



## **Board of Trustees Meeting**

4:00 p.m. Monday, October 21, 2019

Please silence cell phones and electronics

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **WELCOME**

The purpose of this meeting is to conduct the business of Bath Township.  
At the end of the meeting there will be time for citizen comment.

### **APPROVAL OF AGENDA**

### **MOTION TO APPOINT FISCAL OFFICER PRO TEMP**

#### **FISCAL OFFICER Sharon A. Troike**

1. Motion to approve requisitions and regular purchase orders 2019-41518 through 2019-41554 and payments totaling \$298,449.34. **Roll Call.**
2. Motion to approve intra-fund transfers in the amount of \$32,254.49
3. Motion to approve September 9<sup>th</sup>, 2019 Regular Meeting minutes. (Corbett, Goodrich, Nelson)
4. Resolution 2019-30 To Accept Rates and Amounts. **Roll Call.**
5. The Fiscal Year 2018 audit has been completed by the Auditor of State's Office with no citations or findings. The audit report can be found on the township's website homepage.
6. Correspondence, Commission, and Committee logs are available for public view.

### **DEPARTMENT HEADS AND ADMINISTRATORS**

#### **Police Chief Vito F. Sinopoli**

##### **Report / Recommendations**

1. Resolution 2019-29 Byrne Justice Assistance Grant. **Roll Call.**

#### **Interim Fire Chief Rob Campbell**

##### **Report / Recommendations**

#### **Service Director Caine Collins**

##### **Report / Recommendations**

1. Motion to approve payment in the amount of \$173,951.40 to Chagrin Valley Paving, Inc. for Estimate No. 01 of the 2019 Pavement Repair Program.
2. Motion to approve payment in the amount of \$268,675.34 to Melway Paving Company, Inc. for Estimate No. 01 of the 2019 Pavement Repair Program.



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**Park Director/Assistant Service Director Alan Garner**

**Report / Recommendations**

1. Motion to approve rate of pay increase for Full-Time Park Laborer Adam Smith to \$19.90 per hour effective October 9, 2019, in accordance with the Teamsters Labor Agreement for obtaining a State of Ohio Class A Commercial Driver’s License.
2. Motion to approve rate of pay increase for Full-Time Park Laborer Thomas Hughes to \$19.90 per hour effective October 9, 2019, in accordance with the Teamsters Labor Agreement for obtaining a State of Ohio Class A Commercial Driver’s License.

**Planning Director / Zoning Inspector William Funk**

**Report / Recommendations**

**Administrator Vito F. Sinopoli**

**Report / Recommendations**

**TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett**

1. Motion to appoint Wilma Martino to the North Fork Yellow Creek Preserve Committee.

**FUTURE TRUSTEE MEETINGS AND EVENTS**

|  |                                      |         |
|--|--------------------------------------|---------|
| Monday, October 28, 2019                   | Trustee Work Session, TCR            | 9:30 AM |
| Tuesday, October 29, 2019                  | Community Garden, TMR                | 6:00 PM |
| Monday, November 4, 2019                   | Trustee Work Session, TCR            | 9:30 AM |
| Monday, November 4, 2019                   | Board of Trustees, TMR               | 7:00 PM |
| Monday, November 4, 2019                   | Appearance Review, TMR               | 5:00 PM |
| <b>Monday, November 11, 2019</b>           | <b>Veteran’s Day – Office Closed</b> |         |
| Thursday, November 14 <sup>th</sup> , 2019 | Zoning Commission, TMR               | 7:00 PM |
| Monday, November 18 <sup>th</sup> , 2019   | Trustee Work Session, TCR            | 9:30 AM |
| Monday, November 18 <sup>th</sup> , 2019   | Board of Trustees, TMR               | 4:00 PM |
| Monday, November 18 <sup>th</sup> , 2019   | Water and Sewer District, TCR        | 6:00 PM |

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

**COMMUNITY MEETINGS/EVENTS**

October 27<sup>th</sup>, 2019                      Halloween Party/Haunted Jail, BFD/BPD                      6:00 PM

Ongoing                                      Honoring Bath Veterans Exhibit, HBTH

**HBTH**-Historic Bath Town Hall



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**BNP** – Bath Nature Preserve  
**BCP** – Bath Community Park  
**BFD** – Bath Fire Department  
**BPD** – Bath Police Department

### **CITIZENS' COMMENTS**

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*A citizen is called out of order twice. He or she will then be asked to leave.*

### **COMMITTEE REPORT**

### **ITEMS OF INTEREST**

### **THANK YOU FOR ATTENDING / ADJOURNMENT (time)**

Intra Fund Transfer  
October 21, 2019

|   | A                | B           | C                        | D                     | E                  |
|---|------------------|-------------|--------------------------|-----------------------|--------------------|
| 1 | <b>Meeting</b>   | <b>Fund</b> | <b>From</b>              | <b>To</b>             | <b>Amount</b>      |
| 2 | October 21, 2019 | Police      | Contingency              | Computer Costs        | \$2,200.00         |
| 3 |                  | Fire        | Communications Station 2 | Electric Station 2    | \$2,200.00         |
| 4 |                  | Admin       | Contingency              | Computer Costs        | \$12,700.00        |
| 5 |                  | Police      | Contingency              | Equipment             | \$6,500.00         |
| 6 |                  | Admin       | Contingency              | Insurance Claims-Fire | \$8,754.49         |
| 7 | <b>TOTAL</b>     |             |                          |                       | <b>\$32,354.49</b> |

**BATH TOWNSHIP BOARD OF TRUSTEES**

**BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 21<sup>st</sup> DAY OF OCTOBER, 2019 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 4:00 P.M. IN THE BATH TOWNSHIP MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.**

M\_\_\_\_\_ presented the following Resolution and moved its adoption:

**RESOLUTION NO. 2019-30**

**TO ACCEPT THE AMOUNTS AND RATES AS DETERMINED BY THE SUMMIT COUNTY BUDGET COMMISSION AND TO AUTHORIZE THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER**

**WHEREAS**, the Board of Trustees of Bath Township, Summit County, Ohio, in accordance with the provision of law has previously adopted a tax budget for the next succeeding fiscal year commencing on January 1, 2020; and,

**WHEREAS**, the Budget Commission of Summit County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, what part thereof is without, and what part within, the ten mill limitation; and,

**WHEREAS**, this is an annual obligation by state law to make certain that all millage inside the ten mill limitation is directed as the Board intended that it be utilized and that all current levies are included and collected by the County for the benefit of Bath Township and duly adopted according to statute; and,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of Bath Township, Summit County, Ohio, that the amounts and rates as determined by the Summit County Budget Commission in its certification are hereby accepted; and,

**FURTHER**, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten-mill limitation as attached hereto.

\_\_\_\_\_ seconded the resolution and the Fiscal Officer Pro Tempore called the Roll:

Mrs. Corbett, \_\_\_\_\_  
Mrs. Goodrich, \_\_\_\_\_  
Mr. Nelson, \_\_\_\_\_

**Resolution adopted**

\_\_\_\_\_  
Vito F. Sinopoli  
Fiscal Officer Pro Tempore

\_\_\_\_\_  
Elaina Goodrich, President  
Bath Township Board of Trustees

\_\_\_\_\_  
James Nelson, Trustee  
Bath Township Board of Trustees

October 21<sup>st</sup>, 2019  
Date:

\_\_\_\_\_  
Becky Corbett, Trustee  
Bath Township Board of Trustees

**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

Dates:

| DATE     | RECEIVED FROM        | SUBJECT MATTER   | REFERRED TO:                                    |
|----------|----------------------|--|---|
| 10/03/19 | NEOSTAR Directors    | Congratulatory letter to Walt Hower on his retirement.                         | Board of Trustees/<br>Township<br>Administrator |
| 10/15/19 | Martino, Wilma       | Letter of interest to serve on the North Fork Yellow Creek Preserve Committee. | Bath Township<br>Administration                 |
| 10/16/19 | Douglas, Jennifer    | Request for exception on Bath Park rule #7                                     | Board of Trustees/<br>Township<br>Administrator |
| 10/17/19 | Shaffer, Shawna      | Request to park government vehicles on Township property.                      | Township<br>Administrator                       |
| 10/18/19 | Critchfield, Michael | Bath Elementary Parking – Week of 10/21/19                                     | Township<br>Administrator                       |

**BOARD, COMMISSION, AND COMMITTEE LOG**

| RECEIVED FROM |   |
|---------------|---|
| 10/21/19      | Sidaway, Kathy – September Park Board Meeting Minutes |
|               |   |
|               |   |

Chief of Police Report  
October 21, 2019  
Vito F. Sinopoli

Community Engagement – Upcoming Events

On Saturday, October 26, 2019, Officer Houser will be on hand for the National Drug Take Back Day at the Acme Fresh Market in Montrose from 10 a.m. to 2 p.m. She will also have available prescription disposal bags for home use if desired. As a reminder, the drug box in our Police Lobby is available 24/7 and we respectfully ask the public to adhere to the guidelines posted.

On Sunday, October 27, 2019, members of the Police Department will host the Haunted Jail which promises to not disappoint entertaining our community. The Haunted Jail is from 6 p.m. to 8 p.m.

Recommendation

Motion to approve Resolution 2019-29, Edward Byrne Memorial Justice Assistance Grant. This grant is for our portable radio replacement initiative. We are asking for grant support to purchase 4 Motorola APX6000 portable radios and accessories. This grant requires a 10% match. If the grant is approved, the cost to Bath Township Police Department will be approximately \$2000.

**BATH TOWNSHIP BOARD OF TRUSTEES**

**BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 21<sup>st</sup> DAY OF OCTOBER 2019, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 4:00 P.M. IN THE TRUSTEES MEETING ROOM AT 3864 W BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.**

M\_\_\_\_\_ presented the following Resolution and moved its adoption:

**RESOLUTION 2019-29  
A RESOLUTION AUTHORIZING THE APPLICATION TO  
THE BYRNE JUSTICE ASSISTANCE GRANT**

**WHEREAS**, the Byrne Justice Assistance Grant, designed to provides states and local units of government with critical funding necessary to support a range of programs including law enforcement and technology improvement programs; and,

**WHEREAS**, Bath Township is committed to officer safety and the Board recognizes the need for portable radios to aid and assist our officers in the line of duty; and,

**WHEREAS**, the Byrne Justice Assistance Grant requires a 10% match; and,

**WHEREAS**, the Bath Township Board of Trustees desires financial assistance to purchase four Motorola APX6000 portable radios from the Byrne Justice Assistance Grant;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Byrne Justice Assistance Grant.
2. That Captain Steven Brown is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

**FURTHER**, that the Fiscal Officer be directed to use Special Revenue Fund 664 and if the grant is awarded, to amend the 2020 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

\_\_\_\_\_ seconded the resolution and the Fiscal Officer Pro Tempore called the Roll:

Mrs. Corbett, \_\_\_\_\_  
Mrs. Goodrich, \_\_\_\_\_  
Mr. Nelson, \_\_\_\_\_

**Resolution adopted**

\_\_\_\_\_  
Vito F. Sinopoli  
Fiscal Officer Pro Tempore

\_\_\_\_\_  
Elaina Goodrich, President  
Bath Township Board of Trustees

\_\_\_\_\_  
James Nelson, Trustee  
Bath Township Board of Trustees

October 21<sup>st</sup>, 2019  
Date:

\_\_\_\_\_  
Becky Corbett, Trustee  
Bath Township Board of Trustees



October 21, 2019

To: Bath Township Trustees  
Bath Administrator: Vito Sinopoli

Fire Department  
Interim Fire Chief, Robert Campbell

Reports:  
Nothing to report at this time.

Recommendations:  
No recommendations at this time.

**SERVICE DIRECTOR Caine Collins**  
Agenda for the Trustee Meeting 10-21-2019

**Buildings and Grounds:**

No new business to report.

**Roads Report:**

No new business to report.

**Cemeteries:**

No new business to report.

**Recommendations by the Service Director:**

1. Recommendation to pay \$173,951.40 to Chagrin Valley Paving, Inc. for Estimate No. 01 of the 2019 Pavement Repair Program.
2. Recommendation to pay \$268,675.34 to Melway Paving Company, Inc. for Estimate No. 01 of the 2019 Pavement Repair Program.

**PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner**  
AGENDA FOR THE TRUSTEE MEETING 10-21-2019

**General Park Information:**

No new business to report.

**Bath Baseball Park:**

No new business to report.

**Bath Community Park:**

No new business to report.

**Bath Hill Park:**

No new business to report.

**Bath Nature Preserve:**

No new business to report.

**Recommendations:**

1. Recommendation to increase the rate of pay for Full-Time Park Laborer Adam Smith to \$19.90 per hour effective October 9, 2019, in accordance with the Teamsters Labor Agreement for obtaining a State of Ohio Class A Commercial Driver's License.
2. Recommendation to increase the rate of pay for Full-Time Park Laborer Thomas Hughes to \$19.90 per hour effective October 9, 2019, in accordance with the Teamsters Labor Agreement for obtaining a State of Ohio Class A Commercial Driver's License.

## Administrator's Report

### **Update to the Cleveland Massillon/Ghent Road Turn Lane Project:**

Earlier this year, the Summit County Engineer bid out the Cleveland Massillon/Ghent Road Intersection project. The lowest bid received was 25% over the total project budget. As a result, the Engineer's office was unable to move forward with the project. The turn lane project is temporarily postponed until it can be rebid. The project will be slated for 2020.

The Cleveland Massillon/Ghent Road project involves redesigning the intersection from a "Y" shaped intersection to a more traditional "T" shaped intersection. To reduce congestion, the project will include the addition of a continuous right turn lane on Cleveland Massillon Road. The project is currently in the Stage 2 design phase.

### **Recommendations:**

No recommendations at this time.