

**RECORD OF PROCEEDINGS
REGULAR MEETING**

February 6

2023

The Bath Township Board of Trustees met in the Trustees' Meeting Room on February 6, 2023, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Sharon Troike, convened the meeting. Trustees present were Mrs. Sharon Troike, Mr. Sean Gaffney and Mrs. Elaina Goodrich.

CALL TO ORDER**PLEDGE OF ALLEGIANCE****WELCOME****APPROVAL OF AGENDA**

Mrs. Troike requested, and Mrs. Goodrich moved, approval of the agenda. Mr. Gaffney seconded the motion; all aye; the motion passed.

FISCAL OFFICER Gregory R. Thewes

The Fiscal Officer recommended, and Mr. Gaffney moved, to approve requisitions and regular purchase orders 2023-00273 through 2023-00303 and payments totaling \$96,115.17. Mrs. Goodrich seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer recommended, and Mrs. Goodrich moved to approve the January 9, 2023 regular meeting minutes (Goodrich and Gaffney). Mr. Gaffney seconded the motion; all aye, the motion passed.

The Fiscal Officer recommended, and Mr. Gaffney moved to approve the January 23, 2023 regular meeting minutes (Troike, Goodrich and Gaffney). Mrs. Goodrich seconded the motion; all aye, the motion passed.

The Fiscal Officer recommended, and Mrs. Goodrich moved to enter into an agreement with ADP for township payroll services for the annual amount of \$11,281.85, which includes a one-time implementation fee. Mr. Gaffney seconded the motion; all aye, the motion passed.

The Fiscal Officer reported that the 2021 Bath Township Financial Audit has been released from the Auditor of State (AOS) and posted to the AOS website.

The Fiscal Officer reported that the Correspondence, Board, Commission and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATOR**Police Chief Vito F. Sinopoli****Report:**

None

Recommendations:

Chief Sinopoli recommended, and Mrs. Goodrich moved, to sell the 2019 Ford Explorer (Car 14 and current mileage 90,068.8) to the Bath Township Service Department for the amount of \$9,000. Mr. Gaffney seconded the motion; all aye; the motion passed.

**RECORD OF PROCEEDINGS
REGULAR MEETING**

February 6

2023

Fire Chief Robert Campbell**Report:**

None

Recommendations:

Chief Campbell requested the Trustees consider Resolution No. 2023-04.

Mr. Gaffney presented the following Resolution and moved its adoption:

**RESOLUTION 2023-04
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE STATE OF OHIO EMS PRIORITY ONE REIMBURSEMENT GRANT**

WHEREAS, The State of Ohio EMS Priority One Reimbursement Grant offers financial assistance for Ohio fire departments; and,

WHEREAS, The grant works to provide life-saving equipment and needed resources to first responders and public safety organizations as a reimbursement grant; and,

WHEREAS, The Bath Township Fire Department purchases, operates, and maintain fire and EMS equipment; and,

WHEREAS, the Bath Township Board of Trustees desire financial assistance to purchase medical equipment or provide training as approved through the reimbursement grant.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the State of Ohio EMS Priority One Reimbursement Grant.
2. That Chief Robert Campbell is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 645 and if the grant is awarded, to amend the 2023 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mrs. Goodrich; discussion and roll called:

Mrs. Troike, Aye

Mr. Gaffney, Aye

Mrs. Goodrich, Aye

Resolution Adopted

Service Director Caine Collins**Annual Report for 2022:**

RECORD OF PROCEEDINGS REGULAR MEETING

February 6

2023

Service Department Personnel:

Brice Miller- Resigned as Service Part-time Level 1 on 4-27-22

Colin Tuttle- Transferred from Service Part-time Level 1 to Full-Time Park Laborer 4-16-22

Micah Rose- Hired as a Service Part-time Level 1 on 11-22-22

Equipment Purchased:

2022 Ford Explorer

2023 Ford Transit Van (ordered and awaiting delivery)

2024 Kenworth 5-ton truck chassis (ordered and awaiting delivery)

Service Department Crews:

Received 299 new external service requests. Resolved 344 external service requests.

Received 84 new internal facility related service requests. Resolved 84 internal requests.

Installed 29 residential driveway culverts and 3 road-crossing culverts.

Installed 361.82 tons of asphalt for spot repairs of roadways and drive aprons.

Corrected over 4,794 linear feet of roadside ditching throughout the township.

During the winter of 2021-2022, Service Department Personnel used a total of 1314 tons of salt and spent approximately 1203.50 hours controlling snow and ice on township roadways.

Major Road Construction:

Bath Township participated in the Summit County Engineer's Regional Paving Program and utilized several separate construction contracts to complete 2022 road projects.

Yearly Totals:

ODOT Item #448 Hot Mix Asphalt Paving: 0.66 miles

ODOT Item #405/422 Motor Pave with #422 Chip & Fog Seal: 0.86 miles

Bath Township Cemeteries:

35 burials occurred (14 full burials and 21 cremations).

Installed 35 monument foundations.

63 graves were sold.

Bath Township Facilities:

BCB: Replaced 3 HVAC Heat Pumps.

HTH: Contracted Exterior Restoration project was completed.

HTH: Replaced HVAC system and hot-water heater.

2023 Goals:

BCB: Replace 3 HVAC Heat Pumps

Road Purchase: Scheduled replacement of one 5-ton truck.

Service Building: Design and create specs for building addition and siding repair project to be bid out in 2024.

Service Personnel: Hire a Full-time Fleet Mechanic for the Service Department.

Recommendations:

Mr. Collins recommended, and Mrs. Goodrich moved, to pay Gardiner Service Company in the amount of \$34,440.00 for the replace of 3 HVAC units in the Bath Center Building. Mr. Gaffney seconded the motion; all aye; the motion passed.

Mr. Collins recommended, and Mr. Gaffney moved, to post internally for the position of full-time Service Fleet Mechanic in accordance with all the rules and regulations of Bath Township, with the five (5) day internal posting period to begin on February 7, 2023. Mrs. Goodrich seconded the motion; all aye; the motion passed.

RECORD OF PROCEEDINGS

REGULAR MEETING

February 6

2023

Park Director/Assistant Service Director Alan Garner Report:

Park Directors Annual Report for 2022

Bath Township Parks continues to be a popular destination for residents and visitors of the community. Park personnel were busy assisting with the coordination of activities that included 212 shelter reservations at the Bath Baseball Park, Bath Community Park, and the Bath Nature Preserve. With 1,628 scheduled field reservations, Bath Parks estimates it had over 100,000 visitors for the scheduled sporting events at Bath Baseball Park, Bath Community Park, and Bath Hill Park. These events included summer tennis and soccer clinics and the Regal Beagle Ultra marathon in the fall. In addition to the shelter reservations and sporting events, park personnel assisted the Bath Park Board with their annual events throughout the year, such as the 10th annual Chillin' on the Hill, Spring into Nature with STEM, the State of the Parks, the 2nd annual Run to the Sun 5k, and the 14th annual Fall into Nature. Postponed from the originally scheduled date of June 12th due to inclement weather, the 6th annual Bath Art Festival was held in July with the largest turnout to date. 57 vendors, outdoor yoga, a DJ, Summit County Humane Society Mobile Adoption, and several food vendors participated in the event which received a lot of positive feedback.

As our parks increase in usage, amenities, and size, it became necessary to evaluate our staffing needs in 2022 to ensure that park visitors continue to receive the standard of quality they deserve. With the addition of shelters, restrooms, and trails, the time employees spend maintaining these has also increased so the need for an additional staff member was essential. In April, the Park Division hired a full-time park laborer to help maintain that service. The park division staff currently consists of 3.5 full-time and several seasonal employees who work to provide park visitors with an educational, safe, and enjoyable experience in Bath Township Parks. Park personnel specialize not just in public service, but customer service to the township's residents and all park visitors. Because of this, Bath Township Parks have been recognized both locally and statewide.

In 2022, Bath Parks saw the completion of several projects, highlighted by the ongoing improvements at our newest park, the North Fork Preserve of Bath, which is not yet open to the public. Projects at the North Fork Preserve of Bath included the installation of a 10-car gravel parking lot, constructed new drive access, installed a native flower bed at the entrance, and installed the entrance sign, which was partially funded by Ohio and Erie Canalway Coalition from a 2021 Summit County Community grant. At Bath Community Park, the parking lots were chip and sealed. In the Bath Nature Preserve, park personnel installed a primitive style board walk on Bath Pond Path, south of Bath Pond. Bath Hill Park received a parking lot chip and seal, as well as the addition of a pickle ball court. With a generous donation from the Bath Park Board, one of the existing tennis courts was able to be double lined with pickle ball court striping and nets were added.

As we venture into 2023, it is shaping up to be another exciting and busy year in the parks. Residents and visitors can look forward to the completion of many projects, which include trail improvements at the North Fork Preserve of Bath, rehab the Regal Beagle Shelter and Bath Baseball Park shelter/concession stand, upgrade the football/lacrosse score board at the Bath Community Park, and update all the park and trail maps. With so many activities, events, and trails, there are many reasons to visit Bath Parks.

I hope to see everyone out enjoying the Parks in 2023.

Recommendations:

None

RECORD OF PROCEEDINGS

REGULAR MEETING

February 6

2023

Planning Director/ Zoning Inspector William Funk Annual Report for 2022:

Permits:

- 147 Permits Issued
- Accessory Structures 38
- Residential Additions 32
- Fences 32
- New Residential 15
- Swimming Pools 12
- Sign Permits 10
- Subdivision 3
- Business Use Certificates 3
- Commercial Additions 2
- The Township issued 147 permits in 2022 vs. 148 permits in 2021. The Township has issued 1,461 zoning permits over the last 10 years.
- New home starts increased by 4 in 2022 when compared to 2021. The Township has issued 158 new residential permits over the last 10 years.

Appearance Review Commission:

- 19 reviews in 2022
 - The ARC reviewed 13 signs including the new monument signage for RUST Modern Home, Reserve at North Revere Subdivision, Corner Provisions, Oxcyon, and Cleveland Clinic. They also reviewed new wall signage for Subway, Nest Schools, Honey Baked Ham, The Gentle Vet, and the Revere Stadium.
 - The ARC reviewed 7 Site/Building Elevation reviews which included the addition to I of the Needle, the Golf Galaxy elevation and site plan changes, and the new entry for Revere Stadium.

Board of Zoning Appeals:

- 30 reviews in 2022
 - The BZA heard 26 Residential cases and 4 Commercial/Nonresidential cases.
 - The BZA heard 24 cases requesting variances. These include 20 applications requesting a setback reduction from property lines, main residence, or the riparian overlay.
 - The BZA heard 12 conditional use requests which included an accessory dwelling units, freestanding solar panels, and new home construction within the steep slope setback.

Zoning Commission:

- The Commission held public hearings for 2 map amendments in 2022.
 - The first map amendment application was for the property at 1075 Ghent Rd. to rezone the property from the existing R-2 Residential District to a proposed B-4 Restricted Business District. The representatives for the property were proposing to develop the site for a dental office. The Zoning Commission held a public hearing for 1075 Ghent Rd. During the hearing the Commission heard the recommendation to approve the rezoning from Summit County Planning Commission. The Commission also heard a presentation from the applicant and the applicant's representatives. The applicant supplied the Commission with a proposed site plan and elevation drawings. The Zoning Commission heard a presentation from Bath Township Legal Counsel and held discussions regarding the proposal. The Zoning Commission adjourned the public hearing and following an approved motion they voted four to zero recommending to deny the proposed map amendment. The recommendation was forwarded to the Board of Trustees who denied the request to rezone the property.
 - The second map amendment application was for 4073 Medina Rd., the Holiday Inn property to rezone the property from the existing B-3 Office, Research and Limited Business District to a B-2 Community District. The applicant is interested in redeveloping the site that is currently used as a hotel and restaurant. The proposed use of the property is for a Sheetz gas station, Texas Roadhouse restaurant, and a third building. The Zoning Commission held a public hearing for 4073 Medina Rd. During the hearing the Commission heard the recommendation to approve the rezoning from Summit County Planning Commission. The Commission also heard a presentation from the applicant and the applicants' representatives. The applicant supplied the Commission with a proposed site plan and elevation drawings. The Zoning Commission adjourned the public hearing and following an approved motion

RECORD OF PROCEEDINGS

REGULAR MEETING

February 6

2023

they voted three to one recommending to approve the proposed map amendment. The application has been submitted to the Board of Trustees which will continue into 2023.

- The Commission began reviewing the Zoning Resolution and drafting language in areas of concern. This project will continue into 2023 as the Commission continues the minor updates to the Resolution.

Solid Waste:

- The Township bid out a new contract which was awarded to Rumpke Waste for 3 years, for the period of July 1, 2022 through June 30, 2025. The semi-annual rates through June 2023 are as follows:
 - CURBSIDE: \$113.34
 - SR. CURBSIDE: \$103.44 (65+ years old)
 - GARAGE DOOR: \$295.68
 - SR. GARAGE DOOR: \$267.54 (65+ years old)
- Rumpke collected 4,589.58 tons of trash and recycling in 2022. Of the material collected, 18% was diverted to a recycling facility.
- Rumpke is responsible for the billing and receipting for services. They are able to offer residents a number of payment options, including the online credit card payment option.

Systems Administration:

- Projects: Upgraded mail server operating system and Exchange, implemented multi-factor authentication for remote email access, added a server in the Service Department for onsite backups that also replicates our main servers, upgraded the ID badge PC and printer, and upgraded the township center Wi-Fi security.
- Regularly scheduled computer replacements were done throughout the township.
- The existing servers and computers were maintained throughout the year and critical updates were completed as scheduled.

Miscellaneous:

- On September 15, 2022 the Zoning personnel held the annual meeting at the Hale Farm and Village for all township zoning boards. The meeting was designed to allow the boards to network and presenters included Fred Zumpano of Fred Zumpano design and Construction, Dennis Tubbs of Summit County Community & Economic Development, and Legal Counsel Bob Konstand.
- On October 11, 2022 the Zoning personnel and zoning board members attended the APA Ohio Cleveland Planning and Zoning Workshop at Cleveland State University.
- Attended the Introduction to Drone Operations program through Tri-C and passed the Commercial Drone Pilot Part 107 test through the FAA.
- Attended PIPE meetings for the Summit County Communities for Clean Storm Water and completed the 2021 NPDES Annual report for the Ohio EPA.
- Served on the 2022 Summit County Subdivision Review Committee, District 8 NRAC, AMATS Technical Advisory Committee, and the Summit ESID Board.
- Toured the Rumpke Materials Recovery Facility (MRF) in Columbus.
- Replaced the Township Administration vehicle with a 2022 Chevy Colorado.

Recommendations:

None

Administrator Vito F. Sinopoli

Report:

None

Recommendations:

Mr. Sinopoli recommended, and Mrs. Goodrich moved, to hire Kasha Brackett to the position of Executive Assistant at the hourly rate of \$28.00/hour, subject to all rules and regulations of Bath Township, along with a one-year probationary period. Mr. Gaffney seconded the motion; all aye, the motion passed.

**RECORD OF PROCEEDINGS
REGULAR MEETING**

February 6

2023

Mr. Sinopoli requested the Trustees consider Resolution No. 2023-05.

Mrs. Goodrich introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2023-05
TO APPLY FOR THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL
(NOPEC) ENERGIZED COMMUNITY GRANT**

WHEREAS, the Township of Bath, Ohio (the "GRANTEE") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2023 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

WHEREAS, the Bath Township Board of Trustees approves the filing of an application to the NOPEC Energized Community Grant and authorizes Service Director Caine Collins to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF BATH TOWNSHIP, COUNTY OF SUMMIT, AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees of the GRANTEE (the "Board") finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2023, and authorizes the President of the Board to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 680 and if the grant is awarded, to amend the 2023 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mrs. Troike, Aye

Mr. Gaffney, Aye

Mrs. Goodrich, Aye

Resolution Adopted

Mr. Sinopoli requested the Trustees consider Resolution No. 2023-06.

Mr. Gaffney introduced the following resolution and moved its adoption:

**RESOLUTION NO. 2023-06
TO APPLY FOR THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL
(NOPEC) EVENT SPONSORSHIP PROGRAM**

WHEREAS, Bath Township of Summit County, Ohio is a member of the Northeast Ohio Public Energy Council and is eligible for a NOPEC Event Sponsorship Program; and,

9627

**RECORD OF PROCEEDINGS
REGULAR MEETING**

February 6

2023

WHEREAS, the Event Sponsorship Program has funding in the amount of \$750.00 available to support community events that are free and open to the public; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for community events;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the NOPEC Event Sponsorship Program.
2. That Service Director Caine Collins is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 677 and, if the grant is awarded, to amend the 2023 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mrs. Goodrich seconded the Resolution, discussion held and the Roll Called.

Mrs. Goodrich, Aye
Mrs. Troike, Aye
Mr. Gaffney, Aye

Resolution Adopted

COMMUNITY EVENTS

An updated list of community events may be found on the township website at www.bathtownship.org

TRUSTEE ANNOUCEMENTS

None

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:45 p.m.

**RECORD OF PROCEEDINGS
REGULAR MEETING**

February 6

2023



Sharon A. Troike, President
Bath Township Board of Trustees



Sean F. Gaffney, Vice President
Bath Township Board of Trustees



Elaina E. Goodrich, Trustee
Bath Township Board of Trustees



Gregory R. Thewes
Fiscal Officer

Date: February 6, 2023
Bath Township Board of Trustees

**RECORD OF PROCEEDINGS
REGULAR MEETING**

February 6

2023

This page intentionally left blank.