



## **Board of Trustees Meeting**

7:00 p.m. Monday, December 9<sup>th</sup>, 2019

Please silence cell phones and electronics

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **WELCOME**

The purpose of this meeting is to conduct the business of Bath Township.  
At the end of the meeting there will be time for citizen comment.

### **APPROVAL OF AGENDA**

#### **FISCAL OFFICER Sharon A. Troike**

1. Motion to approve requisitions and regular purchase orders 2019-41608 through 2019-41660 and payments totaling \$267,771.09. **Roll Call.**
2. Motion to approve intra-fund transfers in the amount of \$72,030.00
3. Motion to approve the November 18, 2019 Regular meeting minutes. (Corbett, Goodrich, Nelson)
4. Correspondence, Commission, and Committee logs are available for public view.

### **DEPARTMENT HEADS AND ADMINISTRATORS**

#### **Police Chief Vito F. Sinopoli**

##### **Report / Recommendations**

1. Motion to approve the annual service contract (January 1-December 31, 2020) with B&C Communications for the Dispatch Communications equipment at a cost not to exceed \$7,356.96. Approval is requested to pay the invoice now in order to avoid any disruption in service

#### **Interim Fire Chief Rob Campbell**

##### **Report / Recommendations**

1. Motion to accept the resignation of Part-Time Firefighter/Paramedic, Scott Arcangeli, due to inactivity according to the 2019 Bath Township Organization resolution.

#### **Service Director Caine Collins**

##### **Report / Recommendations**

1. Motion to pay \$109,577.21 to Melway Paving Company, Inc. for Estimate No. 02 of the 2019 Summit County #405 Resurfacing Program.
2. Motion to hire Kurt Obendorfer for the full time Road Laborer/Equipment Operator position, effective December 15, 2019 at the hourly rate of \$25.13/hr. subject to all rules and regulations of Bath Township and a one-year probationary period.

#### **Park Director/Assistant Service Director Alan Garner**

##### **Report / Recommendations**



**Board of Trustees Meeting**

7:00 p.m. Monday, December 9<sup>th</sup>, 2019

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**Planning Director / Zoning Inspector William Funk**  
**Report / Recommendations**

**Administrator Vito F. Sinopoli**  
**Report / Recommendations**

- 1. Motion to cancel the Board of Trustees work session on December 23, 2019 at 9:30 a.m.

**TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett**

- 1. Bath Community Fund Grant Award - \$1,000.00

**FUTURE TRUSTEE MEETINGS AND EVENTS**

Thursday, December 12, 2019	Zoning Commission, TMR	7:00 PM
Monday, December 16, 2019	Board of Trustees Work Session, TCR	9:30 AM
Monday, December 16, 2019	Board of Trustees Regular Meeting, TMR	4:00 PM
Monday, December 16, 2019	Settlement Meeting, TMR	4:30 PM
Monday, December 16, 2019	Water and Sewer Board, TCR	6:00 PM
Tuesday, December 17, 2019	Board of Zoning Appeals, TMR	7:00 PM
<del>Monday, December 23, 2019</del>	<del>Board of Trustees Work Session, TCR</del>	<del>9:30 AM</del>
Monday, December 30, 2019	Board of Trustees Work Session, TCR	9:30 AM

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

**COMMUNITY MEETINGS/EVENTS**

Ongoing Honoring Bath Veterans Exhibit, HBTH

HBTH-Historic Bath Town Hall

BNP – Bath Nature Preserve

BCP – Bath Community Park

BFD – Bath Fire Department

BPD – Bath Police Department

**CITIZENS' COMMENTS**

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*A citizen is called out of order twice. He or she will then be asked to leave.*

**COMMITTEE REPORT**



**Board of Trustees Meeting**  
7:00 p.m. Monday, December 9<sup>th</sup>, 2019  
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**ITEMS OF INTEREST**

**THANK YOU FOR ATTENDING / ADJOURNMENT**

Intra Fund Transfer  
December 9, 2019

	A	B	C	D	E
1	<b>Meeting</b>	<b>Fund</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
2	December 9, 2019	Fire	Supervisory Wages	Wages FT	\$18,000.00
3		Fire	Wages PT	Wages FT - Station 2	\$23,000.00
4		Fire	Wages - Fire Dispatch	Wages OT	\$11,000.00
5		Fire	Wages - Fire Dispatch	Wages FT	\$6,000.00
6		Fire	Promotional Exams	Wages FT	\$9,830.00
7		General	Workers Comp - Bath Center	Workers Comp - Admin	\$2,200.00
8		General	Contingency	Computer Costs - Admin	\$2,000.00
9					
10	<b>TOTAL</b>				<b>\$72,030.00</b>

**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
11-4-19	Richfield PTA	A thank you letter to express support and partnership for the 5k race and Family Fun Run at Bath Community Park.	Board of Trustees
11-15-19	Kenkel, Craig	A letter from the United States Department of the Interior regarding deer management procedures and activities at the Cuyahoga Valley National Park.	Board of Trustees
11-19-19	Zawacki, Sandra	A thank you letter to Bath Township representatives from interviewee.	Board of Trustees

**BOARD, COMMISSION, AND COMMITTEE LOG**

RECEIVED FROM
Sidaway, Kathy – November Park Board Minutes

Chief of Police Report  
Vito F. Sinopoli  
December 9, 2019

Trainings:

Officers Reilly and Watson – Basic Traffic Crash Investigation at the State Highway Patrol Academy in Columbus November 4-8, 2019

Chief Sinopoli and Captain Brown attended Leadership Training sponsored by the Summit County Police Chief's Association November 12, 2019

Detectives Gabel, Lance and Lt. Munsey – Prosecutor Update for Police/Law Enforcement November 15, 2019

Officer Young – Critical Injury First Aid Instructor November 18, 2019

Department Training – Use of Force and Legal Updates November 19, 2019. Officer Reilly was the Defensive Tactics Instructor and was assisted by Det. Gabel.

Community Engagement:

November was a busy month with visits from the Scout Troop who were given a tour of the department; meetings and emails with the Director from Heritage Crossing, an assisted living and memory care center who plans to institute a new program called “The Blue Stops Here” to have a place that our department members can stop in for restroom and snack breaks; the Shively Family who provided a Thanksgiving pie to each department member; and lastly, notes of appreciation from parents and children in the community.

November Statistics:

On track for the month, community policing leads the way with 44% of all calls for service. This has been a steady trend each month. Traffic stops accounted for 11% of calls followed by traffic accidents which were slightly ahead of the norm at 5%. The early snow November 12 accounted for 6 traffic accidents that particular morning. Rounding out the month were booking charges for OVI - 2 and Theft - 3.

Recommendations:

Motion to approve the annual service contract [January 1 through December 31, 2020] with B&C Communications for the Dispatch Communications equipment at a cost not to exceed \$7,356.96. Approval is requested to pay the invoice now in order to avoid any disruption in service.

To: Bath Township Trustees  
Bath Administrator: Vito Sinopoli

From: Robert Campbell, Interim Fire Chief

Date: December 9, 2019

NOVEMBER 2019 CALLS

Station #1	Fire-28	EMS-25	Total -53
Station #2	Fire-13	EMS-39	Total -52
Both Stations	Fire-02	EMS-09	Total -11
Totals	Fire-43	EMS-73	Total -116

Total Transports =53

Mutual Aid Given =8

Mutual Aid Received =2

Automatic Aid Given =4

Automatic Aid Received=5

Yearly total: 1,348 TOTAL CALLS

FIRE-422

EMS-926

TRAINING:

CLASS HOURS

Circulatory System	2
Cardiovascular System	1.5
General Fireground Ops	1.5
Fire Inspections	4.5
Technical Rescue	4

TOTAL TRAINING HOURS	<hr/> 13.5
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INSPECTIONS:

Re-Inspection	15
Restaurant	1
General Alarm/Sprinkler	62
Knox Box	2
Observe Fire Drill	3
Home Inspection	1
Consultation	7
Permit	1

TOTAL INSPECTIONS	<hr/> 92
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REPORTS:

Nothing to report at this time.

RECOMMENDATIONS:

Recommend to accept the resignation of Part-Time Firefighter/Paramedic Scott Arcangeli due to inactivity according to the 2019 Bath Township Organization resolution.

**SERVICE DIRECTOR Caine Collins**  
AGENDA FOR THE TRUSTEE MEETING 12-9-2019

**Buildings and Grounds:**

Historic Town Hall: No new business to report.  
Bath Center Building: No new business to report.  
Ira Road Facilities: No new business to report.  
Service Building: No new business to report.

**Roads Report:**

Service Crew November Report

Resident Service Requests received: 7  
Resident Service Requests resolved: 13  
Township Service Requests received: 2  
Township Service Requests resolved: 2  
Ditching: 170'  
Drive Culvert: 2  
Asphalt Apron: 4  
Approx. Asphalt Tons Used: 32.3  
Catch Basin: 1

Snow & Ice Report

Regular hours spent: 17.75  
O.T. hours spent: 82.25  
Total hours spent: 100  
Approx. Salt tons used: 114  
Approx. Gallons of Brine Used: 180

Miscellaneous: Vehicle/Truck Maintenance & Repairs; Shop Repairs, Building Repairs; Cemetery Maintenance and Burial Assistance; Brush & Tree Removal; Roadside Mowing; Dead Animal Removal from Roadways; Address Markers Installation; Asphalt, Sinkhole, and Pothole Repairs; Roadside and Project Restorations; Grounds Maintenance; Salt Barn Scrap Clean/Up Removal; Installed Plow Stakes; Checked and Salted Township Roadways; Seasonal Decorating and Bridge Lighting Ceremony.

Training: First Aid/Stop the Bleed Course, Summit County Safety County Lockout-Tagout Meeting, and Ohio 811 Call Before You Dig Fall Seminar.

**Cemetery Report:**

Moore's Chapel – 1 Full and 2 Cremation Burials  
Bath Center - 1 Cremation Burial

**Recommendations by the Service Director:**

- 1.) Recommendation to pay \$109,577.21 to Melway Paving Company, Inc. for Estimate No. 02 of the 2019 Summit County #405 Resurfacing Program.
- 2.) Recommendation to hire Kurt Obendorfer for the full time Road Laborer/Equipment Operator position, effective December 15, 2019 at the hourly rate of \$25.13/hr. subject to all rules and regulations of Bath Township and a one-year probationary period.



**PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner**  
AGENDA FOR THE TRUSTEE MEETING 12-9-2019

**General Park Information:**

I would like to recognize all the donors from 2019 who supported Bath Township's Living Tree Program. This year there were three trees planted; two trees were planted in the Bath Community Park, while the other tree was planted at the Heritage Corridors of Bath Wayside Exhibit.

I would like to thank Jennifer Douglas for organizing the Regal Beagle Ultra race on November 23, 2019. The ultra-race featured a 50k, 25k, and a 5-mile race through the Bath Community Park and Bath Nature Preserve, with over 200 runners from seven different states and Canada participating in the races. Proceeds will benefit future park capital projects.

Park personnel checked and inspected all trails.

Park personnel continue leaf clean-up in all the parks.

Park personnel have begun to winterize all of the parks.

Park personnel performed general grounds maintenance duties in all parks.

Training this month for park personnel included a First Aid class and OUPS training.

**Bath Baseball Park:**

Park personnel repaired a section of the water line for the well pump.

**Bath Community Park:**

Park personnel aerated the two soccer fields and the football field.

**Bath Hill Park:**

Park personnel planted three crab apple trees near the park entrance.

**Bath Nature Preserve:**

Park personnel installed plow markers throughout the park.

**Recommendations:**

No recommendations at this time.

To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant  
From: William Funk Planning Director/Zoning Inspector  
Date: December 6, 2019  
Re: Zoning Report for the month of November

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**Permits**

During the month 19 zoning permits were issued in the following categories:

- Fence 6
- New Residential Dwelling 4
- Accessory Structure 4
- Sign 3
- Residential Addition 2

**Zoning Commission**

November 14, 2019 Zoning Commission did not meet.

**Appearance Review Commission**

November 4, 2019, the Appearance Review Commission reviewed the following cases:

- ARC 19-18, Thomas Giltner of Stonemill Real Estate, LLC, approved the site plan and building elevations for the proposed mixed-use development at 1050/1070 Ghent Rd., located in the B-1.
- ARC 19-24, Thomas Yankovich of Ellet Neon Sales and Service for Grace Church office, approved the proposed monument sign for Grace Church office at 211 N. Cleveland Massillon Rd., located in the B-4.
- ARC 19-24, Thomas Yankovich of Ellet Neon Sales and Service for Grace Church, approved the proposed monument sign for Grace Church at 754 Ghent Rd., located in the R-2.
- ARC 19-25, Jeffrey Clark, approved the proposed monument sign change for 81/87 Springside Dr., located in the B-3.

**Board of Zoning Appeals**

November 19, 2019, the Board of Zoning Appeals heard the following cases:

- BZA 19-30, Jack Liberman, approved a variance request for a reduction in the minimum lot width at the street right of way and a reduction in the minimum lot width at the building setback for a lot split/reconfiguration at 3407 Barrett Rd., located in the R-2.
- BZA 19-31, Brent Bergdorf, approved a variance request for a reduction in the side yard setback for an accessory structure at 1097 N. Revere Rd., located in the R-2.
- BZA 19-32, Jason Boltz for Lakeside Christian Church, approved a conditional use request for an addition to the existing church and approved variance request for a reduction in the required setback from all lot lines at 3535 Knollwood Lane, located in the R-2.

**Solid Waste**

- New Customers 12
- Canceled Customers 7
- Suspended Customers 5
- Vacation Customers 22
- Total Customers 3,287 (216 Garage Door Customers)

Bath Township utilizes GPS Insight to track our trash trucks.

Online bill payments for Solid Waste are available through Bath Township's Website on the Solid Waste Page.

Simple Recycling collected 4,010 lbs. of textile recycling products in the month of October.

**Miscellaneous**

- None

**Recommendations**

- None

## **Administrator's Report**

### **Emergency Snow Authorization**

“Emergency Snow Ban” signs will soon be installed throughout the township as a final step to enforce the emergency snow authorization passed last November. As a reminder to residents, an emergency snow authorization will allow the Board of Trustees President, Township Administrator or the Service Director to declare a state of emergency when the snowfall exceeds two inches. The declaration will limit or prohibit parking on all township streets and highways. The order will become effective two hours from the time of the official declaration. Failure to comply with the snow emergency declaration may result in a parking citation and/or the vehicle being towed at the owner's expense.

### **Surface Water Management District**

The County Engineer's Surface Water Management District is in its second year of collecting fee revenue to address stormwater projects in Bath Township. Revenue collected in the first year was used on two important watershed studies: The first being the Sustainable Streams Report that examined the Yellow Creek Watershed as a whole and the second study by MS Consultants to examine the Wye Rd. drainage area which has experienced flooding and erosion. Consistent with Summit County Ordinance 942.08, fee revenue collected within the Bath Township “service area” is used exclusively in the area. The issue of fee revenue and in what community money is spent from the Surface Water District, Dave Koontz with Summit County Engineer's Office and I had a conversation on 12/6/19. Dave confirmed fee revenue generated in the Bath Township service area is spent here. The ordinance would allow the use of fee revenue to be used outside of the service area only if it would directly benefit Bath Township. The drainage areas in the YC watershed are highlighted in the Sustainable Streams report and clearly define the large area that contributes to stormwater in the township. All portions of Bath have some degree of risk for flooding and erosion and the supporting documentation makes clear stormwater is a community issue.

### **942.08 DISPOSITION OF SERVICE CHARGES AND FEES.**

All money received from Surface Water Management Service Charges and other fees under the provisions of this Chapter shall be credited to the Surface Water Management Fund. All Surface Water Management Service Charges and other fees collected under this Chapter from Zoned Lots or Tracts within a Service Area shall be used for: (i) administration of the District and (ii) County Ditches, Drainage Systems, Surface Water Management Facilities and/or Improvements and/or Surface Water Management Programs that benefit Developed Land or Undeveloped Land within that Service Area. A Service Area shall be considered to benefit under this provision where fees are used to improve or maintain a Drainage System, in whole or in part, that is within the Service Area or that conveys Surface Water flowing into or out of the Service Area. Interest earned on money held within the Surface Water Management Fund shall be credited to that fund.

**Recommendations:**

1. Motion to cancel the Board of Trustees work session meeting of December 23, 2019 at 9:30 a.m.