

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-01

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF DECEMBER 9, 2015 THROUGH JANUARY 20, 2016.**

WHEREAS, the attached listing of Accounts Payable for the period of December 9, 2015 through January 20, 2016, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of December 9, 2015 through January 20, 2016 in the amount of One Million Two Hundred Eight Thousand Four Hundred Thirteen Dollars (\$1,208,413.71) and Seventy One Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

January 28, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-02

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF DECEMBER 9, 2015 THROUGH JANUARY 20, 2016 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of December 9, 2015 through January 20, 2016 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.


NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of December 9, 2015 through January 20, 2016 in the amount of the amount of Three Hundred Thirty Eight Thousand Five Hundred Fifteen Dollars (\$338,515.43) and Forty Three Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

January 28, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2016-03

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF
BERGEN COUNTY APPROVING THE APPOINTMENT OF THREE
COMMISSIONERS TO SERVE AS TRUSTEES ON THE BOARD OF THE
HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the Commissioners of the Housing Authority of Bergen County at
their meeting of January 28, 2016, appointed the following Commissioners to serve as
Trustees on the Housing Development Corporation of Bergen County:

1. Mark DiPisa
2. Joanne English Rolleson
3. Steven E. Kopf

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the
Housing Authority of Bergen County do hereby approve the appointment of the
aforementioned Commissioners to serve as Trustees on the Board of the Housing
Development Corporation of Bergen County.

Resolution adopted as read on motion by Commissioner Taschler,
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	<input checked="" type="checkbox"/>			
Joanne English Rolleson	<input checked="" type="checkbox"/>			
Steven E. Kopf	<input checked="" type="checkbox"/>			
Danielle Peterson	<input checked="" type="checkbox"/>			
Bob Taschler	<input checked="" type="checkbox"/>			
Bruce E. Walenczyk	<input checked="" type="checkbox"/>			

January 28, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2016-04

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE APPOINTMENT OF THREE COMMISSIONERS TO SERVE AS TRUSTEES ON THE BOARD OF THE COMMUNITY HOUSING RESOURCE BOARD OF SOUTHERN BERGEN COUNTY.

WHEREAS, the Commissioners of the Housing Authority of Bergen County at their meeting of January 28, 2016, appointed the following Commissioners to serve as Trustees on the Board of the Community Housing Resource Board of Southern Bergen County;

- 1. Mark DiPisa
- 2. Joanne English Rolleson
- 3. Steven E. Kopf

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the appointment of the aforementioned Commissioners to serve as Trustees on the Board of the Community Housing Resource Board of Southern Bergen County.

Resolution adopted as read on motion by Commissioner Taschler, seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

January 28, 2016
DATE

Bruce E. Walenczyk
BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2016-05

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF
BERGEN COUNTY APPROVING THE APPOINTMENT OF THREE
COMMISSIONERS TO SERVE ON THE PERSONNEL COMMITTEE.

WHEREAS, the Commissioners of the Housing Authority of Bergen County at their meeting of January 28, 2016, appointed the following Commissioners to serve on the Personnel Committee:

1. Mark DiPisa
2. Steven E. Kopf
3. Danielle Peterson

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the appointment of the aforementioned Commissioners to serve on the Personnel Committee.

Resolution adopted as read on motion by Commissioner Taschler,
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

January 28, 2016
DATE

Bruce E. Walenczyk
BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-06

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF
BERGEN COUNTY APPROVING THE APPOINTMENT OF THREE
COMMISSIONERS TO SERVE ON THE FINANCE, BUDGET & AUDIT
COMMITTEE.

WHEREAS, the Commissioners of the Housing Authority of Bergen County at
their meeting of January 28, 2015, appointed the following Commissioners to serve on the
Finance, Budget & Audit Committee:

1. Mark DiPisa
2. Joanne English Rollieson
3. Bruce E. Walenczyk

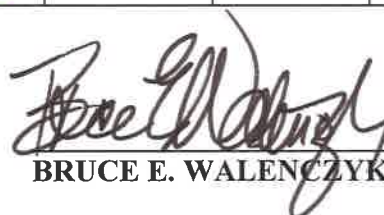
NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the
Housing Authority of Bergen County do hereby approve the appointment of the
aforementioned Commissioners to serve on the Finance, Budget & Audit Committee.

Resolution adopted as read on motion by Commissioner Taschler,
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	<input checked="" type="checkbox"/>			
Joanne English Rollieson	<input checked="" type="checkbox"/>			
Steven E. Kopf	<input checked="" type="checkbox"/>			
Danielle Peterson	<input checked="" type="checkbox"/>			
Bob Taschler	<input checked="" type="checkbox"/>			
Bruce E. Walenczyk	<input checked="" type="checkbox"/>			

January 28, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN

VP Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2016-07

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE APPOINTMENT OF A FUND COMMISSIONER TO REPRESENT THE AUTHORITY IN THE NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND.

WHEREAS, the Housing Authority of Bergen County is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the bylaws of said Fund require that each member Housing Authority appoint a Fund Commissioner to represent and serve the Authority as its representative to said Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County do hereby appoint Lynn Bartlett as its Fund Commissioner for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2016.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne English Rolliesson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Steven E. Kopf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Danielle Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Taschler	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bruce E. Walenczyk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

January 28, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-08

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF
BERGEN COUNTY ADOPTING A CASH MANAGEMENT PLAN.**

WHEREAS, it is in the best interest of the Housing Authority of Bergen County to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L.1983, Chapter 8, approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and

WHEREAS, the law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED, that the following shall constitute the Cash Management Plan for the Housing Authority of Bergen County and the Executive Director shall deposit and manage it funds pursuant to this plan:

Definitions

1. Executive Director shall mean the Executive Director of the Housing Authority of Bergen County or his designee.
2. Fiscal Year shall mean the twelve month period ending March 31st.
3. Cash Management Plan shall mean that plan as approved by resolution.

Designation of Depositories

At least once each fiscal year the governing body shall by resolution designate the depositories for the Housing Authority of Bergen County in accordance with N.J.S.A. 40A:5-14. The Housing Authority of Bergen County designates Bogota Savings Bank, Capital One Bank, J.P. Morgan Chase, Bank of New York Mellon, Bank of New Jersey, Wells Fargo Bank NA, Bank of America NA, TD Bank NA, PNC Bank NA, Lakeland Bank, Valley National Bank, US Bank, NA and other Government Unit Deposit Protection Act (GUDPA) approved banking institutions.

Audit Requirements

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

Authority to Invest

The Board of Commissioners shall pass a resolution at its first meeting of the fiscal year designating the official who shall make and be responsible for municipal deposits and investments. The Executive Director of the Housing Authority of Bergen County is so authorized.

Investment Instruments

The Executive Director shall invest at his discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.1.

Records and Reports

2. The Executive Director shall report all investments in accordance with N.J.S.A.40A:5-15.2.
3. At a minimum the Executive Director shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record which reveals, on a daily basis, the status of the cash in its bank account.

- c. Confirm investments with the Board of Commissioners at the next regularly scheduled meeting.
- d. Report monthly to the Board of Commissioners as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

Cash Flow

- 1. The Executive Director shall ensure that the accounting system provides regular information concerning the cash position and investment performance.
- 2. All monies, shall be turned over to the Executive Director and deposited in accordance with N.J.S.A. 40A:5-15.
- 3. The Executive Director is authorized and directed to invest surplus funds of the Housing Authority of Bergen County as the availability of the funds permit. In addition, it shall be the responsibility of the Executive Director to minimize the possibility of idle cash by depositing the monies in interest bearing accounts wherever practical and in the best interest of the Housing Authority of Bergen County.
- 4. The Executive Director shall ensure that funds are borrowed for Capital Projects in a timely fashion.

Signatories

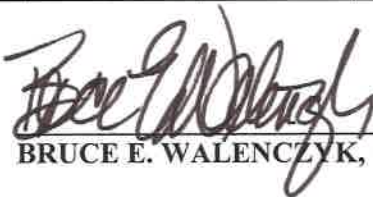
The signatories of the Housing Authority Bergen County shall be Chairman, Vice Chairman, Treasurer and Secretary. Each bank transaction must be supported by two of the aforementioned officials.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

January 28, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2016-09

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE ANNUAL AGENCY PLAN FOR SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR APPROVAL.

WHEREAS, pursuant to requirements as set out in the Quality Housing and Work Responsibility Act of 1998, HUD requires that the Housing Authority submit an Annual and Five Year Agency Plan for its developments; and

WHEREAS, a public hearing was advertised on November 30, 2015, and held on January 11, 2016 at which time no members of the public appeared; and

WHEREAS, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

WHEREAS, said plan will be updated/modified each year for submission to HUD for approval after review and approval by the Board of Commissioners.

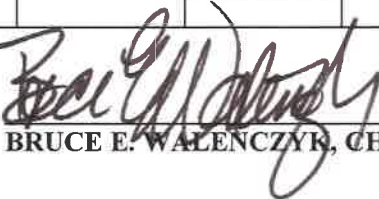
NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the Annual Agency Plan beginning with the year 2016, for submission to HUD for approval.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

January 28, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-10

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO AWARD A CONTRACT TO ARIS PAINTING COMPANY, 52 CAMPBELL AVENUE, EDISON, NEW JERSEY, FOR PAINTING OF OCCUPIED AND VACANT APARTMENT INTERIORS AT VARIOUS LOCATIONS.

WHEREAS, the Purchasing Assistant of the Authority identified a need for painting of occupied apartment interiors and painting of vacant apartment interiors on an "as needed" basis for buildings owned and/or managed by the Housing Authority of Bergen County; and

WHEREAS, Solicitation No. HABC 2015-12-30 dated December, 2015 was drawn up according to established procedures, and was properly advertised in The Record newspaper on December 30, 2015 and on the Authority's website; and

WHEREAS, Addendum No. 1 was advertised in The Record on January 11, 2015 and distributed to all bidders who already picked up a bid package. The addendum required the bid opening to be rescheduled from January 15, 2016 to January 20, 2016; and

WHEREAS, a request for bids was distributed to those who responded to the invitation through the publication; and

WHEREAS, four (4) firms responded to the solicitation by submitting a bid on January 20, 2015 as follows:

Aris Painting Co. (lowest responsive & responsible)
JG Painting & Contracting (responsive & responsible)
Northeast Roof Maintenance (responsive)
Ocean Contractors Inc. (non-responsive)

WHEREAS, the bids were reviewed by the Purchasing Assistant and he has identified Aris Painting Co. as the lowest responsive bidder and able to provide painting services. The bid meets all requirements of the bid specifications, complies with the requirements of *N.J.S.A. 10:5-3.1 et seq.* and *N.J.S.A. 17:27 et seq.*; and

WHEREAS, the Purchasing Assistant confirms that the Authority has had a favorable working relationship with this Contractor and that they are qualified and possess the required experience to satisfactorily complete these services; and

WHEREAS, it is recommended that a Contract be awarded to Aris Painting Co.; and

WHEREAS, it is further recommended that the Contract with Aris Painting Co. shall be for a period of One (1) year, or until such necessary time as needed to fully complete the scope of work. The not to exceed cost is as follows: See Spreadsheet.

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of \$60,000.00 will require adoption of Board Resolution authorizing the expenditure of additional funds; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons; and

WHEREAS, as allowed under N.J.S.A. 59.4-1 et seq. neither the Housing Authority of Bergen County nor any of its officers, directors, employees or other agents shall be liable for any injury caused by the specifications plans or design of referenced services (if any), either in its original construction or any improvement thereto, where such specifications plans or design have specifically been approved in advance of the construction by the Board of Commissioners of the Housing Authority of Bergen County or any of its officers, directors, employees or other agents exercising discretionary authority to give such approval or where such specifications plans or design are prepared in conformity with standards previously so approved; and

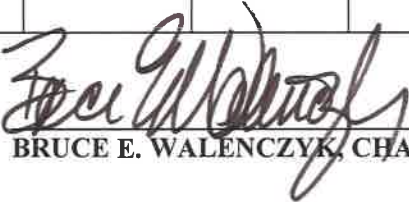
NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with Aris Painting Co. for the provision of Painting of Occupied Apartment Interiors and Painting of Vacant Apartment Interiors on an “as needed” basis for buildings owned and/or managed by the Housing Authority of Bergen County at the aforementioned amounts.

BE IT FURTHER RESOLVED, that: (1) the Housing Authority of Bergen County shall require that the recommended contractor comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee; and (4) if the Authority and the bidder have not mutually agreed on the terms of the Contract within Twenty One (21) days of being notified of the Contract award, and the contractor is not able or fails to enter into a Contract, then this Resolution with regard to the respective bidder shall be void, and after adopting a new Resolution, the Board of Commissioners or its designee, shall award a Contract to the next lowest responsible bidder.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			


BRUCE E. WALENCZYK, CHAIRMAN

January 28, 2016
DATE

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2016-11

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH LUXURY
FLOORS, 110 VERONA AVE., NEWARK, NJ, FOR CARPETING AND
FLOORING INSTALLATION ON AN "AS NEEDED" BASIS.**

WHEREAS, the Contracting Officer of the Authority identified a need for carpet & flooring installation on an as needed basis at all of the facilities owned and/or managed by the Authority; and

WHEREAS, Solicitation No. HABC 2015-12-29.2 dated December, 2015 was drawn up according to established procedures, and was properly advertised in The Record newspaper on December 29, 2015 and on the Authority's website; and

WHEREAS, a request for sealed bid was distributed to those who responded to the invitation through the publication; and

WHEREAS, one (1) Firm responded to the solicitation by submitting a sealed bid on January 21, 2016 as follows:

Luxury Floors (lowest responsive & responsible bidder)

WHEREAS, the sealed bids were reviewed and evaluated by the Evaluation Committee who has identified Luxury Floors as the lowest responsible bidder whose bid meets all of the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is the most advantageous to the Authority; and

WHEREAS, the Contracting Officer confirms that the Authority has had a continued favorable working relationship with this contractor and he is qualified and possesses the experience to satisfactorily complete this project; and

WHEREAS, it is recommended that a Contract be awarded to Luxury Floors; and

WHEREAS, it is further recommended that the Contract with Luxury Floors shall be for a period of two (2) years. All multi-year contracts (if any) shall be subject to fund availability on a yearly basis. Cost for year One as noted on the attached spreadsheet, Cost for Year Two as noted on the attached spreadsheet; the total two year contract amount not to exceed \$250,000.00. The Authority has the option, at its sole discretion to extend the contract for One additional year; and

WHEREAS, the Finance Manager has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of \$250,000.00 will require adoption of Board Resolution authorizing the expenditure of additional funds; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons; and

WHEREAS, the prices bid for the various items of work shall not be adjusted due to the deflection of any work or due to the variations of any quantity for the various items scheduled in the bid; and

WHEREAS, as allowed under N.J.S.A. 59.4-1 et seq. neither the Housing Authority of Bergen County nor any of its officers, directors, employees or other agents shall be liable for

any injury caused by the specifications plans or design of referenced services (if any), either in its original construction or any improvement thereto, where such specifications plans or design have specifically been approved in advance of the construction by the Board of Commissioners of the Housing Authority of Bergen County or any of its officers, directors, employees or other agents exercising discretionary authority to give such approval or where such specifications plans or design are prepared in conformity with standards previously so approved.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with Luxury Floors for the provision of Carpet & Flooring Installation on an as needed basis at all of the Authority's facilities at the aforementioned amounts.

BE IT FURTHER RESOLVED, that: (1) the Housing Authority of Bergen County shall require that the recommended contractor comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee; and (4) if the Authority and the bidder have not mutually agreed on the terms of the Contract within Twenty One (21) days of being notified of the Contract award, and the contractor is not able or fails to enter into a Contract, then this Resolution with regard to the respective bidder shall be void, and after adopting a new Resolution, the Board of Commissioners or its designee, shall award a Contract to the next lowest responsible bidder.

Resolution adopted as read on motion by Commissioner Kopf,

seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

January 28, 2016
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2016-12

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ANNUAL BUDGET AND CAPITAL BUDGET/PROGRAM FOR THE HOUSING AUTHORITY OF BERGEN COUNTY FOR THE FISCAL YEAR BEGINNING APRIL 1, 2016 AND ENDING MARCH 31, 2017.

WHEREAS, the Annual Budget and Capital Budget for the Housing Authority of Bergen County for the fiscal year beginning April 1, 2016 and ending March 31, 2017, has been presented before the Commissioners of the Housing Authority of Bergen County at its open public meeting of January 28, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$47,851,845. Total appropriations, including any Accumulated Deficit if any, of \$47,835,708. and a Total Fund Balance utilized of \$ -0- ; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$560,000. and a Total Fund Balance planned to be utilized as funding thereof, of \$ -0- ; and

WHEREAS, the schedule of rents, fees and other user charges in effect will produce sufficient revenues together with all other anticipated revenues to satisfy all obligations to holders of bonds of the Housing Authority, to meet operating expenses, capital outlays, debt service requirements and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to NJAC 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Housing Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County, at an open public meeting, including appended Supplemental Schedules and the Capital Budget/Program of the Housing Authority for the fiscal year beginning April 1, 2016 and ending March 31, 2017; is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Housing Authority of Bergen County will consider the annual budget and capital budget/program for adoption on March 24, 2016.

Resolution adopted as read on motion by Commissioner Kopf seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rolleson	✓			
Steven E. Kopf	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

January 28, 2016
DATE

Bruce E. Walenczyk
BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2016-13

Demonstration of a Successful Conversion to Asset Management (Stop-Loss) Submission Kit

Board Resolution Approving the AMP Budgets
PHA Board Resolution
Approving Operating Budget

OMB No. 2577-0026 Approving
(exp. 10/31/2009)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Real Estate Assessment Center (PIH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005) Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Housing Authority of Bergen County

PHA Code: NJ067

PHA Fiscal Year Beginning: 4/1/2016

Board Resolution Number: _____

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

- ☒ Operating Budgets (*for COCC and all Projects*) approved by Board resolution on: _____
- ☐ Operating Budget submitted to HUD, if applicable, on: _____
- ☐ Operating Budget revision approved by Board resolution on: _____
- ☐ Operating Budget revision submitted to HUD, if applicable, on: _____

1/28/2016

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name:	Signature:	Date:
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Previous editions are obsolete form

HUD-52574 (08/2005)

18

Resolution adopted as read on motion by Commissioner Kopf seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa	✓			
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Danielle Peterson	✓			
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

January 28, 2016
DATE

Bruce E. Walenczyk
BRUCE E. WALENCZYK, CHAIRMAN

L. Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY