

VILLAGE OF BELLEVILLE REQUEST FOR SERVICE / COMPLAINT FORM

Please use a separate form for each complaint
RETURN TO VILLAGE HALL

Please complete all appropriate information. We may contact you if we have additional questions or need more information. For complaints about police officers, utility bills, or access to public buildings, programs, services or employment (ADA), please ask for the separate form to use instead of this one.

DATE: _____ NAME: _____

ADDRESS: _____ PHONE/EMail: _____

LOCATION OF COMPLAINT _____

REQUEST OR COMPLAINT

(Must be verifiable Be Specific. You may attach additional information):

HOW WOULD YOU LIKE TO SEE THIS RESOLVED?

WRITTEN RESPONSE REQUESTED? _____ Yes _____ No

SIGNATURE (Required): _____

OFFICE USE ONLY – Please attach any correspondence and response

REFERRED TO DEPARTMENT:	✓
Utilities (<i>Billing – Use Separate Form</i>)	
Police / Public Safety	
Accessibility/ADA – <i>Use Separate Form</i>	
Building / Zoning	
Administration	
Parks or Weeds	
Streets or Construction	
Committee*:	
Liquor / Tobacco Complaint – see <i>committee policy</i>	

Date Received:	
Sent to:	
Date Responded:	
Response By:	
Ord./Policy Ref:	
Action or Recommendation:	