



Board of Trustees Meeting

Monday, April 10, 2023 at 7:00 p.m.

Please silence cell phones and electronics.

Zoom Meeting is available as a courtesy for viewing purposes only.

MEETING INFORMATION

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.

At the end of the meeting there will be time for citizen comment.

Statement of Trustees

APPROVAL OF AGENDA

FISCAL OFFICER Gregory Thewes

Report / Recommendations

1. Recommendation to approve requisitions and purchase orders 2023-00422 to 2023-00664 and to approve payments in the amount of \$97,031.89.
2. Recommendation to approve the meeting minutes for the 2/6/23, 3/6/23, Regular Meetings. (Goodrich, Troike, and Gaffney)
3. Recommendation to approve the meeting minutes for the 2/21/23, 3/20/23 Regular Meetings. (Troike and Gaffney)
4. The Fiscal Year 2022 Financial Statements have been submitted to the Auditor of State and the unofficial statements are available for inspection in the Bath Township Administration Office weekdays between 8:00 a.m. and 4:00 p.m.
5. Correspondence log is available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Recommendation to enter into an agreement and approve payment to Hall Public Safety Upfitters in the amount of \$6,000 to install Getac dash cameras in the 8 marked police vehicles.
2. Recommendation to enter into a five- year agreement and approve payment to AXON for 23 TASER 7 Conducted Energy Weapons [CEW], including shipping and handling not to exceed \$15,000 each year to be paid in annual installments.
3. Recommendation to enter into an agreement and approve payment to AXON for accessories needed for the new TASERS not to exceed \$3,000

Fire Chief Rob Campbell

Report / Recommendations

1. Recommendation to enter into a debt collection agreement for delinquent medical billing accounts with the Ohio Attorney General's Office.

Service Director Caine Collins

Report / Recommendations

1. Recommendation to pay Ganley Ford Inc in the amount of \$48,487.00 for the 2023 Ford Transit.
2. Recommendation to purchase an interior shelving package and exterior light system for Vehicle #1266 (2023 Ford Transit) in the amount of \$8,525.00

Park Director/Assistant Service Director

Report / Recommendations

1. Recommendation to enter into an agreement with Miller Roofing & Exteriors, in the amount of \$22,500.00, to install a new roof at 4400 Everett Rd.
2. Recommendation to pay Hartman Tree Service in the amount of \$6500.00 for tree work at 4400 Everett Rd.
3. Recommendation to pay Cardinal Environmental in the amount of \$9,450.00 for mold remediation work at 1581 Hickory Farm Lane.
4. Recommendation to pay Advanced Air Solutions in the amount of \$6500.00 for the purchase and installation of a 2 ½ ton Trane air conditioning unit for 1581 Hickory Farm Lane in the Bath Nature Preserve.
5. Recommendation to pay Tony's Painting Company in the amount of \$2,995.00 for the interior painting of 1581 Hickory Farm Lane.
6. Recommendation to enter into an agreement with Klassic Hardwood Flooring, in the amount of \$5,845.00, for refinishing of the hardwood floors at 1581 Hickory Farm Lane.
7. Recommendation to enter into an agreement with Frost Tile and Marble, in the amount of \$8,200, for kitchen modification and lower-level flooring replacement at 1581 Hickory Farm Lane.

Planning Director / Zoning Inspector William Funk

Report / Recommendations

1. Motion to schedule a hearing before the Board of Trustees on Wednesday, May 3rd at 6:00 p.m. for zoning case ZC 22-02 proposed map amendment for 4073 Medina Road.

Administrator Vito F. Sinopoli

Report / Recommendations

1. Resolution 2023-09 Amendment 01 Personnel Policy and Job Description Manual.

TRUSTEES Elaina Goodrich, Sharon Troike, and Sean Gaffney

FUTURE TRUSTEE MEETINGS AND EVENTS

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

*Citizens' comments must be addressed to the Board.
A citizen is called out of order twice. He or she will then be asked to leave.*

COMMUNITY UPDATES

ADM Board Manager, Amy Woodland- Mental Health Awareness Month

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
03.25.2023	Thomas Reilly	NOPEC Customers In Bath Township	Board of Trustees
03.27.2023	Jeff Moore	NOPEC and Energy Harbor	Board of Trustees

BATH TOWNSHIP BOARD AND COMMITTEE LOGS

None at this time.

Chief of Police Report
April 10, 2023

Department Trainings:

Officers Falconer and Van Fossen – GLOCK Armorer’s Course March 14, 2023

Officers Young and Campbell – Gracie Survival Tactics Training – March 27-31, 2023

Chief Sinopoli, Captain Brown, Detectives Gabel, Lance & Sgt. Borton – Guns & Trial Training March 31, 2023

Community Engagement:

Captain Brown and Administrative Assistant Bartlett attended the Part-time Job Fair at The University of Akron on March 2, 2023.

March Statistics:

All calls for service: 1,696 [100%]

Community Policing: 1,111 [66%]

Traffic Stops: 61 [4%]

Traffic Accidents: 45 [3%]

Alarm Drops 51 [3%]

Sex Offense 1 Burglary 0 Robbery 0

All other calls requiring police assistance or presence: 427 [25%]

Booking Charges [Total # of Charges] - 17

Theft: 2

OVI: 3

Failure to Appear/Issuance of Warrant: 8

Recommendations:

Motion to approve a purchase order requisition to Hall Public Safety Upfitters for \$6,000 to install Getac dash cameras in the 8 police vehicles.

Motion to approve the purchase and payment to AXON for 23 TASER 7 Conducted Energy Weapons [CEW] to include shipping and handling not to exceed \$15,000.

Motion to approve the purchase and payment to AXON for accessories needed for the new TASERS not to exceed \$3,000.

BATH TOWNSHIP

<u>JOB TITLE:</u> Police Staff Sergeant	<u>REPORTS TO:</u> Police Captain
<u>DEPARTMENT:</u> Police	<u>EFFECTIVE DATE:</u> 2018 Revised 4/10/23

JOB SUMMARY: Under general direction; supervises personnel assigned to a shift, a unit, or special assignment; performs assigned administrative functions; patrols township; protects life and property; maintains law and order; responds to and investigates complaints; enforces laws and initiates enforcement actions.

MAJOR TASKS AND DUTIES:

1. Supervises officers and communications specialists assigned to a shift (plans, assigns, and reviews work); trains employees, recommends assignments, discipline and commendation; assists in evaluating employee performance and makes recommendation on corrective action when necessary.
2. Conducts briefing session at the beginning of each tour of duty.
3. Performs administrative duties as assigned.
 - Manages compliance with the Ohio Collaborative standards
 - Participates in quarterly safety meetings with the Revere Local Schools and serves as liaison to the SRO.
 - Oversees Vehicle and Radio Equipment Maintenance and Replacement
 - Assists with Video Redaction for Court and Public Records Requests.
 - Assists the Communications Division Supervisor with managing the Communications Division.
 - Oversees State mandated training requirements and assures compliance by department personnel.
 - Coordinates placement of speed measuring signs and ATS 24 information trailer at various township road locations.
4. Conducts, assists and supervises investigations; investigates crimes and criminal activities, interviews complaints, victims, witnesses; conducts criminal investigations, secures crime scenes, collects and secures evidence and property; assists in the investigation of major criminal cases and juvenile crimes
5. Patrol township in a police motor vehicle or on foot in assigned area; protects lives and property; prevents crimes, maintains civil order, and enforces laws, responds to complaints, emergency calls, and conditions; renders emergency aid.
6. Checks residences, businesses, roads, and other areas for fire, burglary, damage, hazardous conditions; responds to alarms, domestic disputes, and initiates appropriate actions.
7. Monitors traffic conditions and flow; directs traffic; investigates accidents, enforces traffic and parking laws.

8. Apprehends, arrests, and processes criminal violators; serves warrants; prepares documentation, files complaints, appears, and testifies in courts of law.
9. Interacts with people to foster good community relations; performs public relations duties; makes presentations or speeches; interacts with other law enforcement agencies for the furtherance of justice.
10. Monitors and supervises behavior of prisoners, ensures welfare and safety of prisoners; reports prisoner health and safety issues; assists in jail operations, receives, books, fingerprints, searches prisoners, and other related duties; secures and transports prisoners and their possessions.
11. Participates in periodic staff meetings with the Captain and Chief of Police.
12. Creates administrative reports as requested by the Captain and Chief of Police.

SPECIFIC GUIDELINES: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

MINIMUM QUALIFICATIONS:

EDUCATION / TRAINING: OPOTA Certified as a police officer with five (5) years of experience in that position. Additional training as specified by the department in investigations, patrol procedures, and supervision.

MENTAL FUNCTIONS: The position involves investigative skills, which demand predominately accurate and effective mental activity. Requirements include:

1. Ability to evaluate the performance of others and to implement change.
2. Ability to logically order information to report on or react to a given situation, which may include serious consequences.
3. Ability to inspire the trust and confidence of others.
4. Ability to make decisions with limited information under stress.
5. Ability to cope with and diffuse situations involving angry or difficult people.
6. Ability to operate in the absence of clear expectations, precedence, or procedures.
7. Ability to concentrate on a given task for extended periods of time.
8. Ability to perform basic mathematics functions (i.e., add, subtract, multiply, divide whole numbers, fractions, and decimals, and to calculate percentages).
9. Ability to compute job-related formulas in order to accurately measure distances and to complete investigations.
10. Reading skills to encompass multiple levels of difficulty from basic instructions to legal and technical material of a time sensitive nature.
11. Ability to use the department CAD software as well a Microsoft Office programs such as Word and Excel.
12. Ability to prioritize workloads while coordinating multiple demands.
13. Ability to visualize scenarios when presented as written plans or oral instructions.
14. Ability to compare letters, numbers, or patterns quickly and accurately.
15. Ability to demonstrate mature judgment and reasoning at all times.

Police Sergeant

16. Assist frightened, troubled, incoherent, and angry people, courteously, calmly, and with authority.

PHYSICAL FUNCTIONS: The majority of work is done while sitting with intermittent periods of standing, walking, and occasional periods of maximum physical exertion.

1. Ability to communicate information both orally and in writing; ability to run, walk, stand, or sit for extended periods of time.
2. Ability to listen, comprehend, and respond to discussions involving groups and one on one discussions;
3. Ability to remain alert and watchful during duty hours.
4. Ability to transport individuals, paperwork, or material evidence for short distances, which may involve climbing stairs.
5. Ability to address groups of people of varying sizes in diverse settings.
6. Ability to withstand extremes of climate exposure and potential exposure to health and safety hazards.
7. Ability to demonstrate strength, endurance, and flexibility while wearing job-related equipment weighing up to 40 lbs. and performing such functions as lifting, pulling, or pushing.
8. Ability to operate job-related equipment, including motor vehicle, while performing multiple tasks such as radio operation, observation, and not taking.
9. Ability to distinguish frequencies and sound sources.
10. Ability to make visual observations, involving color differentiation and accurate estimates of distance entailing depth perception.
11. Sufficient manual dexterity to operate job-related equipment such as radios, telephones, firearms, handcuffs, non-lethal weapons, camera, etc.
12. Ability to pass and maintain the standards of the department's general fitness examination as it relates to essential functions of the position.

WORKING CONDITIONS: The working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Employee Signature

Date

BATH TOWNSHIP

<u>JOB TITLE:</u> Communications Supervisor	<u>REPORTS TO:</u> Police Captain, Staff Sergeant and Fire Lieutenant
<u>DEPARTMENT:</u> Police	<u>EFFECTIVE DATE:</u> August 6, 2001 Revised 4/10/23

JOB SUMMARY: The Communications Supervisor works under the direction of the Police Captain, Staff Sergeant, and Fire Lieutenant. Responsible for supervising, planning, scheduling, training, reviewing the work of the Communications Specialists, and for the day-to-day operations of the Communications Center.

MAJOR TASKS AND DUTIES:

1. Supervise the daily operations of the Communications Center according to the plans and directions received from the Police Captain, Staff Sergeant, and Fire Lieutenant
2. Responsible for developing plans for the Communications Center in cooperation with the Police Captain, Staff Sergeant, and Fire Lieutenant.
3. Responsible for scheduling and assignment of specific tasks.
4. Responsible to oversee compliance with Continuing Professional Training and the training of new communications specialists.
5. Participates in the interview and hiring process for new communications specialists.
6. Oversees and monitors the maintenance of the communications equipment of the Communications Center (i.e. radios, computers, Vesta 911 equipment, voice data recorders, phone system, security cameras.)
7. Monitors the communications equipment and alarms located in the Communications Center to ensure its proper working order.
8. Evaluates Communications Specialists work performance.
9. Serves as a liaison with the Communications Specialist Bargaining Unit. The Communications Specialist Supervisor will not be an hourly employee and is not included in the bargaining unit.
10. Reviews paperwork, records, telephone calls, and radio traffic to assure proper compliance with established rules and regulations.
11. Receives and responds to telephone calls from the public.

12. Receives walk-in questions or complaints.
13. Receives and transmits radio communications.
14. Responsible for the Annual 911 State Audit submission. Acts as representative to the Summit County 911 Working Group.
15. Serves as a liason with the Radio System Administrator for the Summit County- Akron 800Mhz Regional Radio System.
16. Serves as liason with other Communications/PSAP centers in the surrounding areas.
17. Operates L.E.A.D.S. and other equipment.
18. Assists in maintaining records that pertain to police, fire, and EMS in conjunction with the Department Records Clerk.
19. Serves as Deputy Clerk for the Akron Municipal Court.
20. Responsible for all timely filing, mailing, and delivery of paperwork.
21. Performs other duties as directed.
22. Serves as the L.E.A.D.S. Terminal Agency Coordinator.
23. Acquire and maintain certification as an Emergency Medical Dispatcher (EMD.) The Communications Supervisor shall supervise and maintain compliance by subordinates for completion of Emergency Medical Dispatching (EMD) tasks.

SPECIFIC GUIDELINES: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

MINIMUM QUALIFICATIONS:

EDUCATION/TRAINING: High School diploma or G.E.D. Ability to operate computers, communications equipment, and typewriters. Ability to obtain L.E.A.D.S. and C.C.H. certification. Ability to obtain Emergency Medical Dispatch (EMD) within one year. Certified in First Aid and CPR.

MENTAL FUNCTIONS:

1. Working knowledge of computers and electronic data processing.
2. Working knowledge of modern office practices and procedures.
3. Some knowledge of accounting principles and practices.
4. Some skill in operation of the listed tools and equipment.
5. Ability to handle multiple tasks simultaneously.
6. Ability to learn and use new technology equipment as it is developed and purchased.
7. Ability to perform cashier duties accurately.
8. Ability to effectively meet and deal with the public.
9. Ability to communicate effectively orally and in writing.
10. Ability to handle stressful situations.

PHYSICAL FUNCTIONS:

1. Ability to communicate information both orally and in writing.
2. Ability to sit for extended periods of time.
3. Ability to listen, comprehend, and respond to discussions involving groups and one on one discussions.
4. Ability to remain alert and watchful during duty hours.
5. Occasionally required to walk and stand.
6. Frequently required to use hands to finger, handle, or feel objects, tools, or controls, and reach with hands and arms.
7. Occasionally lift and/or move objects up to twenty-five (25) pounds.
8. Specific vision abilities required by this job include close vision and the ability to adjust focus.
9. Must adjust to various shift assignments.

WORK SCHEDULE

The Communications Specialist Supervisor will be primarily assigned to Monday thru Friday from 0700 to 1500 hours but the work hours may be altered or "flexed" to suit staffing needs necessary to maintain operations.

WORKING CONDITIONS: The working conditions described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Employee Signature

Date

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike
Bath Administrator - Vito Sinopoli
Fiscal Officer – Gregory Thewes

From: Robert Campbell, Fire Chief

Date: April 10, 2023

March 2023 CALLS

Station 1 =61
Station 2 =58
All Stations =5
Total =124

EMS =82
Fire =42

Total Transports =65

Mutual Aid Given=15
Mutual Aid Received=6

Yearly Call Total: 396
EMS: 272
FIRE: 124

MARCH TRAINING:

Total Class Hours: 38.75
Total Personnel Hours: 142.25

MARCH INSPECTIONS:

Annual	36
Company Inspection	12
Consult	04
Fire Drill	03
Fire Protection System Inspection	03
Plan Review	02
Reinspection	03
Special Hazard	01

TOTAL INSPECTION	<hr/> 64
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RECOMMENDATIONS:

Recommend to enter into an agreement with the Ohio Attorney General for Delinquent
Emergency Medical Service Debt Collection.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 4.10.2023 MEETING

Buildings and Grounds

Historic Town Hall: No new business to report.
Bath Center Building: No new business to report.
Ira Road Facilities: No new business to report.
Service Building: No new business to report.

Roads Report

Service Crew Monthly Report for March

Resident Service Requests received: 20
Resident Service Requests resolved: 14
Township Service Requests received: 4
Township Service Requests resolved: 4
Linear Feet of Ditching: 88'

2023 Summit County Regional Paving Update

March Snow & Ice Report

Regular hours spent: 67.50
OT hours spent: 25.5
Total hours spent: 93
Approx tons of Salt used: 150
Approx gallons of Brine used: 0

Miscellaneous:

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, and Burial Assistance; Roadway Tree Trimming and Removal; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Restorations and Requests; Emptying Organic Recycle Trailer; Salted and Plowed Township Roadways, Parking Lots, and Sidewalks; and Removed Holiday Decorations.

Training:

Ohio Safety Congress and Expo (Caine Collins)
Ohio Pesticide Recertification Online Course (Ron Wietecha, Jeff France, and Brent Nash)

Cemetery Report - March

Moore's Chapel: 1 Full and 1 Cremation Burial

Recommendations by the Service Director

1. Recommendation to pay Ganley Ford Inc in the amount of \$48,487.00 for the 2023 Ford Transit.
2. Recommendation to purchase an interior shelving package and exterior light system for Vehicle #1266 (2023 Ford Transit) in the amount of \$8,525.00

BATH PARKS DIVISION

AGENDA FOR THE TRUSTEE MEETING 4/10/2023

General Park Information

For the month of March, park personnel checked and inspected all trails, performed routine visual inspections on the playgrounds, performed general buildings and grounds maintenance, and completed vehicle and equipment maintenance.

Park personnel have been plowing and salting the parks as needed.

The athletic fields have opened for the 2023 season, and for your convenience the field condition status is posted daily (Monday-Friday) on the Bath Township website www.bathtownship.org and also on the field condition signs at the entrance of the Bath Baseball and Bath Community Parks.

Bath Baseball Park

The Baseball Park opened on April 1st for the 2023 season.

Park personnel have begun the maintenance of the infields for the upcoming baseball/softball season.

Bath Community Park

No new business to report.

Bath Hill Park

No new business to report.

Bath Nature Preserve

Currently renovating 1581 Hickory Farm Lane located in the Bath Nature Preserve.

North Fork Preserve of Bath

No new business to report.

Training

Summit County Safety Council – Distracted Driving and Ohio's New Law (Alan Garner)

Recommendations by the Park Director

1. Recommendation to enter into an agreement with Miller Roofing & Exteriors, in the amount of \$22,500.00, to install a new roof at 4400 Everett Rd.

2. Recommendation to pay Hartman Tree Service in the amount of \$6500.00 for tree work at 4400 Everett Rd.
3. Recommendation to pay Cardinal Environmental in the amount of \$9,450.00 for mold remediation work at 1581 Hickory Farm Lane.
4. Recommendation to pay Advanced Air Solutions in the amount of \$6500.00 for the purchase and installation of a 2 ½ ton Trane air conditioning unit for 1581 Hickory Farm Lane in the Bath Nature Preserve.
5. Recommendation to pay Tony's Painting Company in the amount of \$2,995.00 for the interior painting of 1581 Hickory Farm Lane.
6. Recommendation to enter into an agreement with Klassic Hardwood Flooring, in the amount of \$5,845.00, for refinishing of the hardwood floors at 1581 Hickory Farm Lane.
7. Recommendation to enter into an agreement with Frost Tile and Marble, in the amount of \$8,200, for kitchen modification and lower-level flooring replacement at 1581 Hickory Farm Lane.



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
From: William Funk Planning Director/Zoning Inspector
Date: April 10, 2023
Re: Zoning Report for the month of March

PERMITS

During the month 14 zoning permits were issued in the following categories:

- Accessory Structure 4
- Fence 3
- New Residential Dwelling 2
- Swimming Pool 2
- Residential Addition 1
- Sign 1
- Business Use 1

ZONING COMMISSION

March 9, 2023 Zoning Commission work session:

- The Commission continued to discuss the existing Zoning Resolution and reviewed different sections that are areas of concern or ambiguities that needed text changes. Zoning personnel along with Township Legal Counsel have been working on some recommended updates to the resolution and will continue to present them over the coming months.

APPEARANCE REVIEW COMMISSION

March 6, 2023 the Appearance Review Commission reviewed the following cases:

- ARC 23-05, Carlton Buck of Four Points Architect for West Hill Baptist Church, recommended approval for an addition to the existing Church at 605 N. Revere Rd, located in the R-2 Residential District.
- ARC 23-06, Carlton Buck of Four Points Architect for Lund Equipment, recommended approval for an addition to match the existing building at 2400 N. Cleveland-Massillon Rd., located in the B-1 Business District.
- ARC 23-07, Randy Parsons of MPG Architects for Lighting Dynamics, recommended approval for an accessory structure to the rear/south of the existing structure at 211 Springside Dr., located in the B-3 Business District
- ARC 23-02, Lance Osborne of OCG 77 Development, LLC, continued preliminary review for the proposed redevelopment of the Holiday Inn site for Sheetz and Texas Roadhouse at 4073 Medina Rd., located in the B-3.
- ARC-23-03, recommended approval of the revised wall sign, per the BZA's decision, for Golf Galaxy at 37 N. Cleveland-Massillon Rd., located in the B-1 Business District.

BOARD OF ZONING APPEALS

March 21, 2023 and March 28, 2023 the Board of Zoning reviewed the following cases:

- BZA 23-07, Carlton Buck of Four Points Architect for West Hill Baptist Church, granted a conditional use for an addition to an existing church at 605 N. Revere Rd, located in the R-2 Residential District.

- BZA 23-08, Carlton Buck of Four Points Architect for Lund Equipment, granted a variance to exceed the maximum permitted building foot print for an addition at 2400 N. Cleveland-Massillon Rd., located in the B-1 Business District.
- BZA 23-09, Randy Parsons of MPG Architects for Lighting Dynamics, granted variances for a reduction in the required parking spaces for an office building and to exceed the height of the principal building for an accessory building at 211 Springside Dr., located in the B-3 Business District.
- BZA 23-11, Jack Plas of LRMR ventures, granted variances for a reduction in the front yard setback and to exceed the allowed square footage for an accessory structure at 4157 Idlebrook Dr., located in the R-2 Residential District.
- BZA 23-10, Lance Osborne of OCG 77 Development, LLC, approved multiple variances and conditional use for a restaurant and gas station, upon final rezoning approval from the Trustees, and denied 2 variances, for the Sheetz and Texas Roadhouse development proposal at 4073 Medina Rd., in the B-3 Business District.

SOLID WASTE

- | | |
|----------------------|-------|
| • New Customers | 12 |
| • Vacation Customers | 27 |
| • Total Customers | 3,452 |

MISCELLANEOUS

- None

RECOMMENDATIONS

- Motion to schedule a hearing before the Board of Trustees on Wednesday, May 3rd at 6:00 p.m. for zoning case ZC 22-02 proposed map amendment for 4073 Medina Road.

Board of Zoning Appeals ruling – March 28, 2023

BZA-23-10 – Lance Osborne requesting conditional uses per Table 502-1 for a gasoline station and a restaurant and a conditional use per Table 701-1 for outdoor dining. Requesting variances from Article 12, Section 1204-D to encroach upon the required front parking setback, from Article 5, Section 503-S to exceed the maximum drive width, from Article 7, Section 701-B to encroach upon the required fuel pump canopy setback, from Article 5, Section 504-B to encroach upon the required building setback, from Article 10, Section 1005-C to encroach upon the required streetscape buffer setback for Sheetz, Section 1007-A(3) for a reduction in the required interior landscaping for Sheetz, and from Section 1005-C to encroach upon the required streetscape buffer setback for Texas Roadhouse. Property is located at 4073 Medina Road in the B-3 Business District.

Motion to approve the conditional uses, as presented, by Mrs. Fay; seconded by Mr. Kerr.

Motion to approve the variances, **(#2)** from Article 5, Section 503-S to exceed the maximum drive width, from **(#3)** Article 7, Section 701-B to encroach upon the required fuel pump canopy setback and from **(#4)** from Article 5, Section 504-B to encroach upon the required building setback, as presented, by Mr. Kerr; seconded by Mrs. Fay.

Motion to approve the variance **(#5)** from Article 10, Section 1005-C to encroach upon the required streetscape buffer setback for Sheetz, as presented, by Mrs. Fay; seconded by Mr. Kerr.

Motion to approve the variance **(#6)** from Article 10, Section 1007-A(3) for a reduction in the required interior landscaping for Sheetz, as presented, by Mrs. Fay; seconded by Mr. Kerr.

Motion to approve the variances **(#1)** and **(#7)**, for parcel number 1, from Article 12, Section 1204-D to encroach upon the required front parking setback, and from Section 1005-C to encroach upon the required streetscape buffer setback for Sheetz, as presented, by Mr. Kerr; seconded by Mrs. Fay.

Motion to deny the variances **(#1)** and **(#7)**, for parcel number 2, from Article 12, Section 1204-D to encroach upon the required front parking setback, and from Section 1005-C to encroach upon the required streetscape buffer setback for Texas Roadhouse, as presented, by Mrs. Fay; seconded by Mr. Kerr.

Motion to approve the variance for the required 50% open/green space percentage to be at 65%, calculated on the current site plan presented today, and including the third parcel and the parking spaces on Springside Drive by Mrs. Fay; seconded by Mr. Kerr.



To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: April 10, 2023
Re: Administrator's Report – 4/10/23

REPORT:

Rumpke Tour

On March 15th, a small group of Bath Township employees, trustees, and committee members toured Rumpke's Material Recovery Facility (MRF) plant in Columbus. The tour allowed Bath Township employees to better understand the curbside recycling program, how recycling is processed at the facility, and what items are and are not recyclable. Having a clear understanding of how Rumpke processes the recycled materials they collect allows township employees to better assist residents with their questions and concerns regarding the recycling program.

Project Pride

Community members are invited to participate in the annual roadside clean-up event, known as Project Pride, on Saturday, April 22, 2023. Rain or shine, the event will begin at 9:00 a.m. and conclude at noon. Volunteers are asked to meet at Revere High School, 3420 Everett Road, Richfield, Ohio 44286, to check-in, pick up instructions, receive road assignments and gather safety supplies. Bath Township thanks Lowes for their generous donation of trash bags and work gloves to be used during the event. Lowes has been a longstanding partner in the Bath community and their support is very much appreciated.

RECOMMENDATIONS:

1. Resolution 2023-09 Amendment 01 Personnel Policy and Job Descriptions Manuals

BATH TOWNSHIP BOARD OF TRUSTEES
BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 10th DAY OF APRIL 2023, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 7:00 P.M. IN THE TRUSTEES MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ introduced the following resolution and moved its adoption:

BATH TOWNSHIP RESOLUTION 2023-09
AMENDMENT 01
TO AMEND THE 2023 PERSONNEL POLICY MANUAL AND JOB DESCRIPTION MANUAL

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2023 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2023; and,

WHEREAS, after review the Fiscal Officer has decided to revise and update the 2023 Personnel Policy Manual and Job Description Manual to amend the following information as follows:

1. To amend the Job Description Manual for the positions of Staff Sergeant and Communications Supervisor in the Bath Township Police Department.
2. To amend the 2023 Personnel Policy Manual Section 3.1 subsection 8 as follows: Upon death or retirement, a township employee with at least fifteen (15) years of full-time service with the township shall be paid a lump sum amount equal to twenty-five percent (25%) of the appropriate current straight time rate multiplied by the accumulated sick leave hours in that employee's account.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2023 Personnel Policy Manual and Job Description Manual to include the updated information in the Resolution attachment.

_____ seconded the amendment; and the Fiscal Officer called the Roll:

Mrs. Troike, **aye**
Mr. Gaffney, **aye**
Mrs. Goodrich, **aye**

Resolution Adopted

Gregory R. Thewes, Fiscal Officer

Sharon A. Troike, President
Bath Township Board of Trustees

Sean F. Gaffney, Vice-President
Bath Township Board of Trustees

April 10, 2023
Date

Elaina E. Goodrich, Trustee
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated April 10, 2023.