

RECORD OF PROCEEDINGS
REGULAR MEETING

January 9

2023

The Bath Township Board of Trustees met in the Trustees' Meeting Room on January 9, 2023, at 7:00 p.m. for the purpose of conducting the business of the Township. The Vice President of the Board, Mr. Sean Gaffney, convened the meeting. Trustees present were Mr. Sean Gaffney and Mrs. Elaina Goodrich.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

APPROVAL OF AGENDA

Mr. Gaffney requested, and Mrs. Goodrich moved, approval of the agenda. Mr. Gaffney seconded the motion; the motion passed.

FISCAL OFFICER Gregory R. Thewes

The Fiscal Officer recommended, and Mrs. Goodrich moved, to approve payments totaling \$198,126.22. Mr. Gaffney seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer recommended, and Mrs. Goodrich moved to approve the December 5, 2022 and December 12, 2022 regular meeting minutes (Troike, Goodrich and Gaffney). Mr. Gaffney seconded the motion; all aye, the motion passed.

The Fiscal Officer recommended, and Mrs. Goodrich moved to post for hiring a part-time Fiscal Officer assistant during the period of 1/9/23 through 2/28/2023. Mr. Gaffney seconded the motion; all aye, the motion passed

The Fiscal Officer recommend, and Mrs. Goodrich moved to approve Intra fund transfers in the amount of \$105,050. Mr. Gaffney seconded the motion; all aye, the motion passed.

The Fiscal Officer reported that the Correspondence, Board, Commission and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATOR

Police Chief Vito F. Sinopoli

Report:

Department Trainings:

Administrative Assistant Bartlett – Quarterly Subgrant Reports, Budgets, & Backup Documentation Webinar December 8, 2022

Officer Watson – Digital Evidence Investigation - December 12-16, 2022

Community Engagement:

Christmas with a Cop was held December 3, 2022. Officers Mihalik, Campbell, and Young participated.

Many thanks to the Bath residents and businesses who sent in Christmas lunches and dinners as well as bakery items to the Dispatchers and Officers. All items were greatly appreciated.

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December Statistics:

All calls for service: 1,285 [100%]

Community Policing: 697 [54%]

Traffic Stops: 33 [3%]

Traffic Accidents: 44 [3%]

Alarm Drops: 54 [4%]

Sex Offense 0

Burglary 0

Robbery 0

All other calls requiring police assistance or presence: 457 [36%] Booking Charges [Total # of Charges] - 21 Theft: 8 Assault: 1 Failure to Appear/Issuance of Warrant: 5

Recommendations:

Chief Sinopoli requested the Trustees consider Resolution No. 2023-01.

Mrs. Goodrich presented the following Resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2023-01
TO APPLY FOR THE OHIO LAW ENFORCEMENT BODY ARMOR PROGRAM**

WHEREAS, the Ohio Law Enforcement Body Armor Program is funded by the Ohio Bureau of Workers' Compensation; and,

WHEREAS, the Program provides money to eligible applicants for the purchase of body armor vests to enhance the safety and prevent injury of law enforcement officers, and has funding available to Bath Township Police Department in the amount of \$4,850.00 with a local match of 25%; and,

WHEREAS, Bath Township is committed to officer safety and the Board recognizes the need for ballistic vests for each officer to protect them in the line of duty; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for ballistic vests;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Law Enforcement Body Armor Program.
2. That Chief of Police, Vito F. Sinopoli, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 673 and if the grant is awarded, to amend the 2023 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the resolution and discussion was held.

Second by Mr. Gaffney; discussion and roll called:

Mrs. Goodrich, Aye

Mr. Gaffney, Aye

Resolution Adopted

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Chief Sinopoli recommended, and Mrs. Goodrich moved to approve the annual contract with Sundance for the cloud hosting services for NextGen 9-1-1 at a cost of \$3,000. This is a 75/25 split with FD. Mr. Gaffney seconded the motion; all aye, the motion passed.

Chief Sinopoli recommended, and Mrs. Goodrich moved to approve the annual contract with Aladtec which is the online workforce software system at a cost not to exceed \$3,850. Mr. Gaffney seconded the motion; all aye, the motion passed.

Chief Sinopoli recommended, and Mrs. Goodrich moved to approve the annual contract with LeadsOnline for the PowerPlus investigation system for the Detective Bureau at a cost not to exceed \$2,800. Mr. Gaffney seconded the motion; all aye, the motion passed.

Chief Sinopoli recommended, and Mrs. Goodrich moved to approve the annual contract with Sundance for the Records Management system at a cost not to exceed \$3,500. This is a 50/50 split with FD. Mr. Gaffney seconded the motion; all aye, the motion passed.

Chief Sinopoli recommended, and Mrs. Goodrich moved to approve the annual contract with Biometric Information Management for the technical support and service contract for the digital fingerprint system at a cost not to exceed \$2,800. This is a 50/50 split with FD. Mr. Gaffney seconded the motion; all aye, the motion passed.

Chief Sinopoli recommended, and Mrs. Goodrich moved to accept the voluntary resignation of FT Communications Specialist Susan E. Farina-Szerensci effective January 8, 2023. Mr. Gaffney seconded the motion; all aye, the motion passed.

Fire Chief Robert Campbell

Report:

December 2022 CALLS

Station 1 = 83

Station 2 = 49

All Stations = 08

Total = 140

EMS = 94

Fire = 46

Total Transports = 70

Mutual Aid Given= 18

Mutual Aid Received= 03

Yearly Call Total: 1,559

EMS = 1,066

FIRE = 493

TRAINING:

Total Class Hours: 33.33

Total Personnel Hours: 102.00

INSPECTIONS:

Alarm System Test 1

Annual 29

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Company Inspection 5
Consult 2
Fire Drill 1
Plan Review 1
Reinspection 12

TOTAL INSPECTIONS 51

REPORT:

Toys for Tots
CPR Class

Recommendations:

Chief Campbell recommended, and Mrs. Goodrich moved, to remove Part Time Firefighter/Paramedic Brent Boyko from probationary status effective January 10, 2023. Mr. Gaffney seconded the motion; all aye; the motion passed.

Chief Campbell recommended, and Mrs. Goodrich moved, to post for Part Time Firefighter/Paramedic positions. Mr. Gaffney seconded the motion; all aye; the motion passed.

Service Director Caine Collins

Report:

Buildings and Grounds

Historic Town Hall: No new business to report.
Bath Center Building: No new business to report.
Ira Road Facilities: No new business to report.
Service Building: No new business to report.

Roads Report

Service Crew Monthly Report for December

Resident Service Requests received: 7
Resident Service Requests resolved: 18
Township Service Requests received: 5
Township Service Requests resolved: 7
Drive Culvert: 1
Linear Feet of Ditching: 155

Snow & Ice Report

Regular hours spent: 64
OT hours spent: 112.25
Total hours spent: 176.25
Approx tons of Salt used: 223
Approx gallons of Brine used: 300

Miscellaneous:

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, and Burial Assistance; Roadway Tree Trimming and Removal; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching and Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Restorations and Requests; Emptying Organic Recycle Trailer; Prepped Trucks for

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Snow/Ice; Installation of Plow Stakes; Seasonal Decorating; Salted and Plowed Township Roadways, Parking Lots, and Sidewalks.

Training:

Hydra-Tite Pipe Repair Training – Ron Wietecha, Sean Humphrys, Brent Nash, Jim Hete, Jeff France, Ricky Brogan, Ryan Bracken, Seth Rauscher, and Greg Klebs

Cemetery Report

Bath Center – 1 Cremation

Moore's Chapel – 4 Cremations

Recommendations:

Mr. Collins recommended, and Mrs. Goodrich moved, to pay Barbicas Construction Company, Inc. in the amount of \$115,157.81 for Estimate No. 05 of the 2022 Summit County #448 Resurfacing Program. Mr. Gaffney seconded the motion; all aye; the motion passed.

Mr. Collins recommended, and Mrs. Goodrich moved, to pay Melway Paving Company, Inc. in the amount of \$10,671.50 for Estimate No. 03 & Final of the 2022 Summit County #405 Resurfacing Program. Mr. Gaffney seconded the motion; all aye; the motion passed.

Park Director/Assistant Service Director Alan Garner Report:

General Park Information

Park personnel checked and inspected all the trails, performed routine visual inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Park personnel cleaned up several trees that fell throughout the parks due to a recent storm.

Park personnel have been plowing and salting the parks as needed.

All the parks have been winterized for the season.

Bath Baseball Park

No new business to report.

Bath Community Park

Park personnel installed new gutters and down spouts on the football concession stand.

Park personnel repaired the light near Chief Logan.

Bath Hill Park

No new business to report.

Bath Nature Preserve

No new business to report.

North Fork Preserve of Bath

On December 21, the new entry sign was installed at the entrance of the North Fork Preserve of Bath. The new sign is currently covered until the preserve officially opens to the

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public. Also, this project was partially funded by a Summit County Community Trails Grant.

Park personnel continue to work on the Triple Loop Trail project.

Recommendations:

Mr. Garner recommended, and Mrs. Goodrich moved, to pay Melway Paving Company, Inc. in the amount of \$7,182.50 for Estimate No. 03 & Final of the 2022 Summit County #422 Resurfacing Program. Mr. Gaffney seconded the motion; all aye; the motion passed.

Planning Director/ Zoning Inspector William Funk

Report:

Permits

During the month 14 zoning permits were issued in the following categories:

- Fence 6
- Accessory Structure 3
- Swimming Pool 2
- Commercial Addition 1
- Sign 1
- Business Use 1

Zoning Commission

December 8, 2022 Zoning Commission did not meet.

Appearance Review Commission

December 5, 2022 the Appearance Review Commission did not meet.

Board of Zoning Appeals

December 20, 2022 the Board of Zoning Appeals did not meet.

Solid Waste

- New Customers 14
- Vacation Customers 23
- Total Customers 3,447

Recommendations:

None

Administrator Vito F. Sinopoli

Report:

As the Bath Township Board of Trustees continues to evaluate proposals from architectural firms for renovations to the North Fork Preserve of Bath property, the board gives notice of presentations with two separate firms. The firm of Peninsula Architects will meet with the trustees at the North Fork Preserve at 4400 Everett Rd. on January 17, 2023 at 10:30 a.m. and the firm of BSHM will meet at the NFP on January 18, 2023 at 11:30 a.m.

Bath Township Zoning continues to note the presence of temporary signs posted in the township and county right of ways. As a reminder, temporary signs are regulated through

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township zoning and prohibited under all circumstances within a right of way. Resident cooperation in removing these signs from the right of way is very much appreciated.

Recommendations:

Mr. Sinopoli recommended, and Mrs. Goodrich moved to remove payroll/accounts payable specialist Susan Neff from probationary status effective Jan. 3, 2023 and adjust her hourly rate of pay in accordance with the 2023 Bath Township Organizational Resolution. Mr. Gaffney seconded the motion; all aye, the motion passed.

Mr. Sinopoli recommended, and Mrs. Goodrich moved to approve payment to Wichert Insurance for Unmanned Aerial Systems insurance coverage in the amount of \$3,369.81. Mr. Gaffney seconded the motion; all aye, the motion passed.

COMMUNITY EVENTS

An updated list of community events may be found on the township website at www.bathtownship.org

TRUSTEE ANNOUCEMENTS

None

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:41 p.m.

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Absent

Sharon A. Troike, President
Bath Township Board of Trustees



Sean F. Gaffney, Vice President
Bath Township Board of Trustees



Elaina E. Goodrich, Trustee
Bath Township Board of Trustees



Gregory R. Thewes
Fiscal Officer

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