



Board of Trustees Meeting

Monday, March 22, 2021 at 4:00 p.m.

Please mute microphones and turn off cameras.

MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.

At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon A. Troike

1. Recommendation to approve requisitions and regular purchase orders 2021-00384 through 2021-00402 and payments totaling \$103,132.26. **Roll Call.**
2. Resolution 2021-10 To Adopt 2021 Permanent Appropriations
3. Resolution 2021-11 To Amend the Certificate of Estimated Resources
4. Correspondence, Board, Commission, and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Resolution 2021-12 To Apply for the Ohio Law Enforcement Body Armor Program
2. Motion to enter into an agreement with Point Blank Enterprises for the purchase of body armor through the Ohio Law Enforcement Body Armor Program.

Fire Chief Robert Campbell

Report / Recommendations

1. Motion to accept the resignation of part-time Firefighter/Paramedic Cody Bennett effective 4/1/2021.
2. Motion to post internally for two full-time Firefighter/Paramedic positions from March 23, 2021 to March 31, 2021 at 3:30 p.m., at the rate of pay currently established by contract.



Service Director Caine Collins

Report / Recommendations

No recommendations.

Park Director/Assistant Service Director Alan Garner

Report / Recommendations

1. Motion to advertise internally for a full time Park Crew Leader employee in accordance with the Teamsters Labor agreement, following the rules and regulations of Bath Township, and also advertise externally if there are not two candidates from the internal pool.
2. Motion to contract with R. B. Stout, Inc. in the amount of \$13,770.00, for the 2021 mulching and edging of the Township Administration Complex, Wayside Exhibit, Fire Station #2, Ira and Moore's Chapel Cemeteries, and the four Township Parks.
3. Motion to contract with R.B. Stout, Inc. in the amount of \$11,585.00, for the 2021 shrub bed maintenance service for the Township Administration Complex, Wayside Exhibit, Fire Station #2, Ira and Moore's Chapel Cemeteries, and the four Township Parks. This service will occur two times per month, April through October.
4. Motion to contract with R.B. Stout, Inc. in the amount of \$5,773.00, for the 2021 lawn fertilization and weed control of the Township Administration Complex and Wayside Exhibit, and for the open field mowing at the Bath Nature Preserve. The open field mowing will occur in November, which is part of our annual maintenance plan.

Planning Director / Zoning Inspector William Funk

Report / Recommendations

Administrator Vito F. Sinopoli

Report / Recommendations

1. Resolution 2021-13 Organizational Amendment 02
2. Resolution 2021-14 Reworks Community Recycling Access Grant

TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Trustees – Work Sessions

Monday's at 9:30 am

Meeting ID: 915 7614 1033

Phone: 1-929-205-6099

Passcode: 750008

Board of Trustees – Regular Session

Monday, April 5, 2021 at 7:00 pm

And

Monday, April 19, 2021 at 4:00 pm

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

COMMUNITY EVENTS

Solar System Walk- Permanent Signs along the North Fork Trail on the Bath Nature Preserve

Spring into Nature- Temporary Signs posted on the Bath Nature Preserve through April

Bath Bird Blitz Book available March 20 at the trailheads on the Bath Nature Preserve

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

COMMITTEE REPORT

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT



**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
03/19/2021	Mr. Dan Rice	Ribbon Cutting Ceremony for the Solar System Walk	Board of Trustees

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 22nd DAY OF MARCH, 2021 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 4:00 P.M. VIA TELECONFERENCE AT 3864 W. BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

Mrs. Goodrich introduced the following resolution and moved its adoption:

**RESOLUTION 2021-10
TO ADOPT THE 2021 PERMANENT APPROPRIATIONS FOR
BATH TOWNSHIP, SUMMIT COUNTY**

WHEREAS, after careful review of the budget submitted to the Summit County Budget Commission July 2020 the Department Heads and Township Administrator under Ohio Revised Code 505.032 (F) have developed permanent appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer has reviewed the budget and certified that the expenditures are inside the current Official Certificate of Resources; and,

WHEREAS, under O.R.C. 5705.38(C) the minimum level of budgetary control must be specified, the legal level of control for Bath Township has been established at the personal services and other object level within each department for the General Fund and at the personal services and other object level for all other funds.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2021, the attached document identified as the 2021 Township of Bath Permanent Appropriations, dated March 22, 2021 are the sums hereby set aside and appropriated for purposes of general government for which expenditures are to be considered during fiscal year 2021 in the amount of \$13,738,437.78 and,

FURTHER that these Permanent Appropriations be submitted to the County of Summit Budget Commission prior to April 1, 2021.

FURTHER, that said money is appropriated as allowed by law.

Mr. Nelson seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mr. Nelson, **Aye**
Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye**

Resolution Adopted

Sharon A. Troike, Fiscal Officer

Becky Corbett, President
Bath Township Board of Trustees

Elaina Goodrich, Vice President
Bath Township Board of Trustees

March 22, 2021
Date

James N. Nelson
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated March 22, 2021.

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 22nd DAY OF MARCH, 2021 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION VIA TELECONFERENCE COMMENCING AT 4:00 PM, IN BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

Mr. Nelson presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2021-11
TO AMEND THE 2021 CERTIFICATE OF ESTIMATED RESOURCES
Amendment #2**

WHEREAS, after careful review of the 2021 budget submitted to the Summit County Budget Commission in July 2020, the Department Heads and Township Administrator under 505.032 (F) developed appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer reviewed the budget and certified that the expenditures were inside the 2021 Official Certificate of Resources; and,

WHEREAS, two reimbursement payments were received from the NOPEC Energized Community Grant; and,

WHEREAS, these funds are being incorporated into the 2021 Permanent Appropriations passed under Resolution 2021-10;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, the following adjustments need to be completed to bring the Official Certificate of Resources in line with the Permanent Appropriations with an **increase** to:

2021 Certificate of Estimated Resources

Fund 680 NOPEC Energized Community Grant \$28,959.00

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer request an amendment before the Summit County Budget Commission.

Seconded by Mrs. Goodrich; discussion and roll called:

Mr. Nelson, **Aye**
Mrs. Corbett, **Aye**
Mrs. Goodrich, **Aye**

Resolution Adopted

Becky Corbett, President
Bath Township Board of Trustees

Elaina E. Goodrich, Vice President
Bath Township Board of Trustees

Sharon A. Troike
Fiscal Officer

James N. Nelson
Bath Township Board of Trustees

Date: March 22, 2021

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Chief of Police Report
March 22, 2021

Recommendations

Resolution 2021-12 to apply for the Ohio Law Enforcement Body Armor Program (Grant) which is funded by the Ohio Bureau of Workers' Compensation in the amount of \$4,500 with a 25% match from the Police Department. We have received this grant twice (2018 and 2020) and it greatly reduces the cost of bulletproof vests to the department.

Motion to enter into a Master Agreement with Point Blank Enterprises, Inc., the supplier for the bulletproof vests for which we will be purchasing through the Ohio Law Enforcement Body Armor Program [Grant].

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 22nd DAY OF MARCH, 2021 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN A REGULAR SESSION, COMMENCING AT 4:00 PM. VIRTUALLY IN BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ introduced the following resolution and moved its adoption:

BATH TOWNSHIP RESOLUTION 2021-12
TO APPLY FOR THE OHIO LAW ENFORCEMENT BODY ARMOR PROGRAM

WHEREAS, the Ohio Law Enforcement Body Armor Program is funded by the Ohio Bureau of Workers’ Compensation; and,

WHEREAS, the Program provides money to eligible applicants for the purchase of body armor vests to enhance the safety and prevent injury of law enforcement officers, and has funding available to Bath Township Police Department in the amount of \$4,500.00 with a local match of 25%; and,

WHEREAS, Bath Township is committed to officer safety and the Board recognizes the need for ballistic vests for each officer to protect them in the line of duty; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for ballistic vests;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Law Enforcement Body Armor Program.
2. That Chief of Police, Vito F. Sinopoli, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 673 and if the grant is awarded, to amend the 2021 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

_____ seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich,
Mr. Nelson,
Mrs. Corbett,

Resolution Adopted

Sharon A. Troike
Fiscal Officer

Becky Corbett, President
Bath Township Board of Trustees

March 22, 2021
Date

Elaina E. Goodrich,
Bath Township Board of Trustees

James N. Nelson,
Bath Township Board of Trustees

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March 22, 2021

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

Fire Department

Robert Campbell, Fire Chief

Reports:

Nothing to report at this time.

Recommendations:

1. Recommend to accept the resignation of Part-Time Firefighter/Paramedic Cody Bennett effective 4/1/2021.
2. Recommend to post internally for two Full-Time Firefighter/Paramedic positions from March 23, 2021 to March 31, 2021 at 3:30 p.m., at the rate of pay currently established by contract.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 3-22-2021 MEETING

Buildings and Grounds:

Historic Town Hall: No new business to report.

Bath Center Building: No new business to report.

Ira Road Facilities: No new business to report.

Service Building: No new business to report.

Roads:

No new business to report.

Cemeteries:

No new business to report.

Recommendations by the Service Director:

No Recommendations at this time.

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner

AGENDA FOR THE TRUSTEE MEETING 3/22/2021

General Park Information:

No new business to report.

Bath Baseball Park:

No new business to report.

Bath Community Park:

No new business to report.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

No new business to report.

Recommendations:

1. Recommendation to advertise internally for a full time Park Crew Leader employee in accordance with the Teamsters Labor agreement, following the rules and regulations of Bath Township, and also advertise externally if there are not two candidates from the internal pool.
2. Recommendation to contract with R. B. Stout, Inc. in the amount of \$13,770.00, for the 2021 mulching and edging of the Township Administration Complex, Wayside Exhibit, Fire Station #2, Ira and Moore's Chapel Cemeteries, and the four Township Parks.
3. Recommendation to contract with R.B. Stout, Inc. in the amount of \$11,585.00, for the 2021 shrub bed maintenance service for the Township Administration Complex, Wayside Exhibit, Fire Station #2, Ira and Moore's Chapel Cemeteries, and the four Township Parks. This service will occur two times per month, April through October.
4. Recommendation to contract with R.B. Stout, Inc. in the amount of \$5,773.00, for the 2021 lawn fertilization and weed control of the Township Administration Complex and Wayside Exhibit, and for the open field mowing at the Bath Nature Preserve. The open field mowing will occur in November, which is part of our annual maintenance plan.



To: Board of Trustees,
From: Vito F. Sinopoli, Administrator
Date: March 22, 2021
Re: Administrator's Report

REPORT

None

RECOMMENDATIONS

1. Resolution 2021-13 Organizational Amendment 02
2. Resolution 2021-14 Reworks Community Recycling Access Grant

BATH TOWNSHIP BOARD OF TRUSTEES
BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 22nd
DAY OF MARCH, 2021, THE BATH TOWNSHIP BOARD OF TRUSTEES
MET IN REGULAR SESSION, COMMENCING AT 4:00 P.M. VIA
TELECONFERENCE IN BATH TOWNSHIP, SUMMIT COUNTY, STATE
OF OHIO.

_____ introduced the following resolution and moved its adoption:

BATH TOWNSHIP RESOLUTION 2021-13 AMENDMENT 02
TO AMEND THE 2021 JOB DESCRIPTION MANUAL

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2021 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2021; and,

WHEREAS, after review the Fiscal Officer has decided to revise and update the 2021 Job Description Manual to amend the following information as follows:

1. To amend the 2021 Job Description Manual regarding job duties of the Parks Crew Leader in accordance with recommendations from the International Brotherhood of Teamsters and the collective bargaining agreement between Bath Township and the International Brotherhood of Teamsters.
2. Full policy amendment provided in the Resolution attachment.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2021 Organizational Resolution and Job Description Manual to include the updated information in the Resolution attachment.

_____ seconded the amendment; and the Fiscal Officer called the Roll:

Mrs. Goodrich,
Mrs. Corbett,
Mr. Nelson,

Resolution Adopted

Sharon A. Troike, Fiscal Officer

Becky Corbett, President
Bath Township Board of Trustees

Elaina Goodrich, Vice-President
Bath Township Board of Trustees

March 22, 2021
Date

James N. Nelson, Trustee
Bath Township Board of Trustees

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BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 22nd DAY OF MARCH, 2021 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN A REGULAR SESSION, COMMENCING AT 4:00 P.M. IN THE TRUSTEES CONFERENCE ROOM AT 3864 W. BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

M_____ introduced the following resolution and moved its adoption:

BATH TOWNSHIP RESOLUTION 2021-14
TO APPLY FOR THE REWORKS COMMUNITY RECYCLING ACCESS GRANT

WHEREAS, ReWorks has grant monies available through its Community Recycling Access Grant; and,

WHEREAS, the Community Recycling Access Grant has funding available in a reimbursement program for Bath Township; and,

WHEREAS, the grant will reimburse the township for residential recycling projects that increase the diversion of solid waste from landfills; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for residential recycling projects;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Community Recycling Access Grant Program.
2. That Nanci Noonan and/or Beth Reinart are hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 208 and if the grant is awarded, to amend the 2021 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

_____ seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich,
Mr. Nelson,
Mrs. Corbett,

Resolution Adopted

Sharon A. Troike, Fiscal Officer

Becky Corbett, President
Bath Township Board of Trustees

Elaina E. Goodrich, Vice-President
Bath Township Board of Trustees

March 22, 2021
Date

Elaina E. Goodrich
Bath Township Board of Trustees

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