HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-75

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF OCTOBER 14, 2015 THROUGH NOVEMBER 10, 2015.

WHEREAS, the attached listing of Accounts Payable for the period of October 14, 2015 through November 10, 2015, was reviewed and found acceptable,

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of October 14, 2015 through November 10, 2015 in the amount of Three Hundred Fifty Nine Thousand Fourteen Dollars ($359,014.93) and Ninety Three Cents.

Resolution adopted as read on motion by Commissioner Kopf seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

November 19, 2015
DATE

BRUCE E. WALENCZYK, CHAIRMAN

LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-76

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF OCTOBER 14, 2015 THROUGH NOVEMBER 10, 2015 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of October 14, 2015 through November 10, 2015 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable,

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of October 14, 2015 through November 10, 2015 in the amount of the amount of Two Hundred Sixty One Thousand Five Hundred Fifty Two Dollars ($261,552.41) and Forty One Cents.

Resolution adopted as read on motion by Commissioner Kopf seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

November 19, 2015
DATE

BRUCE E. WALENCZYK, CHAIRMAN

LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-77

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE HOLIDAY SCHEDULE FOR THE YEAR 2016, AS APPROVED BY THE COUNTY OF BERGEN.

The schedule of holidays for the year 2016 for the Housing Authority of Bergen County is as follows:

January	1st	Thursday	New Year's Day
January	18th	Monday	Martin Luther King's Birthday
February	12th	Friday	Lincoln's Birthday
February	15th	Monday	President's Day
March	25th	Friday	Good Friday
May	30th	Monday	Memorial Day
July	4th	Monday	Independence Day
September	5th	Monday	Labor Day
October	10th	Monday	Columbus Day
November	8th	Tuesday	Election Day
November	11th	Friday	Veteran's Day
November	24th	Thursday	Thanksgiving Day
November	25th	Friday	Day after Thanksgiving Day
December	26th	Monday	Christmas Day (Observed)

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the aforementioned schedule of holidays for the year 2016 for the Housing Authority of Bergen County, as approved by the County of Bergen.

Resolution adopted as read on motion by Commissioner Kopf, seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

November 19, 2015
DATE

BRUCE E. WALENCZYK, CHAIRMAN

LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-78

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A CONTRACT WITH NORTH JERSEY FRIENDSHIP HOUSE FOR VOCATIONAL SERVICES AT THE BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER.

WHEREAS, Solicitation No. HABC 2015-09-03 dated September, 2015 was drawn up according to established procedures, and was properly advertised in The Record newspaper on September 30, 2015 and on the Authority's website; and

WHEREAS, a request for proposal was distributed to those who responded to the invitation through the publication; and

WHEREAS, one (1) firm responded to the solicitation by submitting a proposal on October 29, 2015 as follows:

North Jersey Friendship House, Inc.

WHEREAS, the proposal was reviewed and evaluated by the Evaluation Committee who has identified North Jersey Friendship House, Inc. as a responsive proposer whose proposal meets all of the requirements of the request for proposal specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is the most advantageous to the Authority; and

WHEREAS, the Purchasing Assistant confirms that the Authority has had a continued favorable working relationship with this Firm and that it is qualified and possesses the experience to satisfactorily complete this project; and

WHEREAS, it is recommended that a Contract be awarded to North Jersey Friendship House, Inc.; and

WHEREAS, it is further recommended that the Contract with North Jersey Friendship House, Inc., shall be for a period of one (1) year beginning January 1, 2016 and terminating on December 31, 2016 with the option to renew for additional year, at the sole discretion of the Authority. All multi-year Contracts (if any) shall be subject to fund availability on a yearly basis. **The total contract amount shall not exceed Fifty Six Thousand Seven Hundred Fifty Dollars ($56,750.000 and Zero Cents**; and

WHEREAS, the Finance Manager has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the proposal has been made, due to funding or other reasons; and

WHEREAS, the prices proposed for the various items of work shall not be adjusted due to the deflection of any work or due to the variations of any quantity for the various items scheduled in the proposal; and

WHEREAS, as allowed under N.J.S.A. 59.4-1 et seq. neither the Housing Authority of Bergen County nor any of its officers, directors, employees or other agents shall be liable for any injury caused by the specifications plans or design of referenced services (if any), either in its original construction or any improvement thereto, where such specifications plans or design have specifically been approved in advance of the construction by the Board of Commissioners of the Housing Authority of Bergen County or any of its officers, directors, employees or other agents exercising discretionary authority to give such approval or where such specifications plans or design are prepared in conformity with standards previously so approved; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with North Jersey Friendship House, Inc. for the

provision of Vocational Services Coordinator as noted in the referenced specifications, at the Bergen County Housing, Health & Human Services Center at the aforementioned amount.

BE IT FURTHER RESOLVED, that: (1) the Housing Authority of Bergen County shall require that the recommended contractor comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee; and (4) if the Authority and the bidder have not mutually agreed on the terms of the Contract within Twenty One (21) days of being notified of the Contract award, and the contractor is not able or fails to enter into a Contract, then this Resolution with regard to the respective bidder shall be void, and after adopting a new Resolution, the Board of Commissioners or its designee, shall award a Contract to the next lowest responsible bidder.

Resolution adopted as read on motion by Commissioner Kopf seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

November 19, 2015
DATE

BRUCE E. WALENCZYK, CHAIRMAN

LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-79

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO APPROVE CHANGE ORDER #2 WITH JONES MASONRY RESTORATION CORP FOR THE FOR THE PROVISION OF SUPPLYING SERVICES, LABOR, MATERIAL & EQUIPMENT FOR REPOINTING 1,200 LINEAR FEET AT BOILING SPRINGS GARDENS.

WHEREAS, on July 23, 2015 the Board of Commissioners of the Housing Authority of Bergen County adopted Resolution Number 2015-48 by which they approved a Contract with Jones Masonry Restoration Corp for the provision of Facade Repairs at Boiling Springs Gardens, East Rutherford; and

WHEREAS, the Purchasing Assistant of the Authority and the Authority Engineer identified a need to supply services, labor, material & equipment for repointing 1,200 linear feet at Boiling Springs Gardens, East Rutherford; and

WHEREAS, the Engineer solicited and received from the Contractor a Change Order Proposal on October 15, 2015 according to established procedures; and

WHEREAS, the proposal received from Jones Masonry Restoration Corp. was for the purpose of supplying services, labor, material & equipment to repointing 1,200 linear feet at Boiling Springs Gardens, East Rutherford which was not part of the original scope of work; and

WHEREAS, the Engineer evaluated the proposal and found it to be both justified and reasonable; and

WHEREAS, based on the Engineer's recommendation and pursuant to N.J.A.C. 5:30-11.4, the Purchasing Assistant has determined that this is a minor change and will not significantly alter the scope of work as originally designed; and

WHEREAS, it is recommended that Jones Masonry Restoration Corp. be authorized to provide repointing 1,200 linear feet at Boiling Springs Gardens, East Rutherford, as herein identified above; and

WHEREAS, it is further recommended that the Contract with Jones Masonry Restoration Corp. be modified to allow for said Change Order in the amount of Twenty Four Thousand Dollars ($24,000.00) and Zero Cents; and

WHEREAS, the Finance Manager has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as the services are rendered, pursuant to N.J.A.C. 5:30-5 (b)-2; and

WHEREAS, the original Contract amount was Two Hundred Seventy Eight Thousand Eight Hundred Ninety Five Dollars ($278,895.00) and Zero Cents and the revised Contract amount with Change Order No. 1 ($44,000.00) and Change Order No. 2 ($24,000.00) is Three Hundred Forty Six Thousand Eight Hundred Ninety Five Dollars ($346,895.00) and Zero Cents; and

WHEREAS, as allowed under N.J.S.A. 59.4-1 et seq. neither the Housing Authority of Bergen County nor any of its officers, directors, employees or other agents shall be liable for any injury caused by the specifications plans or design of referenced services (if any), either in its original construction or any improvement thereto, where such specifications plans or design have specifically been approved in advance of the construction by the Board of Commissioners of the Housing Authority of Bergen County or any of its officers, directors, employees or other agents exercising discretionary authority to give such approval or where such specifications plans or design are prepared in conformity with standards previously so approved.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Change Order No. 2 with Jones Masonry Restoration Corp. for the provision of

supplying services, labor, material & equipment for repointing 1,200 linear feet at Boiling Springs Gardens, 147 Hackensack St., East Rutherford, NJ at the aforementioned amounts.

BE IT FURTHER RESOLVED that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

Resolution adopted as read on motion by Commissioner Kopf, seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

November 19, 2015
DATE

BRUCE E. WALENCZYK, CHAIRMAN

LBartlett

LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-80

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A CONTRACT WITH LAN ASSOCIATES, 445 GODWIN AVENUE, MIDLAND PARK, NJ FOR A/E SERVICES FOR THE REPLACEMENT OF EMERGENCY GENERATORS AT DAVID F. ROCHE APARTMENTS, DUMONT.

WHEREAS, on October 16, 2015, the Purchasing Assistant of the Authority requested proposals from LAN Associates who is on our "pre-qualified" of consultants to provide professional services for the replacement of emergency generators at David F. Roche Apartments, Dumont; and

WHEREAS, LAN Associates shall submit a proposal to provide professional engineering services and prepare plans and specifications in the following amounts:

Phase I	Investigation Phase	$ 3200.00
Phase II	Bid Documents	$ 7900.00
Phase III	Bidding & Recommendation	$ 800.00
Phase IV	Construction Administration	$ 4500.00
	Total Proposal	**$16,400.00**

WHEREAS, the Purchasing Assistant confirms that the Authority has had favorable prior experience with this firm and the they are qualified and possess the experience to satisfactorily complete this project; and

WHEREAS, sufficient funds are available to compensate the consultant, for the entire scope of work, (as confirmed by the attached certification of funds) and the Purchasing Assistant recommends that the Board of Commissioners adopt a resolution awarding the contract to LAN Associates in the amount of $16,400.00 which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amount in excess of $16,400.00 will require the contractor to submit a change order proposal and adoption of board resolution authorizing the expenditure of additional funds.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve awarding a contract to LAN Associates, 445 Godwin Avenue, Midland Park, NJ for A/E services for the replacement of emergency generators at David F. Roche Apartments, Dumont.

Resolution adopted as read on motion by Commissioner Kopf seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

November 19, 2015
DATE

BRUCE E. WALENCZYK, CHAIRMAN

LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-81

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN FOR A COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE INSTALLATION OF ADA COMPLIANT SMOKE DETECTORS AT DAVID F. ROCHE APARTMENTS, CARUCCI APARTMENTS, MAHWAH FAMILY HOUSING, AND RAMSEY FAMILY HOUSING.

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County wishes to enter into a grant agreement with the County of Bergen for the purpose of using $150,000 in Fiscal Year 2015-2016 Community Development Block Grant (CDBG) funds for the installation of ADA Compliant Smoke Detectors at David F. Roche Apartments, Dumont, Carucci Apartments, Lyndhurst, Mahwah Family Housing and Ramsey Family Housing; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director or Commissioner Chair to be a signatory to the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director or the Director of Finance to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Board of Commissioners recognizes that the Housing Authority of Bergen County is liable for any funds not spent in accordance with the Grant Agreement; and that liability of Board members is in accordance with N.J.S.A. 2AL53A-7 et. seq.

Resolution adopted as read on motion by Commissioner Kopf,

seconded by Commissioner English Rollesen.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson				✓
Bob Taschler	✓			
Bruce E. Walenczyk	✓			

November 19, 2015
DATE

BRUCE E. WALENCZYK, CHAIRMAN

LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY