



Board of Trustees Meeting

Monday, February 8, 2021 at 7:00 p.m.

Please mute microphones and turn off cameras.

MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

APPOINTMENT OF FISCAL OFFICER PRO TEM

FISCAL OFFICER PRO TEM

1. Recommend to approve requisitions and regular purchase orders 2021-00300 through 2021-00338 and payments totaling \$182,331.12. **Roll Call.**
2. Motion to approve Meeting Minutes for the Public Hearing at 4073 Medina Road held on January 4, 2021. (Corbett, Goodrich, Nelson).
3. Motion to approve Meeting Minutes for the Trustees Vote on the Rezoning at 4073 Medina Road held on January 21, 2021. (Corbett, Goodrich, Nelson).
4. Motion to approve intra-fund transfers in the amount of \$16,300.
5. Resolution 2021-04 to Amend the Temporary Appropriations. **Roll Call**
6. Correspondence, Board, Commission, and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Motion to approve the quote from Hall Public Safety Upfitters to purchase and install the equipment for the two 2021 police cars in the amount of \$30,000.

Fire Chief Robert Campbell

Report / Recommendations

1. Resolution 2021-05 To Apply for the Fire Prevention Safety Grant



Service Director Caine Collins

Report / Recommendations

1. Motion to accept the Annual Highway System Mileage Certification for 2020 as forwarded from the Summit County Engineer and received from the Ohio Department of Transportation. This document certifies that Bath Township was responsible for maintaining 62.589 miles of public road in 2020.
2. Motion to enter into an agreement with Summit County for the 2021 Pavement Maintenance Programs. The processes recommended are: Concrete Road Repair, #448 Asphalt Paving, #405 Motor Paving, and #422 Seal Coating.
3. Motion to pay Melway Paving in the amount of \$6,333.75 for Estimate No. 03 of the 2020 Summit County #405 Resurfacing Program

Park Director/Assistant Service Director Alan Garner

Report / Recommendations

1. Motion to enter into an agreement with Environmental Design Group in the amount of \$14,941.81 for the 3 loops trail assessment on the North Fork Preserve of Bath. Scope of services include GPS site walk and alignment verifications, trail condition typologies (i.e., steep trail erosion, swale crossing, tree removal), field solution typologies (i.e., culverts, footbridges, trail grading), and summary maps.

Planning Director / Zoning Inspector William Funk

Report / Recommendations

None

Administrator Vito F. Sinopoli

Report / Recommendations

1. Resolution 2021-06 NOPEC Energized Community Grant
2. Resolution 2021-07 NOPEC Event Sponsorship Grant
3. Resolution 2021-08 1.4 Mill Renewal Road Levy Certification

TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Trustees – Work Sessions

Monday's at 9:30 am

Meeting ID: 915 7614 1033

Phone: 1-929-205-6099

Passcode: 750008

Board of Trustees – Regular Session

Monday, February 22, 2021 at 4:00 pm

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

COMMUNITY EVENTS

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

COMMITTEE REPORT



ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT



Intra Fund Transfer
February 8, 2021

	A	B	C	D	E
1	Meeting	Fund	From	To	Amount
2	February 8, 2021	General	Contingency	Copier/Fax Maintenance-Admin	300.00
3		General	Grant Match-Admin	Miscellaneous Other-Admin	14,000.00
4		Fire	Wages PT - Station 2	Wages Holiday - Station 2	2,000.00
5					
6	TOTAL				\$16,300.00

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
1-26-21	Martin Murphy	New signage at the Nature Preserve	Park Administrator
1-26-21	Sharon Troike	Response to Rezoning	Board of Trustees
1-29-21	Lisa Spodnik	Concerns about intersection at Ghent Hills and Bath Road.	Board of Trustees
2-3-21	Brenda Borisuk-McShafferey	Thank you to the Board for considering safety in the rezone request at 4073 Medina Road.	Board of Trustees

RECEIVED FROM

BOARD, COMMISSION, AND COMMITTEE LOG

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 8th DAY OF FEBRUARY, 2021 THE BATH TOWNSHIP BOARD OF TRUSTEES MET VIA TELECONFERENCE, COMMENCING AT 7:00 PM IN REGULAR SESSION IN BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2021-04
TO AMEND THE 2021 TEMPORARY APPROPRIATIONS**

WHEREAS, after careful review of the 2021 budget submitted to the Summit County Budget Commission in December 2020, the Department Heads and Township Administrator under 505.032 (F) developed temporary appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer reviewed the temporary budget and submitted documentation to create the 2021 ACTUAL Certificate of Estimated Resources, certifying the expenditures were within the 2021 Official Certificate of Resources; and,

WHEREAS, the Fiscal Officer has now been notified by Summit County there are two funds where temporary appropriations exceed the ACTUAL Certificate of Estimated Resources;

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to correct the 2021 temporary appropriations and bring them in line with the 2021 ACTUAL Certificate of Estimated Resources, Amendment #1, the following adjustments need to be made as follows:

2021 Temporary Appropriations

Fund 208 ReWorks \$5,672.56
Fund 907 SWD Credit Memo \$ 61.68

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer requests an amendment before the Summit County Budget Commission with regard to Temporary Appropriations.

Second by _____ discussion and roll called:

Mrs. Corbett,
Mrs. Goodrich,
Mr. Nelson

,

Sharon A. Troike
Fiscal Officer

Becky Corbett, President
Bath Township Board of Trustees

Elaina E. Goodrich Vice President
Bath Township Board of Trustees

Date: February 8, 2020

James E. Nelson
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated February 8, 2021.

Chief of Police Report
February 8, 2021

Recommendations:

Motion to approve the quote from Hall Public Safety Upfitters to purchase and install the equipment for the two 2021 police cars in the amount of \$30,000.

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: February 8, 2021

2020 Calls

Station #1	Fire-288	EMS-463	Total-751
Station #2	Fire-122	EMS-379	Total-501
<u>Both Stations</u>	<u>Fire- 43</u>	<u>EMS- 83</u>	<u>Total-126</u>
Totals	Fire-453	EMS-925	Total-1,378

Special Run Request = 5

Total 2020 Runs = 1,383

Total Transports =614

Aid Given = 151

Aid Received = 72

Training:

The Fire Department staff attended 60 training classes with a total of 221.5 hours for both Fire and EMS combined.

Inspections:

A total of 851 inspections were completed.

Public Education:

Public education was limited in 2020 due to Covid-19. We performed fire drills and safety drills while students were attending school in person. The smoke detector and knock box programs were able to continue throughout the year.

JANUARY 2021 CALLS

Station #1	Fire-12	EMS -40	Total -52
Station #2	Fire-06	EMS -39	Total -45
<u>Both Stations</u>	<u>Fire-04</u>	<u>EMS -06</u>	<u>Total -10</u>
Totals	Fire-22	EMS -85	Total -107

Yearly Total: 107 Total Calls

FIRE: 22

EMS: 85

Total Transports =60

Mutual Aid Given =6

Mutual Aid Received =4

Automatic Aid Given =2

Automatic Aid Received =0

JANUARY TRAINING:

HOURS

Protocol Revision/Update

1.5

JANUARY INSPECTIONS

Plan Review

1

Re-Inspection

3

General Inspection (Alarm/Sprinkler)

34

Observe Fire Drill

3

Observe Lock Down Drill

2

Day Care/Pre School Inspection

2

Consultation

4

TOTAL INSPECTIONS

49

Reports:

Nothing to report at this time.

Recommendations:

Resolution 2021-XX To apply for the Fire Prevention Safety Grant

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 8th DAY OF FEBRUARY, 2021 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 7:00 P.M. VIA VIRTUAL MEETING IN BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ presented the following Resolution and moved its adoption:

**RESOLUTION 2021-05
TO APPLY FOR THE FIRE PREVENTION SAFETY GRANT**

WHEREAS, the Federal Emergency Management Agency (FEMA) has grant monies available to enhance the safety of the public and firefighters from fire and related hazards; and,

WHEREAS, the Bath-Copley-Fairlawn-Richfield Youth Prevention has a need for a fire safety trailer, which would total \$175,000; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for this necessary equipment purchase from the Fire Prevention and Safety grant with a 95/5 matching funding, which is to be split evenly by Bath-Copley-Fairlawn-Richfield to result in \$2,187.50 per jurisdiction;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Federal Emergency Management Agency (FEMA) Assistance to Firefighters.
2. That Fire Chief Robert Campbell is hereby authorized and directed to assist with an agreement and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to create a Special Revenue Fund and if the grant is awarded, to amend the 2020 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

_____ seconded the Resolution and discussion was held.

The Fiscal Officer called the roll:

Mr. Nelson,
Mrs. Goodrich,
Mr. Corbett,

Resolution Adopted

Vito F. Sinopoli, Esq.
Fiscal Officer Pro Temp

James N. Nelson, President
Bath Township Board of Trustees

Becky Corbett Vice-President
Bath Township Board of Trustees

February 8, 2021
Date

Elaina E. Goodrich, Trustee
Bath Township Board of Trustees

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SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 2-8-2021 MEETING

Buildings and Grounds:

Historic Town Hall: No new business to report.

Bath Center Building: No new business to report.

Ira Road Facilities: No new business to report.

Service Building: No new business to report.

Roads:

No new business to report.

Cemeteries:

No new business to report.

Recommendations by the Service Director:

1. Recommendation to accept the Annual Highway System Mileage Certification for 2020 as forwarded from the Summit County Engineer and received from the Ohio Department of Transportation. This document certifies that Bath Township was responsible for maintaining 62.589 miles of public road in 2020.
2. Recommendation to enter into an agreement with Summit County for the 2021 Pavement Maintenance Programs. The processes recommended are: Concrete Road Repair, #448 Asphalt Paving, #405 Motor Paving, and #422 Seal Coating.
3. Recommendation to pay Melway Paving in the amount of \$6,333.75 for Estimate No. 03 of the 2020 Summit County #405 Resurfacing Program

PARK DIRECTOR/ ASSISTANT SERVICE DIRECTOR Alan Garner
AGENDA FOR THE TRUSTEE MEETING 2/ 8/ 2021

General Park Information:

Park personnel checked and inspected all the trails, performed routine visual inspections on the playgrounds, performed general buildings and grounds maintenance/ repairs, and completed vehicle and equipment maintenance/ repairs.

Park personnel have been plowing and salting the parks as needed.

Ray Bertolini Trucking Company completed the demolition of the pool structure, the lean-to adjoining the barn, and removed the barbed wire fencing at the North Fork Preserve of Bath.

Park personnel installed new interpretive signs at Chief Logan trailhead, Bath Nature Preserve wetland restoration sites, and Ira Cemetery.

Bath Baseball Park:

No new business to report.

Bath Community Park:

Park personnel repaired the lighting for Chief Logan and the Grange shelter.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

Park personnel repaired several windows and screens at the Regal Beagle shelter.

Park personnel have been making improvements to the Tamarack Trail and have been working on erosion control near the Tamarack Bog outlet.

Recommendations:

1. Recommendation to enter into an agreement with Environmental Design Group in the amount of \$14,941.81 for the 3 loops trail assessment on the North Fork Preserve of Bath. Scope of services include GPS site walk and alignment verifications, trail condition typologies (i.e., steep trail erosion, swale crossing, tree removal), field solution typologies (i.e., culverts, footbridges, trail grading), and summary maps.



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
From: William Funk Planning Director/Zoning Inspector
Date: February 8, 2021
Re: Zoning Report for the month of January

PERMITS

During the month 11 zoning permits were issued in the following categories:

Residential Addition	3
Accessory Structure	2
Sign	2
New Residential Dwelling	1
Fence	1
Business Use	1
Swimming Pool	1

ZONING COMMISSION

January 14, 2021 Zoning Commission work session:

The Commission reviewed and accepted the application for a map amendment at 1075 Ghent Rd. The applicant is proposing to rezone the parcel from R-2 Residential to B-4 Restricted Business. The Commission discussed the application and set a public hearing for February 11, 2021 at 6:00 p.m.

APPEARANCE REVIEW COMMISSION

The Appearance Review Commission did not review any cases in January.

BOARD OF ZONING APPEALS

January 19, 2021 Board of Zoning Appeals heard the following cases:

BZA 21-01, Joanna Brown of Dream Decks, approved a variance request for a reduction in the rear yard setback for a residential addition at 396 Sun Valley Dr., located in the R-3 Residential District.

SOLID WASTE

New Customers	33
Vacation Customers	22
Total Customers	3,486

MISCELLANEOUS

None

RECOMMENDATIONS

None

Administrator's Report

February 8, 2021

Recommendations:

- Resolution 2021-06 NOPEC Energized Community Grant
- 2 Resolution 2021-07 NOPEC Event Sponsorship Grant
- Resolution 2021-08 1.4 Mill Renewal Road Levy Certification

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 8th DAY OF FEBRUARY, 2021, THE BATH TOWNSHIP BOARD OF TRUSTEES MET VIRTUALLY IN REGULAR SESSION, COMMENCING AT 7:00 P.M. IN BATH TOWNSHIP, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2021-06
TO APPLY FOR THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)
ENERGIZED COMMUNITY GRANT**

WHEREAS, the Township of Bath, Ohio (the “GRANTEE”) is a member of the Northeast Ohio Public Energy Council (“NOPEC”) and is eligible for one or more NOPEC Energized Community Grant(s) for 2021 (“NEC Grant(s)”) as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

WHEREAS, the Bath Township Board of Trustees approves the filing of an application to the NOPEC Energized Community Grant and authorizes Service Director Caine Collins to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF BATH TOWNSHIP, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees of the GRANTEE (the “Board”) finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2021, and authorizes the President of the Board to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 680 and if the grant is awarded, to amend the 2021 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

_____ seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mr. Nelson,
Mrs. Corbett,
Mrs. Goodrich,

Resolution Adopted

(Signature Page to Follow)

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees’ *Record of Proceedings* dated February 8, 2021.

Vito F. Sinopoli, Esq.
Fiscal Officer Pro Temp

Becky Corbett, President
Bath Township Board of Trustees

February 8, 2021
Date

Elaina E. Goodrich, Vice-President
Bath Township Board of Trustees

James N. Nelson
Bath Township Board of Trustees

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BATH TOWNSHIP BOARD OF TRUSTEES

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_____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2021-07
TO APPLY FOR THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)
EVENT SPONSORSHIP PROGRAM**

WHEREAS, Bath Township of Summit County, Ohio is a member of the Northeast Ohio Public Energy Council and is eligible for a NOPEC Event Sponsorship Program; and,

WHEREAS, the Event Sponsorship Program has funding in the amount of \$750 available to support community events that are free and open to the public; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for community events;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the NOPEC Event Sponsorship Program.
2. That Township Administrator Vito Sinopoli is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 677 and, if the grant is awarded, to amend the 2021 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

_____ seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mrs. Goodrich,
Mr. Nelson,
Mrs. Corbett,

Resolution Adopted

Vito F. Sinopoli, Esq.
Fiscal Officer Pro Temp

Becky Corbett, President
Bath Township Board of Trustees

Elaina E. Goodrich, Vice-President
Bath Township Board of Trustees

February 8, 2021
Date

James N. Nelson
Bath Township Board of Trustees

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BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 8th DAY OF FEBRUARY, 2021, THE BATH TOWNSHIP BOARD OF TRUSTEES MET VIRTUALLY IN REGULAR SESSION, COMMENCING AT 7:00 P.M. IN BATH TOWNSHIP, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ offered the following resolution for consideration:

RESOLUTION 2021-08

A RESOLUTION OF NECESSITY REQUESTING THE SUMMIT COUNTY FISCAL OFFICER TO CALCULATE THE MILLAGE, EXPRESSED IN DOLLARS AND CENTS FOR EACH ONE HUNDRED DOLLARS OF VALUATION FOR BATH TOWNSHIP’S PROPOSED 1.4-MILL RENEWAL ROAD AND BRIDGE LEVY #77 THAT EXPIRES DECEMBER 31, 2021 WITH COLLECTION THROUGH DECEMBER 31, 2022.

(ORC §5705.03 AND ORC §5705.25)

Whereas, Bath Township, as part of its entire territory entirely within Summit County, Ohio, has a 1.4-mill Road and Bridge levy outside of the 10-mill limitation expiring December 31, 2021 with collection through December 31, 2022; and,

Whereas, the current 5-Year levy is for the purpose of general construction, road paving programs, storm water drainage, crack sealing programs, cement road repairs, snow removal and ice control, road right-of-way maintenance, equipment purchases and maintenance, and personnel costs within Bath Township.

Whereas, Bath Township seeks a renewal of the 1.4 mill Road and Bridge levy in accordance with R.C. 5705.19(G) and R.C. 5705.25 to be placed on the November 2, 2021 general election ballot and presented to and levied upon the entire territory within Bath Township, Summit County, Ohio.

Now Therefore Be It Resolved that the Bath Township Board of Trustees hereby requests that the Summit County Fiscal Officer calculate said millage expressed in dollars and cents for each one hundred dollars of valuation for the 1.4-mill renewal levy for a period of five years with the tax levied in 2022 and collection to begin in 2023.

_____ seconded the Resolution and discussion was held.

The Fiscal Officer called the roll:

Mrs. Corbett,
Mrs. Goodrich,
Mr. Nelson,

Resolution Adopted

Vito F. Sinopoli, Esq.
Fiscal Officer Pro Temp

Becky Corbett, President
Bath Township Board of Trustees

James N. Nelson, Vice-President
Bath Township Board of Trustees

Date

Elaina Goodrich,
Bath Township Board of Trustees

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