

**RECORD OF PROCEEDINGS
REGULAR MEETING**

December 19

2022

The Bath Township Board of Trustees met in the Trustees' Meeting Room on December 19, 2022, at 4:07 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich, convened the meeting. Trustees present were Mrs. Sharon Troike, Mr. Sean Gaffney and Mrs. Elaina Goodrich.

CALL TO ORDER**PLEDGE OF ALLEGIANCE****WELCOME****APPROVAL OF AGENDA**

Mrs. Goodrich requested, and Mrs. Troike moved, approval of the agenda. Mr. Gaffney seconded the motion; the motion passed.

ELECTION OF OFFICERS

Mrs. Goodrich moved, to elect Sharon A. Troike as the Trustee President for 2023. Mr. Gaffney seconded the motion; the motion passed.

Mrs. Troike moved, to elect Sean F. Gaffney as Trustee Vice-President for 2023. Mrs. Goodrich seconded the motion; the motion passed.

FISCAL OFFICER Gregory R. Thewes

The Fiscal Officer recommended, and Mrs. Troike moved, to approve requisitions and regular purchase orders 2022-01543 to 2022-01561 and payments totaling \$167,989.85. Mr. Gaffney seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer requested the Trustees consider Resolution No. 2022-46.

Mr. Gaffney presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2022-46
TO AMEND THE 2022 PERMANENT APPROPRIATIONS AND CERTIFICATE OF
ESTIMATED RESOURCES
Amendment #3**

WHEREAS, after careful review of the 2022 budget submitted to the Summit County Budget Commission on April 1, 2022, the Department Heads and Township Administrator under 505.032 (F) developed appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer reviewed the budget and certified that the expenditures were inside the 2022 Official Certificate of Resources; and,

WHEREAS, the Bath Township applied for and was awarded grant funds from the following:

1. \$2,500 from the Bath Community Fund for the Police Department Drone purchase
2. \$1,200 from the Bath Community Fund for the Bath Township Service Department for the purchase of a tent for event use.
3. \$508,773.08 the second tranche of the Coronavirus relief funds;
4. \$750.00 from Northeast Ohio Public Energy Council (NOPEC) Event Sponsorship Program.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, the following adjustments need to be completed to bring

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the Official Certificate of Estimated Resources in line with the Permanent Appropriations with an increase to:

2022 Certificate of Estimated Resources 2022 Permanent Appropriations

Fund 684 Coronavirus \$508,773.08	Fund 684 Coronavirus \$508,773.08
Fund 677 NOPEC Event \$ 750.00	Fund 677 NOPEC Event \$ 750.00
Fund 685 Bath Community Fund \$ 3,700.00	Fund 685 Bath Community Fund \$ 3,700.00

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer request an amendment before the Summit County Budget Commission.

Second by Mrs. Troike, discussion and roll called:

Mrs. Goodrich, Aye
Mrs. Troike, Aye
Mr. Gaffney, Aye

Resolution Adopted

The Fiscal Officer reported that the Correspondence, Board, Commission and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATOR

Police Chief Vito F. Sinopoli

Report:

None

Recommendations:

Chief Sinopoli requested the Trustees consider Resolution No. 2022-47.

Mrs. Troike presented the following Resolution and moved its adoption.

**RESOLUTION 2022-47
HONORING RICHARD W. MUNSEY**

WHEREAS, Detective Lieutenant Richard W. Munsey has been a respected member of the Bath Township Police Department for 51 years. He became one of 12 police cadets with the Bath Township Police Department on September 13, 1971, volunteering his time while also working as a part-time dispatcher for the department, and;

WHEREAS, Detective Lieutenant Munsey became a part-time Bath Township police officer in 1975 and was hired full-time in 1976. Rising quickly through the ranks, he was promoted to Detective Sergeant in 1979 and Detective Lieutenant in 1986. During his tenure with the police department, he also served as Interim Chief of Police from October 8, 2003 to December 31, 2004. His enduring commitment to the police department and respect from his peers are a few of his defining qualities that make him an asset to Bath Township.

WHEREAS, Detective Lieutenant Munsey was named the Bath Grange Citizen of the Year in 2005, acknowledged as Top Cop by the Summit County Prosecutor’s Office five times in his career and was the recipient of an Ohio Prosecuting Attorneys’ Association outstanding peace officer award recognizing his law enforcement career on December 8, 2022. As part of his investigative responsibilities, Lt. Munsey has worked on a variety of complex criminal cases, including three high-profile murder investigations, including the

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Jeffrey Dahmer investigation, the Dean Milo murder investigation and the James McCartney investigation.

WHEREAS, Detective Lieutenant Munsey is a 1972 graduate of Revere High School; 1983 graduate of The University of Akron with a Bachelor's of Science degree; 1986 Master's of Science degree from The University of Akron, and in 1992 received his Juris Doctorate degree from The University of Akron. He also attended many in-service trainings, including leadership classes at Harvard University on March 16-17, 2004 and July 13-14, 2004; and,

WHEREAS, Detective Lieutenant Munsey's memberships include the Police Executive Leadership College [PELC], FBI National Academy 133rd Session, School of Police Staff & Command and Certified Law Enforcement Executive [CLEE], Akron Crime Clinic, and;

WHEREAS, Detective Lieutenant Munsey was recognized for his accomplishments through induction into the Revere High School Hall of Fame in 1992 and been part of many important achievements throughout his personal and professional career, and;

WHEREAS, Detective Lieutenant Munsey is recognized as a professional, always putting the interests of Bath Township first. He has witnessed both tragedy and celebration within the community and has always given selflessly to offer his heartfelt support in every instance, and;

WHEREAS, the Bath Township Board of Trustees desires to formally recognize the dedication and service of Detective Lieutenant Richard W. Munsey over the past 51 years; and

NOW, THEREFORE, BE IT RESOLVED, the Bath Township Board of Trustees hereby congratulates Detective Lieutenant Richard W. Munsey for his 51 years of service to Bath Township and thanks him for his outstanding dedication and service to Bath Township and the public at large. The Board wishes Lt. Munsey the very best in his retirement and appreciates his commitment of service to the community.

Mr. Gaffney seconded the Resolution and discussion and roll call:

Mrs. Goodrich, Aye
Mrs. Troike, Aye
Mr. Gaffney, Aye

Resolution Adopted

Chief Sinopoli recommended, and Mr. Gaffney moved to approve the 2023 annual service contract with B&C Communications for \$8,083.98 for the radio consolettes. This is a 75/25 split with FD. Mrs. Troike seconded the motion; all aye, the motion passed.

Chief Sinopoli recommended, and Mrs. Troike moved to purchase of two 2023 Ford Police Explorers from Montrose Ford at a cost of \$46,537.83 each for a total of \$93,075.66. Also allow a 10% (cost) overage in the event that there is a supply chain or delivery issue in 2023. Ordering the vehicles at this time is extremely important to insure delivery in 2023. These new vehicles will replace Car 17 which is a 2019 Explorer with approximately 83,000 miles and Car 18 which is a 2020 Ford Explorer with approximately 80,000 miles. Mr. Gaffney seconded the motion; all aye, the motion passed.

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Chief Sinopoli recommended, and Mrs. Troike moved to approve payment to Ohio UAS in the amount of \$4,553 (\$3526.50 from PD and \$1026.50 from FD). Bath Community Fund (through the Akron Community Fund) approved the drone grant request and Bath PD received \$2500 which will pay more than half of the cost for the drone. Mr. Gaffney seconded the motion; all aye, the motion passed.

Fire Chief Robert Campbell

Report:

None

Recommendations:

None

Service Director Caine Collins

Report:

None

Recommendations:

Mr. Collins recommended, and Mrs. Troike moved, to enter into a 3-year maintenance agreement with Generator Systems for the Service Building Generator. Mr. Gaffney seconded the motion; all aye; the motion passed.

Mr. Collins recommended, and Mr. Gaffney moved, to pay Advanced Air Solutions, in the amount of \$18,837.00, for the purchase and installation of HVAC units and a Hot Water Heater for the Historical Town Hall. Mrs. Troike seconded the motion; all aye; the motion passed.

Mr. Collins recommended, and Mrs. Troike moved, to enter into an agreement with Summit County for the 2023 Pavement Maintenance Programs. The processes recommended are: Concrete Road Repair, #448 Asphalt Paving, #405 Motor Paving, #422 Seal Coating, Catch Basin Repair, Asphalt Rejuvenation, Pavement Marking, and Asphalt Crack Sealing. Mr. Gaffney seconded the motion; all aye; the motion passed.

Mr. Collins recommended, and Mr. Gaffney moved, to purchase a 5-ton dump body/equipment package from Henderson Products Inc. for a cost not to exceed \$107,862.00. This purchase is through Sourcewell Cooperative Purchasing. Mrs. Troike seconded the motion; all aye; the motion passed.

Mr. Collins recommended, and Mrs. Troike moved, to enter into a one-year contract with Davis Water Treatment for the service, maintenance, and testing of the Bath Township facilities water system. Mr. Gaffney seconded the motion; all aye; the motion passed.

Mr. Collins requested the Trustees consider Resolution No. 2022-48.

Mr. Gaffney presented the following resolution and moved its adoption:

RESOLUTION 2022-48

A RESOLUTION AUTHORIZING BATH TOWNSHIP TO JOIN THE COMMUNITY UNIVERSITY EDUCATION PURCHASING COUNCIL OF GOVERNMENTS

WHEREAS, Bath Township was previously a member of the Community University Education Purchasing Cooperative for the purpose of lowering costs by joining with other governmental entities through pooled purchasing and competitive bidding; and,

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WHEREAS, it was necessary to reorganize the Community University Education Purchasing Cooperative as a Council of Governments organized under Chapter 167 of the Revised Code; and,

WHEREAS, Copley Township, the City of Green, the City of Akron, the Village of Boston Heights, the City of Kent and the City of Cuyahoga Falls (the "Initial Members") entered into the Agreement Establishing the Community University Education Purchasing Regional Council of Governments dated as of October 4, 2022 (the "Establishing Agreement") in order to establish the Community University Education Purchasing Regional Council of Governments ("CUE") under Chapter 167 of the Revised Code; and,

WHEREAS, the Establishing Agreement authorized the Initial Members of the CUE to adopt bylaws to govern the operation of CUE and the Initial Members adopted the bylaws on October 5, 2022 (the "Bylaws"); and,

WHEREAS, Article II, Section 2 authorizes the Initial Political Subdivisions listed on Schedule 1 of the Bylaws to join CUE as a Member (as defined in the Establishing Agreement and the Bylaws") without an additional financial contribution; and,

WHEREAS, Bath Township has determined to join CUE as a Member;

NOW, THEREFORE, BE IT RESOLVED that the Bath Township Board of Trustees:

Section 1. Approves the filing of an application for Bath Township to join CUE as a member.

Section 2. That Bath Township Service Director Caine Collins is hereby designated as the Representative of Bath Township to serve on the Governing Board of CUE.

Second by Mrs. Troike; discussion and roll called:

Mrs. Goodrich, Aye

Mrs. Troike, Aye

Mr. Gaffney, Aye

Resolution Adopted

Park Director/Assistant Service Director Alan Garner

Report:

None

Recommendations:

None

Planning Director/ Zoning Inspector William Funk

Report:

None

Recommendations:

None

Administrator Vito F. Sinopoli

Report:

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Recommendations:

Mr. Sinopoli requested the Trustees consider Resolution No. 2022-49.

Mrs. Troike presented the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2022-49
TO ADOPT THE ORGANIZATIONAL RESOLUTION, THE PERSONNEL POLICY
MANUAL, AND THE JOB DESCRIPTIONS MANUAL**

WHEREAS the Township operates with regard to several master documents; and,

WHEREAS the Township Administrator has proposed the attached 2022-49 Organizational Resolution for adoption, along with the Bath Township Personnel Policy Manual and Job Descriptions Manual; and,

WHEREAS the Department Heads of the Township have reviewed the documents and found them to be in order.

NOW THEREFORE BE IT RESOLVED, that the Organizational Resolution 2022-49, the Bath Township Personnel Policy Manual and Job Descriptions Manual are effective January 1, 2023 and attached to and made a part of these Minutes.

Second by Mr. Gaffney; discussion and roll called:

Mrs. Goodrich, Aye
Mrs. Troike, Aye
Mr. Gaffney, Aye

Resolution Adopted

COMMUNITY EVENTS

An updated list of community events may be found on the township website at www.bathtownship.org

TRUSTEE ANNOUCEMENTS

None

ADJOURNMENT


There being no further business before the Board, the meeting was adjourned at 4:43 p.m.

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Elaina E. Goodrich, President
Bath Township Board of Trustees


Sharon A. Troike, Vice President
Bath Township Board of Trustees


Sean Gaffney, Trustee
Bath Township Board of Trustees


Gregory R. Thewes
Fiscal Officer

Date: December 19, 2022
Bath Township Board of Trustees

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