



## BOARD OF TRUSTEES MEETING

Monday, January 9, 2023 at 7:00 p.m.

Please mute microphones and turn off cameras.

### MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### WELCOME

The purpose of this meeting is to conduct the business of Bath Township. At the end of the meeting there will be time for citizen comment.

### APPROVAL OF AGENDA

### FISCAL OFFICER GREGORY R. THEWES

1. Motion to approve payments totaling \$198,126.22 **Roll Call**.
2. Recommendation to approve the December 5, 2022 and December 12, 2022 regular meeting minutes (Troike, Goodrich and Gaffney)
3. Recommendation to post for hiring a part-time fiscal officer assistant during the period 1/9/23 through 2/28/23.
4. Recommendation to approve Intra fund transfers in the amount of \$105,050.00
5. Correspondence log available for public view.

### DEPARTMENT HEADS AND ADMINISTRATORS

#### POLICE CHIEF VITO F. SINOPOLI

Report / Recommendations

1. Resolution 2023-01 for the Ohio Law Enforcement Body Armor Grant funded by the Ohio Bureau of Workers' Compensation for the replacement of six bulletproof vests at a cost of \$4,850.00. This grant is a 75/25 match. **Roll Call**
2. Approve the annual contract with Sundance for the cloud hosting services for NextGen 9-1-1 at a cost of \$3000. This is a 75/25 split with FD.
3. Approve the annual contract with Aladtec which is the online workforce software system at a cost not to exceed \$3,850.
4. Approve the annual contract with LeadsOnline for the PowerPlus investigation system for the Detective Bureau at a cost not to exceed \$2,800.
5. Approve the annual contract with Sundance for the Records Management system at a cost not to exceed \$3,500. This is a 50/50 split with FD.
6. Approve the annual contract with Biometric Information Management for the technical support and service contract for the digital fingerprint system at a cost not to exceed \$2,800.
7. Recommendation to accept the voluntary resignation of FT Communications Specialist Susan E. Farina-Szerensci effective January 8, 2023.

**FIRE CHIEF ROBERT CAMPBELL**

Report / Recommendations

1. Recommendation to remove Part Time Firefighter/Paramedic Brent Boyko from probationary status effective January 10, 2023.
2. Recommendation to post for Part Time Firefighter/Paramedic positions.

**SERVICE DIRECTOR CAINE COLLINS**

Report / Recommendations

1. Recommendation to pay Barbicas Construction Company, Inc. in the amount of \$115,157.81 for Estimate No. 05 of the 2022 Summit County #448 Resurfacing Program.
2. Recommendation to pay Melway Paving Company, Inc. in the amount of \$10,671.50 for Estimate No. 03 & Final of the 2022 Summit County #405 Resurfacing Program.

**PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR ALAN GARNER**

Report / Recommendations

1. Recommendation to pay Melway Paving Company, Inc. in the amount of \$7,182.50 for Estimate No. 03 & Final of the 2022 Summit County #422 Resurfacing Program.

**PLANNING DIRECTOR / ZONING INSPECTOR WILLIAM FUNK**

Report / Recommendations

**ADMINISTRATOR VITO F. SINOPOLI**

Report / Recommendations

1. Recommendation to remove payroll/accounts payable specialist Susan Neff from probationary status effective Jan. 3, 2023 and adjust her hourly rate of pay in accordance with the 2023 Bath Township Organizational Resolution.
2. Recommendation to approve payment to Wichert Insurance for Unmanned Aerial Systems insurance coverage in the amount of \$3,369.81.

**TRUSTEES ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY**

**FUTURE TOWNSHIP MEETINGS AND COMMUNITY EVENTS**

\*A full list of events and meetings is posted to [www.bathtownship.org](http://www.bathtownship.org) and updated weekly.

**CITIZEN'S COMMENTS**

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address. Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*A citizen is called out of order twice. He or she will then be asked to leave.*

**COMMUNITY UPDATES**

**ITEMS OF INTEREST**

**THANK YOU FOR ATTENDING / ADJOURNMENT**

Intra Fund Transfer  
September 12, 2022

	A	B	C	D	E
1	<b>Meeting</b>	<b>Fund</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
2	January 9, 2023	General	SITE PLAN REVIEW-ZONING	MISC REFUNDS-ZONING	50.00
3	January 9, 2023	Road	CONTRACTS-ROADS	VEHICLES-ROADS	105,000.00
4					
5					
6					
7	<b>TOTAL</b>				<b>\$105,050.00</b>

**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
1/3/23	Susan E. Farina-Szerencsi	Employee request to transition from full-time to part-time employment.	Board of Trustees
1/4/23	James Nelson	Letter regarding 4073 Medina Rd Rezoning - In Favor of Rezoning	Board of Trustees and William Funk
1/5/23	Maureen Popa	E-mail regarding 4073 Medina Rd Rezoning – Opposed to Rezoning	Trustee Goodrich
1/4/23	William Weber	Letter regarding 4073 Medina Rd Rezoning – Opposed to Rezoning	Trustee Troike
1/5/23	William Snow	E-mail regarding Ohio & Erie Canalway extension of trails from Bath to Cuyahoga Valley	Board of Trustees
1/4/23	William Snow	E-mail regarding ODOT project in Fairlawn	Board of Trustees

## Chief of Police Report January 9, 2023

### Department Trainings:

Administrative Assistant Bartlett – Quarterly Subgrant Reports, Budgets, & Backup Documentation Webinar December 8, 2022

Officer Watson – Digital Evidence Investigation - December 12-16, 2022

### Community Engagement:

Christmas with a Cop was held December 3, 2022. Officers Mihalik, Campbell, and Young participated.

Many thanks to the Bath residents and businesses who sent in Christmas lunches and dinners as well as bakery items to the Dispatchers and Officers. All items were greatly appreciated.

### December Statistics:

All calls for service: 1,285 [100%]

Community Policing: 697 [54%]

Traffic Stops: 33 [3%]

Traffic Accidents: 44 [3%]

Alarm Drops: 54 [4%]

Sex Offense 0 Burglary 0 Robbery 0

All other calls requiring police assistance or presence: 457 [36%]

Booking Charges [Total # of Charges] - 21

Theft: 8

Assault: 1

Failure to Appear/Issuance of Warrant: 5

### Recommendations:

Resolution 2023-01 for the Ohio Law Enforcement Body Armor Grant funded by the Ohio Bureau of Workers' Compensation for the replacement of six bulletproof vests at a cost of \$4,851. This grant is a 75/25 match.

Approve the annual contract with Sundance for the cloud hosting services for NextGen 9-1-1 at a cost of \$3000. This is a 75/25 split with FD.

Approve the annual contract with Aladtec which is the online workforce software system at a cost not to exceed \$3,850.

Approve the annual contract with LeadsOnline for the PowerPlus investigation system for the Detective Bureau at a cost not to exceed \$2,800.

Approve the annual contract with Sundance for the Records Management system at a cost not to exceed \$3,500. This is a 50/50 split with FD.

Approve the annual contract with Biometric Information Management for the technical support and service contract for the digital fingerprint system at a cost not to exceed \$2,800.

Recommendation to accept the voluntary resignation of FT Communications Specialist Susan E. Farina-Szerensci effective January 8, 2023.

**BATH TOWNSHIP BOARD OF TRUSTEES**

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 9TH DAY OF JANUARY, 2023 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 7:00 PM. IN BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO AT 3864 W. BATH RD. AKRON, OHIO.

\_\_\_\_\_ introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2023-01**  
**TO APPLY FOR THE OHIO LAW ENFORCEMENT BODY ARMOR PROGRAM**

**WHEREAS**, the Ohio Law Enforcement Body Armor Program is funded by the Ohio Bureau of Workers’ Compensation; and,

**WHEREAS**, the Program provides money to eligible applicants for the purchase of body armor vests to enhance the safety and prevent injury of law enforcement officers, and has funding available to Bath Township Police Department in the amount of \$4,850.00 with a local match of 25%; and,

**WHEREAS**, Bath Township is committed to officer safety and the Board recognizes the need for ballistic vests for each officer to protect them in the line of duty; and,

**WHEREAS**, the Bath Township Board of Trustees desires financial assistance for ballistic vests;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Law Enforcement Body Armor Program.
2. That Chief of Police, Vito F. Sinopoli, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

**FURTHER**, that the Fiscal Officer be directed to use Special Revenue Fund 673 and if the grant is awarded, to amend the 2023 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

\_\_\_\_\_ seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Troike,  
Mr. Gaffney,  
Mrs. Goodrich,

**Resolution Adopted**

\_\_\_\_\_  
Gregory R. Thewes  
Fiscal Officer

\_\_\_\_\_  
Sharon A. Troike, President  
Bath Township Board of Trustees

January 9<sup>th</sup>, 2023  
Date

\_\_\_\_\_  
Elaina E. Goodrich, Trustee  
Bath Township Board of Trustees

\_\_\_\_\_  
Sean F. Gaffney, Trustee  
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees’ *Record of Proceedings* dated January 9, 2023.

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To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike  
Fiscal Officer – Gregory Thewes  
Bath Administrator - Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: January 9, 2023

December 2022 CALLS

Station 1 = 83  
Station 2 = 49  
All Stations = 08  
Total = 140

EMS = 94  
Fire = 46

Total Transports = 70

Mutual Aid Given= 18  
Mutual Aid Received= 03

Yearly Call Total: 1,559  
EMS = 1,066  
FIRE = 493

TRAINING:

Total Class Hours: 33.33  
Total Personnel Hours: 102.00

INSPECTIONS:

Alarm System Test	1
Annual	29
Company Inspection	5
Consult	2
Fire Drill	1
Plan Review	1
Reinspection	12

TOTAL INSPECTIONS	<hr/> 51
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REPORT:

Toys for Tots  
CPR Class

RECOMMENDATIONS:

1. Recommendation to remove Part Time Firefighter/Paramedic Brent Boyko from probationary status effective January 10, 2023.
2. Recommendation to post for Part Time Firefighter/Paramedic positions.

# **SERVICE DIRECTOR Caine Collins**

AGENDA FOR THE 1.9.2023 MEETING

## **Buildings and Grounds**

Historic Town Hall: No new business to report.  
Bath Center Building: No new business to report.  
Ira Road Facilities: No new business to report.  
Service Building: No new business to report.

## **Roads Report**

### **Service Crew Monthly Report for December**

Resident Service Requests received: 7  
Resident Service Requests resolved: 18  
Township Service Requests received: 5  
Township Service Requests resolved: 7  
Drive Culvert: 1  
Linear Feet of Ditching: 155

## **Snow & Ice Report**

Regular hours spent: 64  
OT hours spent: 112.25  
Total hours spent: 176.25  
Approx tons of Salt used: 223  
Approx gallons of Brine used: 300

## **Miscellaneous:**

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, and Burial Assistance; Roadway Tree Trimming and Removal; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching and Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Restorations and Requests; Emptying Organic Recycle Trailer; Prepped Trucks for Snow/Ice; Installation of Plow Stakes; Seasonal Decorating; Salted and Plowed Township Roadways, Parking Lots, and Sidewalks.

## **Training:**

Hydra-Tite Pipe Repair Training – Ron Wietecha, Sean Humphrys, Brent Nash, Jim Hete, Jeff France, Ricky Brogan, Ryan Bracken, Seth Rauscher, and Greg Klebs

## **Cemetery Report**

Bath Center – 1 Cremation  
Moore's Chapel – 4 Cremations

## **Recommendations by the Service Director**

1. Recommendation to pay Barbicas Construction Company, Inc. in the amount of \$115,157.81 for Estimate No. 05 of the 2022 Summit County #448 Resurfacing Program.
2. Recommendation to pay Melway Paving Company, Inc. in the amount of \$10,671.50 for Estimate No. 03 & Final of the 2022 Summit County #405 Resurfacing Program.

# **PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner**

AGENDA FOR THE TRUSTEE MEETING 1/9/2023

## **General Park Information**

Park personnel checked and inspected all the trails, performed routine visual inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Park personnel cleaned up several trees that fell throughout the parks due to a recent storm.

Park personnel have been plowing and salting the parks as needed.

All the parks have been winterized for the season.

## **Bath Baseball Park**

No new business to report.

## **Bath Community Park**

Park personnel installed new gutters and down spouts on the football concession stand.

Park personnel repaired the light near Chief Logan.

## **Bath Hill Park**

No new business to report.

## **Bath Nature Preserve**

No new business to report.

## **North Fork Preserve of Bath**

On December 21, the new entry sign was installed at the entrance of the North Fork Preserve of Bath. The new sign is currently covered until the preserve officially opens to the public. Also, this project was partially funded by a Summit County Community Trails Grant.

Park personnel continue to work on the Triple Loop Trail project.

## **Recommendations by the Park Director**

1. Recommendation to pay Melway Paving Company, Inc. in the amount of \$7,182.50 for Estimate No. 03 & Final of the 2022 Summit County #422 Resurfacing Program.



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant  
From: William Funk Planning Director/Zoning Inspector  
Date: January 4, 2023  
Re: Zoning Report for the month of December

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**PERMITS**

During the month 14 zoning permits were issued in the following categories:

- Fence 6
- Accessory Structure 3
- Swimming Pool 2
- Commercial Addition 1
- Sign 1
- Business Use 1

**ZONING COMMISSION**

December 8, 2022 Zoning Commission did not meet.

**APPEARANCE REVIEW COMMISSION**

December 5, 2022 the Appearance Review Commission did not meet.

**BOARD OF ZONING APPEALS**

December 20, 2022 the Board of Zoning Appeals did not meet.

**SOLID WASTE**

- New Customers 14
- Vacation Customers 23
- Total Customers 3,447

**MISCELLANEOUS**

- None

**RECOMMENDATIONS**

- None



To: Board of Trustees  
From: Vito F. Sinopoli, Township Administrator  
Date: January 9, 2023  
Re: Administrator's Report – 1/9/23

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**REPORT:**

As the Bath Township Board of Trustees continues to evaluate proposals from architectural firms for renovations to the North Fork Preserve of Bath property, the board gives notice of presentations with two separate firms. The firm of Peninsula Architects will meet with the trustees at the North Fork Preserve at 4400 Everett Rd. on January 17, 2023 at 10:30 a.m. and the firm of BSHM will meet at the NFP on January 18, 2023 at 11:30 a.m.

Bath Township Zoning continues to note the presence of temporary signs posted in the township and county right of ways. As a reminder, temporary signs are regulated through township zoning and prohibited under all circumstances within a right of way. Resident cooperation in removing these signs from the right of way is very much appreciated.

**RECOMMENDATIONS:**

1. Recommendation to remove payroll/accounts payable specialist Susan Neff from probationary status effective Jan. 3, 2023 and adjust her hourly rate of pay in accordance with the 2023 Bath Township Organizational Resolution.
2. Recommendation to approve payment to Wichert Insurance for Unmanned Aerial Systems insurance coverage in the amount of \$3,369.81.