



BOARD OF TRUSTEES MEETING

Monday, July 25, 2022 at 4:00 p.m.

Please mute microphones and turn off cameras.

MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township. At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER GREGORY R. THEWES

1. Motion to approve requisitions and regular purchase orders 2022-01001 to 2022-01073 and payments totaling \$235,618.52.
2. Recommendation to extend the posting for the position of Fiscal Officer Assistant through August 5, 2022 at 4:00 p.m.
3. Correspondence log is available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

POLICE CHIEF VITO F. SINOPOLI

Report / Recommendations.

1. Resolution 2022-26, Organizational Amendment #2: Webcheck Services

FIRE CHIEF ROBERT CAMPBELL

Report / Recommendations

1. Recommendation to purchase the 2014 Dodge Caravan from the Bath Township Police Department in the amount of \$10,000.

SERVICE DIRECTOR CAINE COLLINS

Report / Recommendations

1. Recommendation to pay Ganley Ford in the amount of \$30,458.74 for the 2022 Ford Explorer.
2. Recommendation to enter into an agreement with Gardiner Service Company to replace 3 heat pumps for the amount of \$34,440.00.

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR ALAN GARNER

Report / Recommendations

No recommendations at this time.

PLANNING DIRECTOR / ZONING INSPECTOR WILLIAM FUNK

Report / Recommendations

1. Recommendation to trade in the 2013 Ford Escape, approve payment for the new vehicle and offset the trade amount from the purchase of the 2022 Chevy Colorado approved by the Board at its meeting of July 11, 2022. The trade in value is \$9,500 and final price for the vehicle with the trade is \$24,294.00.
2. Motion to appoint Marshal Pitchford to the Zoning Commission as the alternate member #1. The term is to fill the term expiring on July 1, 2023.
3. Motion to appoint Kyle Craven to the Zoning Commission as the alternate member #2. The term is for two years expiring on July 1, 2024.
4. Motion to appoint Marci Fredrick the Board of Zoning Appeals as the alternate member #2. The term is for two years expiring on July 1, 2024.

ADMINISTRATOR VITO F. SINOPOLI

Report / Recommendations

1. Recommendation to approve the renewal of the property/casualty and auto insurance policy through Wichert Insurance on policy number S1814928 for the coverage period 8/1/22 through 8/1/23 and pay the amount of \$ 124,442.00

TRUSTEES ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

FUTURE TOWNSHIP MEETINGS AND COMMUNITY EVENTS

Electronic Recycling Event, Bath Elementary	September 17, 2022	10:00 AM
Trolley Tour, Historic Hamlets	September 18, 2022	1:00 PM
Barn Social at Hale Farm and Village	September 21, 2022	6:00 PM
Fall Into Nature at Bath Nature Preserve	October 8, 2022	11:00-3:00 PM

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZEN'S COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address. Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

COMMUNITY UPDATES

- ABC HOSPITAL BOARD UPDATE

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
7/12/2022	Kelley Brubaker Resident	Rezoning of 1075 Ghent Road	Trustees Bill Funk
7/9, 10, 11, 12, 22/2022	Karen Napholz Resident	Fireworks Complaint	Trustees Administrator Sinopoli
7/13/2022	Sandra Tomazic	Heritage Corridors of Bath 5/11/2022 Meeting Minutes	Trustee Goodrich
6/27/2022	Kasha Brackett	Friends of Yellow Creek 4/18/2022 Meeting Minutes	Trustee Goodrich
7/18/2022	Neal Thomas, Diane Rozak, Hugh Hutton – Residents	Rezoning of 1075 Ghent	Trustees

BATH TOWNSHIP BOARD AND COMMITTEE LOGS

None

Chief of Police Report
July 25, 2022

Recommendations

Resolution 2022-26: Organizational Amendment 02. TO AUTHORIZE THE BATH POLICE DEPARTMENT AS AN APPROVED WEBCHECK AGENCY. As part of the Bath Community Foundation grant to the Bath Police Department for the purchase of the fingerprint software in 2022, digital fingerprint services will become available to residents at a cost of \$60 for both a BCI and FBI fingerprint submission.

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 25th DAY OF JULY, 2022, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 4:00 P.M. IN THE TRUSTEES MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

Mrs. Troike introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2022-26
AMENDMENT 02**

TO AMEND THE 2022 ORGANIZATIONAL RESOLUTION SECTION V, ADDING SUBSECTION N TO INCLUDE CIVILIAN DIGITAL FINGERPRINTING AUTHORIZED THROUGH THE BATH TOWNSHIP POLICE DEPARTMENT

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2022 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2022; and,

WHEREAS, after review the Board of Trustees has decided to revise and update the 2022 Organizational Resolution and amend Section V to include subsection N with the following information:

1. The Bath Township Police Department is an authorized Webcheck Agency which will offer private digital fingerprint services on a fee basis to Bath Township residents, and qualifying employees who work in Bath Township.
2. Residents need to contact the Bath Township Police Department to schedule an appointment [M-F, 7 a.m. to 3 p.m.];
3. Services rendered are at the following rates:
 - a. BCI \$30.00
 - b. FBI \$30.00
 - c. BCI/FBI \$60.00
4. Payments will be issued to the Bath Township Police Department, and;
5. The State of Ohio [Treasurer, State of Ohio] will invoice Bath Township for Webcheck services and fees collected will be sent to the Treasurer, State of Ohio, and;
6. Residents must bring with them a state photo identification, usually in the form of a driver's license, social security card, or other proof of residency (utility bill).
7. The Bath Township Police Department reserves the right at any time to change the rates charged for digital fingerprint services, and the services offered.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2022 Organizational Resolution to include the updated information.

Mr. Gaffney seconded the amendment; and the Fiscal Officer called the Roll:

Mrs. Troike,
Mr. Gaffney,
Mrs. Goodrich,

Resolution Approved

Gregory R. Thewes, Fiscal Officer

Elaina E. Goodrich, President
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated July 25, 2022.

July 25, 2022
Date

Sharon A. Troike, Vice-President
Bath Township Board of Trustees

Sean Gaffney, Trustee
Bath Township Board of Trustees

Resolution 2022-26 To Amend the 2022 Organizational Resolution, Amendment 2

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated July 25, 2022.

July 25, 2022

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike
Bath Administrator: Vito Sinopoli

Fire Department

Robert Campbell, Fire Chief

Recommendations:

1. Recommendation to purchase a 2014 Dodge Caravan from the Bath Police Department in the amount of \$10,000.00.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 7-25-2022 MEETING

Buildings and Grounds:

Historic Town Hall: No new business to report.
Bath Center Building: No new business to report.
Ira Road Facilities: No new business to report.
Service Building: No new business to report.

Roads:

No new business to report.

Cemeteries:

No new business to report.

Recommendations by the Service Director:

1. Recommendation to pay Ganley Ford in the amount of \$30,458.74 for the 2022 Ford Explorer.
2. Recommendation to enter into an agreement with Gardiner Service Company to replace 3 heat pumps for the amount of \$34,440.00.

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner
AGENDA FOR THE TRUSTEE MEETING 7/25/2022

General Park Information

No new business to report.

Bath Baseball Park

No new business to report.

Bath Community Park

No new business to report.

Bath Hill Park

No new business to report.

Bath Nature Preserve

No new business to report.

North Fork Preserve of Bath

No new business to report.

Recommendations by the Park Director

No recommendations at this time.

To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
From: William Funk Planning Director/Zoning Inspector
Date: July 25, 2022
Re: Zoning Report

Miscellaneous

- None

Recommendations

Report / Recommendations

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To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: July 25, 2022
Re: Administrator's Report – 07/25/2022

REPORT:

Coming Soon! Bath Township Community Survey

Bath Township Board of Trustees seek resident feedback on community services through participation in an online survey, which will be unveiled in the Summer Quarterly before the end of July. Survey topics include: zoning regulations, housing availability, public communication methods, broadband and various department services. Accommodations will be made for residents who may not have access to a computer. The community survey will be open to residents to complete until September 30, 2022.

Upcoming Events:

- 20th Annual Barn Social
 - September 21, 2022 at 6:00 PM
 - Hale Farm and Village
 - Email reception@bathtownship.org to be added to the guest list.
- Historic Hamlets Tour
 - September 18, 2022 at 1:00 PM
 - Historic Hamlets
 - Tickets will be \$20.00 each and more information will be available on how to purchase.
- E-Waste Recycling Event
 - September 17, 2022 at 10:00 AM
 - Bath Elementary School
 - Detailed information on accepted items will be published in the Summer Quarterly

Employment Opportunities

Full-time, part-time and seasonal employment opportunities with Bath Township are found on the Bath Township website. To locate this information, follow these simple steps:

- In your web browser, type in "www.bathtownship.org,"
- Click on the "HOW DO I" tab located at the top right of the screen; then select
- APPLY FOR --> EMPLOYMENT OPPORTUNITIES

Positions are updated as they become available.

RECOMMENDATIONS:

1. Recommendation to approve the renewal of the property/casualty and auto insurance policy through Wichert Insurance on policy number S1814928 for the coverage period 8/1/22 through 8/1/23 in the amount of \$ 124,442.00