



Board of Trustees Meeting
7:00 p.m. Monday, January 7, 2019
Please silence cell phones and electronics

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon Troike

1. Motion to approve the December 10th, 2018 Public Hearing Minutes (Corbett, Goodrich, and Nelson)
2. Motion to approve requisitions and regular purchase orders 2019040001 through 2019040132, and payments totaling \$106,818.29. Roll Call
3. Motion to approve intra-fund transfers in the amount of \$77,760.72.
4. The financial statements through December 2018, excluding STAR Ohio, have been reviewed and are available for view.
5. Correspondence, Board, Commission, and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATOR

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Motion to advertise and approve the external job posting for a part-time Communications Specialist position.

Fire Chief Walter Hower

Report / Recommendations

Service Director Caine Collins

Report / Recommendations

1. Motion to enter into an Agreement with Summit County for the 2019 Pavement Maintenance Programs. The processes recommended are: Concrete Road Repair, Crack Sealing, #448 Asphalt Paving, #405 Motor Paving, #422 Seal Coating, and Guard Rail Replacement.

Park Director/Assistant Service Director Alan Garner

Report / Recommendations

1. Motion to hire Adam Smith for the position of Full-Time Park Laborer effective January 14, 2019 at the hourly rate of \$18.90 in accordance with the Teamsters Labor Agreement, following all the rules and regulations of Bath Township, including a State of Ohio Class A CDL to be obtained during the one-year probationary period.

Planning Director/ Zoning Inspector William Funk

Report / Recommendations

Administrator Vito F. Sinopoli

Report / Recommendations

1. Motion to approve the application for WSD Case-18-01 Diyanni Homes, requesting water and sewer extensions to 21 N. Hametown Road contingent on the final approval by the Water and Sewer District Board.
2. Motion to approve the application for Water and Sewer District Case 18-02 Board of Education of the Revere Local School District, requesting a water line connection to 3622 Everett Road.
3. Recommendation to enter into the Amendment to the Memorandum of Understanding with Summit County Combined General Health District,
4. Motion to contract with IGS Energy for natural gas for the township facilities for 24 months at 3.39 MCF – from February 2019 – January 2021.

TRUSTEES Becky Corbett, Elaina Goodrich & James Nelson

COMMUNITY REPORT

FUTURE TRUSTEE MEETINGS AND EVENTS

Monday, January 7, 2019	Appearance Review Commission, TMR	5:00 PM
Monday, January 7, 2019	Board of Trustees, TMR	7:00 PM
Thursday, January 10, 2019	Zoning Commission, TMR	7:00 PM
Tuesday, January 15, 2019	Board of Zoning Appeals, TMR	7:00 PM
Thursday, January 17, 2019	Park Board	6:00 PM
Tuesday, January 22, 2019	Board of Trustees, TMR	4:00 PM
Tuesday, January 22, 2019	Water and Sewer District, TCR	6:00 PM
Monday, January 28, 2019	Friends of Yellow Creek, TMR	7:00 PM

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

COMMUNITY EVENTS

Saturday, February 17, 2019 Chillin on the Hill, BNP 1:00 PM – 4:00 PM

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

If a citizen is called out of order twice, he or she will then be asked to leave.

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT (time)

Intra Fund Transfer
January 7, 2019

	A	B	C	D	E
1	Meeting	Fund	From	To	Amount
2	January 7, 2019	General	Wages - Seasonal Bath Center	Wages - PT Bath Center	358.22
3		Roads	Contracts	Contracts - Other	20,468.00
4		Police	Wages - Supervisory PD	Wages FT - Dispatch	1,458.13
5		Police	Wages - Supervisory PD	Wages PT - Dispatch	736.88
6		Police	Wages - Supervisory PD	Wages OT - Dispatch	2,530.69
7		Police	Wages - Supervisory PD	Wages Holiday - Dispatch	196.48
8		Fire	Wages - FT	Wages - Admin Staff	972.78
9		Fire	Wages - FT	Wages - PT	4,381.11
10		Fire	Promotional Exams	Wages - OT	6,000.00
11		Fire	Wages - FT	Wages - OT	15,463.03
12		Fire	Wages - Dispatch	Wages - OT	7,899.35
13		Fire	Wages - Dispatch	Wages - PT Station 2	143.26
14		Fire	Wages - Holiday	Wages - PT Station 2	3,191.17
15		Fire	Wages - Sick Buy Back	Wages - PT Station 2	4,000.00
16		Fire	Vehicle Fuel	Wages - PT Station 2	5,818.11
17		Fire	Wages - Supervisory	Wages - PT Station 2	78.85
18		Fire	Electric - Station 2	Wages - Holiday Station 2	3,376.47
19		General	Hospitalization	PERS	332.84
20		General	Hospitalization	OP&F	355.35
21					
22	TOTAL				\$ 77,760.72

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
December 19, 2018	Jeffrey Lott	Letter of resignation from the Service Department effective December 31, 2018.	Board of Trustees Fiscal Officer Administrator
December 20, 2018	Paul Stoehr Acting Supervisor National Park Service United States Department of the Interior	Letter giving notice that the Cuyahoga Valley National Park will undertake their ongoing deer culling program from January through the end of March.	Board of Trustees Fiscal Officer Administrator
December 21, 2018	NOPEC	Letter awarding Bath Township \$750 for the NOPEC Event Sponsorship Program.	Board of Trustees Fiscal Officer Administrator
December 27, 2018	Water and Sewer District Board	Letter recommending action on WSD Case 18-01 Diyanni Homes and WSD Case 18-02 Board of Education Revere Local School District following hearings conducted by the Water and Sewer District Board.	Board of Trustees Fiscal Officer Administrator

BOARD, COMMISSION, AND COMMITTEE LOG

RECEIVED FROM

Chief of Police Report January 7, 2019

Training

Officer Reilly attended Combat Marksmanship Skills December 11-13, 2018.

Community Engagement

Officers Reilly and Watson participated with Christmas with a Cop, December 15, 2018. Five children from the community were able to have breakfast with Santa and Mrs. Claus as well as shop at Walmart afterwards.

December Statistics

December was the busiest month of this past year. There were two OVI arrests, two arrests for possession of drugs, 10 calls for shoplifting, 189 traffic stops, 56 traffic accidents, and 59 alarm drops. The remainder of calls totaled 782. The annual report will be given next month.

Recommendations

Motion to advertise and approve the external job posting for a part-time Communications Specialist position.

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

From: Walt Hower, Fire Chief
Date: January 7, 2019

DECEMBER 2018 CALLS

Station #1	Fire -19	EMS -29	Total -48
Station #2	Fire -07	EMS -38	Total -45
<u>Both Stations</u>	<u>Fire -00</u>	<u>EMS -05</u>	<u>Total -05</u>
Totals	Fire -26	EMS -72	Total -98

Total transports =47

Medical Calls = 40
Trauma Calls = 12
Environmental =6
Behavioral =1

Mutual Aid Given = 7
Mutual Aid Received = 1
Automatic Aid Given = 4
Automatic Aid Received =1

TRAINING:

CLASS HOURS

Fire Instructor	1
Aladtec Webinar	1
General Building Walk Through	1.45
General Driver Training	1
Protocol Revision Update	2
Specific Protocol Review	1.5
Trauma in General	3
Stroke Emergencies	1
General Fireground Ops	1.5
Hazardous Materials Overview	4
Monthly Shift/Company Training	1.5
Confined Space Rescue	4.5

TOTAL TRAINING HOURS 23.45

INSPECTIONS:

General	19
Fire Protection	1
Fire Alarm	1
Observe Fire Drill	1
Permit	3
Home	1
Consultation	2

TOTAL INSPECTIONS 28

PUBLIC EDUCATION

HOURS

Bath Elementary School	6.25
Herberich Elementary School	11.50
Old Trail School	5.50

TOTAL PUBLIC EDUCATION HOURS 23.25

REPORTS

Nothing to report at this time.

RECOMMENDATIONS:

No recommendations at this time.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 1/7/2019 MEETING

Buildings and Grounds

Historic Town Hall: No new business to report.
Bath Center Building: No new business to report.
Ira Road Facilities: No new business to report.
Service Building: No new business to report.

SCE Paving Update

Roads Report

Service Crew Monthly Report for December

Resident Service Requests received: 8
Resident Service Requests resolved: 10
Township Service Requests received: 4
Township Service Requests resolved: 6
Asphalt Tons Used: 1.49
Asphalt Aprons: 1

Snow & Ice Report for December

Regular hours spent: 45
O.T. hours spent: 43
Total hours spent: 88
Salt tons approx. used: 48

Miscellaneous: Vehicle/Truck Maintenance and Repairs; Shop Maintenance and Building Repairs; Grounds Edging, Maintenance, Mulching and Planting; Cemetery Maintenance and Burial Assistance; Roadway Brush Maintenance, Tree Trimming & Removal; Roadside Mowing; Dead Animal Removal from Roadways; Sinkhole Repairs; Dura-Patching and Pothole Repairs; Restorations & Hydro-Seeding; Culvert Pipe Inspections and Clean-outs; Checked and Salted Township Roadways; Seasonal Decorating; Assisted Parks with Candidate Testing; Bicentennial December Event and Time Capsule Burial.

Cemetery Report

Ira Road – 1 Full Burial
Moore's Chapel – 2 Full and 1 Cremation Burial

Recommendations by the Service Director

Recommendation to enter into an Agreement with Summit County for the 2018 Pavement Maintenance Programs. The processes recommended are: Concrete Road Repair, Crack Sealing, #448 Asphalt Paving, #405 Motor Paving, #422 Seal Coating, and Guard Rail Replacement.

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner

AGENDA FOR THE TRUSTEE MEETING 1-7-2019

General Park Information:

I would like to thank the Friends of the Regal Beagle for the Township employee brunch on December 11. All the Township employees appreciate their generosity, and as always, the food was excellent.

Park personnel checked and inspected all trails and playgrounds.

Park personnel continue leaf clean-up in all the parks.

Park personnel performed general grounds maintenance duties in all parks.

All of the parks have been winterized for the season.

Bath Baseball Park:

Lewis Landscaping and Nursery, Inc. continue the infield renovations on fields 2, 4, 6, and 7.

Park personnel repaired a section of chain link fence located behind fields 7 and 8.

On December 15, Boy Scout Ryan Zilka completed his Eagle Scout Project at field 3, in the Bath Baseball Park. His project included the removal of two 16 foot players' benches and reinstalling them for the upcoming baseball season.

Bath Community Park:

Park personnel repaired the wooden climbing structure at the playground near the Grange Shelter.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

Park personnel installed plow markers throughout the park for the winter months.

Park personnel installed the cross country skiing trail markers for the winter months.

Recommendations:

Motion to hire Adam Smith for the position of Full-Time Park Laborer effective January 7, 2019 at the hourly rate of \$18.90 in accordance with the Teamsters Labor Agreement, following all the rules and regulations of Bath Township, including a State of Ohio Class A CDL to be obtained during the one year probationary period.

To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
From: William Funk Planning Director/Zoning Inspector
Date: January 2, 2019
Re: Zoning Report for the month of December 2018

Permits

During the month 9 zoning permits were issued in the following categories:

- Accessory Structure 2
- Residential Addition 2
- Swimming Pool 2
- New Commercial Building 1
- Business Use 1
- Sign 1

Zoning Commission

December 13, 2018 Zoning Commission Work Session:

- The Commission met to review topics from the 2018 Cleveland APA conference that was attended by some of the Commission members. The discussions centered around issues that other communities are facing and solutions on addressing the potential impacts on the township. The main items brought forth were medical marijuana and small cell sites. The Commission held a lengthy discussion and requested a presentation from an expert in these fields to aide them in drafting potential language for the Zoning Resolution.

Appearance Review Commission

December 3, 2018, the Appearance Review Commission reviewed the following cases:

- ARC 18-22, Dave Soulsby of Central Graphics, Inc. for Western Reserve Playhouse, recommended to approve the proposed monument sign replacement for Western Reserve Playhouse at 3326 Everett Rd., located in the R-2.

Board of Zoning Appeals

The Board of Zoning Appeals did not here any cases in December.

Solid Waste

- New Customers 10
- Canceled Customers 5
- Suspended Customers 35 (2 Quarters Past Due)
- Vacation Customers 36 (30 Days or More)
- Total Customers 3,279 (179 Garage Door Customers)

Bath Township utilizes GPS Insight to track our trash trucks.

Online bill payments for Solid Waste are available through Bath Township’s Website on the Solid Waste Page.

Simple Recycling collected 3,386 lbs. of textile recycling products in the month of November.

Miscellaneous

- None

Recommendations

- None

Administrator's Report:

January 7th, 2018

Report:

The Bath Township Water and Sewer District Board met on Monday, December 17th, 2018 at 6:00 p.m. to conduct public hearings for two cases.

- WSD Case-18-01 Diyanni Homes, requesting water and sewer extensions to 21 N. Hametown Road on the corner of Medina Road, Bath Township, Ohio (Parcels 0400440 and 0406703).

At the regular meeting following the hearing, the Board voted to approve the application subject to finalization of the parcel combination. The Water and Sewer District Board has offered the recommendation that the Bath Township Board of Trustees approve the application for WSD Case-18-01 Diyanni Homes contingent on the finalization of the parcel combination and final approval by the Water and Sewer District Board.

- WSD Case-18-02, Board of Education of the Revere Local School District requesting a water line extension to 3622 Everett Road.

At the regular meeting following the hearing, the Board voted to approve the application. The Water and Sewer District Board has offered the recommendation that the Bath Township Board of Trustees approve the application for WSD Case-18-02 Board of Education of the Revere Local School District.

Recommendations:

1. Motion to approve the application for WSD Case-18-01 Diyanni Homes, requesting water and sewer extensions to 21 N. Hametown Road contingent on final approval by the Water and Sewer District Board.
2. Motion to approve the application for Water and Sewer District Case 18-02 Board of Education of the Revere Local School District, requesting a water line connection to 3622 Everett Road.
3. Recommendation to enter into the Amendment to the Memorandum of Understanding with Summit County Combined General Health District,
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