



Board of Trustees Meeting

Monday, May 4, 2020 at 7:00 p.m.

Please mute microphones and turn off cameras.

MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

- <https://zoom.us/j/95305938550>
- Meeting ID: 953 0593 8550
- Phone: 1-929-205-6099

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon A. Troike

1. Motion to approve requisitions and regular purchase orders 2020-00719 through 2020-00761 and payments totaling \$171,312.41. **Roll Call.**
2. Motion to approve Board of Trustees Regular Meeting Minutes for January 21, 2020, February 10, 2020 and February 24, 2020. (Corbett, Goodrich, Nelson)
3. The January, February and March Star Ohio accounts have been reviewed and reconciled, and are available for public view.
4. Correspondence, Board, Commission, and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

Fire Chief Robert Campbell

Report / Recommendations

1. Motion to purchase new radios/communication equipment and services from Motorola Solutions in the amount of \$17,553.43.

Service Director Caine Collins

Report / Recommendations

1. Motion to accept the resignation of Joshua Guthrie, Part-Time Road Laborer, effective May 8, 2020.
2. Motion to hire three seasonal Service Department employees for the summer season, pending compliance with Bath Township rules and regulations. Applicants reviewed and selected are: Brice Miller for year 4 at \$12.75 per hour, Morgan Buchanan and Stephen Rose for year 2 at \$12.25 per hour.

Park Director/Assistant Service Director Alan Garner

Report / Recommendations

1. Motion to hire Robert Harris III for year 2 at \$12.25 per hour as a seasonal Park Division employee, pending compliance with the Bath Township rules and regulations.
2. Motion to enter into an agreement with Davey Resource Group for the 2020 invasive species management control at the Bath Nature Preserve for a cost not to exceed \$ 16,468.00. The areas to be treated include the Garden Bowl, Moore's Chapel, and Bath Creek wetlands.

Planning Director / Zoning Inspector William Funk

Report / Recommendations

Administrator Vito F. Sinopoli

Report / Recommendations

1. Motion to pay First American Title Insurance Company in the amount of \$6,279.00 for Bath Township's portion of closing costs on the property at 4400 Everett Road.

TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Trustees – Work Sessions

Monday's at 9:30 am

<https://zoom.us/j/91576141033>

Meeting ID: 915 7614 1033

Phone: 1-929-205-6099

*There will not be a Work Session on Monday, May 25, 2020 in observance of Memorial Day.

Appearance Review Commission

Monday, May 4th at 5:00 PM

<https://zoom.us/j/92051832906>

Meeting ID: 920 5183 2906

Phone: 1-929-205-6099

Board of Trustees – Regular Session

Monday, May 4th at 7:00 PM

<https://zoom.us/j/95305938550>

Meeting ID: 953 0593 8550

Phone: 1-929-205-6099

Monday, May 18th at 4:00 PM

<https://zoom.us/j/92367835805>

Meeting ID: 923 6783 5805

Phone: 1-929-205-6099

Water and Sewer District Board

Monday, May 18th at 6:00 pm

<https://zoom.us/j/92767516123>

Meeting ID: 927 6751 6123

Phone: 1-929-205-6099

Board of Zoning Appeals

Tuesday, May 19th at 7:00 PM
<https://zoom.us/j/96818605788>
Meeting ID: 968 1860 5788
Phone: 1-929-205-6099

Zoning Commission

Cancelled in May

COMMUNITY EVENTS

None at this time.

BNP – Bath Nature Preserve
BMP – Bath Memorial Park
BCP – Bath Community Park

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.
Citizens will identify themselves by name and address.
Citizens' comments will be limited to 5 minutes each.
Citizens' comments must be addressed to the Board.
A citizen is called out of order twice. He or she will then be asked to leave.

COMMITTEE REPORT

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
4/23/20	Marcie Kress, Reworks	Community Garden recipient notice for the Grow Green Food Scrap Compost Giveaway	Park Director
4/29/20	Sean Gaffney, Trustee Advisory Council	Letter to the township expressing thanks to employees for a job well done during the pandemic.	Board of Trustees/Administrator
4/30/20	Mike Taipale, Resident	Letter to address concerns regarding the Cleveland Massillon/Ghent Road project.	Board of Trustees/Administrator

BOARD, COMMISSION, AND COMMITTEE LOG

RECEIVED FROM

Chief of Police Report
May 4, 2020

Trainings:

None this month. All trainings rescheduled or cancelled at this time.

Community Engagement:

None this month.

Other Highlights:

Pizza delivered to all shifts from Lowe's Home Improvement Center April 1, 2020

Donation of PPE from Tom and Cyndi Kamp/Firehouse Cleaners April 1, 2020

Donation of PPE from Dr. Demboski and staff April 7, 2020

Lunch sent to the department from Heritage Crossing Memory Care and Assisted Living April 7, 2020

Second donation of cleaning supplies from Lowes April 9, 2020

Donation of Perma-Safe Shield [anti-microbial spray] application to PD vehicles April 13, 2020 from Bob Serpentine Chevrolet.

April Statistics:

All calls for service: 1,501 [100%] – This is an increase of 142 calls from March which had 1359 calls for service. All other areas decreased in number of calls except for Community Policing.

Community Policing [including preventative patrol, park and walk and area checks]: 1144 [76%]

Traffic Stops: 19

Traffic Accidents: 16 Traffic Stops, Accidents and Alarm Drops represent 5% of the total.

Alarm Drops: 39

All Other Calls Requiring Police Services: 283 [18%]

Sexual Assault: 0

Burglary: 0

Robbery: 0

Booking Charges: OVI - 2

Theft - 8

Recommendations:

None

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: May 4, 2020

APRIL 2020 CALLS

Station #1	Fire-19	EMS -32	Total -51
Station #2	Fire-06	EMS -26	Total -32
Both Stations	Fire-02	EMS -02	Total -04
Totals	Fire-27	EMS -60	Total -87

Mutual Aid Given =5

Mutual Aid Received =0

Automatic Aid Given =8

Automatic Aid Received =5

Yearly Total: Total Calls=447
FIRE: 142
EMS: 305

Total Transports =38

APRIL TRAINING:	HOURS
Infectious Disease/Exposure	1
General Fireground Ops	1
Water Supplies	1
TOTAL TRAINING HOURS	<u>3</u>

APRIL INSPECTIONS	
General Inspection Alarm/Sprinkler	1
Consultation-Building	1
TOTAL INSPECTIONS	<u>2</u>

REPORTS:

Nothing to report at this time.

RECOMMENDATIONS:

Recommend the purchase of new radios/communication equipment and services from Motorola Solutions in the amount of \$17,553.43.

BATHFIRE

Aid Responses by Department (Summary)

Alarm Date Between {04/01/2020} And {04/30/2020}

Type of Aid	Count
CFD Copley Fire Department	
Automatic aid received	1
Automatic aid given	2
	<hr/>
	3
FFD Fairlawn Fire Dept	
Automatic aid received	1
Mutual aid given	2
Automatic aid given	1
	<hr/>
	4
GRAN Granger Fire Dept.	
Mutual aid given	1
	<hr/>
	1
RFD Richfield Fire Department	
Automatic aid received	3
Mutual aid given	2
Automatic aid given	5
	<hr/>
	10

04/14/2020

BATH POLICE & FIRE DEPTS, TOWNSHIP OF
PO BOX 1188
BATH, OH 44210

Dear Steve Kamp,

Motorola Solutions, Inc. is pleased to present BATH POLICE & FIRE DEPTS, TOWNSHIP OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide BATH POLICE & FIRE DEPTS, TOWNSHIP OF with the best products and services available in the communications industry. Please direct any questions to Hannah Lindesmith at Hannah.Lindesmith@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Hannah Lindesmith

Billing Address:
 BATH POLICE & FIRE DEPTS,
 TOWNSHIP OF
 PO BOX 1188
 BATH, OH 44210
 US

Quote Date:04/14/2020
 Expiration Date:07/13/2020
 Quote Created By:
 Hannah Lindesmith
 Hannah.Lindesmith@
 motorolasolutions.com

End Customer:
 BATH POLICE & FIRE DEPTS,
 TOWNSHIP OF
 Steve Kamp
 skamp@bathtownship.org
 330-666-3738

Contract: 21336 - OHIO, STATE OF
 Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4000 Series	APX4000				
1	H51UCF9PW6AN	APX 4000 7/800 MHZ MODEL 2 PORT	4	\$1,963.00	\$1,432.99	\$5,731.96
1a	QA01767AW	ADD: P25 LINK LAYER AUTHENTICATION	4	\$100.00	\$73.00	\$292.00
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	4	\$5.00	\$3.65	\$14.60
1c	G996AZ	ADD: PROGRAMMING OVER P25 (OTAP)	4	\$100.00	\$73.00	\$292.00
1d	QA02756AB	ENH: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	4	\$1,570.00	\$1,146.10	\$4,584.40
1e	H885BK	ADD: 3Y ESSENTIAL SERVICE	4	\$90.00	\$90.00	\$360.00
2	NNTN7616D	CHR IMP VEH EXT EU	4	\$418.00	\$313.50	\$1,254.00
3	PMMN4083AL	MICROPHONE,IMPRES RSM DELTA-T	4	\$125.00	\$93.75	\$375.00
	APX™ 6500 Series	APX6500				
4	M25URS9PW1AN	APX6500 7/800 MHZ MOBILE	1	\$2,438.00	\$1,779.74	\$1,779.74



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
4a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	1	\$5.00	\$3.65	\$3.65
4b	G996AS	ENH: OVER THE AIR PROVISIONING	1	\$100.00	\$73.00	\$73.00
4c	G806BE	ADD: ASTRO DIGITAL CAI OPERATION	1	\$515.00	\$375.95	\$375.95
4d	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	1	\$0.00	\$0.00	\$0.00
4e	G51AU	ENH: SMARTZONE OPERATION APX6500	1	\$1,200.00	\$876.00	\$876.00
4f	GA00092AS	ADD: APX DUAL-CONTRL HD HARDWARE	1	\$570.00	\$416.10	\$416.10
4g	G142AD	ADD: NO SPEAKER APX	2	\$0.00	\$0.00	\$0.00
4h	G78AT	ENH: 3 YEAR ESSENTIAL SVC	1	\$168.00	\$168.00	\$168.00
4i	GA00179AB	ADD: NO REMOTE CABLE NEEDED APX	2	\$0.00	\$0.00	\$0.00
4j	G442AJ	ADD: APX O5 CONTROL HEAD	1	\$432.00	\$315.36	\$315.36
4k	G444AE	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
4l	W484AF	ALT: ANT 3DB GAIN 762-870MHZ	1	\$38.00	\$27.74	\$27.74
4m	W22BA	ADD: STD PALM MICROPHONE APX	2	\$72.00	\$52.56	\$105.12
4n	GA01767AK	ADD: APX MOBILE RADIO AUTHENTICATION	1	\$100.00	\$73.00	\$73.00
4o	G67CW	ADD: REMOTE MOUNT O5 MID POWER	1	\$297.00	\$216.81	\$216.81
4p	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1	\$300.00	\$219.00	\$219.00

Grand Total
\$17,553.43(USD)


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SERVICE DIRECTOR Caine Collins
AGENDA FOR THE TRUSTEE MEETING 5/4/2020

Buildings and Grounds:

Historic Town Hall: No new business to report.
Bath Center Building: No new business to report.
Ira Road Facilities: No new business to report.
Service Building: No new business to report.

Roads Report:

Service Crew Monthly Report for April

Resident Service Requests received: 21
Resident Service Requests resolved: 13
Township Service Requests received: 0
Township Service Requests resolved: 0

Drive Culverts: 5
Asphalt Aprons: 3
Linear Feet of Ditching: 453'

Snow & Ice Report April

Regular hours spent: 13
O.T. hours spent: 14.25
Total hours spent: 27.25
Approx. Salt tons used: 59

Miscellaneous: Vehicle/Plow Truck Maintenance/Repairs; Shop, Buildings, & Grounds Maintenance/Repairs; Cemetery Maintenance, Winter Cleanup, & Burial Assistance; Roadway Tree Trimming, Removal, & Clean-Up; Dead Animal Removal from Township Roadways; Salted & Plowed Township Roadways, Township Parking Lot & Sidewalk; Address Markers & Street Signs/Posts Installed; Pothole Repairs; Ghent Hills Drainage & Ditching Project; Tee Dr. Drainage Project; Project Restorations; Continuous Cleaning & Sanitizing of Shop and Trucks.

Training: All Seminars or Workshops that were scheduled in April have been canceled due to COVID-19.

Cemetery Report:

Moore's Chapel Cemetery: 1 Cremation and 1 Full Burial

Recommendations by the Service Director:

1. Recommendation to accept the resignation of Joshua Guthrie, Part-Time Road Laborer, effective May 8, 2020.
2. Recommendation to hire three Seasonal Service Department employees for the summer season, pending compliance with Bath Township rules and regulations. Applicants reviewed and selected are:
Brice Miller for year 4 at \$12.75 per hour, Morgan Buchanan and Stephen Rose for year 2 at \$12.25 per hour.

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner
AGENDA FOR THE TRUSTEE MEETING 5-4-2020

General Park Information:

Since January 1, 2020 the parks have had a total of 49 scheduled events; no events were scheduled in April due to the COVID-19 pandemic.

Park personnel checked and inspected all the trails, performed routine visual inspections on the playgrounds, general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Bath Baseball Park:

Park personnel continue the field maintenance of the infields.

Park personnel completed the installation of four gravel pads that will be used by RBSA for their new field storage sheds.

Bath Community Park:

Park personnel have been working on sections of the North King Trail.

Bath Hill Park:

Park personnel have been working on sections of the Revere Woods Trail.

Bath Nature Preserve:

Park personnel started mowing the trails and over-flow parking areas.

Hartman Tree Service removed a tree along Hickory Farm Lane for safety concerns.

Recommendations:

1. Recommendation to hire Robert Harris III for year 2 at \$12.25 per hour as a Seasonal Park Division employee, pending compliance with the Bath Township rules and regulations.
2. Recommendation to enter into an agreement with Davey Resource Group for the 2020 invasive species management control at the Bath Nature Preserve for a cost not to exceed \$ 16,468.00. The areas to be treated include the Garden Bowl, Moore's Chapel, and Bath Creek wetlands.

Athletic Field Reservations 2020

	January	February	March	April	May	June	July	August	September	October	November	December	Total Year	
<u>Bath Baseball Park</u>														
Field 1	0	0	0	0									0	
Field 2	0	0	0	0									0	
Field 3	0	0	0	0									0	
Field 4	0	0	0	0									0	
Field 5	0	0	0	0									0	
Field 6	0	0	0	0									0	
Field 7	0	0	0	0									0	
Field 8	0	0	0	0									0	0
<u>Bath Community Park</u>														
Youth Soccer Field	0	0	0	0									0	
Adult Soccer Field	0	0	0	0									0	0
Football/Lax Field	0	0	0	0									0	
Tennis Courts	0	0	40	0									40	
Cross Country Course	0	0	0	0									0	
<u>Bath Hill Park</u>														
Open Field	0	0	5	0									5	
Tennis Courts	0	0	0	0									0	
Total Month	0	0	45	0	0	0	0	0	0	0	0	0	45	



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
From: William Funk Planning Director/Zoning Inspector
Date: May 1, 2020
Re: Zoning Report for the month of April

PERMITS

During the month 9 zoning permits were issued in the following categories:

- Fence 3
- Residential Addition 2
- Accessory Structure 2
- New Residential Dwelling 1
- Sign 1

ZONING COMMISSION

The Zoning Commission did not have a work session in April.

APPEARANCE REVIEW COMMISSION

April 6, 2020, the Appearance Review Commission reviewed the following cases:

- ARC 20-06, Tonya Jefferson of LAAD Sign & Lighting for Tide Cleaners, recommended to approve the new wall signs for Tide Cleaners at 1000 Ghent Rd., located in the B-1 Business District.
- ARC 20-07, Ben Gingrich of JSB Architects for Key Bank, tabled the building/elevation and site plan review for the proposed new ATM Lane for Key Bank at 3983 Medina Rd., located in the B-2 Business District.

BOARD OF ZONING APPEALS

April 21, 2020, the Board of Zoning Appeals heard the following cases:

- BZA 20-09, Gregory Bahas, denied a variance for a reduction in the front yard setback for an accessory structure at 881 N. Hametown Hill Rd., located in the R-2 Residential District.
- BZA 20-10, Russell Marchetta, approved a variance for a reduction in the side yard setback for an accessory structure at 3690 Granger Hill Rd., located in the R-2 Residential District.
- BZA 20-11, Stephen Schreiber, approved a variance to exceed the height of the principal dwelling for an accessory structure at 3921 Woodthrush Rd., located in the R-2 Residential District.

SOLID WASTE

- New Customers 15
- Canceled Customers 9
- Vacation Customers 58
- Total Customers 3,279 (213 Garage Door Customers)

Rumpke is currently maintaining normal customer service through the COVID-19 pandemic.

Bath Township utilizes GPS Insight to track our trash trucks.

Online bill payments for Solid Waste are available through Bath Township's Website on the Solid Waste Page.

Simple Recycling has suspended collection operations temporarily due the COVID-19 orders.

MISCELLANEOUS

- None

RECOMMENDATIONS

- None

Administrator Report April 20, 2020

Report:

The Summit County Engineer's Office continues work on the traffic project at Ghent and Cleveland Massillon. The work will involve the reconstruction of the intersection to a "T" intersection and the addition of turn lanes on southbound Cleveland Massillon to southbound Ghent Rd. Tri-Mor Construction is the contractor scheduled to perform the work. An extended closure of Cleveland Massillon Rd. is expected to begin on 5/18/20. For updates on the closure and other important information on the project see:

<https://www.summitengineer.net/projects/Cleve-Mass-at-Ghent-Road-Intersection-Improvement.html>

The Summit County Engineer's Office completed Bank Stabilization work on a stormwater project on Trellis Green Dr. The project was funded through the assessed subdivision fund through the SCE. It involved stream protection on a site in the subdivision.

Bath Township continues to manage the COVID crisis through limiting public access to township facilities and transitioning to virtual trustee meetings, as well as meetings of township boards and commissions. A recent change includes locking the front, north side entry doors to the Rotunda. Visitors are instructed to contact the Bath Police Department Dispatch Center at 330-666-3736 for Police and Fire non-emergency matters. For emergencies, dial 9-1-1. A temporary intercom system has been setup near the Rotunda doors to communicate with dispatch. The administrative office phone is unsupported during this crisis, but phone messages will be returned as soon as possible. We appreciate everyone's patience and cooperation during this challenging time and remain committed to ensuring continuity of important township services.

Bath residents are encouraged to respond to the 2020 Census required by law. Census data is collected to determine federal funds, congressional and state legislative districts, and state programs. As of April 27, 2020, Bath Township's response rate to the Census was 68.8%

Recommendations

1. Recommendation to pay First American Title Insurance Company in the amount of \$6,279.00 for Bath Township's portion of closing costs on the property at 4400 Everett Road.