



Board of Trustees Meeting

11:30 a.m. Monday, April 22th, 2019

Revere High School, *Room 200*

Please silence cell phones and electronics

CALL TO ORDER

Bath Township Board of Trustees

Trustee Elaina E. Goodrich – President

Trustee James N. Nelson, Trustee

Trustee Becky Corbett, Trustee

The three-member Board of Trustees elected at large to four-year terms in odd-numbered years directs and controls the operations of the township serving as both an executive and legislative body. The Township only has powers granted to it by the state legislature and performs functions assigned by the state. The Ohio Revised Code is the compilation of laws in Ohio.

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of the Township. Due to time constraints, priority will be given to the questions of the students at the conclusion of department reports. Citizens' comments will be at the end of the meeting.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon Troike

The Township Fiscal Officer is an elected official and is independent of the Township Trustees. As the township trustees are the legislative authority in the township; the fiscal officer is the legally designated treasurer and must keep an accurate record of all township meetings and oversees financial transactions. In practice, the fiscal officer and the trustees must work closely together, particularly in financial matters.

1. Motion to approve the April 1, 2019 Special Meeting Minutes (Goodrich, Nelson, Corbett).
Approved
2. Motion to approve the April 8, 2019 Regular Meeting Minutes (Goodrich, Nelson, Corbett).
Approved
3. Motion to approve the April 15, 2019 Special Meeting Minutes (Goodrich, Nelson, Corbett).
Approved
4. Motion to approve requisitions and regular purchase orders 2019040729 through 2019040772 and payments totaling \$173,583.90. Roll Call. **Approved**
5. Correspondence, Board, Commission, and Committee logs are available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

The Police Chief directs and administers the Township Law Enforcement Program and is responsible for the police officers, communications specialists and works in conjunction with the Revere School District and Richfield Village PD to administer the SRO program. He coordinates and maintains effective

relations with other law enforcement agencies and performs related administrative functions of the police department.

Fire Chief Walter Hower

Report / Recommendations

The Fire Chief directs and administers the operations of the Fire Department and Emergency Medical Services, develops and implements departmental procedures; coordinates fire department activities and policies and commands at an operational scene as necessary.

1. Recommendation to enter into a service agreement with B&C Communications for maintenance of the outdoor warning siren. **Approved**

Service Director Caine Collins

Report / Recommendations

The Service Director plans, directs, and supervises township highway maintenance of the township's approximately 62 plus miles of roadways. Snow removal, ice control, drainage repair, construction projects, and equipment maintenance and repair activities comprise his duties. The Service Director confers with the Summit County Engineer and bid award contractors to establish work priorities; schedules maintenance programs for paving; assigns tasks to work crews; establishes equipment maintenance and repair priorities to maintain township buildings and grounds, the Historic Town Hall, and the township's five cemeteries.

Park Director / Assistant Service Director Alan Garner

Report / Recommendations

The Assistant Service Director/Park Director assists the service director with highway maintenance and snow and ice control on the township roads. He oversees and performs general management, planning, and direction of the Township Park System (Bath Community Park [41 acres], Bath Baseball Park [26 ½ acres], Bath Hill Park [16 acres], and Bath Nature Preserve [411 acres]). He supervises all maintenance and construction projects in the park system and organizes the work of the park personnel.

1. Recommendation to pay Lewis Landscaping & Nursery Inc., \$16,207.00 for the infield renovations on fields 2, 4, 6, and 7. The infield renovations were completed on April 5, 2019. **Approved**

Planning Director / Zoning Inspector William Funk

Report / Recommendations

The Zoning Inspector directs the enforcement of the Township Zoning Resolution and is accountable for the development and revision of the Township Land Use and Comprehensive Plans. The inspector is also responsible for the development and implementation of procedures and coordination of planning, zoning, and subdivision activities between township departments and other agencies involved with zoning.

1. Recommendation to extend the solid waste contract with Rumpke Waste for one year in accordance with the terms of the continuation agreement. **Approved**
2. Resolution 2019-01 Organizational Amendment 04 to Amend the Solid Waste Rates. **Approved**

Administrator Vito F. Sinopoli

Report / Recommendations

The Administrator is responsible for the overall efficiency and effectiveness of all township functions and activities and acts as a central source of information and referral for citizens regarding township

activities. The Administrator assists in the administration, enforcement, and execution of policies and resolutions adopted by the Board of Township Trustees and directly supervises and directs the activities of all divisions of the township government. The Administrator prepares and submits the annual budget for consideration by the Board of Trustees. Approximately 12 garden plots remain available in the Bath Community Garden.

1. Resolution 2019-01 Organizational Amendment 05 to Amend the 2019 Job Description Manual for the Position of Executive Assistant. **Approved**
2. Recommendation to post for the position of Executive Assistant with applications due by 5/15/19 at 4:00 p.m. **Approved**
3. Recommendation to approve the change order in the amount of \$4,906 to D'Attoma Concrete for the stair project at Bath Center. **Approved**
4. Recommendation to approve payment on the change order to D'Attoma Concrete. **Approved**
5. Motion to accept the recommendation of the Bath Water and Sewer Board from their meeting of April 15, 2019 consenting to the water/sewer connection for 21 N. Hametown and not objecting to the inclusion of the property in the JEDD district. **Approved**
6. Resolution 2019-18 Approving inclusion of 21 N. Hametown in the JEDD district. **Approved**

TRUSTEES James Nelson, Becky Corbett, and Elaina Goodrich

1. Resolution 2019-19 Support a NEOSTAR Grant. **Approved**

COMMITTEE REPORT

FUTURE TRUSTEE MEETINGS AND EVENTS

Monday, April 22, 2019	Board of Trustees, RHS	11:30AM
Monday, April 22, 2019	BOT- Public Hearing- Zoning	4:00 PM
Monday, April 22, 2019	Water and Sewer District, TCR	6:00 PM
Saturday May 4, 2019	20 Yr. Celebration of Bath Baseball	10:00 AM
Monday May 6, 2019	Board of Trustees TMR	7:00 PM
Sunday May 5, 2019	Historical Marker Event- HTH	1:00 PM
Saturday May 11, 2019	Story Walk Ceremony, BCP	10:00 AM

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

BNP- Bath Nature Preserve

COMMUNITY EVENTS

Saturday, April 27, 2019 Project Pride 9:00 AM - 12:00 PM

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

If a citizen is called out of order twice, he or she will then be asked to leave.

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT (time)