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| Position Title Seasonal Service Laborer | Status Temporary– Non-Exempt |
| Reports To Service Director/Assistant Service Director | Minimum Education High School Diploma |
| Supervises N/A | Effective Date January 1, 2021 |

PURPOSE: The Seasonal Service Laborer assists in a variety of non-skilled to semi-skilled duties within the Bath Township facilities, park systems, grounds and cemeteries.

SCOPE: The Seasonal Service Laborer assists with necessary and proper maintenance in facilities, parks, grounds and cemeteries within Bath Township.

ESSENTIAL ROLES & RESPONSIBILITIES May include, but not limited to, the following duties:

- Assists with various landscape and grounds tasks, playground equipment repair, athletic field preparation and basic building maintenance,
- Performs (non-skilled and semi-skilled) maintenance and cleaning of the Township equipment and vehicles.
- Other duties as assigned and deemed appropriate by the Service Director or Assistant Service Director

CRITICAL SKILLS The employee must demonstrate the ability to:

- Exercise good judgement,
- Report for duty dependably and punctually,
- Safely use job-related tools and operate equipment, including a motor vehicle,
- Communicate effectively both orally and in writing,
- Deal effectively with the public,
- Work with and serve the community in a professional and ethical manner,
- Knowledge of safety practices and procedures.

QUALIFICATIONS The employee must meet the minimum qualifications:

- Must be at least 18 years of age.
- Must possess a high school diploma or GED.
- Must possess a valid Ohio Driver's License and be able to be insured under Bath Township's policy.
- Previous experience with grounds maintenance and landscape preferred.

PHYSICAL/MENTAL To perform essential job functions, the employee is required to talk, hear, use hands, sit, lift or move objects up to 50 pounds, read and distinguish colors.

*This position also requires job duties to be performed in inclement weather.



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WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee may encounter while performing essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions. The work environment involves work performance in both indoor and outdoor settings.

EMPLOYEE ACKNOWLEDGEMENT

I acknowledge that this is an accurate and fair description of my position. The job description is meant as a summary of the primary responsibilities of the position. The Board of Trustees, Township Administrator and Service Director reserve the right to assign or reassign duties and responsibilities at any time as needed.

Employee Signature

Printed Name

Date

Witness Signature

Printed Name

Date