services (if any), either in its original construction or any improvement thereto, where such specifications plans or design have specifically been approved in advance of the construction by the Board of Commissioners of the Housing Authority of Bergen County or any of its officers, directors, employees or other agents exercising discretionary authority to give such approval or where such specifications plans or design are prepared in conformity with standards previously so approved.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with D&L Paving Contractors, Inc. for the provision of Asphalt & Crack Repairs, Milling, Resealing, Line & Markings Restriping and Concrete Sidewalk Repairs at Various Sites at the aforementioned amounts.

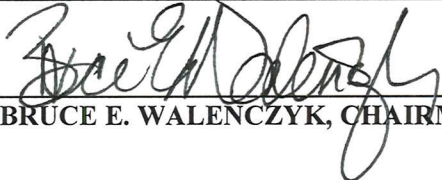
BE IT FURTHER RESOLVED, that: (1) the Housing Authority of Bergen County shall require that the recommended contractor comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee; and (4) if the Authority and the bidder have not mutually agreed on the terms of the Contract within Twenty One (21) days of being notified of the Contract award, and the contractor is not able or fails to enter into a Contract, then this Resolution with regard to the respective bidder shall be void, and after adopting a new Resolution, the Board of Commissioners or its designee, shall award a Contract to the next lowest responsible bidder.

Resolution adopted as read on motion by Commissioner Peterson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				
Joanne English Rolliesson				
Steven E. Kopf				
Danielle Peterson				
Bob Taschler				
Bruce E. Walenczyk				

July 28, 2016  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2016-49

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SHARED SERVICES AGREEMENT AND ASSOCIATED BUDGET WITH THE COUNTY OF BERGEN FOR THE PROVISION OF MANAGERIAL AND ADMINISTRATIVE OVERSIGHT OF THE BERGEN COUNTY HOUSING, HEALTH, AND HUMAN SERVICES CENTER, 120 SOUTH RIVER STREET, HACKENSACK IN THE AREAS OF PROPERTY MANAGEMENT, BUILDING MAINTENANCE AND COORDINATION OF HEALTH AND HUMAN SERVICES ACTIVITIES FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016.

WHEREAS, the County of Bergen has determined that the Housing Authority of Bergen County possesses the expertise and capacity to continue to manage the Bergen County Housing, Health, and Human Services Center, as well as experience administering and managing residential systems and coordinating related support services; and

WHEREAS, the HABC wishes to enter into a Shared Services Agreement to provide the requested management and administrative services for the residential systems, services, facilities and coordinated support services to the County of Bergen, as attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County that the Executive Director is hereby authorized to enter into a Shared Services Agreement with the County of Bergen for the provisions of managerial and administrative oversight of the Bergen County Housing, Health, and Human Services Center, 120 South River Street in the City of Hackensack, in the areas of property management, building maintenance and coordination of health and human services activities, for the period of January 1, 2016 to December 31, 2016.

BE IT FURTHER RESOLVED, that said Shared Services Agreement shall be in a form prepared by County Counsel and approved by the HABC's Executive Director and General Counsel.

Resolution adopted as read on motion by Commissioner Peterson,  
seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2016-50**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH NOVOGRADAC AND COMPANY LLC, 252 WASHINGTON STREET, TOMS RIVER, NEW JERSEY, TO CONDUCT THE AUDIT SERVICES FOR THE HOUSING AUTHORITY OF BERGEN COUNTY.**

**WHEREAS**, the Purchasing Assistant of the Authority identified a need for annual audit services of the financial records of the Authority for Fiscal Year Ending March 31, 2016, March 31, 2017 & March 3, 2018 with an option to renew for an additional two (2) years; and

**WHEREAS**, in accordance with the New Jersey Competitive Contracting regulations contained in N.J.S.A. 40A:11-4., Solicitation No. HABC 2016-05-01 dated May, 2016 was properly advertised in The Record newspaper on May 12, 2016 and on the Authority's website; and

**WHEREAS**, a request for proposals was distributed to those who responded to the invitation through the publication; and

**WHEREAS**, two (2) firms responded to the solicitation by submitting a proposal on June 8, 2016 as follows:

**Novogradac and Company LLC. (formerly Fallon & Larsen LLP) (responsive)**  
**Hymason, Parnes & Giampaolo (responsive)**

**WHEREAS**, the proposals were reviewed and evaluated by the Evaluation Committee who has identified Fallon & Larsen LLP as responsive and able to provide an impartial audit whose proposal the Committee considers to be most advantageous and in the best interest of the Authority. The proposal meets all requirements of the proposal specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq.; and

**WHEREAS**, the Purchasing Assistant confirms that the Authority has obtained favorable references on this Firm and that they are qualified and possess the required experience to satisfactorily complete these services; and

**WHEREAS**, it is recommended that a Contract be awarded to Fallon & Larsen LLP; and

**WHEREAS**, it is further recommended that the Contract with Fallon & Larsen LLP shall be for a period of three (3) years with the option to renew for an additional two (2) years. The not to exceed cost is as follows:

<u>Year 1</u>		<u>Year 2</u>		<u>Year 3</u>	
HABC SINGLE AUDIT	\$ 16,260.00	HABC SINGLE AUDIT	\$16,260.00	HABC SINGLE AUDIT	\$16,260.00
HDC	\$ 7,150.00	HDC	\$ 7,150.00	HDC	\$ 7,150.00
BROOKSIDE GARDENS	\$ 7,150.00	BROOKSIDE GARDENS	\$ 7,150.00	BROOKSIDE GARDENS	\$ 7,150.00
LEHMANN GARDENS	<u>\$ 7,150.00</u>	LEHMANN GARDENS	<u>\$ 7,150.00</u>	LEHMANN GARDENS	<u>\$ 7,150.00</u>
TOTAL	\$ 37,710.00	TOTAL	\$37,710.00	TOTAL	\$37,710.00

Option Years:

<u>Year 4</u>		<u>Year 5</u>	
HABC SINGLE AUDIT	\$16,750.00	HABC SINGLE AUDIT	\$16,750.00
HDC	\$ 7,400.00	HDC	\$ 7,400.00
BROOKSIDE GARDENS	\$ 7,400.00	BROOKSIDE GARDENS	\$ 7,400.00
LEHMANN GARDENS	<u>\$ 7,400.00</u>	LEHMANN GARDENS	<u>\$ 7,400.00</u>
TOTAL	\$ 38,950.00	TOTAL	\$ 38,950.00

**WHEREAS**, the Finance Manager has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of \$37,710.00 for the first three (3) years and \$38,950.00 for the last two (2) years will require adoption of Board Resolution authorizing the expenditure of

additional funds; and

**WHEREAS**, the Authority reserves the right to add or delete sections of the work from the contract after the award of the proposal has been made, due to funding or other reasons; and

**WHEREAS**, Fallon and Larsen, LLP has notified the authority in writing that effective June 1, 2016 it has merged its affordable housing practice into Novogradac and Company LLP and is now operating under that name; and

**WHEREAS**, Fallon and Larsen, LLP has assured the Housing Authority of Bergen County that the professional services to be provided by the merged entity shall be exactly as provided in the RFP and that the staff conducting fieldwork shall be those that were listed in the RFP.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with **Novogradac and Company, LLP** for the provision of Annual Audit Services of the Financial Records of the Authority for Fiscal Year Ending March 31, 2016, March 31, 2017 & March 3, 2018 with an option to renew for an additional two (2) years at the aforementioned amounts.

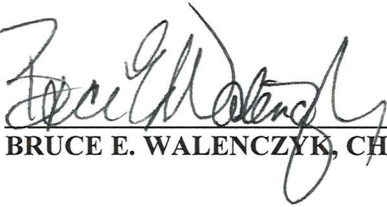
**BE IT FURTHER RESOLVED**, that: (1) the Housing Authority of Bergen County shall require that the recommended contractor comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee; and (4) if the Authority and the proposer have not mutually agreed on the terms of the Contract within Twenty One (21) days of being notified of the Contract award, and the contractor is not able or fails to enter into a Contract, then this Resolution with regard to the respective proposer shall be void, and after adopting a new Resolution, the Board of Commissioners or its designee, shall award a Contract to the next lowest responsible proposer.

Resolution adopted as read on motion by Commissioner Peterson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2016-51

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF  
BERGEN COUNTY AMENDING AND UPDATING THE HOUSING CHOICE VOUCHER  
(SECTION 8) ADMINISTRATIVE PLAN.

WHEREAS, the Housing Authority of Bergen County (HABC) administers a Section 8 Housing Choice Voucher (Section 8) program that requires the housing authority to adopt a written administrative plan that establishes local policies for administering the program; and

WHEREAS, the administrative plan, and any revisions to it must be formally adopted by the housing authority's Board of Commissioners; and

WHEREAS, a public hearing was advertised on July 22, 2016, and members of the public continue to have the opportunity to submit comment until September 7, 2016; and

WHEREAS, the housing authority has updated the Section 8 Administrative Plan, this revision specifically addresses the following of the Authority's policies and procedures specifically pertaining to the Section 8 program:

1. No shows will be classified as a failed inspection and will result in abatement and subsequent termination of assistance.
2. Arrests cannot be used to deny or terminate assistance
3. Partnering with Bergen County One Stop Career Center for FSS referrals (with ending TRAs to qualify for homeless preference)
4. Earned Income Disability (EID) changes to income applicable times frame as identified in the regulation
5. Non-Elderly Disabled (NED) vouchers are the last to be terminated during funding shortfalls
6. SSN verification requirements for children under 6; and

WHEREAS, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

WHEREAS, said update will be submitted to HUD for filing after review and approval by the Board of Commissioners.

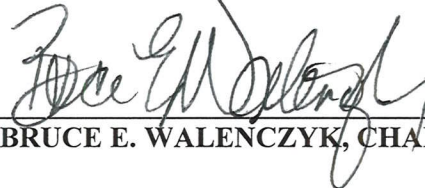
NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the revised Section 8 Housing Choice Voucher Administrative Plan beginning implementation on August 1, 2016 and a copy provided to HUD.

Resolution adopted as read on motion by Commissioner Peterson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolliesson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

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**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2016-52**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF  
BERGEN COUNTY APPROVING AND AUTHORIZING THE EXECUTION OF FIVE (5)  
RAD CONVERSION COMMITMENTS AND OTHER ACTIONS RELATING THERETO.**

**WHEREAS**, the Housing Authority of the County of Bergen (“HABC”) is desirous of converting the following facilities: Boiling Springs Gardens (142 Units), Carucci Apartments (98 units), David F. Roche Apartments (98 units), Highland View Apartments (94 units), Ramapo Brae Apartments (54 units) and DeSimone Court Apartments (11 units) (collectively, the “Facilities”) into Rental Assistance Demonstration Projects (“RAD”) offered by the U.S. Department of Housing and Urban Development (“HUD”); and

**WHEREAS**, the HABC submitted an application to HUD to convert the Facilities and received approval from HUD to participate in the RAD Program; and

**WHEREAS**, the HABC has received RAD Conversion Commitments (“RCC’s”) for the Facilities from HUD, which RCC’s contain HUD approved terms and conditions for the conversion of such Facilities; and

**WHEREAS**, the HABC must execute and return all of the five (5) RCC’s to HUD within 30 days of the dated date of each RCC; and

**WHEREAS**, executing the RCC’s implies agreement to the form of the RAD Use Agreement and the HAP Contract (as such terms are defined in the RCC’s); and

**WHEREAS**, the Board of Commissioners of the Housing Authority (the “Board” or “Commissioners”) has reviewed the terms and conditions of the RCC’s and is desirous of approving the same for execution; and

**WHEREAS**, the Commissioners desire to approve the RCC’s and authorize the execution and delivery of the RCC’s to HUD.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the County of Bergen as follows:

1. The terms and conditions of the RCC’s as such documents are presented to the Commissioners are hereby approved with such changes, amendments and modifications as may be recommended by the Housing Authority’s auditor, board attorney, bond counsel and special counsel for the RAD Program (collectively, the “Consultants”) and agreed to by the Housing Authority.
2. The Executive Director of the Housing Authority is hereby authorized and directed to negotiate any changes to the RCC’s as may be recommended by the Consultants (after consultation with the Consultants) and to execute and deliver the RCC’s to HUD. The execution of the RCC’s by the Executive Director of the Housing Authority shall be

conclusive evidence of the approval of the terms thereof by the Housing Authority and no other Board action is required to approve or ratify their execution.

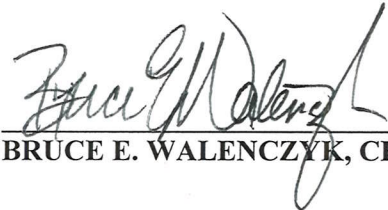
3. The Executive Director along with other designated Authorized Officers of the Housing Authority, including but not limited to the Chairman, and Chief Financial Officer (the “Authorized Officers”) are each hereby authorized and directed to execute any documents, make any agreements, approve any changes and authorize and undertake and perform any and all actions as are necessary to effectuate the transactions contemplated by the RCC’s.

Resolution adopted as read on motion by Commissioner Peterson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2016-53**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH DECOTIIS, FITZPATRICK, & COLE, LLP FOR LEGAL SERVICES IN CONNECTION WITH THE RAD TRANSACTION.**

**WHEREAS**, the Authority identified a need to procure services for RAD Counsel Legal Services for five (5) properties; and

**WHEREAS**, the Authority requested RAD Counsel Legal Services profiles from two firms on July 7, 2016 as follows:

**Decotiis, FitzPatrick, & Cole, LLP (most advantageous)**  
Kaufman, Semeraro & Leibman, LLP.

**WHEREAS**, a proposal was submitted by Decotiis, FitzPatrick, & Cole, LLP for professional legal services; and

**WHEREAS**, the proposal was reviewed and evaluated by the Executive Director who has identified Decotiis, FitzPatrick, & Cole, LLP as responsive, responsible and able to provide RAD Counsel Legal Services for five (5) properties in the best interest of the Authority. The proposal meets all requirements of the proposal specifications, complies with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.S.A. 17:27 et seq.; and

**WHEREAS** the Purchasing Assistant confirms that the Authority has obtained favorable references on this Firm and that they are qualified and possess the required experience to satisfactorily complete these services, and

**WHEREAS**, it is recommended that a Contract be awarded to Decotiis, FitzPatrick, & Cole, LLP; and

**WHEREAS**, it is further recommended that the Contract with Decotiis, FitzPatrick, & Cole, LLP shall commence as soon as possible after July 15, 2016 and be completed on or before October 15, 2016 in the following amounts:

**The not to exceed amounts are as follows:**

For services in connection with the review of any Cooperation Agreements and preparation of an opinion concerning the continuation of such Agreements post RAD conversion:

**Five Thousand Five Hundred Dollars (\$5,500.00), and**

For services in connection with the preparation of all required HUD documents and all financing documents:

**Sixty Thousand Dollars (\$60,000.00)**

The hourly rates for additional work are as follows:

Partners:	\$195.00	(including attendance at required meetings)
Associates:	\$165.00	(including attendance at required meetings)
Clerks:	\$125.00	
Paralegals/Assistants:	\$95.00	

Additional costs to be billed as follows:

Travel Time:	\$100.00/hour (during which legal work is being undertaken on behalf of the client)		
Mileage:	Reimbursed at the prevailing IRS reimbursement rate		
Tolls & Parking:	Reimbursed at cost		
Photocopies:	\$0.30/page	Faxes:	\$0.25/page
Printing:	\$0.10/page	Color Copies:	\$0.65/page
CD Copy:	\$5.00/each	DVD Copy:	\$10.00/each

Any additional reimbursable expenses will be subject to the approval of the Authority; and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of \$75,000.00 will require the contractor to submit a change order proposal and adoption of Board Resolution authorizing the expenditure of additional funds; and

**WHEREAS**, the Authority reserves the right to add or delete sections of the work from the consultant after the award of the proposal has been made, due to funding or other reasons; and

**WHEREAS**, the prices proposed for the various items of work shall not be adjusted due to the deflection of any work or due to the variations of any quantity for the various items scheduled in the proposal.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with Decotiis, FitzPatrick, & Cole, LLP for the provision of RAD Counsel Legal Services for five (5) properties at the aforementioned amounts.

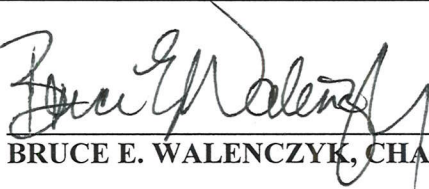
**BE IT FURTHER RESOLVED**, that: (1) the Housing Authority of Bergen County shall require that the recommended consultant comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall exist; (3) the Contract shall not exist until signed by the Board of Trustees, or its designee; and (4) if the Authority and the consultant have not mutually agreed on the terms of the Contract within Twenty One (21) days of being notified of the Contract award, and the consultant is not able or fails to enter into a Contract, then this Resolution with regard to the respective consultant shall be void, and the Authority will re-advertise the aforementioned services.

Resolution adopted as read on motion by Commissioner Peterson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2016-54**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH NW FINANCIAL GROUP, LLC FOR FINANCIAL CONSULTATION IN CONNECTION WITH THE RAD TRANSACTION.**

**WHEREAS**, The Board of Commissioners has previously authorized the use of Competitive Contracting for the procurement of Services pursuant to N.J.S.A. 40A:11-4.1 et seq. by Resolution 2010-115; and

**WHEREAS**, the Executive Director of the Authority identified a need for a Financial Consultant to prepare the RAD application for the Housing Authority of Bergen County and submit to the Local Finance Board; and

**WHEREAS**, the Purchasing Assistant requested proposals from two (2) firms; and

**WHEREAS**, two (2) firms responded to the request by submitting Proposals on July 20, 2016 as follows:

**NW Financial Group, LLC (lowest responsive & responsible)**  
Acacia Financial Group, Inc. (responsive); and

**WHEREAS**, the proposal was reviewed and evaluated by the Evaluation Committee who has identified NW Financial Group, LLC as the lowest responsive & responsible proposer whose proposal meets all of the requirements of the request for proposal specifications, complies with the requirements of N.J.S.A. 19:44A - 20.4 et seq., and is the most advantageous to the Authority; and

**WHEREAS**, the Purchasing Assistant confirms that this Firm is qualified and possesses the experience to satisfactorily complete these services; and

**WHEREAS**, it is recommended that a Contract be awarded to NW Financial Group, LLC; and

**WHEREAS**, it is further recommended that the Contract with NW Financial Group, LLC shall be for a period not to exceed forty-five (45) calendar days. These services are to be performed at the hourly rate of two hundred dollars (\$200.00). NW Financial Group, LLC estimates that it will take ten (10) hours to complete the Local Finance Board application and attend the Local Finance Board Meeting; and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of \$4,000.00 will require adoption of Board Resolution authorizing the expenditure of additional funds; and

**WHEREAS**, the Authority reserves the right to add or delete sections of the work from the contract after the award of the proposal has been made, due to funding or other reasons.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with NW Financial Group, LLC for the provision of Financial Consultant to prepare the RAD application for the Housing Authority of Bergen County and submit to the Local Finance Board at the aforementioned amounts.

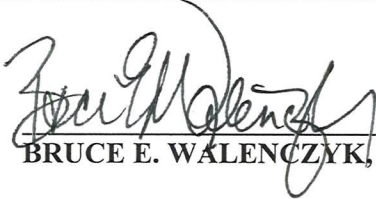
**BE IT FURTHER RESOLVED**, that: (1) the Housing Authority of Bergen County shall require that the recommended Firm comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee.

Resolution adopted as read on motion by Commissioner Peterson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

  
BRUCE E. WALENCZYK, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2016-55**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF  
BERGEN COUNTY AUTHORIZING SUBMISSION OF AN APPLICATION TO THE  
LOCAL FINANCE BOARD IN CONNECTION WITH THE RAD TRANSACTION.**

**WHEREAS**, the Housing Authority of the County of Bergen (the "Authority") is a public body corporate and politic, constituting an instrumentality of the State of New Jersey (the "State"), created by the County of Bergen (the "County") pursuant to the provisions of the Housing Authorities Law, Chapter 67 of the Pamphlet Laws of 1950, codified at N.J.S.A. 55:14A-1 *et seq.*, repealed and replaced by the Local Redevelopment and Housing Law, under Chapter 79 of the Pamphlet Laws of 1992, as amended and supplemented, and codified at N.J.S.A. 40A:12A-1 *et seq.* (the "Act"); and

**WHEREAS**, the Authority owns and operates six (6) residential rental public housing projects, for which it received approval from the United States Department of Housing and Urban Development ("HUD") to convert to Authority owned and operated multifamily housing under the Rental Assistance Demonstration program, P.L. 112-55 (2012) ("RAD"), administered by HUD; and

**WHEREAS**, the Authority has submitted application(s) for HUD approval of its physical needs assessment ("PNA") and the Authority's financing plan for its six (6) housing projects) in order to receive approval of the financing plan and obtain five (5) RAD Conversion Commitments ("RCC") from HUD; and

**WHEREAS**, the Authority has received five (5) RCC's from HUD approving the Authority's financing plan for the six (6) residential rental public housing projects identified therein; and

**WHEREAS**, the Act authorizes the Authority to issue bonds, notes, certificates, debentures or other obligations ("Bonds") pursuant to the provisions of N.J.S.A. 40A:12A-16(5), -22 and -29; and

**WHEREAS**, the Authority is intending to execute a loan commitment with the Housing Development Corporation of Bergen County which will require that the Authority issue its Bonds to finance the capital improvements required by the RCC's and the RAD program; and

**WHEREAS**, in furtherance of the purposes of the Act, and in order to comply with requirements of the RAD program, the Authority proposes to issue one or more series of bonds in an aggregate principal amount not to exceed \$4,800,000 (the "Bonds"), in addition to the application of other available funds of the Authority and to apply the proceeds of the Bonds and other available moneys of the Authority to (i) finance capital improvements to the housing projects that are subject to the RAD program and reserves relating thereto, and to (ii) pay costs of issuance in connection therewith (collectively, the "Project"); and

**WHEREAS**, the Bonds, when issued, will be special and limited obligations of the Authority, and neither the County, nor any political subdivision thereof (other than the Authority, but solely to the extent of the trust estate as defined in the Bond Resolution (defined below)), will be obligated to pay the principal or redemption price of, or interest on, the Bonds, and neither the faith and credit nor the taxing power of the County or any political subdivision thereof will be pledged to the payment of the principal or redemption price of, or interest on, the Bonds; and

**WHEREAS**, the Bonds will be issued pursuant to the terms of the Act, other applicable law and agreements and a resolution to be adopted by the Authority prior to the issuance of the Bonds (collectively, together with any amendments or supplements, the "Bond Resolution"); and

**WHEREAS**, the Authority's ability to issue the Bonds requires authorization of certain matters and certain actions to be undertaken by the Authority officials, officers and professionals, including, but not limited to, the preparation and submission of an application to

the Local Finance Board, in the Division of Local Government Services, New Jersey Department of Community Affairs (the “Local Finance Board”); and

**WHEREAS**, the Authority desires to conduct a private sale of the Bonds in an aggregate amount not to exceed \$4,800,000 to provide funds to undertake the Project, and desires to make application to the Local Finance Board for (i) the applicable project financing review required pursuant to the provisions of the Local Authorities Fiscal Control Law, specifically N.J.S.A. 40A:5A-6, and (ii) the approval of the private sale of the Bonds pursuant to the Act, specifically N.J.S.A. 40A: 12A-29(a); and

**WHEREAS**, the Authority believes that:

- (a) it is in the public interest to accomplish the Project;
- (b) the Project is for the health, welfare, convenience or betterment of the inhabitants of the County;
- (c) the amounts to be expended for the Project is not unreasonable or exorbitant; and
- (d) the Project is an efficient and feasible means of providing services for the needs of the inhabitants of the County and will not create an undue financial burden to be placed upon the County.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the County of Bergen, in the County of Bergen, New Jersey, as follows:

Section 1. The preparation and submission of an application to the Local Finance Board (the “Application”) is hereby authorized and directed to be made by the Authority’s Financial Advisor and Bond Counsel and other officials, officers and professionals of the Authority, including, but not limited to, the Executive Director, Vice Chairman, the Secretary, the Assistant Secretary, the Authority’s Auditor, and the Authority’s General Counsel, and along with other representatives of the Authority, are each hereby authorized and directed to represent the Authority in matters pertaining to such Application.

Section 2. The Local Finance Board is hereby respectfully requested to consider such Application and to record its findings, recommendations and/or approvals as provided in the applicable New Jersey Statutes.

Section 3. The Authority’s Secretary or Assistant Secretary is hereby directed to prepare and file a certified copy of this resolution with the Financial Advisor, Bond Counsel and the Local Finance Board in support of the Application.

Section 4. This Resolution shall take effect immediately upon adoption.

Resolution adopted as read on motion by Commissioner Peterson, seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

Bruce E. Walenczyk  
BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2016-56

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING NEGOTIATION OF A LOAN FROM THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY IN AN AMOUNT NOT TO EXCEED \$4.8 MILLION DOLLARS TO FINANCE AND CONVERT ITS PUBLIC HOUSING UNITS INTO HOUSING CHOICE VOUCHER UNITS PURSUANT TO THE RENTAL ASSISTANCE DEMONSTRATION (RAD) PROGRAM.

WHEREAS, the Housing Authority of Bergen County (HABC) applied to the U.S. Department of Housing and Urban Development (HUD) to convert its Public Housing units located in East Rutherford, Lyndhurst, Dumont, Palisades Park, Mahwah, and Ramsey to Housing Choice Voucher units under the Section 8 Program pursuant to HUD's Rental Assistance Demonstration (RAD) program; and

WHEREAS, the RAD conversion requires significant financial resources in order to establish adequate reserves and replacement funds and to maintain the converted units; and

WHEREAS, the HABC desires to borrow funds from the Housing Development Corporation of Bergen County (HDC) in an amount not to exceed \$4.8 Million to finance the conversion which is scheduled to close on or before September 1, 2016; and

WHEREAS, the Parties will enter into a Loan Agreement in an amount not to exceed \$4.8 Million Dollars for a term and rate to be negotiated; and

WHEREAS, HABC will issue a mortgage on each of the financed properties as security for the loan.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes the Executive Director and/or Chairman to negotiate, execute and deliver on behalf of the Housing Authority of Bergen County a Loan Agreement with the Housing Development Corporation of Bergen County for the funds necessary to finance the Rental Assistance Demonstration program in an amount not to exceed 4.8 Million Dollars.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Chairman and the Executive Director are authorized to execute any and all documents and to take actions necessary and appropriate to issue and execute the loan to the HABC.

Resolution adopted as read on motion by Commissioner Peterson seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

Bruce E. Walenczyk  
BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY

RESOLUTION 2016-57

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE AND SUBMIT ALL REQUIRED CLOSING DOCUMENTS FOR THE RENTAL ASSISTANCE DEMONSTRATION (RAD) PROGRAM WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE CONVERSION OF ITS PUBLIC HOUSING PORTFOLIO FIVE (5) AMPS TO PROJECT BASED SUBSIDY.

WHEREAS, The Rental Assistance Demonstration (RAD) Program is authorized by the Consolidated and Further Continuing Appropriations Act of 2012 (Public Law 112-55, Approved November 18, 2011) which provided fiscal year 2012 appropriations for HUD to support this program; and

WHEREAS, the RAD Program allows Public Housing Authorities to convert public housing subsidies into long term, Project Based Section 8 rental assistance subsidy that provides a more stable and predictable annual subsidy; and

WHEREAS, the HABC RAD application for its 5 AMPS have been approved by HUD for conversion and RAD Conversion Commitments have been issued; and

WHEREAS, the Housing Development Corporation of Bergen County (HDC) has been identified and approved to negotiate loan terms to fund the transaction and will provide a Letter of Commitment, Loan Documents, Mortgage(s), Note(s), and other liens as necessary; and

WHEREAS, the HABC desires to close this transaction within the regulatory and statutory time frames with appropriate controls, insurance, use, releases and housing assistance agreements as may be warranted.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute Rental Assistance Demonstration (RAD) Program requirements with the U.S. Department of Housing and Urban Development (HUD) for all five (5) AMPS and certifying an agreement to comply with all requirements of the program including but not limited to the RAD Use Agreement, PBV HAP, Declaration of Trust Release, and any other necessary documents as warranted.

Resolution adopted as read on motion by Commissioner Peterson seconded by Commissioner DiPisa.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf				✓
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

July 28, 2016  
DATE

Bruce E. Walenczyk  
BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY