



Position Title Firefighter/Paramedic	Status Full time – Non-Exempt
Reports To Chain of Command	Minimum Education High School Diploma
Supervises N/A	Effective January 1, 2021

PURPOSE:

The Firefighter/Paramedic is a first responder and performs various lifesaving measures in critical medical and fire-related incidents within Bath Township and neighboring jurisdictions as requested by mutual aid.

SCOPE:

Under the direction of the chain of command of the Fire Department, performs fire suppression, prevention; performs various life support medical care and emergency medical treatment; prepares reports, answers telephone inquiries; performs general maintenance tasks as directed; supervises assigned Fire Department personnel. In the absence of the next highest-ranking officer, the Firefighter/Paramedic assumes responsibilities.

ESSENTIAL ROLES & RESPONSIBILITIES:

May include, but not limited to, the following duties:

- Responds to fire and rescue emergency requests with appropriate equipment in a timely manner, evaluates the situation, and performs the necessary tasks to affect the preservation of life and property providing the optimum customer service available.
- Evaluates situation and performs necessary functions of EMS or fire activities.
- Answers telephone inquiries, facilitates and assists with resolutions to community safety problems, as directed by Fire Department policies.
- Performs fire suppression and fire prevention activities.
- Investigates hazardous conditions upon notification.
- Prepares, maintains, and submits records, reports or other documents as required.
- Inspects, checks out, cleans fire apparatus and emergency equipment for proper maintenance.
- Studies and attends required training sessions to stay current with technology and safety practices.
- Performs routine custodial building maintenance.
- Works as an effective team member in all aspects of the position.
- Completes scheduled duties and shares in completion of any normal department tasks as required.
- Performs overhaul and salvage activities at the fire scene or accident.
- Performs search and rescue activities at the fire scene or accident.
- Performs various life support, medical care, and emergency treatment as required.
- Practices accepted safety procedures.
- Supervises assigned personnel.
- Maintains State of Ohio certification to stay compliant with the laws, rules, and regulations governing the Firefighter/Paramedic position.

CRITICAL SKILLS:

The employee must demonstrate the ability to:

- Master a wide variety of firefighting and EMT-A duties and procedures and techniques, which include but are not limited to the inspection and operation of specialized apparatus, equipment and tools,
- Learn streets and physical geography of the township,
- Deal effectively with others under conditions which are conducive to varying degrees of emotional and physical stress,
- Understand and comply with oral and written instructions,
- Write concisely and accurately,



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- Exhibit mature judgement, emotional stability, as well as mechanical aptitude,
- Exercise initiative and independent judgement in emergency situations and conditions,
- Speak clearly and distinctly,
- Conduct oneself in a professional and courteous manner.

QUALIFICATIONS:

The employee must meet the minimum qualifications:

- High school diploma or GED.
- Must have a valid Ohio Driver’s License and good driving record.
- U.S. Citizenship.
- Ohio Residency.
- Good overall physical condition.
- Weight proportionate to height.
- No criminal record or repeated traffic offenses.
- Must meet the requirements established by all applicable laws, rules and regulations.
- Any combination of training and work experience, which indicates possession of the skills, knowledge, and abilities, listed below.
- Possesses a State of Ohio Firefighter II certification and maintains it for the duration of employment.
- Possesses a State of Ohio Paramedic certification and maintains it for the duration of employment.
- Minimum two years of higher education or an Associate’s degree in Fire Science preferred but not required.
- Possesses or obtain Fire Safety Inspector Certification with the State of Ohio or similar certification through the State of Ohio as approved by the Fire Chief. The certification will also be maintained for the duration of employment.

Advanced knowledge and skills that may be required depending on the task assigned:

- Fire Science Degree, Associates Degree or above.
- Instructor certificates in job-related skills.
- May be required to obtain other certifications to support job duties.
- Handling of hazardous material.
- Rope rescue techniques.
- Water rescue techniques.
- CRRT Medic.

PHYSICAL/MENTAL:

To perform essential job functions, the employee is required to talk, hear, use hands, sit for significant periods of time, occasionally lift or move objects up to 100 pounds or greater, read and distinguish colors on maps and/or other documents. Other mental and physical functions may include the ability to:

- Work in extreme conditions (i.e., fires, hazardous environments and life-threatening situations
- Climb ladders and work at considerable heights,
- Lift heavy objects up to 100 pounds,
- Bend, stand, sit, walk or run, for extended periods of time,
- Tolerate and perform duties in environments of heat, smoke, and dust, with a SCBA,
- Work in adverse weather conditions, confined spaces and total darkness,
- Sustain physical activity for long periods of time while wearing job-related equipment and performing other functions, such as lifting, pulling or pushing,
- Maintain a degree of fitness necessary to fulfill job duties.



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WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee may encounter while performing essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions. The work environment involves work performance in an indoor and outdoor setting, including potentially hazardous areas/situations.

The Full-Time Firefighter/Paramedic should be prepared to function in a wide variety of working conditions ranging from a quiet office environment to emergency response operations and the hazardous conditions inherent with the job.

EMPLOYEE ACKNOWLEDGEMENT:

I acknowledge that this is an accurate and fair description of my position. The job description is meant as a summary of the primarily responsibilities of the position. The Board of Trustees and Township Administrator reserve the right to assign or reassign duties and responsibilities at any time as needed.

Employee Signature _____ Printed Name _____ Date _____

Witness Signature _____ Printed Name _____ Date _____