



BOARD OF TRUSTEES MEETING

Monday, September 12, 2022 at 7:00 p.m.

Please silence cell phones and electronics.

Zoom Meeting is available as a courtesy for viewing the meeting.

MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township. At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER GREGORY R. THEWES

1. Recommendation to approve requisitions and regular purchase orders 2022-01109 to 2022-01201 and payments totaling \$ 224,669.07. Roll Call
2. Recommendation to approve the May 9, 2022, the May 23, 2022, and June 21, 2022 Regular meeting minutes. (Gaffney, Goodrich, Troike)
3. Recommendation to approve the June 6, 2022 Regular meeting minutes (Gaffney, Goodrich)
4. Recommendation to approve the June 27, 2022 Special meeting minutes. (Gaffney, Troike)
5. Recommendation to approve intra fund transfers in the amount of \$28,800.00
6. The Huntington main operating account has been reconciled for May.
7. The Huntington payroll account has been reconciled for May, June, July, and August.
8. The STAR Ohio investment accounts have been reconciled for August.
9. The Meeder investment accounts have been reconciled for August.
10. Correspondence log is available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

POLICE CHIEF VITO F. SINOPOLI

Report / Recommendations.

1. Resolution 2022-29 to establish an Unmanned Aerial System [UAS] Drone Program through the Bath Community Fund Grant for \$3139.
2. Resolution 2022-30 authorizing the application to the Ohio Emergency Management Agency (SHSP) Grant Program for two-way portable radio equipment in the amount of \$165,325.48.

3. Resolution 2022-31 authorizing the application to the Ohio Emergency Management Agency (SHSP) Chemical and Active Shooter Threat Response Grant Program for protective gas masks, canisters and other equipment in the amount of \$56,767.13.

FIRE CHIEF ROBERT CAMPBELL

Report / Recommendations

1. Recommendation to transfer sick time from prior public employment for FT Fire/Medic Rachel Rexroad in the amount of 166.50 hours.
2. Recommend to approve engine hose and ladder testing performed by Waterways of Southwest PA, LLC in the amount of \$3,600.00
3. Resolution 2022-32 Bath Community Fund Grant-Fire Education Training Equipment

SERVICE DIRECTOR CAINE COLLINS

Report / Recommendations

1. Recommendation to pay Barbicas Construction Company, Inc. in the amount of \$128,334.20 for Estimate No. 02 of the 2022 Summit County #448 Resurfacing Program.
2. Resolution 2022-33 Bath Community Fund Grant-Purchase of Tent

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR ALAN GARNER

Report / Recommendations

1. Recommendation to pay Melway Paving Company, Inc. in the amount of \$1,000.00 for Estimate No. 01 of the 2022 Summit County #422 Resurfacing Program.

PLANNING DIRECTOR / ZONING INSPECTOR WILLIAM FUNK

Report / Recommendations

ADMINISTRATOR VITO F. SINOPOLI

Report / Recommendations

1. Recommendation to remove Ms. Sandra Tomazic from probationary status effective September 13, 2022.
2. Recommendation to approve the transfer of sick time from prior public employment for Payroll/Accounts Payable Specialist Susan Neff in an amount not to exceed the maximum accrual of 1320 hours per township policy.
3. Recommendation to enter into a State-Local Project Agreement with the Ohio Department of Natural Resources for the grant award through H.B. 687 Capital Improvement Community Recreation Project and allow Vito F. Sinopoli to execute the agreement.
4. Recommendation to hire Rachel Maykut as a full time Executive Assistant for Administration effective September 18, 2022 at the hourly rate of \$28/hr. subject to successful completion of a psychological exam, along with a one-year probationary period and subject to all rules and regulations of Bath Township.
5. Recommendation to set the date of October 30, 2022 for Halloween from 5:00 p.m. to 7:00 p.m.

TRUSTEES ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

FUTURE TOWNSHIP MEETINGS AND COMMUNITY EVENTS

Electronics Recycling Event, Bath Elementary	September 17, 2022	10:00-2:00 PM
Trolley Tour, Historic Hamlets	September 18, 2022	1:00 PM
Barn Social at Hale Farm and Village	September 21, 2022	6:00 PM
Fall Into Nature at Bath Nature Preserve	October 8, 2022	11:00-3:00 PM

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZEN'S COMMENTS

Intra Fund Transfer
September 12, 2022

	A	B	C	D	E
	Meeting	Fund	From	To	Amount
1	September 12, 2022	General	Contingency	Other Insurance-Insufficient Budget	1,500.00
2	September 12, 2022	General	Contingency	Other Insurance	350.00
3	September 12, 2022	General	Contingency	Other Insurance Adjustment	1,200.00
4	September 12, 2022	Fire	Contingency	Dental Fire	2,000.00
5	September 12, 2022	Police	Contingency	Dental Dispatch	2,000.00
6	September 12, 2022	Police	Contingency	Dental Police	8,000.00
7	September 12, 2022	Road	Contingency	Road Dental	3,000.00
8	September 12, 2022	General	Contingency	Administration Dental	5,000.00
9	September 12, 2022	General	Contingency	Dental Admin	500.00
10	September 12, 2022	General	Contingency	Vehicle Fuel Zoning	500.00
11	September 12, 2022	General	Contingency	To cover election expense	4,700.00
12	September 12, 2022	Police	Contingency	To cover delinquent ads	50.00
13					
14					
15					
16	TOTAL				28,800.00

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
8/22/2022	Robert Konstand, Township Legal Counsel	Representation for Zoning at 4073 Medina Road	Trustees
8/31/2022	Robin Christensen	Carbon Credit Program for the North Fork Preserve of Bath	Trustees
8/31/2022	Dept. of the Interior- Fish and Wildlife Division	Letter regarding NFP Recreational Trails Grant	Trustees
9/1/22	Dustin Janus	E-mail regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees
9/6/22	Suzanne Coffman	E-mail regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees
9/6/22	Kim Leigh	E-mail regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees
9/6/22	Diane Boenker	E-mail regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees
9/5/22	Kathi SirLouis	Letter regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees
9/7/22	Shaun and Chrissy McClarnon	Letter regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees
9/10/22	Katherine Lapso	Letter regarding 1075 Ghent Rd. rezone- OPPOSED	Trustees
9/11/22	Naomi D’Agostino	Letter regarding 1075 Ghent Rd. rezone- OPPOSED	Trustees
9/9/22	Roxanna Neely	E-mail regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees
9/9/22	Heather Habyan	E-mail regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees

9/9/22	Rich King	E-mail regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees
9/9/22	Charles Puckett	E-mail regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees
9/11/22	Nancy Rockhill	E-mail regarding 1075 Ghent Rd. rezone – OPPOSED	Trustees
9/9/22	Samantha Robbins, ODNR	E-mail regarding Recreational Trails Program Grant	Mrs. Goodrich
9/1/22	Jen Hardin	E-mail regarding 1075 Ghent Rd. rezone – OPPOSED	Mr. Gaffney

Chief of Police Report September 12, 2022

Department Trainings:

Officers Reilly and Young attended the AXON Roadshow/Demo Day at the Akron Police Department on August 4, 2022.

Officers Alexander and Klein attended Advanced Patrol Tactics August 8, 2022.

Sgt. Borton, Det. Gabel, Officers Deep, Klein, Oubre, Reilly, Falconer and Van Fossen participated in the Active Shooter Training conducted by the Metro SWAT Team on August 16, 2022 at Revere Middle School.

Officer Deep attended the Emergency Pursuit Operations at Drive Team in Cuyahoga Falls on August 17, 2022.

Chief Sinopoli attended Advanced UAS [Drone] Operations for public Safety August 15-19, 2022 at the Cuyahoga Community College in Parma.

Officers Campbell and Chapman attended Crisis Intervention Team Training August 22-26, 2022.

Community Engagement:

Officer Van Fossen was on hand to meet and greet parents and children at Lakeside Christian Church on August 7, 2022.

August Statistics:

All calls for service: 1,455 [100%]

Community Policing: 865 [60%]

Traffic Stops: 78 [5%]

Traffic Accidents: 40 [3%]

Alarm Drops: 47 [3%]

Sex Offense 1 Burglary 0 Robbery 0

All other calls requiring police assistance or presence: 424 [29%]

Booking Charges [Total # of Charges] - 25

Theft: 7

OVI: 3

Drug Paraphernalia/Possession of Drugs/Trafficking in Drugs: 3

Recommendations:

Resolution 2022-29 to establish an Unmanned Aerial System [UAS] Drone Program through the Bath Community Fund Grant for \$3139.

Resolution 2022-30 authorizing the application to the Ohio Emergency Management Agency (SHSP) Grant Program for two-way portable radio equipment in the amount of \$165,325.48.

Resolution 2022-31 authorizing the application to the Ohio Emergency Management Agency (SHSP) Chemical and Active Shooter Threat Response Grant Program for gas canisters, other supplies and gas masks in the amount of \$56,767.13.

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 12th DAY OF SEPTEMBER, 2022 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 7:00 P.M. IN BATH TOWNSHIP, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2022-29
TO APPLY FOR THE BATH COMMUNITY FUND GRANT**

WHEREAS, the Bath Community Fund (BCF) carries out volunteer service in the local community and raises funds to improve the lives of residents in the Bath Township area, and;

WHEREAS, BCF has been supporting the community through contributions since 2016, and;

WHEREAS, BCF has monies available as a grant to be used for applicable projects in the community, and;

WHEREAS, the Bath Township Board of Trustees desires financial assistance for the Bath Township Police Department to purchase a mini unmanned aerial system (UAS) drone along with training for a department member;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Bath Community Fund; and
2. Susan Bartlett, Administrative Assistant, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance; and
3. Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to create a Special Revenue Fund and if the grant is awarded, to amend the 2021 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

_____ seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich
Mrs. Troike
Mr. Gaffney

Resolution

Gregory R. Thewes
Fiscal Officer

Elaina E. Goodrich, Trustee
Bath Township Board of Trustees

September 12, 2022
Date

Sean F. Gaffney, Trustee
Bath Township Board of Trustees

Sharon A. Troike, Trustee
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated September 12, 2022.

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BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 12th DAY OF SEPTEMBER, 2022, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION 7:00 P.M. AT 3864 W BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ presented the following Resolution and moved its adoption:

**RESOLUTION 2022-30
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE OHIO EMERGENCY MANAGEMENT AGENCY (SHSP) GRANT PROGRAM**

WHEREAS, the Department of Ohio Emergency Management Agency is authorized to administer funds through the State Homeland Security Program (SHSP) as part of Section 2002 of the Homeland Security Act of 2002 as designated by law; and,

WHEREAS, the Ohio Emergency Management Agency (SHSP), appropriated funds to provide grants in support of state priority communications, and,

WHEREAS, Bath Township seeks financial assistance to acquire two- way radio equipment for the police department; and,

WHEREAS, Bath Township has performed a needs assessment and determined the request for financial assistance will be for the period outlined herein; and,

NOW, THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Emergency Management Agency (SHSP) for financial assistance for the following project: Dispatch consoles, mobile radios and portable radios, which are part of the State of Ohio MARCS 800 mhz radio system.
2. That Captain Steven Brown of the Bath Township Police Department is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible financial assistance from the Ohio Emergency Management Agency (SHSP) Grant Program.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.
4. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the board.

FURTHER, that the Fiscal Officer be directed to use a Special Revenue Fund and if the grant is awarded, to amend the 2022 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

_____ ; discussion and roll called:

Mrs. Goodrich,
Mrs. Troike,
Mr. Gaffney,

Resolution -

(Signature Page to Follow)

Gregory R Thewes, Fiscal Officer
Bath Township

Elaina E. Goodrich, President
Bath Township Board of Trustees

Date: September 12, 2022

Sharon A. Troike, Trustee
Bath Township Board of Trustees

Sean Gaffney, Trustee
Bath Township Board of Trustees

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BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 12th DAY OF SEPTEMBER, 2022, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION 7:00 P.M. AT 3864 W BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ presented the following Resolution and moved its adoption:

**RESOLUTION 2022-31
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE OHIO EMERGENCY MANAGEMENT AGENCY (SHSP) CHEMICAL AND ACTIVE
SHOOTER THREAT RESPONSE GRANT PROGRAM**

WHEREAS, the Ohio Emergency Management Agency is authorized to administer funds through the State Homeland Security Program (SHSP) as part of Section 2002 of the Homeland Security Act of 2002 as designated by law; and,

WHEREAS, the SHSP appropriated funds to provide grants in support of law enforcement agencies chemical and active shooter threat response, and,

WHEREAS, Bath Township seeks financial assistance to acquire, protective gas masks, gas canisters and other supplies to protect and prevent violent crime; and,

WHEREAS, Bath Township has performed a needs assessment and determined the request for financial assistance will be for the period outlined herein; and,

NOW, THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Emergency Management Agency (SHSP) for financial assistance for the following project: Respirators, voice amplifiers, gas canisters and other supplies.
2. That Captain Steven Brown of the Bath Township Police Department is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible financial assistance from the Ohio Emergency Management Agency Grant Program.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.
4. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the board.

FURTHER, that the Fiscal Officer be directed to use a Special Revenue Fund and if the grant is awarded, to amend the 2022 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

_____ ; discussion and roll called:

Mrs. Goodrich,
Mrs. Troike,
Mr. Gaffney,

Resolution -

(Signature Page to Follow)

Gregory R Thewes, Fiscal Officer
Bath Township

Elaina E. Goodrich, President
Bath Township Board of Trustees

Date: September 12, 2022

Sharon A. Troike, Trustee
Bath Township Board of Trustees

Sean Gaffney, Trustee
Bath Township Board of Trustees

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To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike
Bath Administrator - Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: August 8, 2022

July 2022 CALLS

Station 1 =81
Station 2 =59
All Stations =14
Total =154

Fire =95
EMS =59

Total Transports =65

Mutual Aid Given=18
Mutual Aid Received=08

Yearly Call Total: 892
FIRE =338
EMS =554

TRAINING:

Total Class Hours = 9.00
Total of Personnel Hours = 35.00

INSPECTIONS:

Annual	9
Reinspection	17
Alarm System Test	2
Company Inspection	5
Fire Protection System Inspection	2
Plan Review	1
Consult	2
Special Hazard	1

TOTAL 39

RECOMMENDATIONS:

1. Recommend to approve engine hose and ladder testing performed by Waterways of Southwest PA, LLC in the amount of \$3,000.00.



Bath Fire Department

Memorandum

To: Susan Neff- Payroll Administrator
From: Rob Campbell- Fire Chief
Ref: Transfer of Earned Sick Leave- Rexroad
Date: August 23, 2022

Firefighter/Paramedic Rachel Rexroad has submitted documentation from her previous employer that she has 166.50 hours of sick leave that is eligible for transfer to Bath Township. Please credit 166.50 hours of sick leave to FF Rexroad's sick time bank.

Please contact me if you have any questions.

A handwritten signature in black ink, appearing to read "Rob Campbell", is written over the printed name and title.

Rob Campbell
Fire Chief



August 3, 2022

City of Bath Township
Human Resources Department
3864 W Bath Rd
Akron, OH 44333

RE: Rachel Rexroad

To Whom It May Concern:

This certifies that Rachel Rexroad (xxx-xx-4810), a former full-time employee of the City of Cleveland Heights, was employed from August 17, 2014 to July 16, 2022. At the time of separation Ms. Rexroad had a total of 166.5000 hours in accumulated, unused sick leave. We are transferring this balance to you leaving his balance with the City of Cleveland Heights at (0) zero.

Sincerely,

Airesse Rowe Gilmore

Airesse Rowe-Gilmore
Human Resources Coordinator
Arowe-gilmore@clevelandheights.gov

BATH TOWNSHIP BOARD OF TRUSTEES

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_____ introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2022-32
TO APPLY FOR THE BATH COMMUNITY FUND GRANT-FIRE**

WHEREAS, the Bath Community Fund (BCF) carries out volunteer service in the local community and raises funds to improve the lives of residents in the Bath Township area, and;

WHEREAS, BCF has been supporting the community through contributions since 2016, and;

WHEREAS, BCF has monies available as a grant to be used for applicable projects in the community, and;

WHEREAS, the Bath Township Board of Trustees desires financial assistance for the Bath Township Fire Department to purchase medical training equipment;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Bath Community Fund; and
2. Shelley Bolton, Administrative Assistant, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance; and
3. Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to create a Special Revenue Fund and if the grant is awarded, to amend the 2021 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

_____ seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich
Mrs. Troike
Mr. Gaffney

Resolution

Gregory R. Thewes
Fiscal Officer

Elaina E. Goodrich, Trustee
Bath Township Board of Trustees

September 12, 2022
Date

Sean F. Gaffney, Trustee
Bath Township Board of Trustees

Sharon A. Troike, Trustee
Bath Township Board of Trustees

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SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 9.12.2022 MEETING

Buildings and Grounds

Historic Town Hall: No new business to report.
Bath Center Building: No new business to report.
Ira Road Facilities: No new business to report.
Service Building: No new business to report.

Roads Report

Service Crew Monthly Report for August

Resident Service Requests received: 26
Resident Service Requests resolved: 29
Township Service Requests received: 2
Township Service Requests resolved: 2
Asphalt Aprons: 3
Linear Feet of Ditching: 1,154'
Asphalt Used: 47.19
Drive Culvert: 3
Catch Basin: 3
Road Culvert: 1

Miscellaneous:

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, and Burial Assistance; Roadway Tree Trimming and Removal; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching and Road Repairs; Salted/Plowed Township Roadways, and Snow Removal on Township Administration Sidewalks and Parking Lot; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Restorations; and Emptying Organic Recycle Trailer.

Training:

Summit County Safety Council (Caine Collins)

Cemetery Report

Moore's Chapel – 1 Full & 1 Cremation Burial

Recommendations by the Service Director

1. Recommendation to pay Barbicas Construction Company, Inc. in the amount of \$128,334.20 for Estimate No. 02 of the 2022 Summit County #448 Resurfacing Program.
2. Resolution 2022-33 Bath Community Fund Grant

BATH TOWNSHIP BOARD OF TRUSTEES

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_____ introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2022-33
TO APPLY FOR THE BATH COMMUNITY FUND GRANT**

WHEREAS, the Bath Community Fund (BCF) carries out volunteer service in the local community and raises funds to improve the lives of residents in the Bath Township area, and;

WHEREAS, BCF has been supporting the community through contributions since 2016, and;

WHEREAS, BCF has monies available as a grant to be used for applicable projects in the community, and;

WHEREAS, the Bath Township Board of Trustees desires financial assistance for the Bath Township Service Department to purchase a tent and accessories, to be used at a variety of township events;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Bath Community Fund; and
2. Beth Reinart, Administrative Assistant, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance; and
3. Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to create a Special Revenue Fund and if the grant is awarded, to amend the 2021 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

_____ seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich
Mrs. Troike
Mr. Gaffney

Resolution

Gregory R. Thewes
Fiscal Officer

Elaina E. Goodrich, Trustee
Bath Township Board of Trustees

September 12, 2022
Date

Sean F. Gaffney, Trustee
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Sharon A. Troike, Trustee
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PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner
AGENDA FOR THE TRUSTEE MEETING 9/12/2022

General Park Information

The park shelters and athletic fields opened on April 1 and since then there have been 1,450 scheduled events; in August, 320 events were scheduled.

Park personnel checked and inspected all trails, performed routine visual inspections on the playgrounds, performed general buildings and grounds maintenance, and completed vehicle and equipment maintenance.

Park personnel completed various painting projects throughout the parks.

Bath Baseball Park

For the month of August, the ballfields were playable 94% of the time. Records show there was precipitation on 13 days in August, with an approximate total of 1.64 inches.

Park personnel spent approximately 66 hours performing field maintenance duties for the month.

Park personnel trimmed the vegetation throughout the park.

Bath Community Park

Park personnel replaced several of the knockdown posts throughout the park.

Park personnel trimmed the vegetation throughout the park.

Bath Hill Park

Park personnel trimmed the vegetation throughout the park.

Bath Nature Preserve

Park personnel spent approximately 63 hours mowing the trails and trimming the vegetation around signs, benches, and fencing.

Park personnel replaced several sections of the stairs in between the Regal Beagle and Bath Pond.

I am pleased to report that Bath Pond Path is now open for use. The hiking trail is approximately one mile long and is located on the west and south sides of Bath Pond. It can be accessed either from Beefy's Trail or the Bridle Trail. The trail features varied habitats from wetlands to open fields, and includes a small bridge over the Bath Pond outlet, as well as several boardwalks ranging in size from 15 feet to 200 feet.

North Fork Preserve of Bath

Park personnel continue to work on the Triple Loop Trail project.

Recommendations by the Park Director

1. Recommendation to pay Melway Paving Company, Inc. in the amount of \$1,000.00 for Estimate No. 01 of the 2022 Summit County #422 Resurfacing Program.



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
From: William Funk Planning Director/Zoning Inspector
Date: September 6, 2022
Re: Zoning Report for the month of August

PERMITS

During the month 13 zoning permits were issued in the following categories:

- Residential Addition 5
- Accessory Structure 3
- Fence 2
- New Residential Dwelling 1
- Commercial Addition 1
- Sign 1

ZONING COMMISSION

August 18, 2022 Zoning Commission work session:

- The Commission reviewed the application from Lance Osbourne of Osbourne Capital Group for the request to rezone the property at 4073 Medina Rd. from the existing B-3 Office, Research and Limited Business District to a B-2 Community Business District. The Commission accepted the application and set the public hearing date for September 8, 2022.

APPEARANCE REVIEW COMMISSION

August 1, 2022 the Appearance Review Commission reviewed the following cases:

- ARC 22-08, Louie Zavarelli of Faith Family Church, tabled the site plan review for the parking lot expansion for Faith Family Church at 4200 Granger Rd., located in the R-2 Residential District.

BOARD OF ZONING APPEALS

August 16, 2022 the Board of Zoning Appeals heard the following cases:

- BZA 22-17, Jason and Jamie Schmid, approved a variance for a reduction in the side yard setback for an accessory structure at 680 Timberline Dr., located in the R-2 Residential District.
- BZA 22-20, David and Eileen McKisson, approved a conditional use request for a new residence and an accessory structure to encroach upon the steep slope setback, approved a variance for a reduction in the front yard setback for the new residence, and tabled the request for a reduction in the front yard setback for an accessory structure at 2724 Ira Rd., located in the R-2 Residential District.
- BZA 22-21, Louie Zavarelli of Faith Family Church, tabled a variance to create new impervious surfaces within the riparian setback at 4200 Granger Rd., located in the R-2 Residential District.

SOLID WASTE

- New Customers 33
- Vacation Customers 17
- Total Customers 3,361

MISCELLANEOUS

- None

RECOMMENDATIONS

- None



To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: September 12, 2022
Re: Administrator's Report – 09/12/2022

REPORT:

Bath Township Community Survey

Bath Township Board of Trustees seek resident feedback on community services through participation in an online survey, which was unveiled in the Summer Quarterly. Survey topics include: zoning regulations, housing availability, public communication methods, broadband and various department services. Accommodations will be made for residents who may not have access to a computer. The community survey will be open to residents to complete until September 30, 2022. 595 Responses as of 8/22/22.

Upcoming Events:

- 20th Annual Barn Social
 - September 21, 2022 at 6:00 PM
 - Hale Farm and Village
 - Email reception@bathtownship.org to be added to the guest list.
- Historic Hamlets Tour
 - September 18, 2022 at 1:00 PM
 - Historic Hamlets
 - Tickets will be \$20.00 each and a registration link is available on the Bathtownship.org website.
- E-Waste Recycling Event
 - September 17, 2022 at 10:00 AM
 - Bath Elementary School
 - Detailed information on accepted items will be published in the Summer Quarterly

RECOMMENDATIONS:

1. Recommendation to remove Ms. Sandra Tomazic from probationary status effective September 13, 2022.
2. Recommendation to approve the transfer of sick time from prior public employment for Payroll/Accounts Payable Specialist Susan Neff in an amount not to exceed the maximum accrual of 1320 hours per township policy.
3. Recommendation to enter into a State-Local Project Agreement with the Ohio Department of Natural Resources for the grant award through H.B. 687 Capital Improvement Community Recreation Project and allow Vito F. Sinopoli to execute the agreement.
4. Recommendation to hire Rachel Maykut as a full time Executive Assistant for Administration effective September 18, 2022 at the hourly rate of \$28/hr. subject to

successful completion of a psychological exam, along with a one-year probationary period and subject to all rules and regulations of Bath Township.

5. Recommendation to set the date of October 30, 2022 for Halloween from 5:00 p.m. to 7:00 p.m.



August 29, 2022

Re: Susan Neff - Sick Leave Balance & Service Time

To Whom It May Concern,

Susan Neff was employed full-time with the City of Wadsworth January 13, 2008 until November 30, 2018. Her final sick leave balance with the City was 1,611.3682 hours.

If you have questions or need additional information, please feel free to contact me at (330) 335-2750.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tara L. McCulloch', written in a cursive style.

Tara L. McCulloch, MAP, PHR, SHRM-CP
Human Resources Director