



Board of Trustees Settlement Meeting
4:00 p.m. Monday, December 14th, 2020
Please silence cell phones and electronics

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

ELECTION OF OFFICERS FOR 2021

1. Motion to elect Becky Corbett as the Trustee President for 2021
2. Motion to elect Elaina Goodrich as Trustee Vice-President for 2021

FISCAL OFFICER Sharon Troike

1. Motion to approve requisitions and regular purchase orders 2020-01630 through 2020-01643 and payments totaling \$140,702.23. **Roll Call.**
2. Resolution 2020-37 Advance of 2020 Taxes
3. Resolution 2020-38 End of Year
4. Resolution 2020-39 Appropriations of PSGP Funds

PLANNING DIRECTOR / ZONING INSPECTOR William Funk

1. Motion to contract with I2c for security camera and server upgrades for Ira Rd. (service garage) and the organics recycling area and the garage at 1206 N. Cleveland Massillon Road in the amount of \$9,004.52, with an additional \$2,890.00 one-year service contract and license.

ADMINISTRATOR Vito F. Sinopoli

1. Resolution 2020-40 Adoption of Temporary Appropriations
2. Resolution 2020-41 Offering Healthcare Insurance
3. Resolution 2020-42 Sale of Township Personal Property
4. Resolution 2020-43 Sale of Unneeded, Obsolete Property through GovDeals
5. Motion to carryover unused vacation time for Vito Sinopoli in the amount of 43 hours to be used by June 1, 2021 due to extenuating circumstances.

THANK YOU FOR ATTENDING / ADJOURNMENT

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 14TH OF DECEMBER, 2020 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN A SETTLEMENT MEETING, VIA TELECONFERENCE COMMENCING AT 4:00 P.M. IN BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

Mrs. Goodrich presented the following Resolution and moved its adoption:

**RESOLUTION 2020-37
REQUEST FOR ADVANCE OF TAXES
ASSESSED AND COLLECTED FOR AND IN BEHALF
OF BATH TOWNSHIP FOR TAX YEAR 2020
(RC 321.34)**

WHEREAS, pursuant to Ohio Revised Code §321.34 a request for an advance of taxes assessed and collected for and on behalf of Bath Township is in order for tax year 2020 payable in collection year 2021; and,

WHEREAS, the Township Fiscal Officer has notified the Board of Trustees that an annual resolution is required to be on file with the Summit County Fiscal Officer.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees requests an advance of collection of taxes assessed and collected for and in behalf of the township, which shall be held and treated as an advance payment on collection of taxes due the township as provided by law.

FURTHER, that the Fiscal Officer be directed to request said taxes throughout the course of the year and to amend the 2020 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses when applicable.

Mrs. Corbett seconded the motion, discussion and roll called.

The Fiscal Officer called the roll:

Mr. Nelson, **aye**
Mrs. Corbett, **aye**
Mrs. Goodrich, **aye**

Resolution Adopted

Sharon A. Troike
Fiscal Officer

James N. Nelson, President
Bath Township Board of Trustees

Becky Corbett Vice-President
Bath Township Board of Trustees

Date: December 14, 2020

Elaina E. Goodrich
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated December 14, 2020.

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 14th DAY OF DECEMBER 2020, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN A SETTLEMENT MEETING VIA TELECONFERENCE, COMMENCING AT 4:00 P.M. IN BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

Mrs. Corbett presented the following Resolution and moved its adoption:

**RESOLUTION 2020-38
END OF YEAR RESOLUTION**

WHEREAS, after careful review of the budget submitted to the Summit County Budget Commission in July 2020, the Department Heads and Township Administrator under 505.032 (F) developed appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer has reviewed the revenue and budget of the township through 2020, and has certified that the expenditures are inside the current Official Certificate of Resources; and,

WHEREAS, this Resolution is a procedural matter for the year-end closing of the books;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Fiscal Officer authorizes the write off the following outstanding billing charges which are one year beyond the billing cycle or have proven to be uncollectable

- 1. False Alarm Fines in the amount of \$250.00

FURTHER, the Bath Township Fiscal Officer has reported that any and all intra-fund transfers of \$1,500 or more posted by the Fiscal Officer have been approved for the year.

FURTHER, the Bath Township Board of Trustees authorizes any additional transactions necessary to ensure the fiscal stability of the township.

FURTHER, that this Resolution is for the purpose of ascertaining that the Board and citizens of the Township are aware of the details of the revenue and expenditures of money by the Township.

Mrs. Goodrich seconded the motion, discussion and roll called.

The Fiscal Officer called the roll:

Mr. Nelson, **aye**
Mrs. Corbett, **aye**
Mrs. Goodrich, **aye**

Resolution Adopted

Sharon A. Troike
Fiscal Officer

James N. Nelson, President
Bath Township Board of Trustees

Becky Corbett, Vice-President
Bath Township Board of Trustees

Date: December 14, 2020

Elaina E. Goodrich
Bath Township Board of Trustees

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Mrs. Goodrich presented the following Resolution and moved its adoption:

RESOLUTION 2020-39

Appropriation of Summit County Payroll Support Grant Program Funds

WHEREAS, the Coronavirus, Relief, and Economic Security Act, set forth in 42 U.S.C 801, formerly 42 U.S.C. 601 (d), (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the County of Summit received funds under the CARES Act as a political subdivision with a population in excess of 500,000; and

WHEREAS, under guidance issued by the U.S. Treasury Department and the Auditor of the State of Ohio, the County of Summit has determined to share funding it has received with local government entities within the County of Summit in form of a grant program, called COVID-19 Local Government Payroll Support Grant Program (PSGP) the guidelines for which are attached hereto as Exhibit A; and

WHEREAS, Bath Township is requesting its share of funds from the County of Summit and wishes to authorize the President of the Board of Trustees to execute the application and agreement for the PSGP; and

WHEREAS, pursuant to the PSGP guidelines, Bath Township is required to establish a Special Revenue Fund titled Summit County COVID-19 PSGP, and it is necessary to authorize the establishment of that fund within the accounts of Bath Township.

NOW, THEREFORE, BE IT ORDAINED by the Bath Township Board of Trustees:

Section 1. The Board of Trustees affirm that all funds received from the County COVID-19 Local Government Payroll Support Grant Program (PSGP) shall be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the Coronavirus Aid, Relief and Economic Security Act (the CARES Act) set forth in 42 U.S.C. 801, formerly 42 U.S.C. 601 (d), and any applicable regulations and guidance, as well as the PSGP guidelines such as costs being those that:

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and
2. Were not account for in the most recently approved budget as of March 27, 2020; and
3. Were incurred during the period that begins on March 1, 2020, and ending on December 30, 2020.

Section 2. The Board of Trustees President is authorized to sign the application and agreements to participate in the PSGP; and

Section 3. The Fiscal Officer is authorized to take all necessary action to create within the accounts of Bath Township, a Special Revenue Fund titled Summit County COVID-19 PSGP for receipt of grant proceeds; and

1. Establish appropriations in the Fund and make payment from same in an amount not to exceed \$ 275,032.08; and
2. On or before December 30, 2020, pay the balance of any money in the Fund to the County of Summit Fiscal Officer; and
3. Provide payroll reporting to the County of Summit pursuant to the PSGP guidelines.

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Mrs. Corbett seconded the motion, discussion and roll called.

The Fiscal Officer called the roll:

Mr. Nelson, **aye**
Mrs. Corbett, **aye**
Mrs. Goodrich, **aye**

Resolution Adopted

Sharon A. Troike
Fiscal Officer

James N. Nelson, President
Bath Township Board of Trustees

Becky Corbett Vice-President
Bath Township Board of Trustees

Date: December 14, 2020

Elaina E. Goodrich
Bath Township Board of Trustees

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BATH TOWNSHIP BOARD OF TRUSTEES

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Mrs. Corbett presented the following Resolution and moved its adoption.

**RESOLUTION 2020-40
TO ADOPT TEMPORARY APPROPRIATIONS FOR 2021**

WHEREAS, the 2021 Bath Township Budget has been submitted to the Summit County Budget Commission; and,

WHEREAS, a Certificate of Available Resources was issued by the Summit County Budget Commission for 2021; and,

WHEREAS, the 2021 Temporary Appropriations are lower than the 2021 Certificate of Available Resources; and,

WHEREAS, the Certificate of Total Resources from all Sources Available of Expenditures and Balances, Ohio Revised Code Section 5705.32, will be prepared and submitted to the Summit County Budget Commission in January 2021; and,

WHEREAS, Permanent Appropriations will be submitted to the Summit County Budget Commission on or before April 1, 2021;

NOW THEREFORE BE IT RESOLVED, that the Temporary Appropriations are hereby adopted and attached to and made a part of these minutes; and

FURTHER, that a copy of this Resolution, along with the Temporary Appropriations, be submitted to the Summit County Auditor and Summit County Budget Commission.

Resolution seconded by Mrs. Goodrich for discussion.

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye**
Mr. Nelson, **Aye**

Resolution Adopted

Sharon A. Troike
Fiscal Officer

James N. Nelson, President
Bath Township Board of Trustees

Becky Corbett Vice-President
Bath Township Board of Trustees

Date: December 14, 2020

Elaina E. Goodrich
Bath Township Board of Trustees

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BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 14th DAY OF DECEMBER 2020, THE BATH TOWNSHIP BOARD OF TRUSTEES MET VIRTUALLY THROUGH ZOOM IN A SETTLEMENT MEETING, COMMENCING AT 4:00 P.M. AT 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

Mrs. Goodrich presented the following Resolution and moved its adoption.

**RESOLUTION 2020-41
A RESOLUTION OFFERING INSURANCE COVERAGE FOR FULL-TIME
EMPLOYEES AND TOWNSHIP ELECTED OFFICIALS**

WHEREAS, the Board of Township Trustees, pursuant to Ohio Revised Code 505.60 is empowered to procure or contract for group health insurance, life insurance, dental insurance, and employee assistance programs for the Township’s full-time employees, the Township Fiscal Officer and the Board of Trustees;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees, by this Resolution, agrees to offer all its full-time employees, the fiscal officer and the board of trustees, group health insurance, life insurance, dental insurance, and employee assistance programs in 2021 pursuant to Ohio Revised Code 505.60.

Resolution seconded by Mrs. Corbett for discussion.

The Fiscal Officer called the roll:

- Mrs. Goodrich, **Aye**
- Mrs. Corbett, **Aye**
- Mr. Nelson, **Aye**

Resolution Adopted

Sharon A. Troike
Fiscal Officer

James N. Nelson President
Bath Township Board of Trustees

Becky Corbett, Vice-President
Bath Township Board of Trustees

December 14th, 2020
Date:

Elaina E. Goodrich, Trustee
Bath Township Board of Trustees

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BATH TOWNSHIP BOARD OF TRUSTEES

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Mrs. Corbett introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2020-42
TO SELL TOWNSHIP PERSONAL PROPERTY**

WHEREAS, the Bath Township Board of Trustees has personal property of which it maintains a yearly inventory, and Township departments save and plan for the timely replacement of said property in a fiscally responsible way; and,

WHEREAS, the Board has determined and will determine from time to time that certain personal property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and,

WHEREAS, the Board desires to sell, auction, or in some way convey any personal property that may bring the Township funds; and,

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees authorizes the sale or conveyance of that personal property according to the specifications of the Ohio Revised Code §505.10:

FURTHER, that this authorization be prospectively applied for the entirety of the year 2021.

Mrs. Goodrich seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye**
Mr. Nelson, **Aye**

Resolution Adopted

Sharon A. Troike
Fiscal Officer

James N. Nelson, President
Bath Township Board of Trustees

Becky Corbett, Vice-President
Bath Township Board of Trustees

December 14th, 2020
Date:

Elaina E. Goodrich, Trustee
Bath Township Board of Trustees

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 14th DAY OF DECEMBER 2020, THE BATH TOWNSHIP BOARD OF TRUSTEES MET VIRTUALLY THROUGH ZOOM IN A SETTLEMENT MEETING, COMMENCING AT 4:00 P.M. AT 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

Mrs. Goodrich introduced the following resolution and moved its adoption:

BATH TOWNSHIP RESOLUTION 2020-43

TO SELL TOWNSHIP UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY
WHEREAS, Section 505.10 of the Ohio Revised Code permits a board of township trustees to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and

WHEREAS, the Board of Township Trustees of Bath Township, Summit County, Ohio has determined that an internet auction is a cost-effective method of disposing of such property; and,

WHEREAS, Section 505.10(D) of the Ohio Revised Code permits a board of township trustees to sell such property by internet auction;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bath Township:

Section 1: That pursuant to Section 505.10(D), the Board of Trustees of Bath Township hereby expresses its intent to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies, which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired by internet auction;

Section 2: That the Board of Trustees of Bath Township wishes to continue to contract with GovDeals, Inc. to serve as a representative of the Township and conduct auctions on behalf of the Township.

"GovDeals, Inc." is a Delaware corporation having its principal place of business at 5907 Carmichael Place, Montgomery, Alabama 36117 (1-800-613- 0156);

Section 3: That items to be auctioned shall be inventoried, listed by department, given an appropriate identification number, and contain pertinent information (e.g. year, make, model, mileage). A list of any such items shall then be presented to the Board of Trustees for determination as to whether the property is no longer needed for public use or is obsolete or unfit for the use for which it was acquired. The Board shall then consider and declare said property to not be needed for public use, obsolete or unfit for the use for which it was acquired and shall order that the property be sold via internet auction or such other method as permitted by law;

Section 4: That the Board of Trustees of Bath Township hereby designates the Township Administrator as the official point of contact for all internet auctions. This person shall be responsible for the following:

- A. Establishing a minimum price for each item of Township property to be auctioned;
- B. Establishing terms and conditions as set forth in this resolution " for online sales, which shall be displayed on the Township's website;
- C. Ensuring that the property is sold by internet auction in accordance with this Resolution and the "terms and conditions" for online sales; and
- D. Ensuring that the Township receives all monies due and owing to the Township as a result of the sale of said property.

Section 5: That the internet auction will be conducted in the following manner under the following general terms and conditions:

- A. All property will be offered for sale subject to the Bath Township "Online Sales - Terms and Conditions contained in this resolution";

B. All property is offered for sale "AS IS, WHERE IS." Bath Township, Summit County, Ohio makes no warranty, guaranty or representations of any kind, either express or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The "buyer" of any Township property is not entitled to any payment for loss of profit or any other money damages-special, direct, indirect or consequential against the Township that in any way relates to the purchase and/or use of the property;

C. All property will be available to the public on the "GovDeals, Inc." website for a minimum of ten (10) days, including Saturdays, Sundays and legal holidays as required in Section 505.10(D) of the Ohio Revised Code;

D. If any Township property offered for sale by internet auction is not sold within ten (10) days after being posted on the "GovDeals, Inc." website, the Township may withdraw said property from the internet auction at any time;

E. Township property shall not be transferred to a successful bidder until such time as guaranteed payment has been received in full;

F. The Board of Township Trustees, Bath Township, Summit County, Ohio reserves the right to reject any bids and to withdraw from sale any items listed on "GovDeals, Inc.";

Section 6: That "GovDeals, Inc." shall collect all auction proceeds by means of PayPal, credit card or wire transfer. "GovDeals, Inc." will charge each buyer a "Buyer's Premium" of 12.5% percent which will be retained by "GovDeals, Inc." It is understood the Client elects GovDeals to collect all proceeds due the Client from the winning bidder and remit the proceeds to the Client less the GovDeals fee. Optionally, the Client may elect to not have GovDeals withhold the fee by electing the appropriate section on the following page of this exhibit.

GovDeals will charge the winning bidder a "Buyer's Premium", therefore, the Client is not allowed to charge the winning bidder an additional "Buyer's Premium".

GovDeals will collect all proceeds from the winning bidder, including the "Buyer's Premium" through PayPal, credit card or wire transfer. This is the only means of payment by the bidder.

The Client will not release an asset to the winning bidder until the Client has received verification from GovDeals that payment has been received from the winning bidder. Prior to an item being released to the winning bidder, the Client will ensure the winning bidder or his/her agent has signed a "Bill of Sale" containing the following notation: "Asset is sold as is, where is and without warranty. Once the asset is removed from the seller's premises there is no refund of monies previously paid". The Bill of Sale must be printed from the Seller Asset Management Tools (SAM). Any other "Bill of Sale" used by the Client must be submitted to GovDeals for approval.

No proceeds will be remitted to the Client for any asset sold without verification of payment from GovDeals and verification from the Client the item has been picked up by the winning bidder. Approved payment from the winning bidder through PayPal, credit card or wire transfer will be noted in SAM. It is the Client's responsibility to notify GovDeals when an item has been picked up, which is accomplished by the Client accessing SAM and selecting the "Picked Up" option from the "Paid, not picked up" report.

Section 7: That this Resolution takes effect at the earliest time as may be permitted by law;

Section 8: It has been determined that all formal actions of the Board of Trustees of Bath Township concerning the adoption of this Resolution were adopted in an open meeting of the Board of Trustees of Bath Township and that all deliberations of the Board of Trustees of Bath Township which resulted in formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

FURTHER, that this authorization be prospectively applied for the entirety of the year 2021.

Mrs. Corbett seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich, aye
Mrs. Corbett, aye
Mr. Nelson, aye

Resolution Adopted

Sharon A. Troike
Fiscal Officer

James N. Nelson, President
Bath Township Board of Trustees

Elaina Goodrich,
Bath Township Board of Trustees

Becky Corbett
Bath Township Board of Trustees

December 14th, 2020
Date:

Becky Corbett, Trustee
Bath Township Board of Trustees