



## **Board of Trustees Meeting**

Monday, February 22, 2021 at 4:00 p.m.

Please mute microphones and turn off cameras.

### **MEETING INFORMATION:**

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **WELCOME**

The purpose of this meeting is to conduct the business of Bath Township.

At the end of the meeting there will be time for citizen comment.

### **APPROVAL OF AGENDA APPROVED**

### **FISCAL OFFICER Sharon A. Troike**

1. Recommend to approve requisitions and regular purchase orders 2021-00339 through 2021-00368 and payments totaling \$157,878.16. **Roll Call.**
2. Motion to approve the January 11, 2021 and January 25, 2021 Regular Meeting Minutes. (Corbett, Goodrich, Nelson).
3. Motion to approve the January 21, 2021 Special Meeting Minutes. (Corbett, Goodrich, Nelson).
4. Motion to approve intra-fund transfers in the amount of \$3,400.
5. Motion to NOT request a public hearing for the Liquor Permit Transfer to DAM Management LLC, DBA Lannings.
6. The January Huntington and STAR bank accounts have been reconciled and are available for public view.
7. The 2020 fiscal year financial reports have been completed and submitted to the Auditor of State and are available for public view at the township offices, Monday through Friday from 8 a.m. to 4 p.m.
8. Correspondence, Board, Commission, and Committee log are available for public view.

### **DEPARTMENT HEADS AND ADMINISTRATORS**

#### **Police Chief Vito F. Sinopoli**

**Report / Recommendations**

#### **Fire Chief Robert Campbell**

**Report / Recommendations**

#### **Service Director Caine Collins**

**Report / Recommendations**

#### **Park Director/Assistant Service Director Alan Garner**

**Report / Recommendations**

#### **Planning Director / Zoning Inspector William Funk**



**Report / Recommendations**

1. Recommendation to contract with Compass Point Planning for a corridor study along Ghent Rd. northwest of the interstate at a cost not to exceed \$4,000.

**Administrator Vito F. Sinopoli**

**Report / Recommendations**

**TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett**

**FUTURE TRUSTEE MEETINGS AND EVENTS**

**Board of Trustees – Work Sessions**

**Monday's at 9:30 am**

Meeting ID: 915 7614 1033

Phone: 1-929-205-6099

Passcode: 750008

**Board of Trustees – Regular Session**

**Monday, March 8, 2021 at 7:00 pm**

**And**

**Monday, March 22, 2021 at 4:00 pm**

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

**COMMUNITY EVENTS**

**Celebrating 20 years of the Bath Nature Preserve Saturday, March 20, 2021 9am-3pm**

Solar System Walk- Permanent Signs along the North Fork Trail on the Bath Nature Preserve

Spring into Nature- Temporary Signs posted on the Bath Nature Preserve through April

Bath Bird Blitz Book available March 20 at the trailheads on the Bath Nature Preserve

**CITIZENS' COMMENTS**

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*A citizen is called out of order twice. He or she will then be asked to leave.*

**COMMITTEE REPORT**

**ITEMS OF INTEREST**

**THANK YOU FOR ATTENDING / ADJOURNMENT**



**RECORD OF PROCEEDINGS  
REGULAR MEETING**

February 22

2021

In response to the COVID-19 Pandemic and House Bill 197 authorizing public meetings to be conducted via a virtual platform, The Bath Township Board of Trustees met in a virtual session on February 22, 2021, at 4:02 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Becky Corbett, convened the meeting. Trustees present were Mr. James Nelson, Mrs. Elaina Goodrich, and Mrs. Becky Corbett.

**PLEDGE OF ALLEGIANCE**

**WELCOME**

**APPROVAL OF AGENDA**

**Mrs. Corbett requested and Mr. Nelson moved approval of the agenda. Mrs. Goodrich seconded the motion; the motion passed.**

**FISCAL OFFICER Sharon A. Troike**

The Fiscal Officer recommended, and **Mrs. Goodrich moved, to approve requisitions and regular purchase orders 2021-00339 through 2021-00368 and payments totaling \$157,878.16. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mr. Nelson moved, to approve Regular Meeting minutes from January 11, 2021 and January 25, 2021. Mrs. Goodrich seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mrs. Goodrich moved, to approve Special Meeting minutes from January 21, 2021. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mrs. Nelson moved, to approve intra-fund transfers in the amount of \$3,400.00. Mrs. Goodrich seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mrs. Goodrich moved, to NOT request a public hearing for the Liquor Permit Transfer to DAM Management LLC, DBA Lannings. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer reported that the January Huntington and STAR bank accounts have been reconciled and are available for public view.

The Fiscal Officer reported that the 2020 fiscal year financial reports have been completed and submitted to the Auditor of State and are available for public view at the township offices, Monday through Friday from 8 a.m. to 4 p.m.

The Fiscal Officer reported that Correspondence, Board, Commission, and Committee log are available for public view.

**DEPARTMENT HEADS AND ADMINISTRATOR**

**Police Chief Vito F. Sinopoli**

As we move forward in the coming year, it is an honor and privilege to look back at the accomplishments of the Bath Police Department and review our goals and objectives that were set for 2020.

## RECORD OF PROCEEDINGS REGULAR MEETING

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**Overall Goal:**

The Bath Township Police Department will strive to provide residents, business owners, and visitors with the most community focused, efficient and effective police service.

**Objectives:**

1. Maintain innovative, honest and responsive leadership. Leadership should never be satisfied with the status quo, but always seek ways to improve all of the department's operations. Supervisors will set the tone of professionalism, integrity, hard work and receptivity to change.
  
2. Review and update departmental guidelines and policies in accordance with the Ohio Collaborative.
  - **Emergency Operation of Vehicles and Vehicular Pursuit** was updated in January, May, June and again in July in order to align with the new Best Standards Practices outlined and established by the Ohio Collaborative Community Police Advisory Board.
  - **Crowd Management** was revised and reissued to officers on December 8, 2020 along with the **Mobile Field Force Unit** General Orders to address training and appropriate police response to civil unrest and protests.
  - **Response to Aggression** was updated in August to reflect appropriate means for officers responding to resistance by individuals to complying with law enforcement.
  - **Memorandums of Understanding [MOU] and Agreements were established, reestablished and updated with the following agencies:** Cuyahoga Valley National Park, Copley Police Department, Fairlawn Police Department and the Village of Richfield Police Department to provide mutual aid in times of emergency operations. A MOU with the City of Cuyahoga Falls was established in September 2020.
  - **Ohio Collaborative (OC) Audit Review of Standard 1 through 7 – Response to Aggression, Recruitment and Hiring, Community Engagement, Body Worn Cameras, Telecommunicator Training, Bias Free Policing, and Employee Misconduct:** On March 20, 2020 the reviewer assigned to our department began the process of certifying the documents we submitted back in September 2019 for the Response to Aggression and Recruitment and Hiring standard. We received notice that our department was highly recommended by the reviewer for recertification. Final certification approval was granted on May 5, 2020. In December our department received a Final Certification from the OC regarding our compliance with **Safe Policing for Safe Communities**.
  
3. Recruit and retain the best possible police officers and communication specialists.
  - We have developed a professional relationship with the Telecommunications Commander/Instructor at the Public Safety Training Institute [PSTI] at Cuyahoga Community College and are notified when they are hosting the Career Opportunity Open House to showcase our department. Recruitment of police and communication specialist positions are posted as needed on Handshake at The University of Akron, Kent State University, Stark State, and Walsh University in North Canton. Online applications are also available on the Bath Township webpage.
  - We were fortunate to hire Morgan Tropf, The University of Akron Intern, as a part-time Communication Specialist in April. Morgan will join us in January 2021 as a full-time member for a six-month commitment. We advertised for a full-time position in November and following completion of background investigations on two potential candidates who passed an initial interview with

## RECORD OF PROCEEDINGS REGULAR MEETING

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- the selection committee in December, both are scheduled to be hired January 26 and 27, 2021.
  - In addition, Officers Austin Klein and Stacie Houser were hired on a full-time basis in March and April. Both officers had been with the department for nearly a year part-time before their full-time appointment.
4. Provide quality training to police officers and communication specialists. Trainings are especially important as members refine and acquire new skills related to law enforcement. With the outbreak of the coronavirus earlier in the year, many trainings were cancelled and/or rescheduled for later in the year. Some training took place in the form of webinars on-site. With the addition of new NexGen 9-1-1 equipment, training for supervisors and communication specialists were held on August 18-20, 2020. This training was especially important to learn how to use the new equipment and processing 9-1-1 calls with the City of Hudson.
- CPR TRAINING: Twenty-four Department members recertified in CPR/First Aid in July.
  - We appreciate the FD providing this service.
  - EAP TRAINING: All department staff completed three online training assessments; Anti-Harassment Prevention Training for Employees, Diversity: Seeking Commonality; and Drug Free Workplace in 2020.
5. Promote police conduct that is responsive and sensitive to the needs of the community. This objective reflects the nature of being open to Community Engagement and demonstrates the appreciation expressed by the community in a variety of ways including catered lunches and treats.
6. Promote aggressive crime fighting strategies to improve the utilization of patrol and investigative resources. This will assist in the identification, arrest, and conviction of individuals committing crimes within Bath Township.
- Several initiatives were started in 2020 including the use of **RapidSOS** that allows our communication specialists to locate the origin of wireless cellular 9-1-1 calls[provided the caller stays on the line with dispatch]; **Neighbors by Ring for Law Enforcement** which allows LE officials to secure video recorded by Ring to follow up on criminal investigations; and **LeadsOnline**, another investigatory tool which searches pawn shops, eBay, phone forensics searches and a CompStat Mapping System which easily identifies burglary patterns as stolen property is sold as well as system capabilities offered by the service.
  - Detective Gabel, who is also a member of the U.S. Marshal's Violent Fugitive Task Force, has access to the **Law Enforcement Enterprise Portal [LEEP]** that is maintained by the U.S. Department of Justice/FBI.
  - Due to the civil unrest and protests in various parts of our country that also captured the attention of our community in May, early June and August, a Mobile Field Force [MFF] team was initiated with 11 members of the department who were trained by Officer Newman from Copley and Det. Gabel to handle crowd control and civil unrest. We worked in cooperation with the City of Fairlawn, Richfield, Copley Township and Cuyahoga Falls to mobilize our response and resources to handle any potential problems
  - The Mobile Field Force Team assisted with a peaceful protest on September 25, 2020 in the City of Akron. Request for assistance came from the Summit County Sheriff's Office.
  - A generous donation was made by a community member in October to assist with funding equipment needed for the Mobile Field Force Unit.

## RECORD OF PROCEEDINGS REGULAR MEETING

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7. Require a professional work ethic and professional work product by officers engaged in routine police duties, and follow-up investigations.
  - At the beginning of every shift, the Sergeant or Officer in Charge reviews a PowerPoint with the officers on that shift in order to highlight events going on in our community, issues of significance and concern in the surrounding cities which may impact our residents, and if additional checks in specific neighborhoods are warranted.
  
8. Recognize exceptional work by police department employees.
  - **Letters of Commendation** were given to eleven department members in 2020.
  - **Letters of Appreciation** from the community and other law enforcement agencies were received by:
    - Bath Elementary School.
    - Mothers Against Drunk Driving [MADD Ohio] June 11, 2020
    - Copley Police Department
    - Fairlawn Police Department
    - Summit County ADM Board
    - Top Cop Award to Det. Lt. Munsey
    - Various residents
  
9. Stress the responsibility of all employees to be accountable to the department and the community for his/her actions. This objective became essential as we faced the uniqueness of the Covid-19 crisis earlier in the year. It behooved department members to be actively self-monitoring, meticulous and diligent in maintaining hygienic efforts with equipment, vehicles, and in sharing office workspace. The level of concern demonstrated by department members was, in fact, respectful of the immediate policy changes made in regard to minimizing the impact of Covid-19 and staff support was appreciated.

### Other Noteworthy Highlights:

- The department was gifted \$52,000 from a resident's charitable foundation to be applied to the purchase of new portable radios.
- In addition, the Ed Byrne Memorial Grant applied for October 2019 was approved; however, for only one radio which is a 90/10 match.
- The Bath Police Department was given grant approval through the Ohio Attorney General's Office, **Ohio Law Enforcement Body Armor Program**, to fund eleven bulletproof vests and carriers.
- Another Bath family provided a \$500 gift to the department in July in appreciation for the officers and the service they provide to the community.
- A Bath resident donated \$100 to the Police Department in appreciation for the assistance he received from officers who responded to an emergency at his home.
- Monetary donations for local restaurants provided to the Department throughout the year and specifically during December were used to provide lunch and/or dinner for officers attending training.
- The Bath Police Department webpage received a facelift mid-year and within our new webpage is a link to **Report a Concern**. The Citizen Request is directed to the Administrative Assistant for the Department who immediately directs the question or issue at hand to the Chief.

### Statistics for 2020

Police Department: This has been a year in which the officers have had to be proactive in their approach to policing efforts particularly to remain safe from covid-19 infections and later in the year, the public criticism of law enforcement, in general.

**RECORD OF PROCEEDINGS**  
**REGULAR MEETING**

February 22

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	2020	2019	2018	
<b>2017</b>				
All Calls for Service	15,082	13,356	8,829	12,158
Traffic Stops	306	1,961	2,025	2,166
Traffic Accidents	374	408	497	451
Alarm Drops	302	714	839	837
Community Policing	9,023	5,962	1,260	1,214
<b>Booking Charges for:</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
[Aggravated] Robbery	2	1	0	3
Possession of Drugs	12	9	20	25
Sexual Assault	-	-	-	-
OVI	46	54	73	77
<b>TOTAL CHARGES:</b>	<b>332</b>	<b>469</b>	<b>497</b>	<b>580</b>
<b>Responding to Calls for:</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Burglary	3	12	12	12
Shoplifting/Theft/Larceny	97	69	70	68
Fights	46	48	49	48
Suspicious Activity	297	248	240	221

**Bias-Free Policing/Traffic Stops**

As a part of the Ohio Collaborative Standards for Bias-free Policing, we have maintained statistics on self-initiated traffic stops in our community. Drawing data from our monthly statistics, the largest percentage of individuals who are stopped by our officers are white males, followed by white females. African-American male and female drivers are less likely to be stopped or cited. Overall, the number of traffic stops decreased this past year due to covid-19 concerns and the safety for our officers.

**Incidents Involving Use of Force:**

- 2020 – 2 reports
- 2019 – 7 reports
- 2018 – 2 reports
- 2017 – 2 reports

In all instances, body worn camera footage is reviewed and the reports are reviewed by the supervisor/OIC and myself.

**Detective Bureau Statistics:** As of December 9, 2020

Seventy new cases were assigned to the three detectives in 2020. Twenty-one of those cases were closed. The following is a break-down of the cases accordingly:

Theft – 39	Shoplifting – 4	All other cases total - 12
Burglary – 5	Fraud – 4	Counterfeit – 4
Theft of a Motor Vehicle – 2		

**GOALS FOR 2021**

1. Full implementation of virtual dispatch with the City of Hudson.
2. Hiring of two full-time Communication Specialists and one part-time Communication Specialist to supplement anticipated employee retirements.
3. Finalize MOU Agreements with participating law enforcement agencies in the Mobile Field Force [MFF] Unit.
4. Promote intelligence-centered policing models. Commit to continued collaboration with The University of Akron Crime Analysis Program.

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

**February 22**

**2021**

**Report:**

January Statistics

All calls for service – 1,545  
 Community Policing [area checks/park & walk and school checks] - 1025  
 Alarm Drops - 49  
 Traffic Accidents - 24  
 Traffic Stops – 86  
 Theft/Larceny – 28  
 Sexual Assaults – 0 Robbery – 0 Burglary – 0  
 Total for all other calls requiring police assistance: 333

Incident Charges Summary Reports:

Identity Fraud [20]  
 Theft [11]

Total Booking Charges: 19

OVI – 4  
 Theft - 2

**Recommendations:** None

**Fire Chief Robert Campbell**

**Report:**

JANUARY 2021 CALLS

Station #1	Fire-12	EMS -40	Total -52
Station #2	Fire-06	EMS -39	Total -45
Both Stations	Fire-04	EMS -06	Total -10
Totals	Fire-22	EMS -85	Total -107

Yearly Total: 107 Total Calls

FIRE: 22  
 EMS: 85

Total Transports =60

Mutual Aid Given =6  
 Mutual Aid Received =4  
 Automatic Aid Given =2  
 Automatic Aid Received =0

JANUARY TRAINING:  
 Protocol Revision/Update

HOURS  
 1.5

JANUARY INSPECTIONS

Plan Review	1
Re-Inspection	3
General Inspection (Alarm/Sprinkler)	34
Observe Fire Drill	3
Observe Lock Down Drill	2
Day Care/Pre School Inspection	2
Consultation	4

TOTAL INSPECTIONS 49

**Recommendations:** None



## RECORD OF PROCEEDINGS REGULAR MEETING

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### Service Director Caine Collins

#### Report:

#### Bath Township Service Department - 2020 Annual Report

#### Service Department Personnel:

- A second permanent full-time working foreman position was authorized and filled by promoting an existing Operator-Laborer.

#### Equipment Purchased:

- 2020 Ford F150 Crew-cab Pickup Truck

#### Service Department Crews:

- Received 271 new external service requests. Resolved 252 external service requests.
- Received 67 new internal facility related service requests. Resolved 65 internal requests.
- Installed 27 residential driveway culverts and 6 road-crossing culverts.
- Installed 362.5 tons of asphalt for spot repairs of roadways and drive aprons.
- Corrected over 5,362 linear feet of roadside ditching throughout the township.
- During the winter of 2019-2020, Service Department Personnel used a total of 1,166 tons of salt and spent approximately 1,035 hours controlling snow and ice on township roadways.

#### Major Road Construction:

Bath Township participated in the Summit County Engineer's Regional Paving Program and utilized several separate construction contracts to complete 2020 road projects. Yearly Totals:

- ODOT Item #448 Hot Mix Asphalt Paving: **0.10 miles** (Twp. portion of Mackinaw Ave, Calidonia Ave)
- Concrete Road Panel Replacement: **1232 sq. yards**
- Concrete Sidewalk Panel Replacement: **833 sq. feet**
- ODOT Item #405 Motorpave with #422 Chip & Fog Seal: **2.85 miles** (Sourek Rd. Ext, Rotunda, Ghent Hills, Ranchwood, Ranchwood Spur, Meadow Spur)
- Crack Sealing: **13 roads**

#### Bath Township Cemeteries:

- 32 burials occurred (14 full burials and 18 cremations).
- Installed 24 monument foundations.
- 91 graves were sold.

#### Bath Township Facilities- Improvements:

- BCB Main Parking Lot Reconstruction
- BCB Exterior Lighting Replacement Project
- BCB- Replaced 5 HVAC Heat Pumps
- BCB- Replaced 2 Hot Water Heaters
- 1188 Cleve-Mass Road Property: Demolished existing house and renovated existing detached garage

#### 2021 Goals:

- BCB: Replace 5 HVAC Heat Pumps
- Historic Town Hall: Bid out and complete major exterior renovation project
- Road Purchase: Scheduled replacement of one 5-ton truck
- Road Purchase: Purchase a trailer-mounted asphalt hauling 'hotbox'

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

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- Service Building: Design and create specs for building addition and siding repair

**Recommendations:** None

**Park Director/Assistant Service Director Alan Garner**

**Report:**

**2020 Year End Report:**

Park Directors Annual Report

The parks provided a place for people to go when the COVID-19 pandemic forced the closure of many locations in 2020. People were still able to enjoy nature, exercise, and connect in a safe way. Health and safety protocols forced everyone, including the parks, to make adjustments. Even though we were unable to rent our shelters or host annual events, the youth sports groups were able to participate in practices and games. With everyone working together to ensure safety measures were followed, we were able to host 775 events, which included the 9th Annual Park Board sponsored Chillin' on the Hill in February.

I would like to take a moment to thank the Bath Park Board, the University of Akron Field Station, Bath Volunteers for Service, and the Bath Community Fund for their continued support of Bath Parks. In November, a new restroom was installed at the Chief Logan trailhead. Planning for this project started a few years ago and the Park Board was instrumental in securing funding by writing grants. They received donations totaling \$8,500.00 from the Bath Community Fund, while also contributing \$5,600.00 in donations from Running Forward Giving Back, Fairlawn Dermatology, and various individuals. The Park Board also received a \$500.00 donation from the Bath Volunteers for Service for this year's Fall Into Nature: Discover Bath Nature Preserve event. This was a self-guided tour where participants tried to locate as many of the 30 flora and fauna signs that were placed throughout the Bath Nature Preserve. The signs featured a plant or animal found at the Bath Nature Preserve and included an interesting fact relating to the species. The continued support of these organizations is very much appreciated.

In 2020, Bath Parks saw the completion of many projects. We collaborated with Revere Baseball/Softball Association with installing four field storage sheds at the beginning of the 2020 season. Other projects included the striping of four pickleball courts at the Bath Community Park, the Bath Nature Preserve saw the demo of the house at 4230 Ira Rd. and the installation of a new water well system for 1581 Hickory Farm Lane and the University of Akron Field Station.

As we venture into 2021, residents and visitors can look forward to another wonderful year in the Parks. We plan to continue to make improvements to our trail system, crack seal and re-color the tennis courts at Bath Hill Park, and work with community groups on future projects. We are working with the Summit County Astronomy Club to install an informational solar system walk along the existing North Fork Trail. The signs will begin at the Ira Road trailhead and end at the Bath Community Park tunnel under Cleveland-Massillon Road.

I hope to see everyone out enjoying the Parks in 2021.

Sincerely,

Alan Garner

Park Director/Assistant Service Director

**Recommendations:** None

**Planning Director/ Zoning Inspector William Funk**

**Report:** None

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

February 22

2021

**Recommendations:**

The Fiscal Officer recommended, and Mr. Nelson moved, to contract with Compass Point Planning for a corridor study along Ghent Rd. northwest of the interstate at a cost not to exceed \$4,000. Mrs. Goodrich seconded the motion; the motion passed.

**Administrator Vito F. Sinopoli****Report:**

- Status of Cleve-Mass at Ghent- waiting on First Energy to connect power to the new signals and Trafftech to complete the signage.
- The landslide project on Bath Rd. near the intersection of Revere is progressing well. The contractor installed about 1100 geopiles and had a planned work shut down for a few weeks. The Summit County Engineer's Office is working with the project engineer to modify the design regarding one of the walls given an unexpected issue with embankment height.

**Recommendations:** None

**FUTURE TRUSTEE MEETINGS AND EVENTS****Board of Trustees – Work Sessions**

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**COMMUNITY EVENTS**

**Celebrating 20 years of the Bath Nature Preserve Saturday, March 20, 2021 9am-3pm**

- Solar System Walk- Permanent Signs along the North Fork Trail on the Bath Nature Preserve
- Spring into Nature- Temporary Signs posted on the Bath Nature Preserve through April
- Bath Bird Blitz Book available March 20 at the trailheads on the Bath Nature Preserve

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 4:46 p.m.




Becky Corbett, President  
Bath Township Board of Trustees

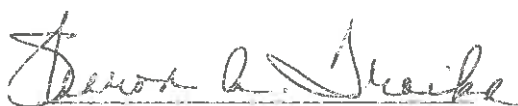
**RECORD OF PROCEEDINGS  
REGULAR MEETING**

**February 22**

**2021**

  
Elaina E. Goodrich, Vice President  
Bath Township Board of Trustees

  
James N. Nelson  
Bath Township Board of Trustees

  
Sharon A. Troike  
Fiscal Officer

Date: February 22, 2021  
Bath Township Board of Trustees

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

**February 22**

**2021**

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Intra Fund Transfer  
February 22, 2021

	A	B	C	D	E
1	<b>Meeting</b>	<b>Fund</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
2	February 22, 2021	Police	Contingency	Hospitalization	3,400.00
3					
4	<b>TOTAL</b>				<b>\$3,400.00</b>

**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
02/19/2021	Craig White	1075 Ghent Rd. Rezoning- Letter in opposition	Board of Trustees
02/21/2021	Tara Szilagyi	4073 Medina Rd.- Letter in support of zoning denial	Board of Trustees

RECEIVED FROM

**BOARD, COMMISSION, AND COMMITTEE LOG**

# Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
0000059478	02/22/2021	01367	1000BULBS.COM	Checks for 0001	\$716.43
0000059479	02/22/2021	01551	AKRON UNIFORMS	Checks for 0001	\$78.98
0000059480	02/22/2021	00709	ALCO-CHEM INC	Checks for 0001	\$56.32
0000059481	02/22/2021	02920	AMAZON CAPITAL SERVICES	Checks for 0001	\$486.80
0000059482	02/22/2021	01062	AMERICAN PUBLIC WORKS ASSOC	Checks for 0001	\$230.00
0000059483	02/22/2021	911 Lease	AT&T	Checks for 0001	\$2,000.00
0000059484	02/22/2021	PO Box 5019	AT&T	Checks for 0001	\$1,460.18
0000059485	02/22/2021	beacon athletics	BEACON ATHLETICS LLC	Checks for 0001	\$329.00
0000059486	02/22/2021	02196	CARGILL INC	Checks for 0001	\$34,715.66
0000059487	02/22/2021	00032	CINTAS CORP #011	Checks for 0001	\$157.49
0000059488	02/22/2021	00623	CLEMANS, NELSON & ASSOC INC	Checks for 0001	\$997.50
0000059489	02/22/2021	01144	DAVIS WATER TREATMENT COMPANY	Checks for 0001	\$1,177.20
0000059490	02/22/2021	00166	DOMINION EAST OHIO	Checks for 0001	\$2,225.01
0000059491	02/22/2021	00236	GALLS INC	Checks for 0001	\$1,142.23
0000059492	02/22/2021	00794	GVS SAFETY SUPPLIES INC	Checks for 0001	\$308.84
0000059493	02/22/2021	01748	HARTMAN TREE SERVICE	Checks for 0001	\$1,600.00
0000059494	02/22/2021	01275	HOMEFRONT PROTECTIVE GROUP INC	Checks for 0001	\$425.00
0000059495	02/22/2021	02753	HUMANA	Checks for 0001	\$5,718.91
0000059496	02/22/2021	00718	HUNTINGTON NATIONAL BANK-MASTE	Checks for 0001	\$10,235.05
0000059497	02/22/2021	00329	INDEPENDENCE BUSINESS SUPPLY	Checks for 0001	\$121.82
0000059498	02/22/2021	00505	INTL ASSOC OF CHIEFS OF POLICE	Checks for 0001	\$190.00
0000059499	02/22/2021	02145	JANCO SERVICE INDUSTRIES	Checks for 0001	\$2,388.00
0000059500	02/22/2021	01953	KENWORTH OF RICHFIELD	Checks for 0001	\$412.49
0000059501	02/22/2021	02932	KLEEM INC	Checks for 0001	\$274.41
0000059502	02/22/2021	00077	KRISTEN M SCALISE	Checks for 0001	\$1,726.52
0000059503	02/22/2021	02931	KRONOS SAASHR INC	Checks for 0001	\$638.74
0000059504	02/22/2021	00151	LEADER PUBLICATIONS	Checks for 0001	\$84.00
0000059505	02/22/2021	LEONARD	LEONARD, ARICA	Checks for 0001	\$200.00
0000059506	02/22/2021	00101	LEVINSONS UNIFORMS	Checks for 0001	\$185.05
0000059507	02/22/2021	00019	LINIFORM SERVICES	Checks for 0001	\$67.79
0000059508	02/22/2021	00111	MONTROSE FORD	Checks for 0001	\$1,345.10
0000059509	02/22/2021	00218	NATL FIRE PROTECTION ASSOC	Checks for 0001	\$175.00
0000059510	02/22/2021	00299	NEWMAN TRAFFIC SIGNS	Checks for 0001	\$229.59
0000059511	02/22/2021	01404	NMJ TECHNOLOGY LLC	Checks for 0001	\$1,083.15
0000059512	02/22/2021	00015	OHIO EDISON	Checks for 0001	\$7,480.50
0000059513	02/22/2021	00812	PARKER TRUCK & TRAILER	Checks for 0001	\$62.06
0000059514	02/22/2021	00921	PLASTEAK INC	Checks for 0001	\$2,970.00
0000059515	02/22/2021	00731	POLY TECH ASSOC INC	Checks for 0001	\$622.00
0000059516	02/22/2021	01378	PRO-VISION INC	Checks for 0001	\$718.00
0000059517	02/22/2021	00631	QUADIENT FINANCE USA INC	Checks for 0001	\$30.26
0000059518	02/22/2021	quadient leasing	QUADIENT LEASING USA INC	Checks for 0001	\$223.65
0000059519	02/22/2021	01500	SAMS CLUB	Checks for 0001	\$517.35
0000059520	02/22/2021	PROFORMA	PROFORMA SOLUTION VENTURES	Checks for 0001	\$269.25
0000059521	02/22/2021	01975	STAPLES BUSINESS ADVANTAGE	Checks for 0001	\$248.78
0000059522	02/22/2021	02676	SUMMA CARE INC	Checks for 0001	\$66,094.76
0000059523	02/22/2021	00340	SUMMIT COUNTY MEDICAL EXAMINER	Checks for 0001	\$150.00
0000059524	02/22/2021	00524	SUMMIT COUNTY POLICE CHIEFS	Checks for 0001	\$175.00
0000059525	02/22/2021	02983	T R FIELDS & ASSOCIATES INC	Checks for 0001	\$79.00
0000059526	02/22/2021	03047	TIME WARNER CABLE	Checks for 0001	\$64.98
0000059527	02/22/2021	02413	TIME WARNER CABLE-NORTHEAST	Checks for 0001	\$431.97
0000059528	02/22/2021	00614	TREAS OF STATE (FUND 83F)	Checks for 0001	\$600.00
0000059529	02/22/2021	01137	U S BANK EQUIPMENT FINANCE	Checks for 0001	\$409.05
0000059530	02/22/2021	01188	UNITED STATES POSTAL SERVICE	Checks for 0001	\$850.51
0000059531	02/22/2021	03007	UNIVERSITY HOSPITALS OCCUPATION	Checks for 0001	\$422.00
0000059532	02/22/2021	01123	VERITEXT LEGAL SOLUTIONS	Checks for 0001	\$475.50
0000059533	02/22/2021	00523	VERIZON WIRELESS	Checks for 0001	\$117.95
0000059534	02/22/2021	01360	WATSON, LANE	Checks for 0001	\$6.00
0000059535	02/22/2021	00468	WICHERT INSURANCE SERVICES INC	Checks for 0001	\$66.00
0000059536	02/22/2021	01026	WOLFF BROS SUPPLY INC	Checks for 0001	\$1,631.33



### Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
Grand Total:			Number Of Checks: 59		\$157,898.16

## Bath Township Encumbrance Detail by Purchase Order Number

Date Range: 1/1/2021 to 2/22/2021

Account Range: 101-00-000-1-1-1010 to 999-00-000-9-5-0050

Purchase Order Range: 2021-00339 to 2021-00368

Include Closed Status: Yes  
Include Expense Accounts Only: No

PO Number -Line	Account	Line Description	Line Status	Encumbered Date	Encumbered Balance	Line Amount	Paid Amount
2021-00339	CLEMANS, NELSON & ASSOC INC						
2021-00339 1	101-13-111-5-4-2110	Consultation and FOP Negotiati	Received	02/07/2021	\$997.00	\$997.00	\$997.50
2021-00339 Total:					\$997.00	\$997.00	\$997.50
2021-00340	WICHERT INSURANCE SERVICES INC						
2021-00340 1	101-13-111-5-4-2810	Addition of Dump Trailer to Polic	Received	02/07/2021	\$66.00	\$66.00	\$66.00
2021-00340 Total:					\$66.00	\$66.00	\$66.00
2021-00341	VERITEXT LEGAL SOLUTIONS						
2021-00341 1	101-13-111-5-4-2110	Audio & Transcription Services	Received	02/07/2021	\$475.50	\$475.50	\$475.50
2021-00341 Total:					\$475.50	\$475.50	\$475.50
2021-00342	KRISTEN M SCALISE						
2021-00342 1	101-13-112-5-4-2340	Property Tax Parcel #04-06830 4	Received	02/07/2021	\$1,476.21	\$1,476.21	\$1,476.21
2021-00342 Total:					\$1,476.21	\$1,476.21	\$1,476.21
2021-00343	AT&T						
2021-00343 1	314-20-720-5-5-7130	New Fiber Connection for Dlspat	Open	02/07/2021	\$3,200.00	\$3,200.00	\$1,460.18
2021-00343 Total:					\$3,200.00	\$3,200.00	\$1,460.18
2021-00344	NATL FIRE PROTECTION ASSOC						
2021-00344 1	210-14-220-5-7-4210	Yearly membership Fire Chief Ro	Received	02/07/2021	\$175.00	\$175.00	\$175.00
2021-00344 Total:					\$175.00	\$175.00	\$175.00

**Encumbrance Detail by Purchase Order Number**

PO Number -Line	Account	Line Description	Line Status	Encumbered Date	Encumbered Balance	Line Amount	Paid Amount
2021-00345	PLASTEAK INC						
2021-00345 1	212-20-510-5-5-2840	Misc Supplies	Open	02/07/2021	\$1,000.00	\$1,000.00	\$0.00
2021-00345	Total:				\$1,000.00	\$1,000.00	\$0.00
2021-00346	PRO-VISION INC						
2021-00346 1	209-20-210-5-5-7130	Two body cameras - one for repl	Received	02/07/2021	\$718.00	\$718.00	\$718.00
2021-00346	Total:				\$718.00	\$718.00	\$718.00
2021-00347	WATSON, LANE						
2021-00347 1	209-14-210-5-7-6650	Reimbursement for parking.	Received	02/07/2021	\$6.00	\$6.00	\$6.00
2021-00347	Total:				\$6.00	\$6.00	\$6.00
2021-00348	HUNTINGTON NATIONAL BANK-MASTERCARD						
2021-00348 1	101-20-112-5-5-7210	Parts & Materials - Uline	Open	02/07/2021	\$299.85	\$299.85	\$0.00
2021-00348	Total:				\$299.85	\$299.85	\$0.00
2021-00349	JOHNNY'S AUTO & TRUCK TOWING						
2021-00349 1	204-15-340-5-4-2350	1st Qtr Services	Open	02/07/2021	\$500.00	\$500.00	\$0.00
2021-00349	Total:				\$500.00	\$500.00	\$0.00
2021-00350	T R FIELDS & ASSOCIATES INC						
2021-00350 1	101-13-112-5-3-2170	State and Federal Background C	Open	02/07/2021	\$160.00	\$160.00	\$79.00
2021-00350	Total:				\$160.00	\$160.00	\$79.00
2021-00351	LEADER MACHINERY COMPANY LLC						
2021-00351 1	204-15-340-5-4-2350	1st Qtr Parts and Services	Open	02/07/2021	\$250.00	\$250.00	\$0.00
2021-00351	Total:				\$250.00	\$250.00	\$0.00
2021-00352	HUNTINGTON NATIONAL BANK-MASTERCARD						
2021-00352 1	210-14-220-5-7-4210	Registration for Ohio Fire Chiefs	Open	02/10/2021	\$120.00	\$120.00	\$0.00
2021-00352	Total:				\$120.00	\$120.00	\$0.00

**Encumbrance Detail by Purchase Order Number**

PO Number -Line	Account	Line Description	Line Status	Encumbered Date	Encumbered Balance	Line Amount	Paid Amount
2021-00353	HUNTINGTON NATIONAL BANK-MASTERCARD						
2021-00353 1	212-18-510-5-7-6020	Virtual Ohio Woodland Water Wil	Open	02/10/2021	\$40.00	\$40.00	\$0.00
2021-00353 Total:					\$40.00	\$40.00	\$0.00
2021-00354	HUNTINGTON NATIONAL BANK-MASTERCARD						
2021-00354 1	209-14-210-5-7-6020	Registration - Houser TR-21-PD1	Open	02/10/2021	\$695.00	\$695.00	\$0.00
2021-00354 Total:					\$695.00	\$695.00	\$0.00
2021-00355	HUNTINGTON NATIONAL BANK-MASTERCARD						
2021-00355 1	209-14-210-5-7-6020	Registration - Reilly TR-21-PD11	Open	02/10/2021	\$695.00	\$695.00	\$0.00
2021-00355 Total:					\$695.00	\$695.00	\$0.00
2021-00356	HALL PUBLIC SAFETY CO						
2021-00356 1	209-20-210-5-5-7130	Equipment and install for new PD	Open	02/10/2021	\$30,000.00	\$30,000.00	\$0.00
2021-00356 Total:					\$30,000.00	\$30,000.00	\$0.00
2021-00357	HUNTINGTON NATIONAL BANK-MASTERCARD						
2021-00357 1	101-20-112-5-5-2840	Shipping Services Fed Ex	Open	02/10/2021	\$200.00	\$200.00	\$0.00
2021-00357 Total:					\$200.00	\$200.00	\$0.00
2021-00358	AKRON CANTON WASTE OIL CO						
2021-00358 1	204-15-340-5-4-3910	1st Qtr Waste Oil Disposal	Open	02/10/2021	\$300.00	\$300.00	\$0.00
2021-00358 Total:					\$300.00	\$300.00	\$0.00
2021-00359	AMERICAN PLANNING ASSOC						
2021-00359 1	101-13-113-5-7-4210	American Planning Association	Open	02/10/2021	\$355.00	\$355.00	\$0.00
2021-00359 Total:					\$355.00	\$355.00	\$0.00
2021-00360	Ohio Billing Refunds						
2021-00360 1	280-14-220-5-7-9000	Acct pd in full Run 19-1338N	Open	02/18/2021	\$200.00	\$200.00	\$0.00
2021-00360 Total:					\$200.00	\$200.00	\$0.00

**Encumbrance Detail by Purchase Order Number**

PO Number -Line	Account	Line Description	Line Status	Encumbered Date	Encumbered Balance	Line Amount	Paid Amount
<b>2021-00361</b>		<b>ZOLL MEDICAL CORP</b>					
2021-00361 1	280-14-220-5-4-3060	Replacement monitor case	Open	02/18/2021	\$400.00	\$400.00	\$0.00
<b>2021-00361 Total:</b>					<u>\$400.00</u>	<u>\$400.00</u>	<u>\$0.00</u>
<b>2021-00362</b>		<b>PARKER TRUCK &amp; TRAILER</b>					
2021-00362 1	210-14-220-5-4-2350	E-15 Preventive Maintenance	Open	02/18/2021	\$720.00	\$720.00	\$0.00
<b>2021-00362 Total:</b>					<u>\$720.00</u>	<u>\$720.00</u>	<u>\$0.00</u>
<b>2021-00363</b>		<b>SAMSEL SUPPLY COMPANY</b>					
2021-00363 1	280-20-220-5-5-7130	Mustang Ice Commander ice res	Open	02/18/2021	\$775.00	\$775.00	\$0.00
<b>2021-00363 Total:</b>					<u>\$775.00</u>	<u>\$775.00</u>	<u>\$0.00</u>
<b>2021-00364</b>		<b>ENVIRONMENTAL DESIGN GROUP</b>					
2021-00364 1	291-18-510-5-7-7150	3 Loops Trail Assessment for the	Open	02/18/2021	\$14,941.81	\$14,941.81	\$0.00
<b>2021-00364 Total:</b>					<u>\$14,941.81</u>	<u>\$14,941.81</u>	<u>\$0.00</u>
<b>2021-00365</b>		<b>SAMS CLUB</b>					
2021-00365 1	209-14-210-5-4-3910	PD supplies	Open	02/18/2021	\$150.00	\$150.00	\$0.00
<b>2021-00365 Total:</b>					<u>\$150.00</u>	<u>\$150.00</u>	<u>\$0.00</u>
<b>2021-00366</b>		<b>MONTROSE FORD</b>					
2021-00366 1	209-14-210-5-4-2350	PD repair & maintenance of vehi	Open	02/18/2021	\$3,000.00	\$3,000.00	\$0.00
<b>2021-00366 Total:</b>					<u>\$3,000.00</u>	<u>\$3,000.00</u>	<u>\$0.00</u>
<b>2021-00367</b>		<b>BUILDERS HARDWARE &amp; SPECIALITY CO</b>					
2021-00367 1	101-20-112-5-5-7210	Supplies and Services	Open	02/18/2021	\$500.00	\$500.00	\$0.00
<b>2021-00367 Total:</b>					<u>\$500.00</u>	<u>\$500.00</u>	<u>\$0.00</u>
<b>2021-00368</b>		<b>COUNTER CONCEPTS INC</b>					
2021-00368 1	204-15-340-5-4-2320	Break Room Counter	Open	02/18/2021	\$1,500.00	\$1,500.00	\$0.00
<b>2021-00368 Total:</b>					<u>\$1,500.00</u>	<u>\$1,500.00</u>	<u>\$0.00</u>
<b>Grand Total:</b>					<b>\$63,915.37</b>	<b>\$63,915.37</b>	<b>\$5,453.39</b>

Encumbrance Detail by Purchase Order Number

PO Number -Line	Account	Line Description	Line Status	Encumbered Date	Encumbered Balance	Line Amount	Paid Amount
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\* Pending Payment Requests