



Board of Trustees Meeting

4:00 p.m. Monday, September 23, 2019

Please silence cell phones and electronics

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon A. Troike

1. Motion to approve requisitions and regular purchase orders 2019-41296 through 2019-41352 and payments totaling \$266,262.87.
2. Motion to approve intra-fund transfers in the amount of \$200.00
3. Motion to approve August 5, 2019 Regular Meeting minutes. (Corbett, Goodrich, Nelson)
4. Motion to approve August 19, 2019 Regular Meeting minutes. (Goodrich, Nelson)
5. Correspondence, Commission, and Committee logs are available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Motion to approve a leave of absence through December 31, 2019 for Angela Potter, part-time Communications Specialist.

Interim Fire Chief Robert Campbell

Report / Recommendations

1. Motion to advertise for part-time firefighter/medics for Bath Fire Department.
2. Motion to approve a leave of absence through March 23, 2020 for Rachel Velsquez, part-time Firefighter/Medic.
3. Motion to approve purchase of two (2) MSA Altair 4 gas atmospheric meters and calibration gas from Fire Force, Inc. in the amount of \$4,300.00

Service Director Caine Collins

Report / Recommendations

Park Director/Assistant Service Director Alan Garner

Report / Recommendations

Planning Director / Zoning Inspector William Funk

Report / Recommendations

Administrator Vito F. Sinopoli

Report / Recommendations

TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett

FUTURE TRUSTEE MEETINGS AND EVENTS

Monday, September 23, 2019	Board of Trustees TCR (Work Session)	9:30 AM
Monday, September 23, 2019	Board of Trustees, TMR	4:00 PM
Tuesday, September 24, 2019	Board of Zoning Appeals TMR	7:00 PM
Monday, October 30, 2019	Board of Trustees TCR (Work Session)	9:30 AM
Monday, October 7, 2019	Board of Trustees TMR	7:00 PM

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

COMMUNITY EVENTS

October 2, 2019	Starbuck's Montrose Coffee with a Cop 3899 Medina Rd. 6:00 p.m. – 8:00 p.m.
October 12, 2019	Fall into Nature BNP 11:30 a.m. -3:30 p.m.
Ongoing	Honoring Bath Veterans Exhibit HBTH

HBTH-Historic Bath Town Hall

BNP- Bath Nature Preserve

BCP-Bath Community Park

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

COMMITTEE REPORT

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT (time)

Intra Fund Transfer
September 23, 2019

	A	B	C	D	E
1	Meeting	Fund	From	To	Amount
2	September 23, 2019	Fire	Workers Comp	Life Insurance	\$200.00
3					
4					
5	TOTAL				\$200.00

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
9/1/19	Sawatchoompon, Danielle	5g Cell Tower Deployment	Township Administrator
9/3/19	McDonald, Mary	5g Cell Tower Deployment	Township Administrator
9/5/19	Sharp, Gloria	5g Cell Tower Deployment	Township Administrator
9/5/19	Christenson, Robin	Interest in serving on North Fork Yellow Creek Preserve Committee	Trustee Goodrich
9/5/19	Hack, Ivan	Interest in serving on North Fork Yellow Creek Preserve Committee	Trustee Goodrich
9/7/19	Frye, Amanda	5g Cell Tower Deployment	Township Administrator
9/9/19	Paradise, Joseph	Cleveland Massillon Road and Ghent Road Intersection Improvement Project	Bath Township Trustees
9/9/19	Velsquez, Rachel	Request for Leave of Absence	Interim Chief Rob Campbell
9/11/19	Jason, Nikki	Interest in serving on North Fork Yellow Creek Preserve Committee	Alan Garner
9/15/19	Carlos, Dave	Interest in serving on North Fork Yellow Creek Preserve Committee	Trustee Goodrich
9/15/19	Potter, Angela	Request for Leave of Absence	Captain Steve Brown
9/16/19	Hershey, Larry	Bath Fire Department Operations	Bath Township Trustees

BOARD, COMMISSION, AND COMMITTEE LOG

RECEIVED FROM	
9/12/19	Douglas, Jennifer – July Park Board Meeting Minutes

Chief of Police Report
August 19, 2019
Vito F. Sinopoli

Recommendation

Motion to accept the request from Angela Potter, PT Communication Specialist, for a leave of absence effective immediately and to extend to the end of 2019.

From: [Vito Sinopoli](#)
To: [Jena Stasik](#)
Subject: FW: Leave of Absence
Date: Thursday, September 19, 2019 2:50:33 PM

From: Angela Potter [mailto:apotter1001@gmail.com]
Sent: Sunday, September 15, 2019 9:52 PM
To: Steven Brown
Cc: Vito Sinopoli
Subject: Leave of Absence

Dear Captain Brown,

The purpose of this letter is to request a leave of absence through the end of 2019. Per our previous conversations, I am aware that I will need to complete additional training upon my return to dispatch.

Sincerely,
Angela Potter

September 23, 2019

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

Fire Department
Interim Fire Chief, Robert Campbell

Reports:
Nothing to report at this time.

Recommendations:

1. Motion to advertise for part-time firefighter/medics for Bath Fire Department.
2. Motion to approve a leave of absence through March 23, 2020 for Rachel Velasquez, part-time Firefighter/Medic.
3. Motion to approve purchase of two (2) MSA Altair 4 gas atmospheric meters and calibration gas from Fire Force, Inc. in the amount of \$4,300.00

September 9, 2019

ROB CAMPBELL, INTERM CHIEF

In light of recent job changes after I graduated and still on orientation (until estimated Dec/Jan) to acclimate to this new position I do not have the flexibility to control my schedule. Effective immediately I am turning a six month leave of absence. I will keep you updated at this may change.

RESPECTFULLY,

RACHEL VELSQUEZ

SERVICE DIRECTOR Caine Collins
Agenda for the Trustee Meeting 9-23-2019

Buildings and Grounds:

No new business to report.

Roads Report:

No new business to report.

Cemeteries:

No new business to report.

Recommendations by the Service Director:

No recommendations at this time.

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner
AGENDA FOR THE TRUSTEE MEETING 9/23/2019

General Park Information:

No new business to report.

Bath Baseball Park:

No new business to report.

Bath Community Park:

No new business to report.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

No new business to report.

Recommendations:

No recommendations at this time.

To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant

From: William Funk, Planning Director/Zoning Inspector

Date: 9/23/2019

Re: Zoning Report

Reports

No Report

Recommendations

No Recommendations at this time

Administrator's Report:

September 23, 2019

Report:

The Wayside Exhibit at 950 N. Cleveland Massillon Rd. has been an important feature of Bath Township within the heritage corridor. Property acquisition in 2015 for the 7-acre parcel from North Fork Development was negotiated through O.R. Colan and Associates. Two grants funded the purchase, a National Scenic Byways Grant provided \$157,835.00 toward the purchase and the balance of the \$229,000 sale price came from the Ohio Public Works Commission, Clean Ohio Fund.

Improvements to the property, including construction of the pavilion, site grading and gravel parking lot were part of a National Scenic Byways grant provided 80% of the funding for those improvements. The grant was administered through ODOT and the bid was awarded to the Cornice Co. in the amount of \$155,364.04.

The township previously installed trees on the property through the "Living Tree Fund," and recently contracted with the landscape design firm of John Vittum for phase 2 of the improvements. This will include the addition of trees, shrubs and clearing an area near the pavilion to provide greater visibility to the North Fork of Yellow Creek.

Recommendations:

1. None