



Board of Trustees Meeting

Monday, May 17, 2021 at 4:00 p.m.

Please mute microphones and turn off cameras.

MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.

At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon A. Troike

1. Recommendation to approve requisitions and regular purchase orders 2021-00720 through 2021-00735 and payments totaling \$166,059.84. **Roll Call.**
2. Motion to approve Regular Meeting Minutes for April 19, 2021 and May 3, 2021. (Corbett, Nelson, Goodrich)
3. Motion to approve Special Meeting Minutes for April 26, 2021. (Corbett, Nelson, Goodrich)
4. STAR Ohio accounts have been reconciled and are available for public view.
5. Huntington Bank accounts have been reconciled and are available for public view.
6. Resolution 2021-16 To Amend the 2021 Certificate of Estimated Resources and Permanent Appropriations
7. 2020 Financials Year in Review

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Motion to approve COVID-related pay for Sue Bartlett in the amount of 80 hours.
2. Motion to contract services through Hall Upfitters in the amount of \$14,684.61 for equipment installation in the Car #12 replacement vehicle.

Fire Chief Robert Campbell

Report / Recommendations

No recommendations at this time.



Service Director Caine Collins

Report / Recommendations

1. Motion to submit a “Request for Engineering Assistance” to the Summit County Engineer for Road Right-of-way staking at 901 and 675 Timberline Drive.
2. Motion to enter into an Agreement with Summit County for inclusion in the Catch Basin Repair portion of the 2021 Pavement Maintenance Program.

Park Director/Assistant Service Director Alan Garner

Report / Recommendations

1. Motion to enter into an agreement with Meyer Design Inc., to perform minor repairs and install engineered wood fiber for the 4 playgrounds in the amount of \$10,760.00. This work was last performed in 2019.
2. Resolution 2021-18 To Apply to the Summit County Community Grant.
3. Motion to advertise for a Parks Crew Leader and a Parks Laborer position at the rate of pay determined by the Collective Bargaining Agreement until June 4, 2021 at 4:00 PM.
4. The Parks division continues to seek applicants to fill seasonal positions. Applications will be accepted until positions are filled. For more information, visit www.bathtownship.org

Planning Director / Zoning Inspector William Funk

Report / Recommendations

No recommendations at this time.

Administrator Vito F. Sinopoli

Report / Recommendations

1. Motion to post for a full-time Finance/Payroll Specialist at the rate of pay of \$25 to \$28/hour based upon qualifications. The application period will be open from Tuesday, May 18, 2021 until Friday, June 4, 2021 at 4:00 pm.
2. Motion to pay All Traffic Solutions in the amount of \$16,500.00 for the purchase of a radar detection trailer.

TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Trustees – Work Sessions

Monday’s at 9:30 am

In-person work sessions have resumed in the Trustee Conference Room at 3864 West Bath Road

Board of Trustees – Regular Session

Monday, June 7, 2021 at 7:00 pm

And

Monday, June 21, 2021 at 4:00 pm

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

Board of Zoning Appeals

Tuesday, May 18, 2021 at 7:00 PM

Meeting ID: 963 6249 8281



Phone: +1 929 205 6099
Password: 383066

Water and Sewer District Board

Cancelled

Monday, May 17, 2021 at 6:00 PM

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

Zoning Commission

Thursday, June 10, 2021 at 6:00 PM

Meeting ID: 976 0424 3627

Phone: 1 929 205 6099

Passcode: 146614

COMMUNITY EVENTS

State of the Parks (Virtual)	May 20 th , 2021	6:00 PM
Bath Arts Festival (BCP)	June 6 th , 2021	10:00 AM
43 rd Tour of Distinctive Homes	June 9 th -13 th , 2021	Virtual Event
Community Garage Sale	June 12 th , 2021	8:00 AM

*All township and community events are listed at www.bathtownship.org and updated once a week.

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

COMMITTEE REPORT

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT



BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 17th DAY OF MAY, 2021 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION VIA TELECONFERENCE COMMENCING AT 4:00 PM, IN BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

M _____ presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2021-16
TO AMEND THE 2021 CERTIFICATE OF ESTIMATED RESOURCES
Amendment #3 CORRECTION**

WHEREAS, after careful review of the 2021 budget submitted to the Summit County Budget Commission in July 2020, the Department Heads and Township Administrator under 505.032 (F) developed appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer reviewed the budget and certified that the expenditures were inside the 2021 Official Certificate of Estimated Resources; and,

WHEREAS, Service Director Caine Collins filed an application for the Ohio Bureau of Workers’ Compensation Grant through its Trench Safety Grant Program under Resolution 2021-08; and,

WHEREAS, retirement line-item accounts in the Police Fund (209) and Fire Fund (210) were under appropriated for 2021; and,

WHEREAS, Solid Waste District delinquent trash assessments have been collected for the first half of 2020 – collection year 2021; and,

WHEREAS, an adjusting entry made in January 2020 had the reverse affect than expected to the General Fund (101) and Street Lighting Assessments Fund (507) thereby altering the 2020 and 2021 beginning balance of these funds; and,

WHEREAS, the township was awarded the Ohio Bureau of Workers’ Compensation Grant;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, the following adjustments need to be completed to bring the Official Certificate of Resources in line with the Permanent Appropriations with an **increase** to:

<u>2021 Certificate of Estimated Resources</u>		<u>2021 Permanent Appropriations</u>	
Fund 683 Ohio BWC Compensation Grant		Fund 683 Ohio BWC Compensation Grant	
\$12,000		\$12,000	
Fund 207 Solid Waste District	\$5,180.11	Fund 207 Solid Waste Dist.	\$ 5,180.11
Fund 209 Police District	\$0.00	Fund 209 Police District	\$47,000
Fund 210 Fire/EMS	\$0.00	Fund 210 Fire/EMS	\$20,000
Fund 101 General	\$6,925.00	Fund 101 General	\$0.00

AND, the following adjustments need to be completed with a **decrease** to:

<u>2021 Certificate of Estimated Resources</u>		<u>2021 Permanent Appropriations</u>	
Fund 507 Street Lighting	\$6,925.00	Fund 507 Street Lighting	\$6,925.00

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer request an amendment before the Summit County Budget Commission.

Seconded by _____ discussion and roll called:

Mrs. Corbett,
Mrs. Goodrich,
Mr. Nelson,

Resolution Adopted

[Signature Page Follows]

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees’ *Record of Proceedings* dated May __, 2021.

Becky Corbett, President
Bath Township Board of Trustees

Elaina E. Goodrich, Vice President
Bath Township Board of Trustees

Sharon A. Troike
Fiscal Officer

James N. Nelson
Bath Township Board of Trustees

Date: May 17, 2021

General Fund revenues for 2019 – sale of property was the BP property
Hotel tax collection – Bath charges a 3% bed tax, affected by COVID

Road & Bridge expenditures for 2020 decreased

- Building repairs – 2019 included a new generator system
- Contracts – 2020 came in under budget; companies did not have as much work with COVID and were competitive
- Subcontracts – employees were able to complete some areas of work that are subcontracted out from time to time, such as tree cutting and ditching
- Fuel – self explanatory with fuel prices

Police Fund revenues for 2020

- Donations included two large amounts of \$52,000 and approximately \$11,00
- Sale of Used Equipment – police cars

Police Fund expenditures for 2020

- Part time and overtime wages reduced from 2019 due to hiring two full-time police officers in March
- SRO Contract – this expenditure was moved to the General Fund
- Equipment – purchase of two new Tahoe police units required new equipment purchases

Fire Fund expenditures decreased in 2020

- Over time wages reduced due to fewer training opportunities when Fire-Medics use OT and a higher use of compensatory time rather than paid OT
- Vehicle – self explanatory with fuel prices
- Protective clothing – more gear purchased in 2019
- Full time wages – Chief Campbell moved from Assistant Chief and that position has not been backfilled.

Park Fund expenditures decreased in 2020

- Part time wages – fewer seasonal employees and a shorter season due to COVID
- Over time wages – no events due to COVID
- Vehicle repair – transmission replacement in tractor in 2019
- Site improvements – 2019 baseball renovations, parking lot expansion at

BCB and parking lot expansion at Regal Beagle. 2020 – restroom and pickle ball courts.

- Equipment – traded in diesel pickup truck in 2019 had lots of maintenance issues

Chief of Police Report
May 17, 2021

Recommendations:

- Recommendation to approve Covid-related for Sue Bartlett in the amount of 80 hours.
- Recommendation to contract services through Hall Upfitters in the amount of \$14,684.61 for equipment installation in the Car #12 replacement vehicle.

May 17, 2021

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

Fire Department

Robert Campbell, Fire Chief

Recommendations:

No recommendations at this time.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 5-17-2021 MEETING

Buildings and Grounds:

Historic Town Hall: No new business to report.

Bath Center Building: No new business to report.

Ira Road Facilities: No new business to report.

Service Building: No new business to report.

Roads:

No new business to report.

Cemeteries:

No new business to report.

Recommendations by the Service Director:

1. Recommendation to submit a “Request for Engineering Assistance” to the Summit County Engineer for Road Right-of-way staking at 901 and 675 Timberline Drive.
2. Recommendation to enter into an Agreement with Summit County for inclusion in the Catch Basin Repair portion of the 2021 Pavement Maintenance Program.

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner
AGENDA FOR THE TRUSTEE MEETING 5/17/2021

General Park Information:

No new business to report.

Bath Baseball Park:

No new business to report.

Bath Community Park:

No new business to report.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

No new business to report.

Recommendations:

1. Recommendation to enter into an agreement with Meyer Design Inc., to perform minor repairs and install engineered wood fiber for the 4 playgrounds in the amount of \$10,760.00. This work was last performed in 2019.
2. Resolution 2021-18 to apply to the Summit County Community Trails Grant.
3. Recommendation to advertise for a Parks Crew Leader and a Parks Laborer position at the rate of pay determined by the Collective Bargaining Agreement until June 4, 2021 at 4:00 PM.
4. The Parks division continues to seek applicants to fill seasonal positions. Applications will be accepted until positions are filled. For more information, visit www.bathtownship.org

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 17TH DAY OF MAY, 2021 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 4:00 P.M. IN THE BATH TOWNSHIP TRUSTEE MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

M_____ presented the following Resolution and moved its adoption:

**RESOLUTION 2021-18
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE SUMMIT COUNTY COMMUNITY GRANT**

WHEREAS, the County of Summit authorized a grant from their Capital Improvements Fund to the Ohio and Erie Canal Corridor Coalition for seed money to the Summit County Trail and Greenway Plan, which was used to create a Community Grant Project; and

WHEREAS, the Bath Township Board of Trustees wishes to place an entry sign and kiosk at the North Fork Preserve of Bath; and,

WHEREAS, the Bath Township Board of Trustees wish to take advantage of this reimbursable grant program in the amount of \$5,000.00;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Summit County Community Grant Project.
2. That Elaina Goodrich Bath Township Trustee is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 651 and if the grant is awarded, to amend the 2021 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by _____ ; discussion and roll called:

Mrs. Goodrich,
Mr. Nelson,
Mrs. Corbett,

Resolution Adopted

Sharon Troike
Fiscal Officer

Becky Corbett, President
Bath Township Board of Trustees

Elaina E. Goodrich, Vice President
Bath Township Board of Trustees

Date: May 17, 2021

James N. Nelson
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated May 19, 2021.



To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: May 17, 2021
Re: Administrator's Report – 5/17/21

REPORT:

No report at this time.

RECOMMENDATIONS

1. Recommendation to post for the full-time Finance/Payroll Specialist at the rate of pay of \$ 25/hour. to \$28/hour. The application period will be open from Tuesday, May 18, 2021 until Friday, June 4, 2021 at 4:00 pm.
2. Recommendation to pay All Traffic Solutions in the amount of \$16,500.00 for the purchase of a radar detection trailer.