



## **BOARD OF TRUSTEES MEETING**

Monday, June 21, 2022 at 4:00 p.m.

Please mute microphones and turn off cameras.

### **MEETING INFORMATION:**

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **WELCOME**

The purpose of this meeting is to conduct the business of Bath Township.  
At the end of the meeting there will be time for citizen comment.

### **APPROVAL OF AGENDA**

#### **FISCAL OFFICER GREGORY R. THEWES**

1. Motion to approve requisitions and regular purchase orders 2022-00794 through 2022-00832 and payments totaling \$66,171.34 **Roll Call**.
2. Motion to accept the resignation of part-time fiscal officer assistant, Roy Ferguson, effective June 30, 2022
3. Correspondence log available for public view.

### **DEPARTMENT HEADS AND ADMINISTRATORS**

#### **POLICE CHIEF VITO F. SINOPOLI**

Report / Recommendations

No recommendations at this time.

#### **FIRE CHIEF ROBERT CAMPBELL**

Report / Recommendations

No recommendations at this time.

#### **SERVICE DIRECTOR CAINE COLLINS**

Report / Recommendations

No recommendations at this time.

#### **PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR ALAN GARNER**

## Report / Recommendations

1. Motion to approve a contract addendum to the existing mowing contract between Anderson Lawn Care and Bath Township to include a fuel surcharge through the contract period. As further consideration for this contract addendum, Anderson Lawn Care shall extend the existing mowing contract an additional year through the 2023 mowing season

## PLANNING DIRECTOR / ZONING INSPECTOR WILLIAM FUNK

### Report / Recommendations

1. Motion to pay iWorQ in the amount of \$10,700 for the annual contract for the Zoning and Service Department software.
2. Motion to reappoint Joy Kosiewicz to the Zoning Commission as a regular member. The term is for five years expiring on July 1, 2027.
3. Motion to reappoint Nancy Fay to the Board of Zoning Appeals as a regular member. The term is for five years expiring on July 1, 2027.
4. Motion to reappoint Tom Flynn to the Board of Zoning Appeals as the alternate member #1. The term is for two years expiring on July 1, 2024.
5. Motion to reappoint Curtis Smock to the Appearance Review Commission as a regular member. The term is for five years expiring on July 1, 2027.
6. Motion to reappoint Elizabeth Smith to the Appearance Review Commission as the alternate member #2. The term is for two years expiring on July 1, 2024.

## ADMINISTRATOR VITO F. SINOPOLI

### Report / Recommendations

1. Motion to enter into agreement with CBRE for the sale of 70 S. Cleveland Massillon Road.
2. Recommendation to accept the resignation of executive assistant, Jena Stasik, effective July 15, 2022.
3. Motion to post an employment opportunity for the full-time executive assistant position at the rate of pay of \$28-30/hr. until July 5, 2022.
4. Resolution 2022-22 To Apply for the Community Block Development Grant

## TRUSTEES ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

### FUTURE

1. Electronic Recycling Event
2. Trolley Tour

## TOWNSHIP MEETINGS AND COMMUNITY EVENTS

### Save the Date:

Bath Art Festival, Community Park	July 10, 2022	10:00 AM
Electronic Recycling Event, Bath Elementary	September 17, 2022	10:00 AM
Trolley Tour, Historic Hamlets	September 18, 2022	1:00 PM

\*A full list of events and meetings is posted to [www.bathtownship.org](http://www.bathtownship.org) and updated weekly.

## CITIZEN'S COMMENTS

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*A citizen is called out of order twice. He or she will then be asked to leave.*

## COMMUNITY UPDATES

- ACBC Update

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT

**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
6/16/22	Becky Corbett	Opposition and comments related to 1075 Ghent Rd.	Bill Funk/Zoning
6/16/22	Roy Ferguson	Resignation	Board of Trustees
6/15/22	Kyle Davis	Question to Board members regarding “Keep Bath Rural” signs.	Bill Funk/Zoning
6/14/22	John Landis	Poison hemlock at North Fork Preserve.	Alan Garner/Parks
6/14/22	Jena Stasik	Resignation	Board of the Trustees

**BATH TOWNSHIP BOARD AND COMMITTEE LOGS**

**Heritage Corridors of Bath Meeting Minutes, May 2022**

Chief of Police Report  
June 21, 2022

Recommendations

None.

June 21, 2022

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike  
Bath Administrator: Vito Sinopoli

**Fire Department**

Robert Campbell, Fire Chief

**Recommendations:**

No recommendations at this time.

# **SERVICE DIRECTOR Caine Collins**

AGENDA FOR THE 6-21-2022 MEETING

## **Buildings and Grounds:**

Historic Town Hall: No new business to report.  
Bath Center Building: No new business to report.  
Ira Road Facilities: No new business to report.  
Service Building: No new business to report.

## **Roads:**

No new business to report.

## **Cemeteries:**

No new business to report.

## **Recommendations by the Service Director:**

No recommendations at this time.

**PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner**  
AGENDA FOR THE TRUSTEE MEETING 6/21/2022

**General Park Information**

No new business to report.

**Bath Baseball Park**

No new business to report.

**Bath Community Park**

No new business to report.

**Bath Hill Park**

No new business to report.

**Bath Nature Preserve**

No new business to report.

**North Fork Preserve of Bath**

No new business to report.

**Recommendations by the Park Director**

1. Recommendation to approve a contract addendum to the existing mowing contract between Anderson Lawn Care and Bath Township to include a fuel surcharge through the contract period. As further consideration for this contract addendum, Anderson Lawn Care shall extend the existing mowing contract an additional year through the 2023 mowing season.



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant  
From: William Funk Planning Director/Zoning Inspector  
Date: June 21, 2022  
Re: Zoning Report

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**Miscellaneous**

- None

**Recommendations**

- Motion to pay iWorQ in the amount of \$10,700 for the annual contract for the Zoning and Service Department software.
- Motion to reappoint Joy Kosiewicz to the Zoning Commission as a regular member. The term is for five years expiring on July 1, 2027.
- Motion to reappoint Nancy Fay to the Board of Zoning Appeals as a regular member. The term is for five years expiring on July 1, 2027.
- Motion to reappoint Tom Flynn to the Board of Zoning Appeals as the alternate member #1. The term is for two years expiring on July 1, 2024.
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- Motion to reappoint Elizabeth Smith to the Appearance Review Commission as the alternate member #2. The term is for two years expiring on July 1, 2024.



To: Board of Trustees  
From: Vito F. Sinopoli, Township Administrator  
Date: June 21, 2022  
Re: Administrator's Report – 06/21/2022

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**REPORT:**

Handicap Accessibility Project

Bath Township recently completed the installation of three handicap accessible doors in Bath Center Building. The project was partially funded through a grant award of \$1,000 from the Bath Community Fund. Inclusive access is now available at the main rotunda doors, dispatch/police department lobby and the lower-level Trustee Meeting Room entrance.

Bath Art Festival

Bath Art Festival has been rescheduled to July 10, 2022 at 10:00 am in the Bath Community Park.

First Energy Utility Poles

As utility pole attachments such as cameras, banners and flags continue to gain popularity in many of our communities, Ohio Edison reminds the public that a formal approval process must be followed to ensure utility pole attachments, like cameras, are safe and legal.

Prior to attaching any object to Ohio Edison utility poles or equipment, the requestor must receive approval from the company to ensure the safety of residents and utility personnel.

FirstEnergy's pole attachment guidelines can be found here:

<https://www.firstenergycorp.com/help/joint-use-policies.html>

The requestor MUST apply for electric service for each specific location. Failure to do so creates major safety concerns and often results in accidental theft of electricity. Only Ohio Edison is authorized to perform work on its equipment for new service connection.

Entities interested in any attachments to Ohio Edison owned poles or equipment and/or establishing electric service for a device are encouraged to contact their Regional External Affairs representative to learn more or get the process started

**RECOMMENDATIONS:**

1. Recommendation to enter into agreement with CBRE for the sale of 70 S. Cleveland Massillon Road.

2. Recommendation to accept the resignation of full-time executive assistant, Jena Stasik, effective July 15, 2022.
3. Recommendation to post an employment opportunity for the full-time executive assistant position at the rate of pay of \$28-30/hr. until July 5, 2022.
4. Resolution 2022-XX To Apply for the Community Block Development Grant

**BATH TOWNSHIP BOARD OF TRUSTEES**

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 21<sup>ST</sup> DAY OF JUNE, 2022 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN A REGULAR SESSION, COMMENCING AT 4:00 P.M. IN THE TRUSTEES CONFERENCE ROOM AT 3864 W. BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

M \_\_\_\_\_ introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2022-22  
TO APPLY FOR THE SUMMIT COUNTY COMMUNITY DEVELOPMENT BLOCK  
GRANT**

**WHEREAS**, the County of Summit Department of Economic Development receives funding through the U.S. Department of Housing and Urban Development to support the Community Development Block Grant (CDBG); and,

**WHEREAS**, Bath Township wishes to apply to the Community Development Block Grant, a reimbursement program, for the development of community meeting rooms at the North Fork Preserve; and,

**WHEREAS**, the Bath Township Board of Trustees desire financial assistance to renovate the house located at 4400 Everett Road for the purpose of public meeting space;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Community Development Block Grant.
2. That Elaina Goodrich is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

**FURTHER**, that the Fiscal Officer be directed to establish a Special Revenue Fund if the grant is awarded and amend the 2022 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

M \_\_\_\_\_ seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich,  
Mrs. Troike,  
Mr. Gaffney,

**Resolution Adopted.**

(Signature Page to Follow)

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Gregory R. Thewes, Fiscal Officer  
Bath Township

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Elaina E. Goodrich, President  
Bath Township Board of Trustees

June 21, 2022  
Date

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Sharon A. Troike, Vice-President  
Bath Township Board of Trustees

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Sean Gaffney  
Bath Township Board of Trustees