

HOUSING AUTHORITY OF BERGEN COUNTY
One Bergen County Plaza, Hackensack, New Jersey

MINUTES OF ZOOM VIRTUAL MEETING OF DECEMBER 21, 2021

THESE MINUTES ARE NOT VERBATIM BUT ARE INSTEAD A SYNOPSIS OF WHAT TRANSPIRED AT THE REGULAR MEETING OF DECEMBER 21, 2021 – A ZOOM VIRUTAL MEETING OF THE HOUSING AUTHORITY OF BERGEN COUNTY BOARD OF COMMISSIONERS

PRESENT:

Chairman Daniel Ortega
Commissioner Junior Hernandez
Commissioner Danielle Peterson
Commissioner Harvey Sohmer

Lynn Bartlett, Executive Director
Donald A. Caminiti, General Counsel
Al Restaino, Finance Director
Shahin Rahvar, Director of Voucher Programs
Heather Wei, Commissioner Support

ABSENT:

Commissioner Peter Caminiti, Sr.
Commissioner Angelo D'Arminio, Jr.
Commissioner Joanne English Rollieson

CALL TO ORDER

The meeting was called to order at 5:15pm. Executive Director, Lynn Bartlett read the following statement:

Consistent with the Byron M. Baer Open Public Meetings Act: P.L.1975c231 - All meetings of public bodies shall be open to the public at all times. Notice of the virtual meeting schedule of the HABC Board of Commissioners setting forth the date, time and hyperlink information was posted by The Record on January 2, 2021. The same notice was posted on the Authority website and provided to the County Clerk for posting at the County Administration Building on January 21, 2021. The minutes of this regular meeting will be available following the next regularly scheduled meeting.

PLEDGE OF ALLEGIANCE

Chairman Ortega led all in the pledge of allegiance.

ROLL CALL

Upon roll call all Commissioners were present but Commissioners Caminiti, Sr., D'Arminio and English Rollieson.

MINUTES

The Chairman asked for a motion to approve the regular meeting minutes of the November 23, 2021, meeting of the HABC Board of Commissioners. Motion was made by Commissioner Hernandez and seconded by Commissioner Sohmer; upon roll call the motion carried unanimously by all Commissioners present.

VOTE:

Caminiti – ABSENT

D’Arminio – ABSENT

English-Rollieson - ABSENT

Hernandez – YES

Ortega – YES

Peterson – YES

Sohmer – YES

EXECUTIVE DIRECTOR REPORT

Ms. Bartlett pointed out that she had previously circulated the report. The only updates to report were that Staff went through De-Escalation Training which was taught by Julia Orlando. She went over process and how to assist participants who may make it difficult to be helped.

Ms. Bartlett also provided an update to the Bring Up to Date project. Due to COVID, short staffing and other issues, there had been 800 late recertifications in November. As of today’s date, there are 181.

Lastly, since there was no holiday party due to COVID, Staff will be gathering via Zoom at Headquarters and the various Field Offices. Lunch will be provided and 2021’s achievements will be recognized.

ATTORNEY REPORT

Donald Caminiti reported there are no significant updates for the month.

CONSENT AGENDA

Chairman Ortega asked for a motion to approve the consent. Motion was made by Commissioner Sohmer and seconded by Commissioner Peterson.

A. Resolution 2021-67

Resolution approving the routine expenditures for the HABC for the period 11/16/21 – 12/15/21.

B. Resolution 2021-68

Resolution approving the routine expenditures for the HDC for the period of 11/16/21 – 12/15/21.

C. Resolution 2021-69

Resolution approving a contract with CGI Federal Inc for Housing Quality Standards Inspection Services for a period of one year.

D. Resolution 2021-70

Resolution approving a contract extension with North Jersey Friendship House for janitorial services, seasonal “sit-up” services, and food handler services for a period of one year.

E. Resolution 2021-71

Resolution approving the renewal of the list of Qualified Professional Consultants for a one-year period.

F. Resolution 2021-72

Resolution approving a contract extension with Regional Risk Managers for professional risk management services for a period of one year.

G. Resolution 2021-73

Resolution adoption the schedule of Board of Commissioners meetings for the year 2022.

H. Resolution 2021-74

Resolution authorizing payment of certain bills between Board of Commissioner Meetings.

VOTE:

Caminiti – ABSENT

D’Arminio – ABSENT

English-Rollieson - ABSENT

Hernandez – YES

Ortega – YES

Peterson – YES

Sohmer – YES

Seeing no further business to discuss Commissioner Sohmer motioned and Commissioner Hernandez seconded to adjourn the meeting at 5:20 pm which was unanimously approved by all Commissioners present.

Prepared by: Heather Wei