

HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY

RESOLUTION 2012-15

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE ACCOUNT PAYABLE FOR THE  
PERIOD OF 01/11/12 – 02/14/12.

WHEREAS, the attached listing of Accounts Payable for the period of  
01/11/12 – 02/14/12, was reviewed and found acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the  
Housing Authority of Bergen County do hereby approve payment of all checks identified  
on the attached listing for the period of 01/11/12 – 02/14/12 in the amount of Four  
Hundred, Twenty-Nine Thousand and Three Hundred and Ninety-Five Dollars  
(\$429,395.88) and Eighty-Eight Cents.

Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
DATE

James Rotundo  
JAMES ROTUNDO, CHAIRMAN

Domingo Senande  
DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY

RESOLUTION 2012-16

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF 01/11/12 - 02/14/12 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of 01/11/12 - 02/14/12 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of 01/11/12 - 02/14/12 in the amount of Four Hundred, Fifty-Four Thousand and Seven Hundred and Ninety-Nine Dollars (\$454,799.76) and Seventy-Six Cents.

Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
DATE

James Rotundo  
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DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY**

**RESOLUTION 2012-17**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING TO A CONTRACT WITH LUXURY FLOORS, 110 VERONA AVE., NEWARK, NJ, FOR CARPETING AND FLOORING INSTALLATION ON AN "AS NEEDED" BASIS.**

**WHEREAS**, on February 10, 2012, the Contracting Officer of the Housing Authority of Bergen County accepted re-bids and opened same for the carpeting and flooring installation on an "as needed" basis; and

**WHEREAS**, two bids were accepted, and after careful evaluation one of the bids contained various fatal flaws which deemed them non-responsive. The other bid submitted by Luxury Floors was found to be responsive; and

**WHEREAS**, the Contracting Officer confirms that the Authority has had prior positive experience with the responsive bidder and confirms they possess the experience and are qualifies to perform the services under the scope of the work.

**WHEREAS**, the Contracting Officer recommends that the Board of Commissioners approve awarding the contract to the aforementioned bidder in accordance with the pricing per category attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a contract with Luxury Floors for the amounts set forth in the attached bid tabulation for carpeting and flooring installation on an "as needed" basis.


Resolution adopted as read on motion by Commissioner Hernandez

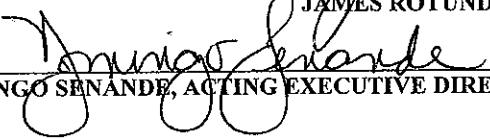
seconded by Commissioner Nest

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
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\_\_\_\_\_  
JAMES ROTUNDO, CHAIRMAN

  
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DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY 07631**

**RESOLUTION 2012-18**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH CERULLO FIRE PROTECTION, 901 NEW BRUNSWICK AVENUE, RAHWAY, NEW JERSEY, FOR FIRE SUPPRESSION SYSTEM TESTING, INSPECTION AND REPAIRS AT VARIOUS LOCATIONS FOR A PERIOD OF TWO YEARS.**

**WHEREAS**, on January 9, 2012, the Housing Authority of Bergen County advertised for bids for Fire Suppression System Testing, Inspection and Repairs; and

**WHEREAS**, on February 3, 2011, the Contracting Officer accepted bids and publicly opened same. Cerullo Fire Protection was the lowest responsive bidder in the amount of \$16,300.00 annually for a period of two (2) years; and

**WHEREAS**, Cerullo Fire Protection, Inc., agrees to perform all services and provisions contained in the Specifications dated January 2012, for the amounts set forth attached hereto; and

**WHEREAS**, the Contracting Officer confirms that the Authority sufficient funds available to compensate the contractor for the entire scope of the work; and

**WHEREAS**, the Contracting Officer confirms that the Authority has an ongoing favorable experience with Cerullo Fire Protection and is qualified and possesses the experience to satisfactorily complete the aforementioned services; and

**WHEREAS**, this contract is awarded pursuant to a fair and open procurement process; and

**WHEREAS**, said contract will be reviewed and approved by Counsel prior to its execution.

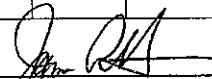
**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a contract with Cerullo Fire Protection, for said Fire Suppression System Testing, Inspection and Repairs for the period of two (2) years.

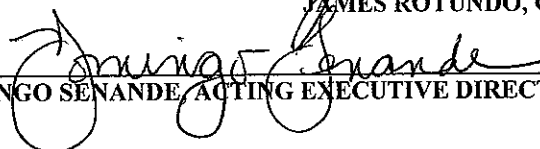
Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner NEST.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

**February 22, 2012**  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2012-19**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH TOTAL FIRE SAFETY, LLC, 901 NEW BRUNSWICK AVENUE, RAHWAY, NEW JERSEY, FOR FIRE ALARM SYSTEM TESTING, INSPECTION AND REPAIRS AT VARIOUS LOCATIONS FOR A PERIOD OF TWO YEARS.**

**WHEREAS**, on January 9, 2012, the Housing Authority of Bergen County advertised for bids for Fire Alarm System Testing, Inspection and Repairs; and

**WHEREAS**, on February 3, 2011, the Contracting Officer accepted bids and publicly opened same. Total Fire Safety, LLC was the lowest responsible bidder in the amount of \$7,580.00 annually for a period of two (2) years; and

**WHEREAS**, Total Fire Safety, LLC, Inc., agrees to perform all services and provisions contained in the Specifications dated January 2012, for the amounts set forth attached hereto; and

**WHEREAS**, the Contracting Officer confirms that the Authority sufficient funds available to compensate the contractor for the entire scope of the work; and

**WHEREAS**, the Contracting Officer confirms that the Authority has an ongoing favorable experience with Total Fire Safety, LLC and is qualified and possesses the experience to satisfactorily complete the aforementioned services; and

**WHEREAS**, this contract is awarded pursuant to a fair and open procurement process; and

**WHEREAS**, said contract will be reviewed and approved by Counsel prior to its execution.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a contract with Total Fire Safety, LLC, for said Fire Alarm System Testing, Inspection and Repairs for the period of two (2) years.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner NEST.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
DATE

  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY**

**RESOLUTION 2012-20**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF BERGEN COUNTY RATIFYING THE PURCHASING  
AGENT'S SELECTION AND EXECUTION OF THE PURCHASE OF FOUR  
(4) COPIERS THROUGH THE STATE CONTRACT.**

WHEREAS, the Housing Authority of Bergen County needed to replace four (4) copiers at the following locations: Brookside Gardens, Boiling Springs Gardens, David F. Roche Apartments and Highland View Apartments; and

WHEREAS, the Contracting Officer accepted pricing for the reference items from the Stat of New Jersey Contract No. 51144 (Cannon USA) and a price comparison was made between State Contract and Non-State Contract pricing and it was determined that there is a \$792.00 savings for each copier if the Authority purchases these items on the State Contract..

WHEREAS, each copier complete with all accessories is \$6,367.00 and the total cost for all four (4) locations is \$25,468.00 and the annual maintenance pricing, toner inclusive, for all four (4) machines is \$0.0081 for each copy and a monthly base charge of \$30.00 for each copier.

WHEREAS, the Contracting Officer confirms that Authority has an ongoing favorable experience with this vendor and sufficient funds are available to compensate the vendor for the entire scope of the work and recommends that the Board of Commissioners approve a resolution authorizing the Contracting Officer to process the purchase orders for the copiers for the aforementioned locations.

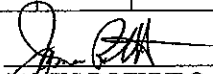
**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County ratify the Purchasing Agent's selection and execution of said copiers through the State Contract.

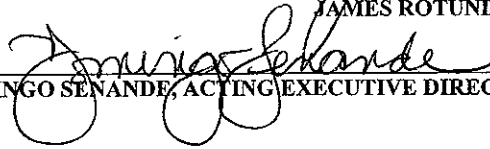
Resolution adopted as read on motion by Commissioner Hernandez,  
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
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Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

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**HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY 07631**

**RESOLUTION 2012-21**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING AN AGREEMENT FOR LEGAL SERVICES WITH BRESLIN & BRESLIN, P.A., 41 MAIN STREET, HACKENSACK, NEW JERSEY, FOR THE PERIOD BEGINNING APRIL 1, 2012 AND ENDING MARCH 31, 2013.**

**WHEREAS**, legal services are required by the Housing Authority of Bergen County in connection with the management of its existing projects and developments; and

**WHEREAS**, on February 16, 2012, the Contracting Officer accepted requests for proposals for legal services; and

**WHEREAS**, two proposals were submitted and carefully evaluated by the Evaluation Committee utilizing the points system, and the Committee determined that the proposal submitted by Breslin & Breslin P.A. is the most advantageous and in the best interest of the Housing Authority (HDC); and

**WHEREAS**, the Contracting Officer confirms that the HDC has had a favorable experience with this firm for many years and are qualified and possess the experience to satisfactorily complete the referenced services

**WHEREAS**, the Contracting Officer confirms that sufficient funds are available to compensate the firm, for the entire scope of the works, as confirmed by the attached certification of funds.

**WHEREAS**, based on the attached results, the Contracting Officer recommends that the Board of Commissioners approve a resolution awarding the contract to Breslin & Breslin, P.A. for the sum of Fifty-Seven Thousand and Five Hundred Four Dollars (\$57,504.00), and additional services mutually agreed upon shall be billed at the rate of One Hundred Sixty-Five Dollars (165.00) per hour for the period beginning April 1, 2012, and ending March 31, 2013.

**WHEREAS**, this contract is awarded pursuant to a fair and open procurement process.

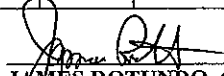
**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize an agreement for Legal Services with Breslin & Breslin, P.A., for the aforementioned sum for the period beginning April 1, 2012, and ending March 31, 2013.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY 07631**

**RESOLUTION 2012-22**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH POLCARI AND COMPANY, 2035 HAMBURG TURNPIKE, WAYNE, NEW JERSEY, TO CONDUCT THE AUDIT SERVICES FOR THE HOUSING AUTHORITY .**

**WHEREAS**, the Department of Housing and Urban Development requires that an audit of all Housing Authority activities be performed by an independent public accountant; and

**WHEREAS**, the Office of Management and Budget of the Federal Government recommends OMB Circular A-133 and Generally Accepted Auditing and Generally Accepted Accounting Principles where applicable; and

**WHEREAS**, request for proposals were sent to independent public accountants asking for proposals to perform an audit in accordance with specifications as stated in the request for proposals; and

**WHEREAS**, two proposals were submitted and carefully evaluated by the Evaluation Committee utilizing the points system and it was determined that the proposal submitted by Polcari and Company is the most advantageous and in the best interest to the Authority; and

**WHEREAS**, Polcari and Company agrees to perform all services and provisions in accordance with OMB Circular A-133 and Generally Accepted Auditing and Generally Accepted Accounting Principles where applicable, within the time restrictions and other specifications as indicated in the Request for Proposal; and

**WHEREAS**, the Contracting Officer certifies sufficient funds are available to compensate the firm for the entire scope of the work, as confirmed by the attached certification of funds; and

**WHEREAS**, this contract is awarded pursuant to a fair and open procurement process.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute an agreement with Polcari and Company for the aforementioned sum, to conduct the annual audit for the Housing Authority.

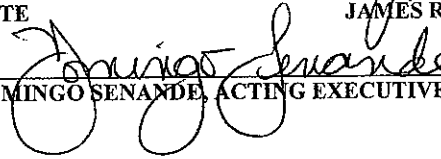
Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner NEST.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
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HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY

RESOLUTION 2012-23

Demonstration of a Successful Conversion to Asset Management (Step-I)ms Submission Kit

Board Resolution Approving the AMP Budgets  
PHA Board Resolution  
Approving Operating Budget

OMB No. 2577-0026 Approving  
(exp. 10/31/2009)

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Real Estate Assessment Center (PH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005). Public reporting burden for this collection of information is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(e)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Bergen County Housing Authority

PHA Code: NJ067

PHA Fiscal Year Beginning: 4/1/2012

Board Resolution Number: \_\_\_\_\_

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

Operating Budgets (for COCC and all Projects) approved by Board resolution on: \_\_\_\_\_

02/22/2012

Operating Budget submitted to HUD, if applicable, on: \_\_\_\_\_

Operating Budget revision approved by Board resolution on: \_\_\_\_\_

Operating Budget revision submitted to HUD, if applicable, on: \_\_\_\_\_

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY

RESOLUTION 2012-24

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF BERGEN COUNTY APPROVING THE LATE FILING  
OF THE 2012 BUDGET.

WHEREAS, the Housing Authority of Bergen County is required to submit the approved Budget sixty (60) days prior to the start of the fiscal year to the State of New Jersey; and

WHEREAS, the Budget preparation was delayed pending estimated expense forecasts including insurance and health benefit costs; and

WHEREAS, the 2012 estimates of expenses have been determined; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby approve the late filing of the 2012 Budget.

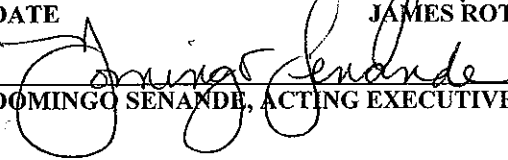
Resolution adopted as read on motion by Commissioner Hernandez,  
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
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JAMES ROTUNDO, CHAIRMAN

  
DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
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RESOLUTION 2012-25

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ANNUAL BUDGET AND CAPITAL BUDGET/PROGRAM FOR THE HOUSING AUTHORITY OF BERGEN COUNTY FOR THE FISCAL YEAR BEGINNING APRIL 1, 2012 AND ENDING MARCH 31, 2013.

WHEREAS, the Annual Budget and Capital Budget for the Housing Authority of Bergen County for the fiscal year beginning April 1, 2012 and ending March 31, 2013, has been presented before the Commissioners of the Housing Authority of Bergen County at its open public meeting of February 22, 2012; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$45,321,003. Total appropriations, including any Accumulated Deficit if any, of \$46,576,833. and a Total Fund Balance utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$890,000. and a Total Fund Balance planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rents, fees and other user charges in effect will produce sufficient revenues together with all other anticipated revenues to satisfy all obligations to holders of bonds of the Housing Authority, to meet operating expenses, capital outlays, debt service requirements and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to NJAC 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Housing Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County, at an open public meeting, including appended Supplemental Schedules and the Capital Budget/Program of the Housing Authority for the fiscal year beginning April 1, 2012 and ending March 31, 2013; is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts and other pledged agreements; and


BE IT FURTHER RESOLVED, that the governing body of the Housing Authority of Bergen County will consider the annual budget and capital budget/program for adoption in April, 2012.

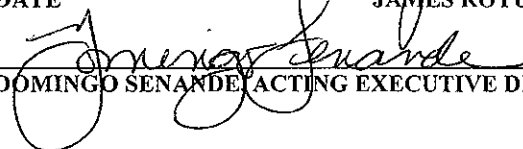
Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner NEST.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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ENGLEWOOD, NEW JERSEY**

**RESOLUTION 2012-26**

**RESOLUTION BY THE COMMISSIONERS OF THE HABC REVISING  
RESOLUTION 2010-68 TO AUTHORIZE CHANGE ORDERS# 1 THRU 8, FOR  
THE HVAC REPLACEMENT PROJECT AT HIGHLAND VIEW APARTMENTS.**

WHEREAS, on June 7, 2010, the HABC adopted Resolution No. 2010-68 authorizing the Chairman and/or Executive Director execute a contract with GMT Contracting Corp., for the HVAC replacement project at Highland View Apartments; and

WHEREAS, during the performance of work at the aforementioned location, certain conditions were encountered that could not be foreseen at the time specifications were written and the contract awarded; and

WHEREAS, it became necessary for the Housing Authority to authorize revisions to the scope of work as noted on each change order, as attached hereto, and a total of twelve (12) change orders were submitted, eight (8) of which were accepted; and

WHEREAS, the Purchasing Agent/Contract Procurement Coordinator received change order from the contractor, as attached hereto; and

WHEREAS, the proposed change orders for additional work were evaluated by the consultant and found justified, but not reasonable; and

WHEREAS, after numerous negotiations with the contractor the Authority settled on a mutually agreed upon amount of \$9,611.22 for all eight (8) change orders and the revisions were deemed minor in nature and the Purchasing Agent/Contract Procurement Coordinator has verified that this is not a major change to the scope of the work; and

WHEREAS, given the nature of the scope of the work, all work under these change orders have already been completed in the interest of completing the project in a timely manner and the Purchasing Agent/Contract Procurement Coordinator recommends that a resolution be passed authorizing the change orders in the aforementioned amount.

WHEREAS, this change order is permissible pursuant to N.J.A.C.5:34-11.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County approves change orders 1 thru 8 increasing the contract amount by \$9,611.22.

BE IT FURTHER RESOLVED that the records of the Housing Authority of Bergen County be revised to reflect this amendment immediately.

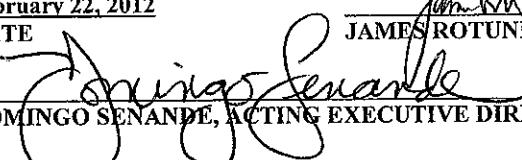
Resolution adopted as read on motion by Commissioner Hernandez,  
seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
DATE

  
JAMES ROTUNDO, CHAIRMAN

  
DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY**

**RESOLUTION 2012-27**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE WRITE-OFF OF UNCOLLECTED RENTS AS STATED IN THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HANDBOOK 7511.1 FOR PUBLIC HOUSING ACCOUNTING, COLLECTION LOSSES.**

WHEREAS, under the provisions of Handbook 7511.1, the Department of Housing and Urban Development (HUD) requires a board resolution to write-off the uncollected rent for the following:

NAME	BUILDING	AMOUNT	SENIOR	REASON FOR VACATING
Kevin R. Greene	Boiling Springs	239.00	YES	Nursing Home
Alfonso T. Avelar	Boiling Springs	216.83	YES	Deceased
Grace Aquilina	Boiling Springs	48.72	YES	Deceased
Melissa Griffin	Boiling Springs	303.92	YES	Moved; In Collection
Denise Salas	Ramsey/Mahwah	1055.80	NO	In Collection
Donna Daly	Ramsey/Mahwah	11,657.14	NO	In Collection
Cheryl Townsend	Ramsey/Mahwah	1,981.65	NO	In Collection
Cynthia Adams	677 Mahwah	988.90	NO	In Collection
Laurie K. Ziegelhofer	677 Mahwah	1,034.57	NO	In Collection
Tiffany Codner-Dawkins	677 Mahwah	279.21	NO	In Collection
Dominique Rozan	677 Mahwah	2,399.24	NO	In Collection
Mia A. Thomas	677 Mahwah	5,551.93	NO	In Collection
Nadja K. Yacopino	677 Mahwah	310.42	NO	In Collection
Tonya M. Merrill	677 Mahwah	609.07	NO	In Collection
		<b>TOTAL \$26,676.40</b>		

WHEREAS, legal counsel for the Housing Authority of Bergen County has reviewed said accounts and recommended that they be closed.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County hereby approve the write-off of the uncollected rents as listed above.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
DATE

James Rotundo  
JAMES ROTUNDO, CHAIRMAN

Domingo Senande  
DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY**

**RESOLUTION 2012-28**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO AMEND RESOLUTION 2012-08 TO REFLECT REVISIONS TO THE SERVICES CONTRACT WITH NORTH JERSEY FRIENDSHIP HOUSE FOR THE JANITORIAL, FOOD HANDLER AND SIT-UP SERVICES AT THE BERGEN COUNTY HOUSING HEALTH AND HUMAN SERVICES CENTER.**

**WHEREAS**, on January 23, 2012 the Board of Commissioners of the Housing Authority of Bergen County adopted Resolution Number 2012-08 to execute a contract with North Jersey Friendship House for a term of one (1) year starting on April 1, 2012 and ending on March 31, 2013, janitorial, food handler and sit-up services for the Bergen County Housing, Health and Human Services Center (BCHHHC); and

**WHEREAS**, the Contracting Officer confirms that the attached hereto revisions to the referenced contracts have been mutually agreed to by both parties in order to facilitate the Authority to award such contract to coincide with the calendar year of the BCHHHC, which runs from January 1<sup>st</sup> to December 31<sup>st</sup> of each year; and

**WHEREAS**, the Supplemental Bilateral Contract Modification Agreements effectively change the term of each contract to eleven months and the fees for each are revised accordingly and such modifications are allowable pursuant to Handbook No. 7460.8 Rev 2 11.4A2; and

**WHEREAS**, the Contracting Officer recommends that the Board of Commissioners approve the resolution authorizing the effectuation of the Modified Agreement, as attached hereto.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of Bergen County that Resolution Number 2012-08 is hereby is amended so that the contract is to coincide with the calendar year of the BCHHHC, which runs from January 1<sup>st</sup> to December 31<sup>st</sup> of each year; and

**BE IT FURTHER RESOLVED**, that the remainder of the Resolution shall remain in full force and effect.

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				
Lauren Marie Zyriek	✓			

February 22, 2012  
DATE

James Rotundo  
JAMES ROTUNDO, CHAIRMAN

Domingo Senande  
DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY

RESOLUTION 2012-29

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY AUTHORIZING TO BID FOR BANKING AND  
FINANCIAL SERVICES.

WHEREAS, the Housing Authority of Bergen County desires to maintain the highest professional standards for all its vendors and services; and

WHEREAS, the Housing Authority wishes to bid for banking and financial services in order to seek greater services and competition; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize to bid for the aforementioned banking and financial services.

Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner Nest

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
DATE

James Rotundo  
JAMES ROTUNDO, CHAIRMAN

Domingo Senande  
DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY



**HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY**

**RESOLUTION 2012-30**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE CLIFFSIDE PARK HOUSING AUTHORITY FOR THE PROVISION OF MANAGEMENT CONSULTING SERVICES.**

**WHEREAS**, in its efforts to improve the management and administration of the Housing Choice Voucher Program under the Assisted Housing Department, the Housing Authority of Bergen County (HABC) wishes to engage the expertise and services of the Cliffside Park Housing Authority (CPHP), which mission will be to serve as a consultant to improve the efficiency and expediency of said program; and

**WHEREAS**, the HABC has initiated a collaborative discussion with the CPHA and has determined that the same possesses the expertise and capacity to serve as a management consultant; and

**WHEREAS**, the HABC wishes to enter into a shared services agreement with the CPHA to provide the requested management consultant services, as attached hereto; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Housing Authority of Bergen County that the Executive Director is hereby authorized to enter into a shared services agreement with the Cliffside Park Housing Authority for the provision of management consulting services; and

**BE IT FURTHER RESOLVED**, that said shared services agreement shall be in a form approved by the HABC's Executive Director and General Counsel.

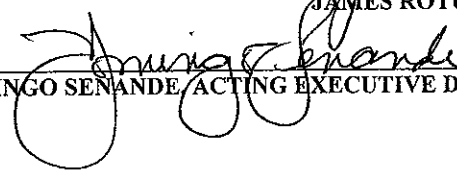
Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
DATE

  
JAMES ROTUNDO, CHAIRMAN

  
DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY**

**RESOLUTION 2012-31**

**RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY CONSENTING TO A CHANGE OF THE PARTIES THAT COMPRISE THE OWNERSHIP OF RIVERSIDE PLAZA RESIDENTIAL URBAN RENEWAL, LLC.**

**WHEREAS**, the Housing Authority of Bergen County (the "Authority") has previously entered into a Section 8 Project-Based Voucher Housing Assistance Payments (HAP) Contract with Riverside Plaza Residential Urban Renewal, LLC (the "owners") for property located at 601 Riverside Avenue, Lyndhurst, New Jersey; and

**WHEREAS**, pursuant to Section 21 d of Part 2 of the HAP contract, the owners must obtain approval of the Authority for any change in ownership of the property; and

**WHEREAS**, Riverside Plaza Residential Urban Renewal, LLC is not transferring ownership of the property, however it has sought approval for a change of the parties that comprise the ownership as per the attached Schedules A and B; and

**WHEREAS**, the new parties have submitted certifications indicating that they are not precluded from participation in the ownership of property as per Section 21 d of the HAP; and

**WHEREAS**, the corporate ownership is not changing and the owner will continue to be obligated to the Authority in accordance with the terms of the HAP contract.

**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of Bergen County hereby approves a change of the parties that comprise the ownership of Riverside Plaza Residential Urban Renewal, LLC as set forth on the attached Schedules A and B.

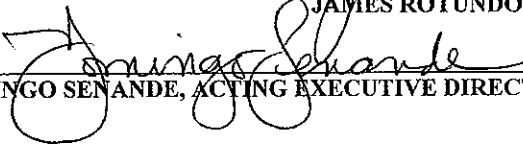
Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Nest.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch				✓
Lauren Marie Zyriek	✓			

February 22, 2012  
DATE

  
JAMES ROTUNDO, CHAIRMAN

  
DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY

HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY

RESOLUTION 2012-09

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE ANNUAL AGENCY PLAN FOR SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR APPROVAL.

WHEREAS, pursuant to requirements as set out in the Quality Housing and Work Responsibility Act of 1998, HUD requires that the Housing Authority submit an Annual and Five Year Agency Plan for its developments; and

WHEREAS, a public hearing was advertised and held on October 5, 2011, and members of the public were heard; and

WHEREAS, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

WHEREAS, said plan will be updated/modified each year for submission to HUD for approval after review and approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the Annual Agency Plan beginning with the year 2012, for submission to HUD for approval.

Resolution adopted as read on motion by Commissioner Nest,  
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

January 23, 2012  
DATE

  
JAMES ROTUNDO, CHAIRMAN

  
DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
25 ROCKWOOD PLACE, SUITE 205  
ENGLEWOOD, NEW JERSEY 07631**

**RESOLUTION 2012-08**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH NORTH JERSEY FRIENDSHIP HOUSE, 125 ATLANTIC STREET, HACKENSACK, NEW JERSEY, FOR JANITORIAL AND FOOD HANDLER SERVICES FOR THE BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER.**

WHEREAS, on January 11, 2012, the Housing Authority of Bergen County accepted bids and publicly opened same for janitorial and food handler services for the Bergen County Housing, Health and Human Services Center; and

WHEREAS, two bids were accepted and after careful evaluation, the bid submitted by Friendship House was the only one deemed responsive; and

WHEREAS, the Contracting Officer confirms that the Housing Authority has had an excellent working relationship with the contractor and that they are qualified and possess the experience to satisfactorily complete the project; and

WHEREAS, the Contracting Officer recommends that the Board of Commissioners approve a resolution awarding the contract to North Jersey Friendship House Inc., for the lump sum yearly amount of \$204,959.00 for option 1 (11 hrs. for 3 workers and 1 supervisor), \$195,075.00 for option 2 (10 hrs. for 3 workers and 1 supervisor) based on the attached results, a lump sum amount of \$459.99 for the "sit-up" program and a yearly lump sum amount of \$22,338.00 for the Food Handler Cost (2 servers for 1 to 1.5 hrs per server); and

WHEREAS; the Contracting Officer confirms that sufficient funds are available to compensate the firm for the entire scope of the work; and

WHEREAS, this contract is awarded pursuant to a fair and open procurement process; and

WHEREAS, said contract will be reviewed and approved by Counsel prior to its execution.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Executive Director to execute a contract with North Jersey Friendship House for a term of one (1) year starting on April 1, 2012 and ending on March 31, 2013, for the aforementioned amounts for said janitorial and food handler services for the Bergen County Housing, Health and Human Services Center.

Resolution adopted as read on motion by Commissioner Nest,  
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

Commissioners	Ayes	Nays	Abstain	Absent
James Rotundo	✓			
Kay Nest	✓			
Junior Hernandez	✓			
Danielle Peterson	✓			
Andrew Rudman				✓
Joseph Rutch	✓			
Lauren Marie Zyriek	✓			

January 23, 2012  
DATE

  
JAMES ROTUNDO, CHAIRMAN

  
DOMINGO SENANDE, ACTING EXECUTIVE DIRECTOR/SECRETARY