



## **Board of Trustees Meeting**

Monday, November 9, 2020 at 7:00 p.m.

Please mute microphones and turn off cameras.

### **MEETING INFORMATION:**

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **WELCOME**

The purpose of this meeting is to conduct the business of Bath Township.  
At the end of the meeting there will be time for citizen comment.

### **APPROVAL OF AGENDA**

#### **FISCAL OFFICER Sharon A. Troike**

1. Motion to approve requisitions and regular purchase orders 2020-01527 through 2020-01547 and payments totaling \$282,142.81. **Roll Call.**
2. Motion to approve intra-fund transfers in the amount of \$19,170.00.
3. The Huntington bank statements through October have been reconciled and are available for public view.
4. Correspondence, Board, Commission, and Committee log are available for public view.

### **DEPARTMENT HEADS AND ADMINISTRATORS**

#### **Police Chief Vito F. Sinopoli**

##### **Report / Recommendations**

1. Motion to approve and advertise for the posting of one full-time Communication Specialist. The posting is effective as of November 9, 2020 and the posting will close on November 30, 2020.
2. Resolution 2020-34 Mobile Field Force Multi-Agency Operational Assistance
3. Motion to enter into the Mobile Field Force Multi-Agency Operational Assistance Mutual Aid Agreement as written.

#### **Fire Chief Robert Campbell**

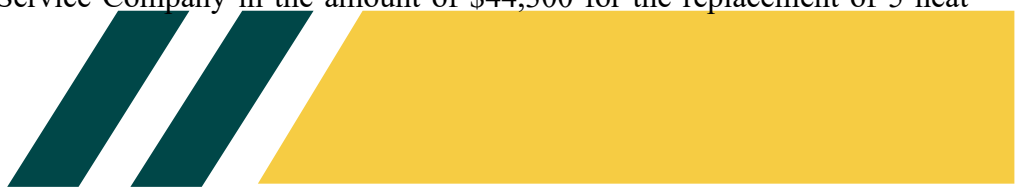
##### **Report / Recommendations**

1. Motion to purchase 1300 feet of new fire hose from Finley Fire Equipment in the amount of \$4,820.00.

#### **Service Director Caine Collins**

##### **Report / Recommendations**

1. Motion to advertise and sell #1272 Ford F-150 Pick-up truck on GovDeals.
2. Motion to pay Gardiner Service Company in the amount of \$44,300 for the replacement of 5 heat pumps.



**Park Director/Assistant Service Director Alan Garner**

**Report / Recommendations**

1. Motion to accept the resignation of seasonal employee Ryan Kyle effective October 23, 2020.
2. Motion to contract with Ray Bertolini Trucking Company to raze and fill in the pool structure, raze the lean-to adjoining the barn, raze the barbed wire and pool fencing, and to remove an old horse trailer on the North Fork Preserve of Bath in the amount of \$14,975.00.

**Planning Director / Zoning Inspector William Funk**

**Report / Recommendations**

**No recommendations at this time.**

**Administrator Vito F. Sinopoli**

**Report / Recommendations**

1. Motion to pay Northport Flooring in the amount of \$4,483.45 for the installation of carpet in the Trustee Meeting Room.
2. Motion to restore 80 hours of sick time to the following employees who were ineligible to receive EFMLA and required to take off time related to COVID-19: Rachel Thompson and Kevin Moats.
3. Motion to restore 80 hours of sick time to Jeffrey France as the FFCRA policy was not implemented at the time of request off due to COVID-19.

**TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett**

**FUTURE TRUSTEE MEETINGS AND EVENTS**

**Board of Trustees – Work Sessions**

**Monday's at 9:30 am**

Meeting ID: 915 7614 1033

Phone: 1-929-205-6099

Passcode: 750008

**Appearance Review Commission**

Monday, November 2, 2020 at 5:00 PM

Meeting ID: 977 5525 1137

Phone: 1-929-205-6099

Passcode: 245285

**Board of Trustees – Regular Session**

**Monday, November 9, 2020 at 7:00 PM**

**And**

**Monday, November 23, 2020 at 4:00 PM**

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

**Water and Sewer District Board**

**Monday, November 16, 2020 at 6:00 PM**

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138



**Board of Zoning Appeals**

**Tuesday, November 17, 2020 at 7:00 PM**

Meeting ID: 963 6249 8281

Phone: 1 929 205 6099

Password: 383066

**Zoning Commission**

**Thursday, November 12, 2020 at 7:00 PM**

\*Public Hearing\*

Meeting ID: 976 0424 3627

Phone: 1 929 205 6099

Passcode: 146614

**COMMUNITY EVENTS**

**CITIZENS' COMMENTS**

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*A citizen is called out of order twice. He or she will then be asked to leave.*

**COMMITTEE REPORT**

**ITEMS OF INTEREST**

**THANK YOU FOR ATTENDING / ADJOURNMENT**



Intra Fund Transfer  
November 9, 2020

	A	B	C	D	E
1	<b>Meeting</b>	<b>Fund</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
2	November 9, 2020	Police	Contingency	Tax Collection Fees	15,000.00
3		General	Other Insurance	Copier/Fax Maintenance	170.00
4		General	Contingency	Newsletter-Administration	4,000.00
5					
6	<b>TOTAL</b>				<b>\$19,170.00</b>

**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
10-16-2020	Charles Hauber, P.E., P.S. Summit County Engineer's Office	Smith Road Resurfacing Project	Board of Trustees/Township Administrator
10-21-2020	David Koontz, P.E., P.S. Summit County Engineer's Office	Arbour Green West Fork Natural Streambank Repair	Board of Trustees/Township Administrator
10-23-2020	Ryan Kyle, Seasonal Employee	Resignation effective October 23, 2020	Parks Administrator
10-27-2020	Marcie Kress, Executive Director Reworks	Draft of the Summit County Solid Waste Management Plan	Board of Trustees

**BOARD, COMMISSION, AND COMMITTEE LOG**

RECEIVED FROM

## Chief of Police Report November 9, 2020

### Training

Lt. Munsey, Sgts. Borton, Griffith, and Moats – 12<sup>th</sup> Annual Supervisors' In-Service LiveStream  
Officers Watson, VanFossen, Roberts and Alexander – DriveTeam Pursuit Emergency  
Operations October 20/21, 2020

### Community Engagement

Officer Alexander was present at the fall Drug Take Back Day at the Acme on Saturday, October 24, 2020. He brought back 18 lbs. of expired medications. He was also able to distribute 40 senior wellness bags donated by the Summit County Community Partnership Program. We also have additional senior wellness bags available in the dispatch lobby next to the drug box.

Breakfast was provided to the department from Wichert Insurance on October 28, 2020.

A generous donation was made by a community member in October to assist with funding equipment needed for the Mobile Field Force Unit. This team is headed up by Det. Gabel.

The children of Rosh Pinah Congregation wrote thank you letters to the department officers and a small group delivered the letters on Saturday, October 31<sup>st</sup>.

And of special note, Det. Lt. Richard Munsey received the Top Cop Award for October from the Summit Prosecutor, Sherri Bevan Walsh, for his diligence in working a felony case with other Summit County agencies. The career criminal was sentenced to three years in prison for our case. Officer Steve Wolf, Sgt. Kevin Moats and Chief Sinopoli were also recognized for their work in the investigation by Sherri Bevan Walsh.

### October Statistics

**All calls for service – 1,156**

Community Policing [area checks/park & walk and school checks] - 677

Alarm Drops - 42

Traffic Accidents - 46

Traffic Stops – 48

Theft/Larceny –including calls for shoplifting - 15

Sexual Assaults – 0 Robbery – 0 Burglary – 0

Total for all other calls requiring police assistance: 328

Booking Charges: 19 [total]

OVI - 4

Possession of Drugs and Drug Abuse Instruments - 3

### Recommendations

Motion to approve and advertise for the posting of one full-time Communication Specialist. The posting is effective as of November 9, 2020 and the posting will close on November 30, 2020.

Motion to enter into the Mobile Field Force Multi-Agency Operational Assistance Mutual Aid Agreement as written.

**BATH TOWNSHIP BOARD OF TRUSTEES**

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 9<sup>th</sup> DAY OF NOVEMBER, 2020, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN VIRTUAL SESSION, COMMENCING AT 7:00 P.M. IN BATH TOWNSHIP, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

M \_\_\_\_\_ presented the following Resolution and moved its adoption.

**Resolution 2020-34  
Mobil Field Force Multi-Jurisdiction Operational Assistance**

**WHEREAS**, Ohio Revised Code (O.R.C.) 505.43 was enacted to allow any township to enter into a contract with one or more townships, municipal corporations or county sheriffs, for the exchange of police services and/or equipment to provide protection to one's community, and

**WHEREAS**, the Township of Bath seeks to exercise the authority granted under O.R.C. 505.43,

**NOW THEREFORE BE IT RESOLVED**, that the following authority be granted as specified hereinafter to allow township police officers to provide police protection to other political subdivisions in accordance with O.R.C. 505.43

- I. The Chief of Bath Police Department, any Township Trustee, a police Sergeant, or Officer In Charge (OIC) is authorized to order an officer or officers, employee or employees of the Bath Township Police Department, to provide police protection to any county, township, or municipal corporation of this state.
- II. No township police officer or employee shall provide police protection to any county, township, or municipal corporation unless he or she:
  1. Either requests permission to so act and the same is granted by those authorized to give such permission, or they are directed to act by a person with such authority, or
  2. They are in compliance with the agreement attached hereto and incorporated by reference.
  3. Those persons listed above who hold authority to designate response under Mutual Aid may themselves respond without separate approval.
  4. All persons so permitted to act outside the township under this resolution must notify the communication specialist of the time they leave the township, their intended destination, make periodic reports to the communication specialist, and report when they return to the township.
  5. Legal authority on which this Agreement is premised is found in Ohio Revised Code Sections: 505.43, 737.04 and 3345.041.
  6. In an effort to provide increased police protection, immediate police response, and additional protection for police officers, the Township of Bath wishes to enter into Agreement with the following communities and agencies for Mobile Field Force Multi-Jurisdictional Operational Assistance: The City of Fairlawn, The City of Cuyahoga Falls, The Township of Copley, The Village of Richfield, The City of Hudson, The University of Akron, The City of Barberton, The City of Stow, The City of Tallmadge, The Summit County Sherriff's Department, The City of Akron Police Department, and the City of Munroe Falls.

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated November 9, 2020.



Resolution seconded by \_\_\_\_\_ for discussion. The Fiscal Officer called the roll:

Mrs. Goodrich, Aye  
Mr. Nelson, Aye  
Mrs. Corbett, Aye

**Resolution Adopted**

\_\_\_\_\_  
Sharon A. Troike  
Fiscal Officer

\_\_\_\_\_  
James Nelson, President  
Bath Township Board of Trustees

Date: November 9, 2020

\_\_\_\_\_  
Elaina Goodrich, Trustee  
Bath Township Board of Trustees

\_\_\_\_\_  
Becky Corbett, Trustee  
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated November 9, 2020.

To: Bath Township Trustees  
Bath Administrator: Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: November 9, 2020

OCTOBER 2020 CALLS

Station #1	Fire-23	EMS -32	Total -55
Station #2	Fire-11	EMS -34	Total -45
Both Stations	Fire-02	EMS -12	Total -14
Totals	Fire-36	EMS -78	Total -114

Mutual Aid Given =5

Mutual Aid Received =4

Automatic Aid Given =4

Automatic Aid Received =2

Yearly Total: Total Calls=1,125

FIRE: 376

EMS: 749

Total Transports =52

OCTOBER TRAINING:

Emergency Medical Services	1.5
Pediatric ALS CPR	2
CPR Recertification	1.5
OG/GYN Emergencies	2
Engine Pump Training	1
General Fireground Ops	1
Fire Inspections	7
General Fire Investigation	2
Live Fire Training	5.5
Swift Water Rescue Operations	6

HOURS

TOTAL TRAINING HOURS

29.5

OCTOBER INSPECTIONS:

Plan Review-Fire Alarm	1
Re-Inspection	19
Restaurant	3
General-Alarm/Sprinkler	75
Knox Box	2
Observe Fire Drill	9
Observe Lock Down Drill	1
Consultation	2

112

**REPORTS:**

1. Toys for Tots
2. Free Senior Wellness Kits

**RECOMMENDATIONS:**

1. Recommend to purchase 1300 feet of new fire hose from Finley Fire Equipment in the amount of \$4,820.00.

## **SERVICE DIRECTOR Caine Collins**

AGENDA FOR THE TRUSTEE MEETING 11/9/2020

### **Buildings and Grounds:**

Historic Town Hall: No new business to report.  
Bath Center Building: No new business to report.  
Ira Road Facilities: No new business to report.  
Service Building: No new business to report.

### **Roads Report:**

#### Service Crew Monthly Report for October

Resident Service Requests received: 27

Resident Service Requests resolved: 38

Township Service Requests received: 6

Township Service Requests resolved: 8

Drive Culverts: 4

Asphalt Aprons: 9

Linear Feet of Ditching: 305'

Asphalt Used: 60.72 tons

Miscellaneous: Vehicle/Plow Truck Maintenance/Repairs; Shop, Buildings, & Grounds Maintenance/Repairs; Cemetery Maintenance, Foundations, & Burial Assistance; Roadside Mowing; Roadway Tree Trimming, Removal, & Clean-Up; Dead Animal Removal from Township Roadways; Installation of Address Markers & Street Signs/Posts; Pothole Asphalt Repairs; Project Repairs & Restorations; and Continuous Cleaning & Sanitizing of Shop and Trucks.

#### Training:

Snow & Ice Crisis Planning featuring ODOT & NW Ohio APWA (Caine Collins)

Confined Space Training (All FT Laborers & PT Service Employee)

### **Cemetery Report:**

Moore's Chapel Cemetery - 2 Cremation and 1 Full Burials

Ira Road Cemetery – 1 Full Burial

Foundations: 13

### **Recommendations by the Service Director:**

1. Recommendation to advertise and sell #1272 Ford F-150 Pick-up truck on GovDeals.
2. Recommendation to pay Gardiner Service Company in the amount of \$44,300 for the replacement of 5 heat pumps.

## **PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner**

AGENDA FOR THE TRUSTEE MEETING 11-9-2020

### **General Park Information:**

Since January 1, 2020 the parks have had a total of 775 scheduled events; in October, there were 178 events.

Park personnel checked and inspected all the trails, performed routine visual inspections on the playgrounds, general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Park personnel began leaf clean-up in the parks.

Park personnel replaced 18 bollards in the parks.

Service Department and Park personnel installed two benches along the walking path at the Heritage Corridors of Bath Wayside Exhibit.

### **Bath Baseball Park:**

As a reminder, from November 1 - March 31 of each year, the park closes for maintenance.

Lewis Landscaping & Nursery, Inc. completed the infield reconditioning work on fields 2,4, 6, & 7.

Our records show that the 2020 baseball/softball season, May 26 – October 3, had a playability of 94%. The fields were playable 122 days out of the possible 130 days, with 39 days of rain, and approximately 15 inches of precipitation during that time. The 2019 baseball/softball season had a playability of 81%.

### **Bath Community Park:**

The fall football, cross country, and soccer seasons have ended for this year.

Park personnel assisted the Bath Gamma Garden Club with planting daffodils along the StoryWalk® Trail.

### **Bath Hill Park:**

Park personnel trimmed the vegetation along the Revere Woods Trail.

### **Bath Nature Preserve:**

Park personnel spent approximately 26.5 hours mowing the trails and trimming the vegetation around the signs, benches, and fencing.

### **Training:**

Confined Space Training (Adam Smith and Thomas Hughes)

### **Recommendations:**

1. Recommendation to accept the resignation of seasonal employee Ryan Kyle effective October 23, 2020.
2. Recommendation to contract with Ray Bertolini Trucking Company to raze and fill in the pool structure, raze the lean-to adjoining the barn, raze the barbed wire and pool fencing, and to remove an old horse trailer on the North Fork Preserve of Bath in the amount of \$14,975.00.



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant  
From: William Funk Planning Director/Zoning Inspector  
Date: November 5, 2020  
Re: Zoning Report for the month of October

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### **PERMITS**

During the month 22 zoning permits were issued in the following categories:

- New Residential Dwelling 5
- Accessory Structure 4
- Fence 4
- Sign 3
- Residential Addition 2
- Swimming Pool 2
- Subdivision 2

### **ZONING COMMISSION**

October 8, 2020 Zoning Commission work session:

- The Zoning Commission met at 1075 Ghent Rd. with the property owner's representatives to review and discuss a preliminary plan for the property. The applicant is proposing to rezone the parcel from the existing R-2 residential use to a business district for a dental office. No formal application has been submitted at this time.
- The Zoning Commission approved an application for a map amendment at 4073 Medina Rd. The application is to rezone the property from the existing B-3 Office, Research and Limited Business District to a proposed B-2 Community Business District. The public hearing was set for the November 12, 2020.

### **APPEARANCE REVIEW COMMISSION**

October 5, 2020 Appearance Review Commission reviewed the following cases:

- ARC 20-12, Katti Meng of Katti Meng Designs, LLC, recommended to approve the proposed wall signage for Katti Meng Designs at 843 N. Cleveland Massillon Rd., located in the B-5 Business District.
- ARC 20-13, Brian Becker of Becker Signs for Interior Design Studio, recommended to approve the proposed monument sign for Interior Design Studio at 794 Wye Rd., located in the B-5 Business District.
- ARC 20-14, John Orsini of BSHM Architects for Bath Elementary, recommended to approve the proposed outdoor classroom pavilion for Bath Elementary at 1246 N. Cleveland Massillon Rd., located in the R-2 District.
- ARC 20-15, John Orsini of BSHM Architects for Revere High School, recommended to approve the proposed monument sign for Revere High School at 3420 Everett Rd., located in the R-2 District.

### **BOARD OF ZONING APPEALS**

October 20, 2020, the Board of Zoning Appeals heard the following cases:

- BZA 20-05, Kevin Wietecha, tabled a variance request to exceed the height and size for a monument sign at 537 N. Cleveland Massillon Rd., located in the B-1 Business District.

- BZA 20-30, Joe Chiera of Impact Grounds Maintenance & Design, Inc., approved a variance for an automatic pool cover in lieu of a fence for a swimming pool at 4450 Granger Rd., located in the R-2 Residential District.
- BZA 20-31, Dennis Baughman of Dennis Baughman Co. Ltd., tabled a variance request to exceed the permitted height for a fence in the side yard at 4735 Mallard Pond Dr., located in the R-2 Residential District.
- BZA 20-32, John Orsini of BSHM Architects for Revere High School, approved a variance to exceed the height and size for a monument for Revere High School at 3420 Everett Rd., located in the R-2 District.

**SOLID WASTE**

- |                      |       |
|----------------------|-------|
| • New Customers      | 11    |
| • Vacation Customers | 18    |
| • Total Customers    | 3,485 |

**MISCELLANEOUS**

- None

**RECOMMENDATIONS**

- None

## **Administrator's Report**

November 9, 2020

### **Report:**

#### **West Bath Road Closure**

A landslide stabilization project, along West Bath Road at Revere Road, is scheduled to begin on Wednesday, November 11, 2020. The road will be closed for approximately 210 days. Residents on West Bath Road will have access to their driveways coming in the from the east side of the roadway. Motorists traveling in the area will be re-routed down Revere Road and Shade Road. Great Lakes Construction will be the contractor on the project. All work is subject to inclement weather.

### **Recommendations:**

1. Recommendation to pay Northport Flooring in the amount of \$4,483.45 for the installation of carpet in the Trustee Meeting Room.
2. Recommendation to restore 80 hours of sick time to the following employees who were ineligible to receive EFMLA and required to take off time related to COVID-19: Rachel Thompson and Kevin Moats.
3. Recommendation to restore 80 hours of sick time to Jeffrey France as the FFCRA policy was not implemented at the time of request off due to COVID-19.