

# Village of Belleville Deduct Meter Contract-Installation Record

**Please read BOX 8 on PAGE 2 of this contract BEFORE completing and signing the contract**

## BOX 1 – CONTACT INFORMATION

Name	VOB Acct #
Address	City/State/Zip
Phone	Email Address
Signature:	Date: ____/____/____ <span style="float: right;">FEE: \$227.85</span>

## BOX 2 – PLUMBER – Please have the PLUMBER call if there are questions on how to install

**NOTE TO PLUMBERS:**  
**Water needs to go through the primary meter before going through the deduct meter**

Name of Plumber doing the work: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

## BOX 3 – RETURN THIS FORM TO

**Mail:** 24 West Main Street, PO Box 79, Belleville, WI 53508

**Fax:** 608-424-3423

**Drop Box:** At 24 West Main Street, 24 hours/day

**Email:** [dsilvernale@villageofbelleville.com](mailto:dsilvernale@villageofbelleville.com)

**Questions:** 608-424-3666

## BOXES 4, 5, 6, AND 7 BELOW ARE TO BE COMPLETED BY VILLAGE STAFF

### BOX 4 – NEW METER INSTALLATION AND INFORMATION

Meter Size	<input type="checkbox"/> Deduct Meter
Meter Body Serial #	Date Installed ____/____/____
TOP Serial #	Meter Head Reading
Module Serial #	Module Reading

### BOX 5 – TESTING INFORMATION

#### Meter Flow Test Information

Low	
Intermediate	
High	

Leak Detector Moving?	Yes	No	
Inspect for Cross Connection?	Yes	No	Locations: _____
Inspect for Private Wells/Points?	Yes	No	Locations: _____

### BOX 6 - COMMENTS

Comments:

### BOX 7 – OFFICE USE ONLY

Date Received: ____/____/____	Received by: _____
Fee: <b>\$227.85</b> Date Paid: ____/____/____	Cash ~ or ~ Check # _____
Date Entered Into Workhorse: ____/____/____	Entered by: _____

**ACCOUNT # 600-20-47612-635-000**

## **BOX 8 – TERMS OF CONTRACT**

**This contract is for the purpose of an additional meter (deduct meter) to be used outside the premises for clear water that is not discharged into the sanitary system.**

1. Minimum service contract period shall be one year.
2. Fee is \$227.85 one-time charge before installation, and \$4.08 per month for continued service
3. The meter is owned by the Village of Belleville and will be placed by Public Works.
4. Meter must be located after the primary water meter (within 2 feet of the primary meter). The location must be approved by the Director of Public Works.
5. Customer is responsible to provide the proper plumbing for the additional meter for one outside faucet. All hose connections will have back flow preventers.
6. The meter shall be located so that it is protected from obstructions and permit ready access for reading, inspection, and servicing.
7. The repair of any damage to the meter resulting from the carelessness or negligence by the owner, owner's agent, or tenant, shall be the financial responsibility of the owner of the premises.
8. If the meter is removed, there will be a reconnection charge of \$227.85.
9. When the premises are to be vacated, or there is a change in ownership of the premises, the utility shall be notified at once, so that Public Works may remove the deduct meter.
10. If an emergency would be declared, you must abide by the rules and orders set forth by the Public Works Director.
11. Contact the Public Works Director at 608-424-3666 if you need assistance or clarification.