



Board of Trustees Meeting

Monday, January 6th, 2020 at 7:00 p.m.

Please silence cell phones and electronics

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon A. Troike

1. Motion to approve requisitions and regular purchase orders 2020-00001 through 2020-00008 and payments totaling \$135,706.51. **Roll Call.**
2. Motion to approve intra-fund transfers in the amount of \$89,100.
3. Motion to approve the December 9th, 2019 Regular Meeting Minutes (Goodrich, Nelson, and Corbett)
4. Motion to approve the December 16th, 2019 Regular Meeting Minutes (Goodrich, Nelson, and Corbett)
5. Motion to approve the December 16th, 2019 Settlement Meeting Minutes (Goodrich, Nelson, and Corbett)
6. 2019 Fiscal Year financials have been closed with no negative balances.
7. Correspondence, Board, Commission, and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Interim Fire Chief Robert Campbell

Report / Recommendations

1. Motion to hire Blaine Schooley as a Part-time Firefighter/Paramedic, effective January 12, 2020, subject to a medical physical and a one-year probationary period in accordance with all rules and regulations of Bath Township.
2. Motion to hire Zachary Hardy as a Part-time Firefighter/Paramedic, effective January 12, 2020, subject to a medical physical and a one-year probationary period in accordance with all rules and regulations of Bath Township.
3. Motion to hire Kelsey Juchnowski as a Part-time Firefighter/EMT, effective January 12, 2020, subject to a medical physical and a one-year probationary period in accordance with all rules and regulations of Bath Township.

Administrator Vito F. Sinopoli

Report / Recommendations

1. Motion to remove "interim" status and appoint Robert A. Campbell as the Fire Chief, effective January 12, 2020, at an hourly rate of \$45.48/hr., subject to all rules and regulations of Bath Township and a one-year probationary period.

OATH OF OFFICE- Fire Chief Robert Campbell

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Motion to approve the annual contract for the 800 MHz radio system with B & C Communications at a cost of \$3100.
2. Motion to approve the annual licensing contract with Susteen Corporation for the Burner Breaker at a cost of \$2,000.
3. Motion to approve the annual licensing contract with SignalScape for Star Witness at a cost of \$1,350.
4. Motion to approve the annual licensing renewal contract with Aladtec for the online workforce software system at a cost of \$2,700.
5. Motion to purchase three APX 6000 portable radios from Motorola Solutions with accessories at a cost not to exceed \$12,000. A donation has been given to the Police Department from a community resident to cover the cost of the radios which was given specifically for this equipment.
6. Motion to approve payment to the Village of Richfield for SRO services provided from September 1, 2019 through December 31, 2019 in the amount of \$12,600.

Service Director Caine Collins

Report / Recommendations

Park Director/Assistant Service Director Alan Garner

Report / Recommendations

1. Motion to remove full-time park laborer, Adam Smith, from probationary status, effective January 14, 2020.

Planning Director / Zoning Inspector William Funk

Report / Recommendations

Administrator Vito F. Sinopoli

Report / Recommendations

1. Motion to enter into an Agreement with Stephen W. Funk, Esq. with Roetzel Andress for representation in the Yellow Creek Watershed Conservancy District case.
2. Motion to approve payment in the amount of \$4,700.00 to Pritt Entertainment Group for the creation and development of logo, style guide and stationery for township branding project.

TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett

FUTURE TRUSTEE MEETINGS AND EVENTS

Thursday, January 9, 2020	Zoning Commission, TMR	7:00 PM
Monday, January 13, 2020	Board of Trustees Work Session, TCR	9:00 AM
Thursday, January 16, 2020	Park Board, TMR	6:00 PM
Tuesday, January 21, 2020	Board of Trustees Work Session, TCR	10:30 AM
Tuesday, January 21, 2020	Board of Trustees, TMR	4:00 PM
Tuesday, January 21, 2020	Water and Sewer District Board, TCR	6:00 PM
Tuesday, January 21, 2020	Board of Zoning Appeals, TMR	7:00 PM
Monday, January 27, 2020	Board of Trustees Work Session, TCR	9:30 AM

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

HBTH-Historic Bath Town Hall

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

COMMITTEE REPORT

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT (time)

Intra Fund Transfer
January 6, 2020

	A	B	C	D	E
1	Meeting	Fund	From	To	Amount
2	January 6, 2020	Fire	Contingency	Miscellaneous Other	400.00
3		Fire	Workers Comp	Wages FT	51,000.00
4		Fire	Hospitalization	PERS	300.00
5		Fire	Miscellaneous-Supplies Station 2	Repairs-Station 2	250.00
6		Fire	Wages Holiday	Wages FT - Station 2	4,300.00
7		Fire	Gas/Heat - Station 2	Electric - Station 2	1,950.00
8		Fire	Workers Comp	Wages Fire Dispatch	3,000.00
9		Fire	Miscellaneous Other - Station 2	Contracts Other - Station 2	500.00
10		Fire	Workers Comp	Wages Overtime	3,100.00
11		Fire	Hospitalization	Wages PT	2,600.00
12		Police	Wages FT	Wages FT - Dispatch	13,000.00
13		Police	Wages Holilday - Dispatch	Wages Overtime - Dispatch	5,000.00
14		General	PERS - Admin	Medicare/SS - Admin	3,200.00
15		General	Wages FT - Service	Wages PT - Bath Center	500.00
16					
17					
18	TOTAL				\$89,100.00

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
12-16-19	NOPEC	Grant Award Balance	Township Administrator
12-16-19	NOPEC	Community Event Sponsorship Program	Township Administrator

BOARD, COMMISSION, AND COMMITTEE LOG

RECEIVED FROM

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

From: Robert Campbell, Interim Fire Chief

Date: January 6, 2020

DECEMBER 2019 CALLS

Station #1	Fire-25	EMS-33	Total -58
Station #2	Fire-11	EMS-30	Total -41
Both Stations	Fire-02	EMS-06	Total -08
Totals	Fire-38	EMS-69	Total -107

Total Transports =48

Mutual Aid Given =9

Mutual Aid Received =3

Automatic Aid Given =4

Automatic Aid Received=13

Yearly total: 1,465 TOTAL CALLS

FIRE-460

EMS-995

OTHER-10

TRAINING:

CLASS HOURS

Health EMS Training	1.5
Protocol Revision/Update	1
Hazmat Team Typing	4
Live Fire Training	7.5
Confined Space Rescue	4.75

TOTAL TRAINING HOURS

18.75

INSPECTIONS:

Re-Inspection	7
General Inspection/Alarm/Sprinkler	48
Consultation	4

TOTAL INSPECTIONS

59

REPORTS:

2019 Toys for Tots

RECOMMENDATIONS:

1. Recommend to hire Blaine Schooley as a Part-time Firefighter/Paramedic effective January 12, 2020, subject to a medical physical and a one-year probationary period in accordance with all rules and regulations of Bath Township.

2. Recommend to hire Zachary Hardy as a Part-time Firefighter/Paramedic effective January 12, 2020, subject to a medical physical and a one-year probationary period in accordance with all rules and regulations of Bath Township.
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Chief of Police Report January 6, 2020

December Trainings

Officer Alexander – Use of Force: Liability and Standards December 3, 2019

Lt. Munsey and Chief Sinopoli – Inspiring Trustworthy Leaders: The Power of Character Workshop December 5, 2019

Officer VanFossen – Interacting with and De-Escalating the Special Needs Population December 18, 2019

Community Engagement

The department was “gifted” on December 4, 2019 by the Lowe’s Home Center staff who had a Black Friday Fundraiser. The money raised was donated to the Bath Police Department Association Inc.

Christmas with a Cop was Saturday, December 7, 2019. Officers Houser and Young participated in the annual event with three young children from the Bath community.

Officer Falconer gave a brief talk to the kindergarten class at Sharon Elementary on December 19, 2019. He was able to give safety guide coloring books, junior police badges and wristbands to the students.

December Statistics

All calls for service during the month of December totaled 1004. Of that number, 44% of the calls were Community Policing efforts of patrolling residential and business areas. Traffic stops accounted for 13% of calls and 4% for traffic accidents. Alarm drops were slightly less than the previous month (8 fewer calls) but still accounted for 6% of calls. There were 2 OVI booking charges and 11 booking charges for theft.

Recommendations

Motion to approve the annual contract for the 800 MHz radio system with B & C Communications at a cost of \$3100.

Motion to approve the annual licensing contract with Susteen Corporation for the Burner Breaker at a cost of \$2,000.

Motion to approve the annual licensing contract with SignalScape for Star Witness at a cost of \$1,350.

Motion to approve the annual licensing renewal contract with Aladtec for the online workforce software system at a cost of \$2,700.

Motion to purchase three APX 6000 portable radios from Motorola Solutions with accessories at a cost not to exceed \$12,000. A donation has been given to the Police Department from a community resident to cover the cost of the radios which was given specifically for this equipment.

Motion to approve payment to the Village of Richfield for SRO services provided from September 1, 2019 through December 31, 2019 in the amount of \$12,600.

SERVICE DIRECTOR Caine Collins
AGENDA FOR THE 1/6/2020 MEETING

Buildings and Grounds

Historic Town Hall: No new business to report.
Bath Center Building: No new business to report.
Ira Road Facilities: No new business to report.
Service Building: No new business to report.

Service Crew Monthly Report for December

Resident Service Requests received: 4
Resident Service Requests resolved: 4
Township Service Requests received: 5
Township Service Requests resolved: 5
Asphalt Tons Used: 10.46

Snow & Ice Report for December

Regular hours spent: 54.75
O.T. hours spent: 163.75
Total hours spent: 218.50
Approx. Tons of Salt used: 324
Gallons of Brine used: 300

Miscellaneous: Vehicle/Truck Maintenance and Repairs; Shop Maintenance and Building Repairs; Grounds Maintenance; Cemetery Maintenance; Roadway Brush, Tree Trimming & Removal; Dead Animal Removal from Roadways; Sinkhole Repairs; Asphalt Road Repairs; Restorations; Culvert Pipe Inspections and Clean-outs; Checked, Salted and Plowed Township Roadways; Installed Benches in Cemeteries; and Seasonal Decorating.

Training: Summit County Safety Council Safety in Manufacturing Training.

Cemetery Report

No Burials to report.

Recommendations by the Service Director

No recommendations to report.

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner
AGENDA FOR THE TRUSTEE MEETING 1-6-2020

General Park Information:

Park personnel checked and inspected all trails and playgrounds.

Park personnel performed general grounds maintenance duties in all parks.

All parks have been winterized for the season.

Park personnel have been repairing and painting the picnic tables.

Park personnel have been plowing and salting the parks as needed.

Bath Baseball Park:

Park personnel constructed a new lost and found box for the upcoming baseball season.

Bath Community Park:

No new business to report.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

Park personnel installed plow markers throughout the park for the winter months.

Park personnel installed the cross-country skiing trail markers for the winter months.

Park personnel repaired windows and screens at the Regal Beagle that were damaged from a storm.

Recommendations:

Recommendation to remove full-time Park Laborer Adam Smith from probationary status effective January 14, 2020.

To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
From: William Funk Planning Director/Zoning Inspector
Date: January 3, 2020
Re: Zoning Report for the month of December

Permits

During the month 10 zoning permits were issued in the following categories:

Fence	3
New Residential Dwelling	2
Accessory Structure	2
Residential Addition	1
Sign	1
Business Use	1

Zoning Commission

December 12, 2019 Zoning Commission

The Commission finalized the proposed changes to the area of free-standing solar panels. The current regulations conditionally permit 50 sq. ft. of area and the Commission is recommending to increase the area to 350 sq. ft.

The Commission discussed the current residential driveway setback of one-foot and the reported impacts that it has had to neighboring properties. A recommended increase to a five-foot setback has been reviewed.

The Commission discussed parking space sizes and impacts to parking lots and setbacks.

Appearance Review Commission

December 2, 2019, the Appearance Review Commission reviewed the following cases:

ARC 19-19, Tim Ruzic of FMD Architects for Grace Church, approved the proposed sports complex and multi-purpose rooms for Grace Church at 754 Ghent Rd., located in the R-2.

ARC 19-26, Jeffrey Clark of Easy Sign Group for Diyanni Homes, approved the proposed monument sign for Diyanni Homes at 21 N. Hametown Rd., located in the B-4.

Board of Zoning Appeals

December 17, 2019, the Board of Zoning Appeals did not meet.

Solid Waste

New Customers	12
Canceled Customers	11
Vacation Customers	28
Total Customers	3,284 (218 Garage Door Customers)

Bath Township utilizes GPS Insight to track our trash trucks.

Online bill payments for Solid Waste are available through Bath Township's Website on the Solid Waste Page.

Simple Recycling collected 3,606 lbs. of textile recycling products in the month of November.

Miscellaneous
None

Recommendations
None

Administrator's Report

January 6, 2020

Report:

In a recent Summit County Common Pleas Court decision dated 12/11/19 regarding the petition to establish a conservancy district, the court concluded that petitioners met the technical requirements of R.C. 6101.05 and the case can move forward. To be clear, the court's decision does not establish a conservancy district; rather, it simply allows for the case to move to the next step involving appointment of conservancy court, which includes participation of a Medina County judge to form a conservancy court. Once the conservancy court is formed, evidence, including public comment on the necessity and sufficiency of a conservancy district, will be submitted to the conservancy court that will be hearing the petition.

Bath Township, along with the City of Fairlawn, the City of Akron and the Village of Richfield have formally opposed formation of a conservancy district and will continue to defend against the efforts to form the district. Bath Township believes stormwater issues have been adequately addressed through voluntary participation in the Summit County Engineer's Surface Water Management District. Creation of a conservancy district is unnecessary and redundant as the Engineer's Surface Water District has already spent over \$400,000 in studies of the Yellow Creek Watershed, as well as the Wye Road drainage area. The Township will retain legal counsel to represent the interests of the community in this action.

Recommendations:

1. Motion to remove "interim" status and appoint Robert Campbell as the Fire Chief, effective January 12, 2020, at an hourly rate of \$45.48/hr., subject to all rules and regulations of Bath Township and a one-year probationary period.
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