



Board of Trustees Meeting

Monday, November 8, 2021 at 7:00 p.m.

Please mute microphones and turn off cameras.

MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.

At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon A. Troike

1. Recommendation to approve requisitions and regular purchase orders 2021-01422 through 2021-01486 and payments totaling \$202,634.53. **Roll Call.**
2. Motion to approve intra-fund transfers in the amount of \$53,500.
3. Call for letters of interest and resumes for appointment to the position of Fiscal Officer effective January 1, 2022. Letters and resumes will be accepted until Wednesday, December 1, 2021, at 4:00 pm.
4. Correspondence Log available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Motion to approve a 36-month software license agreement and submit payment of \$3,825 to All Traffic Solutions for the speed trailer.
2. Motion to renew the Agreement between the Summit County Sheriff's Office and the Bath Township Police Department regarding the continued participation in the OVI Task Force. Officer Young has been and will continue as the OVI Task Force Member for 2022.
3. Motion to accept the resignation of Alisyn Davis, Part-time Communication Specialist effective November 8, 2021.

Fire Chief Robert Campbell



Report / Recommendations

1. Motion to accept the resignation of Part Time Firefighter/Paramedic James Horak effective 10/18/2021.
2. Motion to accept the resignation of Part Time Firefighter/Paramedic John Novosielski effective 10/31/2021.
3. Motion to approve the purchase of additional lockers for Station 2 in the amount of \$5,500 including shipping costs. The total cost will be split 50/50 with Copley.

Service Director Caine Collins

Report / Recommendations

No recommendations.

Park Director/Assistant Service Director Alan Garner

Report / Recommendations

1. Motion to accept the resignation of Part-Time Park Division Laborer Robert Harris III effective November 14, 2021.

Planning Director / Zoning Inspector William Funk

Report / Recommendations

1. Motion to contract with NMJ Technology LLC for the upgrade of the Township server licensing to Microsoft Windows 19 Server for a cost of \$9,410.00.

Administrator Vito F. Sinopoli

Report / Recommendations

1. Motion to accept the Agreement between the Bath Professional Firefighters, IAFF Local 4130 AFL-CIO and the Board of Trustees, effective January 1, 2022 – December 31, 2024.
2. Motion to enter into Memorandum of Understanding with the County of Summit for Phase 2 of the Bath Sidewalk Project on Cleveland Massillon Road.
3. Motion to enter into an Agreement with the County of Summit concerning the maintenance of sidewalks within Bath Township.
4. Motion to consent to Attorney Stephen Funk’s representation of the City of Akron in the Yellow Creek Conservancy case.

TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett

FUTURE TRUSTEE MEETINGS AND EVENTS

Monday, November 15, 2021

Board of Trustees Work Session 9:30 AM

~~Water and Sewer Board Meeting~~ Canceled

Friends of Yellow Creek 7:00 PM

Wednesday, November 17, 2021

Heritage Corridors 5:30 PM

Tuesday, November 16, 2021

Board of Zoning Appeals 7:00 PM

Monday, November 22, 2021

Board of Trustees Work Session 9:30 AM



Board of Trustees Meeting 4:00 PM

Monday, November 29, 2021

Board of Trustees Work Session 9:30 AM

Monday, December 6, 2021

Board of Trustees Work Session 9:30 AM

Board of Trustees Meeting 7:00 PM

Monday, December 13, 2021

Board of Trustees Work Session 9:30 AM

Settlement Meeting 4:00 PM

Monday, December 20, 2021

Board of Trustees Work Session 9:30 AM

Board of Trustees Meeting 4:00 PM

***In-person meetings have resumed as of July 1, 2021. A Zoom link will be provided as a courtesy to those unable to attend. All virtual meeting credentials are listed on the Bath Township Meeting and Events calendar at www.bathtownship.org**

COMMUNITY EVENTS

*All township and community events are listed at www.bathtownship.org and updated once a week.

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

COMMITTEE REPORT

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT



Intra Fund Transfer
November 8, 2021

	A	B	C	D	E
1	Meeting	Fund	From	To	Amount
2	November 8, 2021	Police	Contingency	Computer Costs	4,500.00
3		Fire	Contingency	Repairs - Station 2	3,500.00
4		Fire	Wages FT	Overtime	11,000.00
5		Fire	Wages FT - Station 2	Overtime	11,000.00
6		Police	Retirement Set Aside	Wages Holiday	13,500.00
7		Fire	Repairs	Other Contracts	1,000.00
8		Police	Retirement Set Aside	Wages Officer in Charge	2,500.00
9		EMS	Vehicle Repair	Contracts	6,500.00
10	TOTAL				\$53,500.00

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
11/2/21	Robert Harris	Resignation Notice	Board of Trustees
10/25/21	Sharon Evans	Church Rezoning- Email in opposition	Trustee Goodrich
11/8/21	Mark Kennemuth	Church Rezoning- Email in opposition	Trustee Goodrich

BOARDS AND COMMITTEES LOG

RECEIVED FROM

Chief of Police Report November 8, 2021

Trainings:

Administrative Assistant Bartlett - Crisis Awareness and Leading At-Risk Employees [Addiction Awareness] October 5, 2021 and Stress Management and Suicide Awareness Webinars October 7, 2021
Sgt. Griffith - Stress Management and Suicide Awareness Webinars October 14, 2021
Capt. Brown, Lt. Munsey, Sgts. Borton and Moats – First Responder Self-Care and Wellness October 7, 2021
Officer Alexander – Stops & Approaches Instructor October 12-14, 2021
Mobile Field Force Training with Det. Gabel & Officers Mihalik/Reilly October 16, 2021 in Stow
Det. Gabel – Searching Cars and Occupants Webinar October 18, 2021
Capt. Brown and Admin. Asst. Bartlett – Advanced Public Records 103 and 104 Webinar October 22, 2021

Community Engagement:

Fall into Nature on Saturday, October 9th was a big success. Officer Houser and Administrative Assistance Bartlett were on hand to assist children decorate a Halloween bag with was then filled with treats. A boy and girl's bicycle were raffled off thanks to the donation from Walmart.

Officer Reilly participated in the first annual Faith and Blue event at The University of Akron Fieldhouse. Sheriff Fatheree initiated this community event in the hopes of promoting positive law enforcement interactions with the public.

A Bath family and friends provided snack bags to the department on October 13th. The children put the treats together as a service project.

Drug Take Back Day was Saturday, October 23, 2021 with the first shift officers manning the table at the Acme. One box of medications was collected. Officers distributed senior wellness kits and Detera drug disposal bags for take home use.

Administrative Assistant Bartlett attended the Career Fair at The University of Akron on October 27, 2021. This event allows us to showcase the Bath Police Department and current employment opportunities.

October Statistics:

All calls for service: 1,388 [100%]
Community Policing: 802 [58%]
Traffic Stops: 143 [10%]
Traffic Accidents: 32 [2%]
Alarm Drops: 51 [4%]
Sexual Assault 0 Burglary 1 Robbery 0
All other calls requiring police assistance or presence: 359 [26%]
Booking Charges [Total # of Charges] 9
OVI: 1
Theft: 1
Possession of Drugs: 1

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: November 8, 2021

OCTOBER 2021 CALLS

Station 1 = 95
Station 2 = 53
All Stations = 10
Total = 158

Fire = 47
EMS = 111

Total Transports = 71

Mutual Aid Given= 19
Mutual Aid Received= 10

Yearly Call Total: 1,283
Fire = 378
EMS = 905

AUGUST TRAINING:
Total Class Hours = 27.50
Total of Personnel Hours = 118.50

REPORT:

Toys for Tots collection dates effective now through December 5, 2021.

RECOMMENDATIONS:

1. Recommend to accept the resignation of Part Time Firefighter/Paramedic James Horak effective 10/18/2021.
2. Recommend to accept the resignation of Part Time Firefighter/Paramedic John Novosielski effective 10/31/02021.
3. Recommend to approve the purchase of additional lockers for station 2 in the amount of \$5,500 including shipping costs. Total cost with be split 50/50 with Copley.

PARK DIRECTOR/ ASSISTANT SERVICE DIRECTOR Alan Garner
AGENDA FOR THE TRUSTEE MEETING 11/ 8/ 2021

General Park Information:

I would like to thank the Fall into Nature Committee, the Park Board, and everyone who participated in the 13th annual Fall into Nature event, at the Regal Beagle Shelter and the University of Akron Field Station on October 9. Since April 1, 2021 the parks have had a total of 1,429 scheduled events; in October, 106 events were scheduled.

Park personnel checked and inspected all the trails, performed routine visual inspections on the playgrounds, performed general buildings and grounds maintenance/ repairs, and completed vehicle and equipment maintenance/ repairs.

Park personnel began leaf clean-up in the parks

Bath Baseball Park:

As a reminder, from November 1 - March 31 of each year, the park closes for maintenance.

Our records show that the 2021 baseball/ softball season, April 1 – October 16, had a playability of 84%. The fields were playable 167 days out of the possible 199 days, with 73 days of rain, and approximately 24.5 inches of precipitation during that time. The 2020 baseball/ softball season had a playability of 94%.

Bath Community Park:

The fall football, cross country, and soccer seasons have ended for this year.

Bath Hill Park:

Park personnel repaired the basketball rim and backboard.

Bath Nature Preserve:

Park personnel spent approximately 30 hours mowing the trails and trimming the vegetation around signs, benches, and fencing.

Park and road department personnel bermed Hickory Farm Lane.

Training:

Safety Resources Company of Ohio - Trenching & Excavating (Franklin Garretson, Robert Harris III, Thomas Hughes)

Recommendations:

1. Recommendation to accept the resignation of Part-Time Park Division Laborer Robert Harris III effective November 14, 2021.

Recommendations:

Motion to approve a 36-month software license agreement and submit payment of \$3825 to All Traffic Solutions for the speed trailer.

Motion to renew the Agreement between the Summit County Sheriff's Office and the Bath Township Police Department regarding the continued participation in the OVI Task Force. Officer Young has been and will continue as the OVI Task Force Member for 2022.

Motion to accept the resignation of Alisyn Davis, Part-time Communication Specialist effective November 8, 2021.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 11.8.2021 MEETING

Buildings and Grounds:

Historic Town Hall: No new business to report.
Bath Center Building: No new business to report.
Ira Road Facilities: No new business to report.
Service Building: No new business to report.

Roads Report:

Service Crew Monthly Report for October

Resident Service Requests received: 20
Resident Service Requests resolved: 28
Township Service Requests received: 4
Township Service Requests resolved: 7
Asphalt Aprons: 3
Linear Feet of Ditching: 2257'
Asphalt Used: 11.14 tons

Miscellaneous:

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations and Burial Assistance; Roadway Tree Trimming and Removal; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching and Road Repairs; Project Restorations; Township Roadside Mowing; Continuous Cleaning and Sanitizing of Shop and Trucks; Continuous Emptying of the Organic Recycle Trailer; Assisted with Fall Into Nature.

Training:

Safety Resources Company of Ohio - OSHA 30 Hour Construction Course (Alan, Garner, Ron Wietecha, Sean Humphrys, Jeff France)

Safety Resources Company of Ohio - OSHA 10 Hour Construction Course (Ricky Brogan, Brice Miller, Brent Nash, Jim Hete, Ryan Bracken, Colin Tuttle)

Safety Resources Company of Ohio- Trenching & Excavating (Seth Rauscher, Brice Miller, Colin Tuttle)

Cemetery Report:

Moore's Chapel Cemetery – 3 Full Burials

Recommendations by the Service Director:

No Recommendations at this time.



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
From: William Funk Planning Director/Zoning Inspector
Date: November 1, 2021
Re: Zoning Report for the month of September

PERMITS

During the month 14 zoning permits were issued in the following categories:

- Accessory Structure 8
- Residential Addition 3
- Fence 3

ZONING COMMISSION

October 14, 2021 Zoning Commission workshop:

- The Zoning Commission discussed during their workshop electronic sign regulations and reviewed proposed language for automatic pool safety covers. The Commission is planning on moving forward with modified language that would permit automatic pool safety covers in lieu of fencing for properties meeting minimum requirements in the township. The Commission also received an update on the recommendation from the Trustees regarding the disapproval of the Ghent Corridor PUD project.

APPEARANCE REVIEW COMMISSION

October 4, 2021 Appearance Review Commission did not meet.

BOARD OF ZONING APPEALS

October 19, 2021 Board of Zoning Appeals heard the following case:

- BZA 21-22, Ryan Wiesbrock, approved the variance to exceed the permitted size for an accessory structure at 965 N. Medina Line Rd., located in the R-2 Residential District.

SOLID WASTE

- New Customers 21
- Vacation Customers 12
- Total Customers 3,449

MISCELLANEOUS

- None

RECOMMENDATIONS

- Recommendation to contract with NMJ Technology LLC for the upgrade of the Township server licensing to Microsoft Windows 19 Server for a cost of \$9,410.00.
- Motion to set a date for the Board of Trustees to hold a Special Meeting to vote on the zoning request at 645 North Revere Road.



To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: November 8, 2021
Re: Administrator's Report – 11/8/21

REPORT:

Residents may have received a letter from ASI Wastewater, a septic and wastewater service provider, indicating they have worked closely with Bath Homeowner's Association, a private organization and separate of the township. The letter continues to state, "County regulations require every septic tank owner have a service contract in place with a registered provider" and attaches a service contract to mail back. Bath Township does not have any affiliation with the company nor endorses the business. For residents with questions regarding the required operation permit through Summit County Public Health, a link may be found on their website: <https://www.scph.org/water-quality/operation-permit>

RECOMMENDATIONS

1. Motion to accept the Agreement between the Bath Professional Firefighters, IAFF Local 4130 AFL-CIO and the Board of Trustees, effective January 1, 2022 – December 31, 2024.
2. Motion to enter into Memorandum of Understanding with the County of Summit for the Phase 2 of the Bath Sidewalk Project on Cleveland Massillon Road.
3. Motion to enter into an Agreement with the County of Summit concerning the maintenance of sidewalks within Bath Township.