

**RECORD OF PROCEEDINGS
REGULAR MEETING**

September 12

2022

The Bath Township Board of Trustees met in the Trustees' Meeting Room on September 12, 2022, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich, convened the meeting. Trustees present were Mrs. Sharon Troike, Mr. Sean Gaffney and Mrs. Elaina Goodrich.

CALL TO ORDER**PLEDGE OF ALLEGIANCE****WELCOME****APPROVAL OF AGENDA**

Mrs. Goodrich requested, and Mrs. Troike moved, approval of the agenda. Mr. Gaffney seconded the motion; the motion passed.

FISCAL OFFICER Gregory R. Thewes

The Fiscal Officer recommended, and Mr. Gaffney moved, to approve requisitions and regular purchase orders 2022-01109 to 2022-01201 and payments totaling \$224,669.07. Mrs. Troike seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer recommended, and Mrs. Troike moved, to approve the May 9, 2022, the May 23, 2022, and June 21, 2022 Regular meeting minutes. (Gaffney, Goodrich, Troike). Mr. Gaffney seconded the motion; all aye; the motion passed.

The Fiscal Officer recommended, and Mr. Gaffney moved, to approve the June 6, 2022 Regular meeting minutes (Gaffney, Goodrich). Mrs. Goodrich seconded the motion; all aye; the motion passed.

The Fiscal Officer recommended, and Mrs. Troike moved, to approve the June 27, 2022 Special meeting minutes. (Gaffney, Troike). Mr. Gaffney seconded the motion; all aye; the motion passed.

The Fiscal Officer recommended, and Mrs. Troike moved, to approve intra fund transfers in the amount of \$28,800.00. Mr. Gaffney seconded the motion; all aye; the motion passed.

The Fiscal Officer reported that the Huntington main operating account has been reconciled for May. The Huntington payroll account has been reconciled for May, June, July, and August. The STAR Ohio investment accounts have been reconciled for August. The Meeder investment accounts have been reconciled for August.

The Fiscal Officer reported that the Correspondence, Board, Commission and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATOR**Police Chief Vito F. Sinopoli****Report:****Department Trainings:**

Officers Reilly and Young attended the AXON Roadshow/Demo Day at the Akron Police Department on August 4, 2022.

Officers Alexander and Klein attended Advanced Patrol Tactics August 8, 2022.

Sgt. Borton, Det. Gabel, Officers Deep, Klein, Oubre, Reilly, Falconer and Van Fossen participated in the Active Shooter Training conducted by the Metro SWAT Team on August 16, 2022 at Revere Middle School.

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Officer Deep attended the Emergency Pursuit Operations at Drive Team in Cuyahoga Falls on August 17, 2022. Chief Sinopoli attended Advanced UAS [Drone] Operations for public Safety August 15-19, 2022 at the Cuyahoga Community College in Parma. Officers Campbell and Chapman attended Crisis Intervention Team Training August 22-26, 2022.

Community Engagement:

Officer Van Fossen was on hand to meet and greet parents and children at Lakeside Christian Church on August 7, 2022.

August Statistics:

All calls for service: 1,455 [100%]

Community Policing: 865 [60%]

Traffic Stops: 78 [5%]

Traffic Accidents: 40 [3%]

Alarm Drops: 47 [3%]

Sex Offense 1 Burglary 0 Robbery 0

All other calls requiring police assistance or presence: 424 [29%]

Booking Charges [Total # of Charges] - 25

Theft: 7

OVI: 3

Drug Paraphernalia/Possession of Drugs/Trafficking in Drugs: 3

Recommendations:

Chief Sinopoli requested the Trustees consider Resolution No. 2022-29.

Mr. Gaffney introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2022-29
TO APPLY FOR THE BATH COMMUNITY FUND GRANT**

WHEREAS, the Bath Community Fund (BCF) carries out volunteer service in the local community and raises funds to improve the lives of residents in the Bath Township area, and;

WHEREAS, BCF has been supporting the community through contributions since 2016, and;

WHEREAS, BCF has monies available as a grant to be used for applicable projects in the community, and;

WHEREAS, the Bath Township Board of Trustees desires financial assistance for the Bath Township Police Department to purchase a mini unmanned aerial system (UAS) drone along with training for a department member;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Bath Community Fund; and
2. Susan Bartlett, Administrative Assistant, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance; and
3. Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

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FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 685 and if the grant is awarded, to amend the 2022 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mrs. Troike seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich, Aye

Mrs. Troike, Aye

Mr. Gaffney, Aye

Resolution Adopted

Chief Sinopoli requested the Trustees consider Resolution No. 2022-30.

Mrs. Troike presented the following Resolution and moved its adoption:

**RESOLUTION 2022-30
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE OHIO EMERGENCY MANAGEMENT AGENCY (SHSP) GRANT
PROGRAM**

WHEREAS, the Department of Ohio Emergency Management Agency is authorized to administer funds through the State Homeland Security Program (SHSP) as part of Section 2002 of the Homeland Security Act of 2002 as designated by law; and,

WHEREAS, the Ohio Emergency Management Agency (SHSP), appropriated funds to provide grants in support of state priority communications, and,

WHEREAS, Bath Township seeks financial assistance to acquire two- way radio equipment for the police department; and,

WHEREAS, Bath Township has performed a needs assessment and determined the request for financial assistance will be for the period outlined herein; and,

NOW, THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Emergency Management Agency (SHSP) for financial assistance for the following project: Dispatch consolettes, mobile radios and portable radios, which are part of the State of Ohio MARCS 800 mhz radio system.
2. That Captain Steven Brown of the Bath Township Police Department is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible financial assistance from the Ohio Emergency Management Agency (SHSP) Grant Program.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.
4. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the board.

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FURTHER, that the Fiscal Officer be directed to use a Special Revenue Fund and if the grant is awarded, to amend the 2022 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the amendment; discussion and roll called:

The Fiscal Officer called the Roll:

Mrs. Goodrich, Aye

Mrs. Troike, Aye

Mr. Gaffney, Aye

Resolution Adopted

Chief Sinopoli requested the Trustees consider Resolution No. 2022-31.

Mrs. Troike presented the following Resolution and moved its adoption:

RESOLUTION 2022-31

**A RESOLUTION AUTHORIZING THE APPLICATION TO
THE OHIO EMERGENCY MANAGEMENT AGENCY (SHSP) CHEMICAL AND
ACTIVE SHOOTER THREAT RESPONSE GRANT PROGRAM**

WHEREAS, the Ohio Emergency Management Agency is authorized to administer funds through the State Homeland Security Program (SHSP) as part of Section 2002 of the Homeland Security Act of 2002 as designated by law; and,

WHEREAS, the SHSP appropriated funds to provide grants in support of law enforcement agencies chemical and active shooter threat response, and,

WHEREAS, Bath Township seeks financial assistance to acquire, protective gas masks, gas canisters and other supplies to protect and prevent violent crime; and,

WHEREAS, Bath Township has performed a needs assessment and determined the request for financial assistance will be for the period outlined herein; and,

NOW, THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Emergency Management Agency (SHSP) for financial assistance for the following project: Respirators, voice amplifiers, gas canisters and other supplies.
2. That Captain Steven Brown of the Bath Township Police Department is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible financial assistance from the Ohio Emergency Management Agency Grant Program.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.
4. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the board.

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FURTHER, that the Fiscal Officer be directed to use a Special Revenue Fund and if the grant is awarded, to amend the 2022 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the resolution; discussion and roll called:

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**
Mrs. Troike, **Aye**
Mr. Gaffney, **Aye**

Resolution Adopted

Fire Chief Robert Campbell

Report:

AUGUST 2022 CALLS

Station 1 =61

Station 2 =51

All Stations =11

Total =123

Fire =38

EMS =85

Total Transports =51

Mutual Aid Given=10

Mutual Aid Received=04

Yearly Call Total: 1015

FIRE =376

EMS =639

TRAINING:

Total Class Hours = 924.5

Total of Personnel Hours = 131.50

INSPECTIONS:

Annual 26

Reinspection 20

Alarm System Test 1

Company Inspection 4

Fire Drill 1

Special Hazard 5

TOTAL 57

Recommendations:

Chief Campbell recommended, and Mr. Gaffney moved, to transfer sick time from prior public employment for FT Fire/Medic Rachel Rexroad in the amount of 166.50 hours. Mrs. Troike seconded the motion; all aye; the motion passed.

Chief Campbell recommended, and Mrs. Troike moved, to approve engine hose and ladder testing performed by Waterways of Southwest PA, LLC in the amount of \$3,600.00. Mr. Gaffney seconded the motion; all aye; the motion passed.

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Chief Campbell requested the Trustees consider Resolution No. 2022-32.

Mr. Gaffney introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2022-32
TO APPLY FOR THE BATH COMMUNITY FUND GRANT-FIRE**

WHEREAS, the Bath Community Fund (BCF) carries out volunteer service in the local community and raises funds to improve the lives of residents in the Bath Township area, and;

WHEREAS, BCF has been supporting the community through contributions since 2016, and;

WHEREAS, BCF has monies available as a grant to be used for applicable projects in the community, and;

WHEREAS, the Bath Township Board of Trustees desires financial assistance for the Bath Township Fire Department to purchase medical training equipment;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Bath Community Fund; and
2. Shelley Bolton, Administrative Assistant, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance; and
3. Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 685 and if the grant is awarded, to amend the 2022 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mrs. Troike seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich, Aye
Mrs. Troike, Aye
Mr. Gaffney, Aye

Resolution Adopted

Service Director Caine Collins
Report:

Buildings and Grounds

Historic Town Hall: No new business to report.

Bath Center Building: No new business to report.

Ira Road Facilities: No new business to report.

Service Building: No new business to report.

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Roads Report

Service Crew Monthly Report for August
 Resident Service Requests received: 26
 Resident Service Requests resolved: 29
 Township Service Requests received: 2
 Township Service Requests resolved: 2
 Asphalt Aprons: 3
 Linear Feet of Ditching: 1,154'
 Asphalt Used: 47.19
 Drive Culvert: 3
 Catch Basin: 3
 Road Culvert: 1

Training:

Summit County Safety Council (Caine Collins)

Cemetery Report

Moore's Chapel – 1 Full & 1 Cremation Burial

Recommendations:

Mr. Collins recommended, and Mr. Gaffney moved, to pay Barbicas Construction Company, Inc. in the amount of \$128,334.20 for Estimate No. 02 of the 2022 Summit County #448 Resurfacing Program. Mrs. Troike seconded the motion; all aye; the motion passed.

Mr. Collins requested the Trustees consider Resolution No. 2022-33.

Mr. Gaffney introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2022-33
TO APPLY FOR THE BATH COMMUNITY FUND GRANT**

WHEREAS, the Bath Community Fund (BCF) carries out volunteer service in the local community and raises funds to improve the lives of residents in the Bath Township area, and;

WHEREAS, BCF has been supporting the community through contributions since 2016, and;

WHEREAS, BCF has monies available as a grant to be used for applicable projects in the community, and;

WHEREAS, the Bath Township Board of Trustees desires financial assistance for the Bath Township Service Department to purchase a tent and accessories, to be used at a variety of township events;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Bath Community Fund; and
2. Beth Reinart, Administrative Assistant, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance; and
3. Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

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FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 685 and if the grant is awarded, to amend the 2022 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mrs. Troike seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich, Aye

Mrs. Troike, Aye

Mr. Gaffney, Aye

Resolution Adopted

Park Director/Assistant Service Director Caine Collins in Alan Garner's absence Report:

General Park Information:

The park shelters and athletic fields opened on April 1 and since then there have been 1,450 scheduled events; in August, 320 events were scheduled.

Park personnel checked and inspected all trails, performed routine visual inspections on the playgrounds, performed general buildings and grounds maintenance, and completed vehicle and equipment maintenance.

Park personnel completed various painting projects throughout the parks.

Bath Baseball Park

For the month of August, the ballfields were playable 94% of the time. Records show there was precipitation on 13 days in August, with an approximate total of 1.64 inches.

Park personnel spent approximately 66 hours performing field maintenance duties for the month.

Park personnel trimmed the vegetation throughout the park.

Bath Community Park

Park personnel replaced several of the knockdown posts throughout the park.

Park personnel trimmed the vegetation throughout the park.

Bath Hill Park

Park personnel trimmed the vegetation throughout the park.

Bath Nature Preserve

Park personnel spent approximately 63 hours mowing the trails and trimming the vegetation around signs, benches, and fencing.

Park personnel replaced several sections of the stairs in between the Regal Beagle and Bath Pond.

Bath Pond Path is now open for use. The hiking trail is approximately one mile long and is located on the west and south sides of Bath Pond. It can be accessed either from Beefy's Trail or the Bridle Trail. The trail features varied habitats from wetlands to open fields, and includes a small bridge over the Bath Pond outlet, as well as several boardwalks ranging in size from 15 feet to 200 feet.

North Fork Preserve of Bath

Park personnel continue to work on the Triple Loop Trail project.

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Recommendations:

Mr. Collins recommended, and Mrs. Troike moved, to pay Melway Paving Company, Inc. in the amount of \$1,000.00 for Estimate No. 01 of the 2022 Summit County #422 Resurfacing Program. Mr. Gaffney; all aye; the motion passed.

Planning Director/ Zoning Inspector William Funk**Report:**

Permits

During the month 13 zoning permits were issued in the following categories:

- Residential Addition 5
- Accessory Structure 3
- Fence 2
- New Residential Dwelling 1
- Commercial Addition 1
- Sign 1

Zoning Commission

August 18, 2022 Zoning Commission work session:

- The Commission reviewed the application from Lance Osbourne of Osbourne Capital Group for the request to rezone the property at 4073 Medina Rd. from the existing B-3 Office, Research and Limited Business District to a B-2 Community Business District. The Commission accepted the application and set the public hearing date for September 8, 2022.

Appearance Review Commission

August 1, 2022 the Appearance Review Commission reviewed the following cases:

- ARC 22-08, Louie Zavarelli of Faith Family Church, tabled the site plan review for the parking lot expansion for Faith Family Church at 4200 Granger Rd., located in the R-2 Residential District.

Board of Zoning Appeals

August 16, 2022 the Board of Zoning Appeals heard the following cases:

- BZA 22-17, Jason and Jamie Schmid, approved a variance for a reduction in the side yard setback for an accessory structure at 680 Timberline Dr., located in the R-2 Residential District.
- BZA 22-20, David and Eileen McKisson, approved a conditional use request for a new residence and an accessory structure to encroach upon the steep slope setback, approved a variance for a reduction in the front yard setback for the new residence, and tabled the request for a reduction in the front yard setback for an accessory structure at 2724 Ira Rd., located in the R-2 Residential District.
- BZA 22-21, Louie Zavarelli of Faith Family Church, tabled a variance to create new impervious surfaces within the riparian setback at 4200 Granger Rd., located in the R-2 Residential District.

Solid Waste

- New Customers 33
- Vacation Customers 17
- Total Customers 3,361

Recommendations: None**Administrator Vito F. Sinopoli****Report:**

Bath Township Community Survey

Bath Township Board of Trustees seek resident feedback on community services through participation in an online survey, which was unveiled in the Summer Quarterly. Survey topics include: zoning regulations, housing availability, public communication methods,

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broadband and various department services. Accommodations will be made for residents who may not have access to a computer. The community survey will be open to residents to complete until September 30, 2022. 693 Responses as of 9/12/22.

Upcoming Events:

20th Annual Barn Social - September 21, 2022 at 6:00 PM

Hale Farm and Village

Email reception@bathtownship.org to be added to the guest list.

Historic Hamlets Tour - September 18, 2022 at 1:00 PM

Tickets will be \$20.00 each and more information will be available on how to purchase.

E-Waste Recycling Event - September 17, 2022 at 10:00 AM

Bath Elementary School

Detailed information on accepted items will be published in the Summer Quarterly

Recommendations:

Mr. Sinopoli recommended, and Mrs. Troike moved, to remove Ms. Sandra Tomazic from probationary status effective September 13, 2022. Mr. Gaffney seconded the motion; all aye; the motion passed.

Mr. Sinopoli recommended, and Mr. Gaffney moved, to approve the transfer of sick time from prior public employment for Payroll/Accounts Payable Specialist Susan Neff in an amount not to exceed the maximum accrual of 1320 hours per township policy. Mr. Troike seconded the motion; all aye; the motion passed.

Mr. Sinopoli recommended, and Mrs. Troike moved to enter into a State-Local Project Agreement with the Ohio Department of Natural Resources for the grant award through H.B. 687 Capital Improvement Community Recreation Project and allow Vito F. Sinopoli to execute the agreement. Mr. Gaffney seconded the motion; all aye; the motion passed.

Mr. Sinopoli recommended, and Mrs. Troike moved to hire Rachel Maykut as a full time Executive Assistant for Administration effective September 18, 2022 at the hourly rate of \$28/hr. subject to successful completion of a psychological exam, along with a one-year probationary period and subject to all rules and regulations of Bath Township. Mr. Gaffney seconded the motion; all aye; the motion passed.

Mr. Sinopoli recommended, and Mr. Gaffney moved to set the date of October 30, 2022 for Halloween from 5:00 p.m. to 7:00 p.m. Mrs. Troike seconded the motion; all aye; the motion passed.

COMMUNITY EVENTS

September 17, Saturday

Electronics Recycling Event, Bath School Parking lot from 10 a.m. to 2 p.m.

September 18, Sunday

Trolley Tour of Historic Hamlets, 1:00 p.m. (Reservations required)

September 21, Wednesday

Barn Social at Hale Farm and Village, 6:00 p.m.

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October 8, Saturday

Fall into Nature at Barn Nature Preserve, 11:00 a.m. to 3:00 p.m.

An updated list of community events may be found on the township website at www.bathtownship.org

TRUSTEE ANNOUCEMENTS

Mrs. Sharon Troike reminded citizens of the upcoming E-Recycle event. There is no need to leave your vehicle to drop off items. In the case you would like to see something shredding, you can do so, but will need to leave your vehicle.

COMMUNITY UPDATES


Mrs. Kathy Sidaway, Chairwoman of the Bath Community Fund gave an update. Since the endowment fund started in 2014, \$1.1 million has been raised and the interest and earnings on the money are given away through grants. The grants this year are September 1 through October 1 and there is \$50,000 to give away this year.

November 11, 2022 Bath Volunteers for Service event will be at St. George's on Ridgewood Rd in Akron will be Tacos and Trivia. It is \$60 per person, but discounts are available for a table of 8.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:14 p.m.


Elaina E. Goodrich, President
Bath Township Board of Trustees


Sharon A. Troike, Vice President
Bath Township Board of Trustees


Sean Gaffney, Trustee
Bath Township Board of Trustees


Gregory R. Thewes
Fiscal Officer

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