



BOARD OF TRUSTEES MEETING

Tuesday, February 22, 2022 at 4:00 p.m.

Please mute microphones and turn off cameras.

MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER GREGORY R. THEWES

1. Recommendation to approve requisitions and regular purchase orders 2022-00335 through 2022-0367 and payments totaling \$134,013.18. **Roll Call.**
2. Resolution 2022-07 To Amend the Certificate of Estimated Resources and Temporary Appropriations
3. Correspondence log available for view.

DEPARTMENT HEADS AND ADMINISTRATORS

POLICE CHIEF VITO F. SINOPOLI

Report / Recommendations

No report or recommendations.

FIRE CHIEF ROBERT CAMPBELL

Report / Recommendations

1. Motion to accept the resignation of Part-Time Firefighter/Paramedic Michael Humenik effective 2/28/2022



SERVICE DIRECTOR CAINE COLLINS

Report / Recommendations

1. Motion to enter into an agreement with Pavement Management Group (PMG) to re-inspect and rate the entire township roadway system, update road inventory, and provide pavement condition analysis reports and projections for a cost not to exceed \$14,995.00.
2. Motion to change the job classification of Service Dept. employee Brice Miller from Part-time Service Personnel Level 1 to Part-time Service Personnel Level 2 at a rate of \$20/hr., effective February 20, 2022.
3. Motion to contract with Speelman Electric, Inc. for the purchase and installation of five new LED light heads and poles for the Bath Township War Memorial parking lot at a cost of \$16,380.00.

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR ALAN GARNER

Report / Recommendations

1. Motion to increase the rate of pay for full-time Park Laborer Franklin Garretson to \$20.81 per hour effective February 22, 2022, in accordance with the Teamsters Labor Agreement for obtaining a State of Ohio Class A Commercial Driver’s License.

PLANNING DIRECTOR / ZONING INSPECTOR WILLIAM FUNK

Report / Recommendations

No report or recommendations.

ADMINISTRATOR VITO F. SINOPOLI

Report / Recommendations

1. Motion to pay Summit Soil Water Conservation District in the amount of \$20,000.00, in accordance to the watershed services agreement effective January 1, 2022.
2. Motion to approve Ohio Department of Natural Resources recommendation to add a historic well located at the property of 4400 Everett Road to the 2023 Orphan Well Program list.
3. Motion to accept the Fraternal Order of Police (FOP) Fact Finding Report, dated February 16, 2022, with the recommendation to increase wages for Patrol Officers and Sergeants/Lieutenant units under the FOP contract, with a 2.5% increase in year 2 (2022) and a 2.5% increase in year 3 (2023).
4. Motion to approve the Collective Bargaining Agreement between Teamsters and Bath Township, effective January 1, 2022.

TRUSTEES ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

FUTURE TRUSTEE MEETINGS AND EVENTS

Tuesday, February 22nd, 2022

Board of Trustees Work Session	9:30 AM	TMR
Board of Trustees Meeting	4:00 PM	TMR
Water and Sewer District Board	6:00 PM	TCR
Friends of Yellow Creek	7:00 PM	TMR

Monday, February 28th, 2022

Board of Trustees Work Session	9:30 AM	TMR
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Monday, March 7th, 2022

Board of Trustees Work Session	9:30 AM	TMR
Appearance Review Commission	5:00 PM	TMR
Board of Trustees Regular Session	7:00 PM	TMR

*TMR – Trustee Meeting Room

*TCR – Trustee Conference Room

COMMUNITY EVENTS

Saturday, April 2, 2022

Messier Marathon Star Party	8:00 PM	BNP - Observatory
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Saturday, April 30, 2022

Spring into Nature with STEM	11:00 AM	BNP
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Friday, June 17, 2022

Run to the Sun 5k	7:00 PM	BCP
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*BNP – Bath Nature Preserve

*BCP – Bath Community Park

An updated list of community events may be found on the township website at www.bathtownship.org

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

COMMUNITY UPDATES

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT



BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 22nd DAY OF FEBRUARY, 2022 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 4:00 PM, IN THE TRUSTEE MEETING ROOM AT 3864 W. BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

M_____ presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2022-07
TO AMEND THE 2022 CERTIFICATE OF ESTIMATED REOURCES
AND TEMPORARY APPROPRIATIONS
Amendment #2**

WHEREAS, after careful review of the 2022 budget submitted to the Summit County Budget Commission in July 2021, the Department Heads and Township Administrator under 505.032 (F) developed appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer reviewed the budget and certified that the expenditures were inside the 2022 Official Certificate of Estimated Resources; and,

WHEREAS, a calculation error occurred for funds 203 Gasoline Tax, 320 Law Enforcement Trust and 507 Street Lighting Assessment;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, the following adjustments need to be completed to bring the Official Certificate of Resources in line with the Temporary Appropriations with an **INCREASE** to:

2022 Certificate of Estimated Resources
Fund 203 Gasoline Tax \$100,000

2022 Temporary Appropriations
Fund 203 Gasoline Tax \$0

And a **DECREASE** to:

2022 Certificate of Estimated Resources
Fund 320 Law Enforcement Trust \$0
Fund 507 Street Lighting Assessment \$0

2022 Temporary Appropriations
Fund 320 Law Enforcement Trust \$477.87
Fund 507 Street Lighting Assessment \$13.19

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer request an amendment before the Summit County Budget Commission.

Seconded by M_____ ; discussion and roll called:

Mrs. Troike,
Mr. Gaffney,
Mrs. Goodrich,

Resolution Adopted

Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President
Bath Township Board of Trustees

Gregory R. Thewes
Fiscal Officer

Sean F. Gaffney
Bath Township Board of Trustees

Date: February 22, 2022

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated February 22, 2022.

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
2/17/22	Public Utilities Commission	Aqua Ohio Case Nos. 21-0595-WW-AIR	Board of Trustees
2/15/22	Mike Doney, Resident	Request use of CARES or ARPA funding.	Board of Trustees/Township Administrator

BATH TOWNSHIP BOARD AND COMMITTEE LOGS

None at this time.

BATH TOWNSHIP POLICE DEPARTMENT ANNUAL REPORT 2021

TO: The Trustees, Residents and Friends of Bath Township
FROM: Vito F. Sinopoli, Chief of Police

It is my pleasure to review the accomplishments of the department and its members from this past year. Overall, we have made great strides in many areas as noted in each section of the report below.

GOALS FOR 2021

1. Full implementation of virtual dispatch with the City of Hudson.

The implementation has proceeded very well in 2021. We had some issues with the 9-1-1 lines earlier in the summer, and this was a good test of how calls roll over to both Hudson and Fairlawn. Due to the dropped calls, we added a backup phone line with another provider. To date, that has alleviated the issue.

2. Hiring of one full-time Communication Specialist and one part-time Communication Specialist to supplement anticipated employee retirements.

To offset the anticipated June retirement of Mona Barb and Morgan Tropf who would be taking a position with the Department of Justice, two full-time positions were filled effective January 26 and 27, 2021. We welcomed Alisyn Davis and Tabetha Winegardner as new Communication Specialists. We continue to look for additional staff to fill positions within the Dispatch Center. We also entered into an annual agreement with the National Testing Network in September which is an agency that provides recruitment and testing for both law enforcement as well as for emergency communications candidates.

3. Finalize Memorandum of Understanding [MOU] Agreements with participating law enforcement agencies in the Mobile Field Force [MFF] Unit.

The MFF Multi-Jurisdiction Operational Assistance Mutual Aid Agreement was approved by the following law enforcement agencies including The Cities of Fairlawn, Cuyahoga Falls, Hudson, Barberton, Stow, Tallmadge, Munroe Falls, The Village of Richfield, and The Portage County Sheriff's Department. This agreement is in effect as of the date signed and remains in full force. Any party may withdraw from the agreement upon providing written notice to that effect. It is our hope, of course, that we should not have any future civil unrest that requires us to call upon

the Mutual Aid Agreement, but we are prepared in the event this should happen in our community.

Other MOU Agreements approved in 2021 include:

Northern District of Ohio U.S. Marshals Service for reimbursement of overtime incurred from October 7, 2020 through September 30, 2021 for Det. Gabel who is a member of the Violent Fugitive Task Force. Det. Gabel has served with the U.S. Marshals since 2003.

Montrose Mutual Aid Agreement between the Townships of Bath, Copley and City of Fairlawn [renewed] July 6, 2021. This agreement has been in place since 1999.

The Agreement Between The Summit County Sheriff's Office and Summit County Task Force Member November 8, 2021. This is an annual renewal agreement for Officer Young to participate as an OVI Task Force member.

- 4. Promote intelligence-centered policing models. Commit to continued collaboration with The University of Akron Crime Analysis Program. Encourage master's-level interns to assist the department with formulative crime models and focusing on patrol's investigative efforts accordingly.**

A meeting was held with the Summit County Sheriffs Office, Assistant Chief/Chief Deputy Captain Douglas Smith and Captain Scott Cottle who met with Chief Sinopoli, Captain Brown and Det. Lt. Richard Munsey February 2, 2021 to discuss collaboration and facilitating better communication between agencies.

Through a partnership with The University of Akron Interns from the Master's program for Intelligence Analyst are supervised by Detective Lance and are on-site weekly. Detective Lance assigns projects that relate to their area of interest and related expertise: Victoria Fusco began a 9-week internship in May 2021 and Eugenia Kobak began a 10-week internship in September 2021

- 5. Focus on organizational accountability with maintaining open communication and access with the public. Identify additional areas of training and policies that promote officer wellness, community safety, and strengthening the police department's relationship with the community.**

Enrolling all department members in the FBI Virtual Academy online training courses which include monthly webinars. The online courses and webinars covered a myriad of topics that were relevant to both administrative staff and law enforcement.

Supervisory staff attended First Responder Self-Care and Wellness sponsored by the Ohio Peace Officers Training Academy.

Department Training

Supervisory Staff

Chief Sinopoli	Executive Leadership Institute 7.26-30.2021 6 th Annual Responding to the Needs of Victims Conference Webinar 9.24.2021 2021 Chiefs' In-Service & Annual Conference 11.14-16.2021
Capt. Brown	Supervisor Responsibility During a Pursuit Program 2.25.2021 Recertified as a Law Enforcement Executive through 2023 from the Law Enforcement Foundation and the Ohio Association of Chiefs of Police 2.5.2021 Ohio Alerts Training 6.30.2021 Executive Leadership Institute 7.26-30.2021 First Responder Self-Care & Wellness 10.7.2021 Advanced Public Records 103 & 104: Investigative Records and Retention/Destruction, Redactions, Expulsions & New Public Record Amendments Webinar 10.22.2021
Lt. Munsey	"Why people say No" Webinar 7.30.2021 6 th Annual Responding to the Needs of Victims Conference Webinar 9.24.2021 First Responder Self-Care & Wellness 10.7.2021
Sgt. Borton	First Responder Self-Care & Wellness 10.7.2021
Sgt. Griffith	Ohio Alerts Training 6.30.2021 Stress Management (FBI National Academy Webinar Series) 10.14.2021 Suicide Prevention (FBI National Academy Webinar Series) 10.14.2021
Sgt. Moats	Ohio Alerts Training 6.30.2021 First Responder Self-Care & Wellness 10.7.2021
<u>Detectives</u>	
Det. Gabel	Pepperball Instructor and Armorer Certification Class 4.15-16.2021 Overdose Death Investigations Webinar 5.10-11.2021 Knock & Talk Investigations Webinar 5.17.2021 2021 Ohio Tactical Officers Association Conference 6.7-10.2021 Disorder Control Trainer 7.26-28.2021 "Why people say No" Webinar 7.30.2021 Field Force Operations 8.16-18.2021 First Line Supervisors' Training 9.27-30.2021 Terry Stops and Patdowns Webinar 10.6.2021 Searching Cars and Occupants Webinar 10.18.2021
Det. Lance	"Why people say No" Webinar 7.30.2021 6 th Annual Responding to the Needs of Victims Conference Webinar 9.24.2021
<u>Officers</u>	
Alexander	Practical Application in Use of Force 1.15.2021 Stop Stick Instructor-level Training 3.9.2021

The Gun Game 6.23.2021
Field Training Officer Program Ohio Model 8.17-19.2021
Child Sexual Abuse Investigation 9.15-17.2021
Stops & Approaches Instructor 10.14.2021

Chapman Tint Meter Operator Course 3.4.2021

Houser The Street Smart Cop/Pro-Active Patrol Tactics 1.25.2021
The Reid Technique of Investigative Interviewing & Advanced Interrogation 3.9-12.21
Advanced Roadside Impaired Driving Enforcement 4.19-20.2021
Testifying in Court 9.20-21.2021
Arrest, Search and Seizure 9.22.2021
Core Criminal Investigation 9.27-10.1.2021

Klein Crisis Intervention Team Training 9.27-10.1.2021

Mihalik Practical Application in Use of Force 1.15.2021
Stop Stick Instructor-level Training 3.9.2021
PepperBall Instructor – Armorer 8.11.2021

Reilly The Reid Technique of Investigative Interviewing & Advanced Interrogation 3.9-12.2021
Level I & II Controlled Force Training 3.22-24.2021
Contact Dominance Level 1 4.19-23.2021

Watson Secure View Forensic Investigator Certification 2.26.2021
DataPilot with Susteen 6.30.2021

Young Level I & II Controlled Force Training 3.22-24.2021
Subject Control Instructor Training 3.29-4.2.2021 and 4.12-16.2021
Interdiction Mastermind 5.3.2021
Combatives for Weapon Retention and Defense 7.28-29.2021

Dispatch

Communication Specialist Davis Ohio Alerts Training 6.30.2021
Communication Specialist Tayerle Ohio Alerts Training 6.30.2021
Communication Specialist Winegardner Ohio Alerts Training 6.30.2021

Administrative

Admin. Asst. Bartlett Editing & Proofreading Business Documents [FBI Virtual Academy online] 2.3.2021
Difficult People: Why They Act that Way & How to Deal with Them [FBI Virtual Academy online] 2.5.2021
Monitoring and Improving Performance [FBI Virtual Academy online] 2.11.21
The Art of Conversation [FBI Virtual Academy Webinar] 2.12.2021
Challenge Your Thinking [FBI Virtual Academy Webinar] 3.24.2021
Social Media and the First Amendment: Avoiding FaceBook Foibles and Twitter Trip-ups 7.12.2021
Cloud Primer [FBI Virtual Academy online] 7.29.2021
Writing Refresher Series - Punctuation (FBI National Academy Webinar Series) 8.19.2021

Public Records 102: Exceptions to Releasing a Public Record LiveStream 9.16.2021
Crisis Awareness (FBI National Academy Webinar Series) 10.5.2021
Leading At-Risk Employees (Addiction Awareness) (FBI National Academy Webinar Series) 10.5.2021
Advanced Public Records 103 & 104: Investigative Records and Retention/Destruction, Redactions, Expulsions & New Public Record Amendments Webinar 10.22.2021

All Department Members attended, Zoomed [or viewed the video] for Dementia Friends/Gatekeeper Training presented by Donna Barrett, MSW, LSW of the Summit County Public Health Department June 15, 2021

Firearms Qualifications for Department Members – May 25-27, 2021 and October 5-7, 2021. Our firearm instructors are Officers Falconer, VanFossen and South.

TASER CEW Annual Recertification with Officer Reilly, Instructor, November 23, 2021.

Annual Training in Use of Bean Bag Shotgun – November 17, 2021, Det. Mike Gabel, Instructor.

All sworn Department Members attended in person or viewed the video for Legal Updates presented by Craig Morgan, City Akron Chief Prosecutor, December 7, 2021.

Mobile Field Force [MFF] Unit Training Dates

Feb 20, 2021 training with the Summit County Mounted MFF unit in Brecksville.

March 5, 2021 at Bath Township.

April 1, 2021 at Summit County Sheriffs Training Center.

April 15, 2021 PepperBall Instructor & Armorer Certification Training at Medina County Sheriff's Department Det. Gabel.

August 16-18, 2021 FEMA training with Det. Gabel and Officer Young.

October 16, 2021 Formation Drills with Det. Gabel, Officers Reilly and Mihalik at Kimpton Middle School in Munroe Falls.

LeadsOnline Training with Chief Sinopoli and Det. Lt. Munsey and Det. Lance 3/11/2021. This is a helpful investigatory tool for the department.

Community Engagement

Community member sent in dinner for staff January 6th

The Kitchen Manager at Outback Steak House sent in steak dinners for staff in appreciation for Officer Houser assisting him with a vehicle tow on January 13, 2021.

Heritage Crossing Assisted Living & Memory Care – lunch February 12, 2021.

Brookdale Montrose Senior Living Solutions brought in candy for the officers and four blankets to provide comfort if needed by elderly residents February 25, 2021.

Pizza sent in to the department March 25, 2021 by a resident.

Bath Community Foundation in coordination with Victims Assistance Program provided 350 notebooks and pens to the Bath Police Department for crime victims in the community April 21, 2021.

Dinner sent in for the afternoon shift from Cleveland Clinic West on April 23, 2021 in appreciation for Officer Mihalik's calming response to an agitated patient.

Saturday April 24, 2021 Officer Bill Alexander collected 14 pounds of medications and twenty-five senior wellness bags were distributed.

Bear Cub Scouts visit PD May 1, 2021. The children had an opportunity to ask Officer Houser interesting questions and the group took a tour of the Department and Dispatch Center.

Mellion Orthodontics came in on May 30, 2021 with boxes of Girl Scout cookies for the department.

Le Rouge Chaperone summer camp kids with PD Officer Oubre and FD Visit July 6, 2021.

A grateful resident brought in doughnuts for a returned dog and a "We Care" resident and her daughter brought in muffins, pastries and fruit cups from Panera for the department. The resident had the opportunity to meet two of the dispatchers with whom she talks to every morning July 7, 2021.

Bethel Preschool Summer Camp – Thursday, August 12, 2021 with Officer VanFossen.

Lunch was provided on September 1, 2021 from a Bath family who was especially appreciative of the help given by Officer Mihalik regarding their teenager who was texting with a random stranger. Officer Mihalik took the time to talk with the teenager and discuss potential danger involved with chatrooms.

Officer Oubre and other PD members were on hand for medications that were dropped off. One box totaling 12 lbs. was collected. Drug Take Back Day is held twice a year. Thank you to the Acme Fresh Market in Montrose for allowing us to use their facility for this worthwhile activity.

Homeschoolers from two Bath families prepared snack bags as a service project for the officers and brought them in on October 13, 2021.

Officer Houser presented safety tips to the Aktion Club on 11/11/2021.

A note of appreciation and dessert to Lt. Munsey and Officer Reilly for a particularly difficult case that involved many hours of investigation.

Letters of Commendation – *Asterisk to indicate that some members received more than one commendation in 2021.

- Sgt. Borton*
- Sgt. Griffith*
- Det. Gabel*
- Det. Lance
- Officer Alexander*
- Officer Falconer*
- Officer Klein
- Officer Mihalik*
- Officer Oubre
- Officer Reilly*
- Officer Rundle
- Officer Shaffer
- Officer South
- Officer VanFossen
- Officer Wolf*
- Officer Young*

Letters of Appreciation – *Asterisk to indicate that some members received more than one letter of appreciation in 2021.

- Det. Lt. Munsey*
- Sgt. Borton from the U.S. Secret Service
- Sgt. Griffith
- Det. Gabel*
- Officer Alexander*
- Officer Falconer
- Officer Houser*
- Officer Klein
- Officer Mihalik*
- Officer Oubre from the U.S. Secret Service
- Officer Reilly* from the U.S. Secret Service
- Officer Rundle
- Officer Watson*
- Officer Wolf from the U.S. Secret Service
- Officer Young
- Communication Specialist Emerson
- Communication Specialist Thompson
- Communication Specialist Winegardner

Other Department Highlights

The Department purchased two traffic pole-mounted speed signs. There has been very positive feedback from residents. The advantage is that the signs are easily attached to either telephone poles or to posted speed signs and can be moved throughout the township.

Donation received May 17, 2021 in the amount of \$1500 from a Bath family to cover the cost of ballistic vests for the department.

Safety Town resumed this year in a revised format. Officer Stacie Houser participated with Geoff Kuzas from the Bath FD and Officer Scott Dressler from Richfield to combine a Bath/Richfield Safety Town for children entering kindergarten as well as those going into first grade. July 12-16th was designated for the first session and July 19-23rd for the second session. In all, 260 children attended Safety Town and 130 student volunteers participated by helping the leaders.

A cash donation of over \$271.29 was given to the Police Department June 9, 2021 to be used as needed for the officers. The resident realized that solicitations which she receives in the mail by organizations representing law enforcement are deceptive and misleading. She felt that supporting the Bath Police Department was more appropriate and fiscally responsible.

We were fortunate to have an Ashland University Intern this past summer. Zane Van Fossen provided 28 hours of service in our department to fulfill his requirements in Computer Science and Cybersecurity. Zane analyzed our redaction software, provided suggestions on possible options and also worked with our IT Manager, Bill Funk, June 29 – August 4, 2021.

A proclamation to Det. Lt. Richard W. Munsey was given by the Board of Trustees at the September 7th meeting. This proclamation was given in honor of the 50 years of service that Det. Lt. Munsey has given to Bath Township. We are especially appreciative of his service and anticipate that he will continue to provide excellent service to the community in the future.

Old Trail School – Mock Evacuation for Students and Staff September 14, 2021. This mock evacuation was based on an extensive plan involving the coordination of services not only with our department but also the Richfield PD, CVNP PD, Cuyahoga Falls PD, and Bath FD.

Detective Mike Gabel was honored at the United States Marshals Service/Northern District of Ohio Annual Awards Ceremony September 16, 2021 at Progressive Field in Cleveland.

Fall into Nature was a huge success on Saturday, October 9, 2021. Officer Houser was on hand to assist with crafts and snacks as well as conducting the bike raffle. Thank you

to Walmart for donating a boy's and a girl's bicycle for the event. Being able to meet and greet families at events such as this is rewarding and productive. Many children recognized Officer Houser from their participation at Safety Town.

End of Year Events

The H.E. Graves Jr. Family Foundation donated \$500 to the Bath Police Department to be used for purchasing equipment as needed. The Foundation also sent along a letter thanking law enforcement and our service to the community. The donation and letter of appreciation is very welcomed during these challenging times.

Many Bath families and businesses have gifted the department staff with a myriad of food items that everyone looks forward to from Thanksgiving through the end of December. As such, and whenever possible, we acknowledge these donated items accordingly.

Christmas with a Cop

This has become an annual event for several years and this year on December 4, 2021, Officers Young and Houser had several children who were from Bath Elementary School participate. It is a fun time for everyone involved. Breakfast with Santa and Mrs. Claus is always a big hit with the children followed by shopping at Walmart.

Staff Changes - Dispatch

Morgan Trof full-time January 1, 2021 but left the department June 19, 2021 for a position with the U.S. Justice Department.

Alisyn Davis and Tabitha Winegardner full-time January 26 and January 27, 2021.

Alisyn Davis reclassified to part-time effective August 28, 2021.

Mona Barb – retired after 34 years June 8, 2021.

Gena Powers – retired September 6, 2021 having worked both full and part-time 32 years of service.

Alisyn Davis resigned November 8, 2021 from the position of part-time Communication Specialist.

Staff Changes – Police Department

Steve Wolf – retired September 29, 2021.

Bruce Rundle – retired September 30, 2021.

General Orders

Revisions and Updates were made to the following Department General Orders:
Response to Aggression, Use of TASER, Conducted Energy Weapon [CEW], and
Fitness for Duty – Staff Wellness

New General Orders were implemented
Use of Restraints on Pregnant Females

Ohio Collaborative Community-Police Advisory Board [OC]

Our department continues to be certified with the OC and to do so, sworn officers must review and take an assessment of each of the standards outlined by the OC as deemed critical to the compliance of law enforcement standards each year. While this may be redundant, we have found that review is critical and we encourage our officers to take continuing professional education training to hone their skill-set.

Vehicular Pursuits was certified as compliant January 14, 2021.

Law Enforcement Response to Mass Protests/Demonstrations will be submitted in December. The review of our submission is expected to occur during the first quarter of next year.

The newest Standard is Officer Wellness. We have revised our General Order to reflect the requirements outlined by the OC. We expect to have our compliance in place during next year in 2022.

GRANTS

We applied for the Body Worn Camera [BWC] Grant in October specifically for redaction software because we receive a large number of public records requests for BWC footage. The grant is a 100% match from the Ohio Attorney General's office and is linked to the Ohio Collaborative Standard regarding the BWC policy.

We applied for a grant from the Bath Community Fund which is administered by the Akron Community Foundation in September. We were asking for funds to purchase the BMI fingerprinting system for being able to submit on-site [preemployment or records checks] fingerprints to BCI/FBI for Bath residents and Bath Township applicants. We were awarded the grant on December 3, 2021 and implementation will be in 2022.

We applied for and received the 2021 Ohio Law Enforcement Body Armor Grant from the Ohio Bureau of Workman's Compensation in April for the purchase of six bulletproof vests and carriers for the sworn members of the Department. This grant was a 75/25% match and greatly reduces the cost of replacement to the Department. This is our third year for receiving the grant.

DB STATISTICS – JANUARY THROUGH DECEMBER 1, 2021

There were forty-two new case assignments in 2021 with the vast majority being theft-related [27 (64%)]. Also, there were three burglary cases, three robbery cases and three sex offense cases. The three detectives also assisted officers at 158 calls over the course of the year accounting for approximately 165 hours of time. This averaged out for each detective providing 74 minutes of assistance per call. Fourteen [pre-employment] background checks were completed for the Township. These pre-employment background checks require many hours of work before submission. The detectives meet on a monthly basis and Det. Lance conducted two of the meetings [March 17 and

November 17] at Bath Township in 2021. A significant number of detectives from the surrounding communities attend these monthly meetings each month to share intelligence and ongoing investigations with one another.

PD STATISTICS	2021	2020	2019	2018
All Calls for Service	15,818	15,082	13,356	8,829
Traffic Stops	1,252	306	1,961	2,025
Traffic Accidents	424	374	408	497
Alarm Drops	596	302	714	839
Community Policing [to include area checks, park & walk and school checks]	8,777	9,023	5,962	1,260
<u>Booking Charges [TOTAL]</u>	370	332	469	497
Robbery	1	2	1	0
Possession of Drugs	33	12	9	20
Sexual Assault	0	0	0	0

PD STATISTICS	2021	2020	2019	2018
OVI	43	46	54	73
Theft	46	56	68	54
<u>Responding to Calls for:</u>				
Burglary	5	3	12	12
Shoplifting/Theft/Larceny	261	97	69	70
Fights	34	46	48	49
Suspicious Activity	685	297	248	240

Incidents Involving Use of Force: 2021 – 7 2020 – 2 2019 – 7

In all instances, body worn camera footage is reviewed by the Supervisor/OIC, Captain and/or myself. Officers are required to file the appropriate Supplemental Reports to document the circumstances requiring use of force. This year, all seven instances requiring use of force were deemed appropriate.

Body Worn Cameras

During the course of 2021, supervisors reviewed each officer and body camera footage at least once during the year to make ensure that the officer conducted themselves in a professional manner as expected. In total, there were 26 reviews documented by supervisors.

Citizen Complaints/Concerns

In mid-year of 2020, a new link titled "Report a Concern" was added to our Police webpage. We had four citizens who utilized the link to report issues ranging from noise complaints to questions about roadway use by juveniles.

This year to date, we have had nine citizen concerns. As always, the email concerns are directed to me and an immediate response is given. Follow-up by officers may occur based upon the request initiated by the citizen.

There were five complaints concerning interactions with officers this year. In all cases, a supervisor and/or myself reviewed body camera footage and it was determined in each instance that the officer acted appropriately in the situation. The citizens issuing the complaint were informed accordingly. The complaint and disposition are documented.

GOALS FOR 2022

- 1. Provide full staffing levels for dispatch and the patrol division with qualified personnel.**
 - Fill all department open positions with qualified personnel.
 - Ensure supervisors and new officers/dispatchers are fully aware of job expectations to achieve the most efficient and cost-effective utilization of personnel.
 - Continue to actively recruit new candidates for dispatch and patrol through participation in job fairs and the National Testing Network platform.

- 2. Implement policies and procedures involving the best practices of policing with an emphasis on community policing and procedural justices.**
 - Remain accredited with the Ohio Collaborative and maintain standards of accreditation.
 - Continually review and update policies and procedures to reflect the consistently changing legal issues and practices of current policing.

- 3. Provide the community with highly trained and motivated police officers who understand the needs of the community and remain willing to adapt to changing police practices.**
 - Actively recruit and retain officers and dispatchers with the highest moral character.
 - Provide training opportunities using creative methods with an emphasis on procedural justice, implicit bias, use of force and de-escalation.

- 4. Promote police conduct that is responsive and sensitive to the needs of the community.**
 - Employees will promote a community policing philosophy. When requested, employees will attend neighborhood and business meetings that strengthen the partnership between the police department and community.
 - Hold all employees accountable for their actions both on and off-duty.
 - Command staff will attend meetings, conferences, and events promoting community needs and furthering department objectives.

February 22, 2022

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

Fire Department
Robert Campbell, Fire Chief

2021 Full-Time Staff

Fire Chief

Robert Campbell

Full Time Lieutenant

John Rodriguez, Scott Forshey, Chris Null

Full Time Firefighter/Paramedic

Matt Null, Steve Kamp, Steve Weinert, Geoff Kuzas, Trevin Morrison, Scott Robinson,
Trent Ware, Zack Hardy and Brent Bergdorf

Administrative Assistant

Rochele Bolton

2021 Part-Time Staff

Anthony Agoston

Matthew Askea

Timothy Baker

Cody Bennett

Robert Benza

Steve Blasdel

Ryan Bowers

Terry Brock

Joseph D'Ambrosia

Robert Disanto

Jeff Dudley

Eric Ellis

Ryan Fairbanks

Janette Friend

Randy Glass

Bruce Gordon

James Horak

Michael Humenik

Anthony Hyatt

Michael Jones

Scott Koehler

Tim Lefevre

Al Leonard

Robert Motz

Dustin Muehlfeld

Rafael Muniz

John Novosielski

Jeremy Parkhurst

Guy Randall

Blaine Schooley

Stephen Schultz

Mike Scott

Christopher Sorm

Johnathon Tibbs

Chad Warner

2021 Purchases/Upgrades

2 new Full-Time positions

Upgraded all radio equipment

Updated records management software

Updated cellular tablets in vehicles

Purchased portable message board

2021 Calls

Yearly call total = 1,551

Fire = 462

EMS = 1,080

Special run requests = 9

2021 Aid Given/Received

Given = 210

Received = 88

2021 Training

In 2021, the Fire Department staff attended 49 training classes with a total of 143 hours for both Fire and EMS combined.

2021 Inspections

Annual	539
Fire Protection System	54
Observed Fire Drill	22
Restaurant	16
Plan Review	13
Day Care / Pre School	10
Permit	7
Observe Tornado Drill	4
Observe Lock Down Drill	4
Knox Box Installation	3
Home Inspection	2
Tent Permit	1
Special Hazard	1
TOTAL INSPECTIONS	676

2021 Public Education

Fire prevention and safety in the schools

Smoke detector program

Knox Box program

Safety Town

Fall into Nature

Public Education was limited in 2021 due to Covid. We performed fire drills and safety drills while students were attending school in person.

Goals

Scheduled replacement of Fire Engine/Pumper

Hire additional staff to replace Part-Time losses

Update commercial pre-plan information

Develop plan for Fire Station 1

expansion/renovation or replacement

Recommendations:

1. Recommendation to accept the resignation of Part-Time Firefighter/Paramedic Michael Humenik effective 2/28/2022.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 2-22-2022 MEETING

Buildings and Grounds:

Historic Town Hall: No new business to report.
Bath Center Building: No new business to report.
Ira Road Facilities: No new business to report.
Service Building: No new business to report.

Roads:

No new business to report.

Cemeteries:

No new business to report.

Recommendations by the Service Director:

1. Recommendation to enter into an agreement with Pavement Management Group (PMG) to re-inspect and rate the entire township roadway system, update road inventory, and provide pavement condition analysis reports and projections for a cost not to exceed \$14,995.00.
2. Recommendation to change the job classification of Service Dept. employee Brice Miller from Part-time Service Personnel Level 1 to Part-time Service Personnel Level 2 at a rate of \$20/hr.
3. Recommendation to contract with Speelman Electric, Inc. for the purchase and installation of five new LED light heads and poles for the Bath Township War Memorial parking lot at a cost of \$16,380.00.

PARK DIRECTOR/ ASSISTANT SERVICE DIRECTOR Alan Garner
AGENDA FOR THE TRUSTEE MEETING 2/ 22/ 2022

General Park Information:

No new business to report.

Bath Baseball Park:

No new business to report.

Bath Community Park:

No new business to report.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

No new business to report.

North Fork Preserve of Bath:

No new business to report.

Recommendations:

1. Recommendation to increase the rate of pay for Full-Time Park Laborer Franklin Garretson to \$20.81 per hour effective February 22, 2022, in accordance with the Teamsters Labor Agreement for obtaining a State of Ohio Class A Commercial Driver's License.



To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: February 22, 2022
Re: Administrator's Year End Report – 02/22/2022

YEAR END REPORT:

Improvement/Installation to the Veteran's Memorial

With the assistance of the service department, and coordination with the Historical Society, the improvement of the Veteran's Memorial was completed in 2021. The granite columns boast a regal pathway to the Veteran's Memorial feature. Visitors may stop by the Memorial Park, adjacent to the Historic Town Hall, to view the new additions. Community members may visit the Memorial Park during the annual Memorial Day Remembrance Ceremony on May 30, 2022.

Expansion of the Organics Recycling Facility

In late 2020, the organic's recycling area was relocated to 1188 N. Cleveland Massillon Road. The facility now allows easy drive-up access to discard tree limbs and yard debris. Through the annual Reworks grant, the area has been expanded and will see further improvement in 2022.

Dedication of the Solar Walk and 20th Anniversary of Bath Nature Preserve

Bath Township officials joined the Park Board to dedicate the 1.3-mile Solar Walk in January 2021 as a part of the 20th Anniversary of the Bath Nature Preserve. The Solar Walk is located inside the Bath Nature Preserve near the Ira Road Trailhead of the North Fork Trail. Each step of the scenic walk is equivalent to a million space miles. The signs hosted along the Solar Walk were designed by resident and local artist, Alexander Landis, and purchased with funds secured by the Summit County Community Grant. Thank you to Trustee Elaina Goodrich for assisting in the grant writing process.

North Fork Preserve

The North Fork Preserve of Bath was purchased in partnership with Trust for Public Land through a Clean Ohio grant. Under the terms of the grant agreement, the parcel is only to be used for passive recreational use. To determine the future of the property, an Advisory Committee was formed in 2020. In August 2021, a public Site Plan Review was conducted to show off the property. As a first step in opening to the public, the township will move toward the construction of a three-loop trail system. Additional grant opportunities are being explored.

S.R. 18 Sidewalk Project

Bath Township worked with the Summit County Engineer's Office to pursue Local Technical Assistance Program (TASA) funding for the phase II construction of the project.

In 2017, the township was awarded an LTAP grant toward sidewalk improvements.

In September of 2019, the sidewalk project became a reality and the township unveiled the project through a ribbon cutting ceremony. Phase II of the project will extend sidewalks north on Cleveland Massillon to Springside Dr. with a \$520,000 Transportation Set-aside grant. Total project cost is estimated at \$650,000

Public Communication

In 2021, a large effort was placed on enhancing the township's public communication strategy. The website continues to be a high priority area for administration staff with consistent updates through the news column, emergency alert function and community calendar. With increased functionality, residents are able to subscribe to agendas and meeting minutes, locate resources and submit online zoning applications. The quarterly newsletter has also seen a rebranded image over the past two years and continues to be an area of improvement.

HR Update: Policy Changes Effective 1/1/22

1. Remote Work: a remote work option was provided to eligible administrative positions following successful operations throughout the pandemic. Eligible administrative employees are credited an 80-hour work bank at the beginning of the year to provide flexibility when unusual circumstances occur.
2. Pay Rates for Part-Time/Seasonal Positions:
 - a. Both seasonal parks and service employees will begin at a rate of \$15/hr. with a \$0.25/hr. increase for each consecutive returning year of service up to five years. Seasonal snow/ice control employees pay range increased to \$18/hr. to \$25/hr.
 - b. Part-time communication specialist pay rates were updated to align with comparable departments.

Recognition of Service

Employees recognized for their tenure and exceptional performance in 2021:

- 50 Years of Service - Both Firefighter/EMT Robert Motz and Detective Lieutenant Richard Munsey celebrated 50 years with the township and were recognized by the Board of Trustees through formal Resolution.
- The township also recognized Trustees James Nelson and Rebecca Corbett for their outstanding efforts throughout their tenure with Bath Township.

Personnel Changes: New Hires

Ms. Sandra (Sandy) Tomazic, Administrative Assistant/Administration, was hired in September 2021. Sandy has made a positive impact in a short time by assisting with the township website, redesigning community forms, assisting with multiple committees

(Heritage Corridors and Friends of Yellow Creek), uploading meeting minutes/agendas, and ensuring every visitor is treated with respect and a smile.

Ms. Susan Neff, Finance/Payroll Specialist, joins the township administration staff with a well-rounded background in finance and accounting. She has previously worked for Johnson County Kansas Emergency Management and the City of Wadsworth. She will work alongside current Finance/Payroll Specialist, Anne Gemind, until her retirement in June 2022.

Goals for 2022

- **Construct** a trail loop trail system through the North Fork Preserve of Bath.
- **Finalize** improvement specifications to the building at 4400 Everett Road and continue to explore further grant opportunities.
- **Redesign** and construct a township monument sign at the intersection of N. Cleveland Massillon and W. Bath Rd.
- **Examine** existing township facilities and prioritize capital improvements with efficiency and longevity at the forefront.
- **Improve** community focal points along the Heritage Corridor to create, enhance, or sustain a strong township.
- **Ensure** the stability of township departments with a long-term personnel staffing plan. In 2022, there are a number of key positions throughout the township held by employees eligible to retire.
- **Work** with the new trustees and fiscal officer to ensure a smooth transition of leadership responsibilities in the township.

RECOMMENDATIONS

1. Motion to pay Summit Soil Water Conservation District in the amount of \$20,000.00, in accordance to the watershed services agreement effective January 1, 2022.
2. Motion to approve Ohio Department of Natural Resources recommendation to add a historic well located at the property of 4400 Everett Road to the 2023 Orphan Well Program list.
3. Motion to accept the Fraternal Order of Police (FOP) Fact Finding Report, dated February 16, 2022, with the recommendation to increase wages for Patrol Officers and Sergeant/Lieutenant units under the FOP contract, with a 2.5% increase in year 2 (2022) and a 2.5% increase in year 3 (2023).
4. Motion to approve the three-year Collective Bargaining Agreement between Teamsters and Bath Township, effective January 1, 2022.