

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-58

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF JULY 16, 2015 THROUGH SEPTEMBER 15, 2015.

WHEREAS, the attached listing of Accounts Payable for the period of July 16, 2015 through September 15, 2015, was reviewed and found acceptable,

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of July 16, 2015 through September 15, 2015 in the amount of Eight Hundred Sixty Two Thousand Nine Hundred Ninety Four Dollars (\$862,994.00) and Zero Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner English Rolleson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rolleson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Bob Taschler				✓
Bruce E. Walenczyk	✓			

September 24, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-63

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A RENEWAL AGREEMENT WITH TENMAST SOFTWARE, A DIVISION OF TENMAST CORPORATION, 400 EAST VINE STREET, SUITE 103, LEXINGTON, KENTUCKY, TO PROVIDE COMPUTER SOFTWARE SUPPORT SERVICES TO THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Housing Authority of Bergen County purchased proprietary computer software services designed specifically by Tenmast Software, for HUD programs; and

WHEREAS, because of the unique proprietary software program developed by Tenmast Software this purchase is made pursuant to N.J.S.A.40A:11-5(1)a (ii)(dd) as an exception to the public bidding requirements; and

WHEREAS, Tenmast Corporation has agreed to provide said support services to the Housing Authority of Bergen County, for a one year period beginning July 1, 2015 and ending June 30, 2016, for the sum of Thirty Five Thousand Six Hundred Forty Five Dollars (\$35,645.00) and Zero Cents; and

WHEREAS, Tenmast Software, a division of Tenmast Corporation, has previously provided the aforementioned services in a satisfactory and acceptable manner.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute an agreement with Tenmast Software, a division of Tenmast Corporation, to provide computer software support services to the Housing Authority of Bergen County, for a period of one year beginning beginning July 1, 2015 and ending June 30, 2016, for the sum of Thirty Five Thousand Six Hundred Forty Five Dollars (\$35,645.00) and Zero Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner English Rolleson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rolleson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Bob Taschler				✓
Bruce E. Walenczyk	✓			

September 24, 2015
DATE

Bruce E. Walenczyk
BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-59

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF JULY 16, 2015 THROUGH SEPTEMBER 15, 2015 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of July 16, 2015 through September 15, 2015 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable,

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of July 16, 2015 through September 15, 2015 in the amount of the amount of Five Hundred Five Thousand Three Hundred One Dollars (\$505,301.43) and Forty Three Cents.

Resolution adopted as read on motion by Commissioner Kopf
seconded by Commissioner English Rolleson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rolleson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Bob Taschler				✓
Bruce E. Walenczyk	✓			

September 24, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2015-60

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF
BERGEN COUNTY AUTHORIZING A CONTRACT WITH LUXURY FLOORS, 110
VERONA AVE., NEWARK, NJ, FOR CARPETING INSTALLATION IN VARIOUS
COMMON AREAS AT THREE LOCATIONS.**

WHEREAS, the Purchasing Assistant of the Authority identified a need to procure services for carpet installation in various common areas at Carucci Apartments, Hasbrouck Heights Senior Housing and Highland View Apartments, buildings owned and/or managed by the Authority; and

WHEREAS, the Purchasing Assistant plans and specifications were prepared by The Authority, and Solicitation dated August, 2015 was drawn up according to established procedures and was properly advertised in The Record newspaper on August 11, 2015 and on the Authority's website; and

WHEREAS, a request for sealed bids were distributed to those who responded to the invitation through the publication; and

WHEREAS, two (2) firms responded to the solicitation by submitting a sealed bid on September 3, 2015 as follows:

Luxury Floors Inc. (lowest responsible bidder)
Commercial Interiors Direct Inc.

WHEREAS, the sealed bids were reviewed and evaluated by the Evaluation Committee who has identified **Luxury Floors Inc.** as the lowest responsible bidder whose bid meets all of the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is the most advantageous to the Authority; and

WHEREAS, the Contracting Officer confirms that the Authority has had a continued favorable working relationship with this contractor and they are qualified and possesses the experience to satisfactorily complete this project; and

WHEREAS, it is recommended that a Contract be awarded to **Luxury Floors Inc.**; and

WHEREAS, it is further recommended that the Contract with Luxury Floors Inc. shall be for a period not to extend beyond ninety (90) calendar days. The contract amount is not to exceed Thirty One Thousand Three Hundred Eight Dollars (\$31,308.00) and Zero Cents for Carucci Apartments, Nineteen Thousand Seven Hundred Twenty Three Dollars (\$19,723.00) for Hasbrouck Heights Senior Housing, and Thirty Six Thousand Eight Hundred Seventy One Dollars (\$36,871.00) and Zero Cents for Highland View Apartments. For a total amount not to exceed **Eighty Seven Thousand Nine Hundred Two Dollars (\$87,902.00) and Zero Cents**; and

WHEREAS, the Finance Manager has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of **Eighty Seven Thousand Nine Hundred Two Dollars (\$87,902.00) and Zero Cents** will require the contractor to submit a change order proposal and adoption of Board Resolution authorizing the expenditure of additional funds; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the re-bid has been made, due to funding or other reasons; and

WHEREAS, the prices bid for the various items of work shall not be adjusted due to the deflection of any work or due to the variations of any quantity for the various items scheduled in the bid; and

WHEREAS, as allowed under N.J.S.A. 59.4-1 et seq. neither the Housing Authority of Bergen County nor any of its officers, directors, employees or other agents shall be liable for any injury caused by the specifications plans or design of referenced services (if any), either in its original construction or any improvement thereto, where such specifications plans or design have specifically been approved in advance of the construction by the Board of Commissioners of the Housing Authority of Bergen County or any of its officers, directors, employees or other agents exercising discretionary authority to give such approval or where such specifications plans or design are prepared in conformity with standards previously so approved.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with **Luxury Floors Inc.** for the provision of **Carpet Installation in Various Common Areas at Carucci Apartments, Hasbrouck Heights Senior Housing and Highland View Apartments** at the aforementioned amounts.

BE IT FURTHER RESOLVED, that: (1) the Housing Authority of Bergen County shall require that the recommended contractor comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee; and (4) if the Authority and the re-bidder have not mutually agreed on the terms of the Contract within Twenty One (21) days of being notified of the Contract award, and the contractor is not able or fails to enter into a Contract, then this Resolution with regard to the respective bidder shall be void, and after adopting a new Resolution, the Board of Commissioners or its designee, shall award a Contract to the next lowest responsible re-bidder.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Bob Taschler				✓
Bruce E. Walenczyk	✓			

September 24, 2015
DATE

Bruce E. Walenczyk
BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-61

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN FOR A COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE INSTALLATION ON AN EMERGENCY GENERATOR AT DAVID F. ROCHE APARTMENTS, 2 ALADDIN AVENUE, DUMONT, NJ.

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County (HABC) wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$118,590 in Fiscal Year 2015 Community Development Block Grant (CDBG) funds for emergency generator installation at David F. Roche Apartments, 2 Aladdin Avenue, Dumont, NJ; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director or Commissioner Chair to be a signatory to the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the HABC Executive Director or the HABC Director of Finance to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Board of Commissioners recognizes that the Housing Authority of Bergen County (HABC) is liable for any funds not spent in accordance with the Grant Agreement; and that liability of Board members is in accordance with N.J.S.A. 2A:53A-7 et. seq.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Bob Taschler				✓
Bruce E. Walenczyk	✓			

September 24, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN

LP Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2015-62

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH SUBURBAN GENERATOR CO., FOR EMERGENCY GENERATOR QUARTERLY TESTING, INSPECTION, AND REPAIRS & FULL LOAD BANK TESTING FOR 2015 & 2016.

WHEREAS, the Purchasing Assistant of the Authority confirms that the referenced services are required by different municipalities in which our buildings are located. Price quotes were obtained for emergency generator quarterly testing, inspection, and repairs & full load bank testing for 2015 & 2016 at twelve buildings including: Brookside Gardens, Bergenfield; Boiling Springs, East Rutherford; Carucci Apartments, Lyndhurst; David F. Roche Apartments, Dumont; Franklin Heights, Northvale; Lehmann Gardens, Park Ridge; Hasbrouck Heights Senior Building, Hasbrouck Heights; Highland View Apartments, Palisades Park; Ridgecrest Apartments, Ridgewood; The Manor on Paris, Northvale; Grove Gardens, South Hackensack; and River Vale Senior Residence, River Vale; and

WHEREAS, a request for price quotes was distributed to three firms on August 14, 2015 according to establish procedures; and

WHEREAS, two (2) firms responded to the solicitation by submitting a price quote as noted on the attached spreadsheet; and

WHEREAS, the proposals were carefully reviewed and evaluated by the Purchasing Assistant who has identified Suburban Generator Co. as the firm whose proposals meet all of the requirements of the request for price quotes, and is the most cost effective, advantageous and in the best interest of the Authority; and

WHEREAS, the selected firm had documented and satisfactory experience doing similar work for the Authority; and

WHEREAS, Suburban Generator Co. submitted a responsible proposal in the amount of Seventeen Thousand Four Hundred Dollars (\$17,400.00) and Zero Cents for Year One of quarterly testing at the twelve buildings and Seventeen Thousand Seven Hundred Forty Eight Dollars (\$17,748.00) and Zero Cents for Year Two quarterly testing at the twelve buildings; and

WHEREAS, Suburban Generator Co. also submitted a responsible proposal in the amount of Eight Thousand Eight Hundred Eighty Dollars (\$8,880.00) and Zero Cents for Year One of 2-Hour Full Load Bank Testing at twelve buildings and Nine Thousand Sixty Dollars (\$9,060.00) for Year Two of 2-Hour Full Load Bank Testing at twelve buildings; and

WHEREAS, there is also an hourly rate of \$95.00 per hour for repairs during the working hours of 8:00 a.m. – 4:30 a.m. and an hourly rate of \$142.50 per hour for repairs after hours/weekends and a travel charge of \$2.00 per mile; and

WHEREAS, the Purchasing Assistant confirms that the Authority has had a continued favorable working relationship with this Firm and that they are qualified and possess the required experience to satisfactorily complete these services; and

WHEREAS, it is recommended that a Contract be awarded to **Suburban Generator Co.**; and

WHEREAS, it is further recommended that the Contract with **Suburban Generator Co.** shall be for a period of two (2) years. All contracts shall be subject to fund availability on a

yearly basis. Cost for services shall be in accordance with the fees listed on the attached spreadsheet; and

WHEREAS, the Finance Manager has certified that sufficient funds are available in the budget to cover these services and shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of Fifty Three Thousand Eighty Eight Dollars (\$53,088.00) Zero Cents for the two year duration of the contract will require adoption of Board Resolution authorizing the expenditure of additional funds; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of the bid has been made, due to funding or other reasons, and

WHEREAS, as allowed under N.J.S.A. 59.4-1 et seq. neither the Housing Authority of Bergen County nor any of its officers, directors, employees or other agents shall be liable for any injury caused by the specifications plans or design of referenced services (if any), either in its original construction or any improvement thereto, where such specifications plans or design have specifically been approved in advance of the construction by the Board of Commissioners of the Housing Authority of Bergen County or any of its officers, directors, employees or other agents exercising discretionary authority to give such approval or where such specifications plans or design are prepared in conformity with standards previously so approved, and

NOW THEREFORE, BE IT RESOLVED, by Chairman and/or the Executive Director, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with **Suburban Generator Co.** for the provision of emergency generator quarterly testing, inspection, and repairs & full load bank testing for 2015 & 2016.

Resolution adopted as read on motion by Commissioner Kopf, seconded by Commissioner English.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollicson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Bob Taschler				✓
Bruce E. Walenczyk	✓			

September 24, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN

UPSTATED
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2015-64

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR
EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH BETTER
IMAGE LANDSCAPES AND LET IT GROW, INC. FOR SNOW PLOWING
AND SNOW REMOVAL SERVICES AT VARIOUS LOCATIONS ON AN “AS
NEEDED” BASIS.**

WHEREAS, the Purchasing Assistant of the Housing Authority of Bergen County accepted bids and publicly opened same on August 25, 2015 for snow plowing and removal services at various locations; and

WHEREAS, at the aforementioned public bid opening, two bids were accepted and publicly opened, and after careful evaluation they were both deemed responsive. The lowest responsive bidders are as follows:

1. Better Image Landscapes is the lowest bidder for Fairview Gardens, Mahwah Public Housing, Martin Luther King Jr. Senior Center, Vincent Place (Teterboro) and Old Tappan Commons.
2. Let It Grow, Inc. is the lowest bidder for Emerson Veterans Supportive Housing.

WHEREAS, Better Image Landscapes and Let It Grow, Inc. agree to perform all services and provisions contained in the Specifications dated August 2015, for said snow plowing and snow removal services; and

WHEREAS, The Purchasing Assistant confirms that the Authority has worked together with these contractors in the past and has had positive experience with them. Both are qualified and possess the experience to satisfactorily complete this project; and

WHEREAS, Sufficient funds are available to compensate the contractors, for the entire scope of work; and

WHEREAS, The Purchasing Assistant recommends that the Board of Commissioners approve a resolution awarding contracts on an “as needed” basis for the 2015-2016 “Snow Season” to Better Image Landscapes and Let It Grow, Inc. for the locations listed below at the fees outlined in the attached bid spreadsheet, however the resolution shall include the following maximum limits for each location.

LOCATION	MAXIMUM LIMIT PER LOCATION
FAIRVIEW GARDENS	\$10,000.00
MAHWAH PUBLIC HOUSING	\$80,000.00
MARTIN LUTHER KING JR. SENIOR CENTER	\$ 5,000.00
VINCENT PLACE	\$20,000.00
OLD TAPPAN COMMONS	\$10,000.00
EMERSON VETERANS SUPPORTIVE HOUSING	\$3,500.00
TOTAL FOR ALL LOCATIONS	\$128,500.00

WHEREAS, should services provided exceed the stated limits, the Purchasing Assistant shall seek approval from the Board of Commissioners allowing for the increased costs; and

WHEREAS, said contracts will be reviewed and approved by Counsel prior to their execution.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute Two (2) Contracts with Better Image Landscapes and Let It Grow, Inc., for the amounts set forth above for snow plowing and snow removal services at the aforementioned locations for the 2015/2016 winter season on

an “as needed” basis.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Bob Taschler				✓
Bruce E. Walenczyk	✓			

September 24, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN

LDxmEN
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY

RESOLUTION 2015-65

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN FOR A COMMUNITY DEVELOPMENT BLOCK GRANT FOR BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER.

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County (HABC) wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$20,298.00 in Fiscal Year 2015 Community Development Block Grant (CDBG) funds for operational expenses at the Bergen County Housing, Health, and Human Services Center; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director or Commissioner Chair to be a signatory to the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the HABC Executive Director, HABC Deputy Executive Director or the HABC Director of Finance to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Board of Commissioners recognizes that the Housing Authority of Bergen County (HABC) is liable for any funds not spent in accordance with the Grant Agreement; and that liability of Board members is in accordance with N.J.S.A. 2A:53A-7 et. seq.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner English Rolleson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rolleson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Bob Taschler				✓
Bruce E. Walenczyk	✓			

September 24, 2015
DATE

Bruce E. Walenczyk
BRUCE E. WALENCZYK, CHAIRMAN

Lynn Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2015-66

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO APPROVE CHANGE ORDER #1 WITH JONES MASONRY RESTORATION CORP FOR THE SUPPLY OF SERVICES, LABOR, MATERIAL & EQUIPMENT FOR WINDOW CAULKING AT BOILING SPRINGS GARDENS, EAST RUTHERFORD.

WHEREAS, on July 23, 2015 the Board of Commissioners of the Housing Authority of Bergen County adopted Resolution Number 2015-48 by which they approved a Contract with Jones Masonry Restoration Corp for the provision of Facade Repairs at Boiling Springs Gardens, East Rutherford; and

WHEREAS, the Purchasing Assistant of the Authority and the Authority Engineer identified a need to supply services, labor, material & equipment for window caulking at Boiling Springs Gardens, East Rutherford; and

WHEREAS, the Engineer solicited and received from the Contractor a Change Order Proposal on September 17, 2015 according to established procedures; and

WHEREAS, the proposal received from Jones Masonry Restoration Corp. was for the purpose of supplying services, labor, material & equipment to window caulking at Boiling Springs Gardens, East Rutherford which was not part of the original scope of work; and

WHEREAS, the Engineer evaluated the proposal and found it to be both justified and reasonable; and

WHEREAS, based on the Engineer's recommendation and pursuant to N.J.A.C. 5:30-11.4, the Purchasing Assistant has determined that this is a minor change and will not significantly alter the scope of work as originally designed; and

WHEREAS, it is recommended that Jones Masonry Restoration Corp. be authorized to provide window caulking at Boiling Springs Gardens, East Rutherford, as herein identified above; and

WHEREAS, it is further recommended that the Contract with Jones Masonry Restoration Corp. be modified to allow for said Change Order in the amount of Forty Four Thousand Dollars (\$44,000.00) and Zero Cents; and

WHEREAS, the Finance Manager has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as the services are rendered, pursuant to N.J.A.C. 5:30-5 (b)-2; and

WHEREAS, the original Contract amount was Two Hundred Seventy Eight Thousand Eight Hundred Ninety Five Dollars (\$278,895.00) and Zero Cents and the revised Contract amount with Change Order No. 1 is Three Hundred Twenty Two Thousand Eight Hundred Ninety Five Dollars (\$322,895.00) and Zero Cents; and

WHEREAS, as allowed under N.J.S.A. 59.4-1 et seq. neither the Housing Authority of Bergen County nor any of its officers, directors, employees or other agents shall be liable for any injury caused by the specifications plans or design of referenced services (if any), either in its original construction or any improvement thereto, where such specifications plans or design have specifically been approved in advance of the construction by the Board of Commissioners of the Housing Authority of Bergen County or any of its officers, directors, employees or other agents exercising discretionary authority to give such approval or where such specifications plans or design are prepared in conformity with standards previously so approved.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Change Order No. 1 with Jones Masonry Restoration Corp. for the provision of

supplying services, labor, material & equipment for window caulking at Boiling Springs Gardens, 147 Hackensack St., East Rutherford, NJ at the aforementioned amounts.

BE IT FURTHER RESOLVED that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

Resolution adopted as read on motion by Commissioner Kopf, seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Bob Taschler				✓
Bruce E. Walenczyk	✓			

September 24, 2015
DATE

Bruce E. Walenczyk
BRUCE E. WALENCZYK, CHAIRMAN

L. Bartlett
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2015-67

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF
BERGEN COUNTY AUTHORIZING A CONTRACT WITH NASSAU CAPITOL
ADVIVORS, LLC FOR TECHNICAL CONSULTING SERVICES FOR RAD
PROGRAM.**

WHEREAS, the Authority identified a need to procure a second phase of Technical Consulting Services for RAD Program; and

WHEREAS, the HABC solicited proposals according to established procedures, and advertised in The Record newspaper on Friday, July 21, 2015 and on the Authority's website; and

WHEREAS, a request for proposals was distributed to those who responded to the invitation through the publication, and

WHEREAS, Eight (8) Firms responded to the solicitation by submitting proposals on August 21, 2015 as follows:

Nassau Capitol Advisors, LLC. (responsive)

Diamond & Associates

CSG Advisors Inc.

NW Financial Group, LLC.

Gill Group LLC.

Carthage Real Estate Advisors

The Fresnel Group, LLC.

TAG Associates Revitalization Services, Inc.

WHEREAS, the proposals were reviewed and evaluated by the Evaluation Committee who have identified Nassau Capitol Advisors, LLC. as responsive and able to provide an impartial Technical Consulting Services for RAD Program Phase II whose proposal the Committee considers to be most advantageous and in the best interest of the Authority. The proposal meets all requirements of the proposal specifications, complies with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.S.A. 17:27 et seq.; and

WHEREAS the Purchasing Assistant confirms that the Authority has obtained favorable references on this Firm and that they are qualified and possess the required experience to satisfactorily complete these services; and

WHEREAS, it is recommended that a Contract be awarded to Nassau Capitol Advisors, LLC; and

WHEREAS, it is further recommended that the Contract with Nassau Capitol Advisors, LLC shall commence as soon as possible after October 1, 2015; and

WHEREAS, the Finance Manager has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amounts in excess of One Hundred Twenty Five Thousand Two Hundred Twenty Five Dollars (\$125,225.00) and Zero Cents will require the contractor to submit a change order proposal and adoption of Board Resolution authorizing the expenditure of additional funds; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from

the contract after the award of the proposal has been made, due to funding or other reasons; and

WHEREAS, the prices proposed for the various items of work shall not be adjusted due to the deflection of any work or due to the variations of any quantity for the various items scheduled in the proposal.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with Nassau Capital Advisors, LLC, for the provision of Technical Consulting Services for RAD Program Phase II at the aforementioned amount.

BE IT FURTHER RESOLVED, that: (1) the Housing Authority of Bergen County shall require that the recommended consultant comply with all terms required by the solicitation; (2) the contract is subject to approval by the Authority's funding source before a Contract shall exist; (3) the Contract shall not exist until signed by the Board of Commissioners, or its designee; and (4) if the Authority and the consultant have not mutually agreed on the terms of the Contract within Twenty One (21) days of being notified of the Contract award, and the consultant is not able or fails to enter into a Contract, then this Resolution with regard to the respective consultant shall be void, and the Authority will re-advertise the aforementioned services.

Resolution adopted as read on motion by Commissioner Kopf,
seconded by Commissioner English Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Mark DiPisa				✓
Joanne English Rollieson	✓			
Steven E. Kopf	✓			
Kay Nest				✓
Danielle Peterson	✓			
Bob Taschler				✓
Bruce E. Walenczyk	✓			

September 24, 2015
DATE


BRUCE E. WALENCZYK, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY