



Board of Trustees Meeting
7:00 p.m. Monday, February 4th 2019
Please silence cell phones and electronics

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon Troike

1. Motion to approve the December 17th, 2018 Regular Meeting Minutes (Corbett, Goodrich, and Nelson)
2. Motion to approve the December 17th, 2018 Settlement Meeting Minutes (Corbett, Goodrich, and Nelson)
3. Motion to approve requisitions and regular purchase orders 2019040330 through 2019040369, and payments totaling \$174,488.49. Roll Call
4. Correspondence, Board, Commission, and Committee log are available for public view.
5. Call for letters of interest and resumes from Bath Township residents and/or business owners to serve on the External Audit Committee.

DEPARTMENT HEADS AND ADMINISTRATOR

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Motion to approve payment to Susteen for the burner breaker renewal contract in the amount of \$1,995

Fire Chief Walter Hower

Report / Recommendations

1. Motion to post for two Full Time Lieutenant's promotional on February 4, 2019.
2. Resolution 2019-02 to Apply to the Ohio EMS Priority One Reimbursement Grant

Service Director Caine Collins

Report / Recommendations

Park Director/Assistant Service Director Alan Garner

Report / Recommendations

Planning Director/ Zoning Inspector William Funk

Report / Recommendations

Administrator Vito F. Sinopoli

Report / Recommendations

1. Resolution 2019-03 Recognizing Dana Singer

TRUSTEES Becky Corbett, Elaina Goodrich & James Nelson

COMMUNITY REPORT

FUTURE TRUSTEE MEETINGS AND EVENTS

Monday, February 4, 2019	Appearance Review Commission, TMR	5:00 PM
Monday, February 4, 2019	Board of Trustees, TMR	7:00 PM
Wednesday, February 13, 2019	Heritage Corridors, TCR	5:30 PM
Thursday, February 14, 2019	Zoning Commission, TMR	7:00 PM
Tuesday, February 19, 2019	Board of Trustees, TMR	4:00 PM
Tuesday, February 19, 2019	Water and Sewer District, TCR	6:00 PM
Tuesday, February 19, 2019	Board of Zoning Appeals, TMR	7:00 PM
Thursday, February 21, 2019	Bath Attractions, TMR	10:00 AM

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

BNP- Bath Nature Preserve

COMMUNITY EVENTS

Sunday, February 17, 2019	Chillin on the Hill, BNP	1:00 PM – 4:00 PM
Thursday, March 21, 2019	State of the Parks, BNP	7:00 PM
Sunday, March 31, 2019	Historic Trolley Tour	

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

If a citizen is called out of order twice, he or she will then be asked to leave.

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
1-18-2019	NOPEC	Letter giving notice that Bath Township was awarded the NOPEC Energized Community Grant.	Board of Trustees Fiscal Officer Administrator
1-25-2019	Cleveland Magazine	Letter surveying Bath Township for the 2019 'Rating the Suburbs' edition of the Cleveland Magazine.	Board of Trustees Fiscal Officer Administrator
1-31-2019	Bath Township Water and Sewer District	Letter giving notice that Mr. Fred Zumpano's application has been approved for the water and sewer line extensions to the Reserve at North Revere subdivision.	Board of Trustees Fiscal Officer Administrator

BOARD, COMMISSION, AND COMMITTEE LOG

RECEIVED FROM

Chief of Police Report
February 4th, 2019

Recommendation

1. Motion to approve payment to Susteen for the burner breaker renewal contract in the amount of \$1,995

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

From: Walt Hower, Fire Chief

Date: February 4, 2019

2018 Calls

Station #1	Fire-319	EMS-474	Total-793
Station #2	Fire-103	EMS-404	Total-507
Both Stations	Fire-35	EMS-97	Total-132
Totals	Fire-457	EMS-975	Total-1432

Special Run Request =2

Total Transports =641

Total 2018 Runs = 1, 434

Mutual Aid Given = 91

Mutual Aid Received = 36

Automatic Aid Given = 50

Automatic Aid Received = 43

Medical = 567

Trauma = 159

Environmental = 27

Behavioral = 49

Training:

In 2018 the Fire Department staff attended 200 training classes with a total of 800 hours for both Fire and EMS combined.

Inspections:

Plan Review	7
Restaurant	16
General	469
Fireworks	1
Fire Protection	22
Fire Alarm	12
Sprinkler System	9
Observe Fire Drill	25
Observe Tornado Drill	5
Observe Lock Down Drill	2
Permit	22
Day Care/Pre School	8
Home Inspections	7
Investigation False Alarm	1
Consultation	17
Legal	3

TOTAL INSPECTIONS

626

Public Education:	Hours
Eastman Chemical	2.5
Select Medical	7.0
Meridian Assisted Living	1.0
Bath Nature Preserve Field Station	5.5
Old Trail School	72.75
Herberich School	97.75
Bath Elementary School	94.25
TOTAL HOURS	<hr/> 280.75

Reports:

Nothing to report at this time.

Recommendations:

1. Motion to post for two Full Time Lieutenant's promotional on February 4, 2019.
2. Resolution 2019-02 To Apply to the Ohio EMS Priority One Reimbursement Grant



Bath Fire Department

To: Vito Sinopoli, Township Administrator

From: Walter Hower, Fire Chief

Date: January 11, 2019

Ref: Request to post for Promotional for Full-time Fire Lieutenant

We currently have 3 total full-time officers for the department. The restructuring of the department at the beginning of 2018 requires an officer on each shift to provide supervision, direct the shift activities and manage incidents. With this current Township Organizational we have removed the part-time Lieutenants. Due to the current structure of the fire department, having part-time officers is cumbersome and not the safest situation, as they are not here on a consistent basis to be up on the day to day changes that happen in the fire department and the community. Both Eric Ellis and Scott Arcangeli performed well in their positions, but the structure has to change.

The collective bargaining agreement of the Local IAFF 4130 requires a posting of two months prior to the promotional process. The process can include any of the following processes: written exam, interviews, or assessment center. I am requesting that we administer an in house written basic knowledge test from three books (Fire Engineering's Fire Fighter I and II, Jones and Bartlett Publisher's Fire Officer; Principles and Practice 3rd Edition and Fire Engineering Fire Ground Strategies 2nd edition), we would then utilize the Ohio Fire Chief's Association to administer an assessment center evaluation.

The proposed timeline for the promotional procedure is;

- Post for the promotional on February 4th,2019
- Administer the written test on or about April 6th or 13th 2019 (in-house procedure)
- The Assessment center will be scheduled the week of April 20th or 27th 2019
- Promote May 2019

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 4th DAY OF FEBRUARY, 2017, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 7:00 PM. IN THE BATH TOWNSHIP MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO

Mr. Nelson presented the following Resolution and moved its adoption:

**RESOLUTION 2019-02
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE STATE OF OHIO EMS PRIORITY ONE REIMBURSEMENT GRANT**

WHEREAS, The State of Ohio EMS Priority One Reimbursement Grant offers financial assistance for Ohio fire departments; and,

WHEREAS, The grant works to provide life-saving equipment and needed resources to first responders and public safety organizations as a reimbursement grant; and,

WHEREAS, The Bath Township Fire Department purchases, operate, and maintain fire and EMS equipment; and,

WHEREAS, the Bath Township Board of Trustees desire financial assistance to purchase medical equipment or provide training as approved through the reimbursement grant.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the State of Ohio EMS Priority One Reimbursement Grant.
2. That Chief Walter Hower is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 645 and if the grant is awarded, to amend the 2019 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mrs. Corbett; discussion and roll called:

Mrs. Corbett, **Aye**
Mrs. Goodrich, **Aye**
Mr. Nelson, **Aye**

Resolution Adopted

Sharon A. Troike
Fiscal Officer

Elaina E. Goodrich, President
Bath Township Board of Trustees

James N. Nelson, Vice-President
Bath Township Board of Trustees

February 4, 2019
Date:

Becky Corbett, Trustee
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated February 4, 2019.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 2-4-2019 MEETING

Buildings and Grounds:

Historic Town Hall: No new business to report.

Bath Center Building: No new business to report.

Ira Road Facilities: No new business to report.

Service Building: No new business to report.

Roads:

2018 Year in Review Report

Cemeteries:

Recommendations by the Service Director:

No Recommendations at this time.

Park Director/Assistant Service Director Alan Garner

Agenda for the Trustee Meeting 2-4-2019

2018 Year in Review Report

General Park Information:

No new business to report.

Bath Baseball Park:

No new business to report.

Bath Community Park:

No new business to report.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

No new business to report.

Recommendations:

No recommendations at this time.

To: Board of Trustees, Fiscal Officer, Administrator, and Executive Assistant
From: William Funk Planning Director/ Zoning Inspector
Date: 1/30/2019
Re: Planning/Zoning, Solid Waste, and Systems Administration Year End Zoning Report for 2018

Permits:

- 149 Permits Issued
 - 38 Accessory Structures
 - 33 Residential Additions
 - 24 Fences
 - 14 Sign Permits
 - 12 Business Use Certificates
 - 10 New Residential
 - 9 Swimming Pools
 - 3 New Commercial
 - 3 Subdivisions
 - 2 Commercial Additions
- 149 permits issued in 2018 vs. 157 permits issued in 2017
- New home starts increased by 4 in 2018 compared to 2017

Appearance Review Commission:

- 22 reviews in 2018
 - The ARC reviewed 15 signs including the new monument signage for Yellow Creek Chiropractic, Heritage Crossings, and Western Reserve Playhouse. They also reviewed new wall signs for Allstate, State Farm, Wellness at Avenues, and Verizon.
 - The ARC reviewed 18 Site and/or Building reviews including the Revere School projects for Bath Elementary, Revere High School, and the Transportation Garage.

Board of Zoning Appeals:

- 30 reviews in 2018
 - The BZA heard 20 Residential cases and 10 Commercial cases.
 - The BZA heard 26 cases requesting variances. These include 8 for accessory structures and multiple variances for setbacks and height requirements for Revere Schools.
 - The BZA heard 10 conditional use requests including the Revere School projects, Camp Christopher's maintenance garage, and the Hale Farm Gateway Expansion.

Zoning Commission:

- The Commission held public hearings for three cases in 2018.
 - 17-03: The Commission held a public hearing regarding a zoning map amendment for property located at 4837 Medina Rd. The applicant, Omni Senior Living, proposed that the site be rezoned from R-2 Residential to R-4 Residential. The applicant is proposing an assisted living facility if the rezoning request was approved. At the close of the hearing the Commission voted to approve the proposed map amendment. Their recommendation and the recommendation from the Summit County Planning Commission were sent to the Board of Trustees who denied the map amendment at their public hearing.
 - 18-01: The Commission held a public hearing regarding regulations on the roles and powers of the Board of Zoning Appeals and Wireless Telecommunication Facilities. The deed restriction language grants the Board of Zoning Appeals the power to as a condition have the applicant place deed restrictions on a property based upon approvals of the Board. The stealth technology for cell towers language is designed so that proposed cell towers would need to implement stealth technology to blend into the surrounding environment. At the close of the hearing the Commission voted to approve the proposed

language. Their recommendation and the recommendation from the Summit County Planning Commission were sent to the Board of Trustees who approved the text amendment at their public hearing.

- 18-02: The Commission held a public hearing regarding a zoning map amendment for property located at 4837 Medina Rd. The applicant, Wesley Noland, proposed that the site be rezoned from R-2 Residential to R-4 Residential. The applicant is proposing a single-family residential development with a maximum of 16 single family detached or attached homes. The applicant presented a use agreement between the property owner and the township that limited the allowed uses on the property in perpetuity. At the close of the hearing the Commission voted to approve the proposed map amendment. Their recommendation and the recommendation from the Summit County Planning Commission were sent to the Board of Trustees who approved the map amendment at their public hearing. The use agreement between the property owner and the Trustees was signed and filed by Township Legal Counsel.
- A sign study was completed for Embassy Parkway. The study inventoried all signage in Bath Township and Fairlawn to determine if there was a difference between signage in the two communities that share the parkway.
- The Commission reviewed Medical Marijuana regulations and began researching small cell sites language and State restrictions.

Solid Waste:

- The Township continues the exclusive hauler contract to Rumpke Waste which was effective July 1, 2016. A 95-gallon trash cart and 65-gallon recycling cart were provided to all residents. As some residents have an offsite trash solution, the number of residents partaking in the trash and recycling program is 3,281. Out of those customers about 213 are using the garage (or “Back Door”) service. In July the billing was changed to semi-annual billing which occurs in January and July.
- The semi-annual rates through June 2019 are as follows:

CURB:	\$104.40
SENIOR CURB:	\$89.04
GARAGE:	\$276.24
SR GARAGE:	\$243.72

- The township continued the partnership with Simple Recycling in an effort to increase recycling opportunities for our residents. The program is focused around repurposing and recycling household textiles. Simple Recycling provides residents with 20-gallon bags that are collected on regularly scheduled trash days. In 2018, the program collected 45,981 lbs. of textiles that were repurposed or recycled. Since the program's inception in 2014 Simple Recycling has collected over 224,000 lbs. of textiles.

Systems Administration:

- The township replaced all security cameras and installed additional cameras and security throughout the Township building.
- Upgraded our server backup systems and added off-site solutions for the backup of data.
- Launched a new virtual server for the upcoming Software Solutions VIP program.
- Assisted in the car camera and body camera installation.
- Regularly scheduled computer replacements were done throughout the township.
- The existing servers and computers were maintained throughout the year and critical updates were completed as scheduled.

Miscellaneous:

- On February 26, 2018 the Zoning personnel held the annual meeting at Mustard Seed for all township zoning boards. The meeting was designed to give an overview of the previous year and a look ahead.
- Township zoning personnel and various board members attended the 30th annual APA Ohio Planning & Zoning Workshop held in Mayfield Village.
- Attended monthly PIPE meetings for the Summit County Communities for Clean Storm Water and completed the 2017 NPDES Annual report for the Ohio EPA.
- Attended the 2018 Stormwater Conference held in Sandusky.

Recommendations:

- None

Administrator's Report:

February 4th, 2019

Report:

Year End Report

Recommendations:

1. Resolution 2019-02 Recognizing Dana Singer

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 4th DAY OF FEBRUARY, 2019 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 7:00 P.M. IN THE BATH TOWNSHIP MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

M_____ presented the following Resolution and moved its adoption.

**RESOLUTION 2019-02
HONORING DANA SINGER**

WHEREAS, with community pride comes involvement, and involvement has been the keynote of Dana’s service in Bath Township, and;

WHEREAS, being a very hardworking, dedicated volunteer, Dana used her exceptional organizational abilities to bring together Bath Township’s Project Pride, and;

WHEREAS, this community cleanup event has been an invaluable service in Bath Township, which beautifies our treasured community and brings neighbors together, and;

WHEREAS, Dana’s commitment and dedication to Project Pride has been an inspiration to Project Pride volunteers for fifteen years, and;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees expresses its sincere appreciation for the dedication and excellent service that Dana Singer has provided the Bath community through the years and to extend our very best wishes on her continued public service.

M_____ seconded the Resolution and discussion was held.

The Fiscal Officer called the roll:

- Mrs. Corbett,
- Mrs. Goodrich,
- Mr. Nelson,

Sharon A. Troike
Fiscal Officer

Elaina E. Goodrich, President
Bath Township Board of Trustees

James N. Nelson, Vice-President
Bath Township Board of Trustees

Date: February 4th, 2019

Becky Corbett
Bath Township Board of Trustees

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