



## **Board of Trustees Meeting**

Monday, October 5, 2020 at 7:00 p.m.

Please mute microphones and turn off cameras.

### **MEETING INFORMATION:**

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **WELCOME**

The purpose of this meeting is to conduct the business of Bath Township.  
At the end of the meeting there will be time for citizen comment.

### **APPROVAL OF AGENDA**

#### **FISCAL OFFICER Sharon A. Troike**

1. Motion to approve requisitions and regular purchase orders 2020-01299 through 2020-01370 and payments totaling \$130,299.11. **Roll Call.**
2. Motion to approve intra-fund transfers in the amount of \$3,609.56.
3. Motion to approve the Regular Meeting minutes from August 24, 2020. (Goodrich, Corbett)
4. Motion to approve the Regular Meeting minutes from September 9, 2020. (Corbett, Goodrich, Nelson)
5. September bank statements for Huntington bank accounts have been reconciled and are available for public view.
6. The STAR Ohio bank statements through August have been reconciled and are available for public view.
7. Resolution 2020-32 to Accept the Rates and Amounts from Summit County for 2021
8. Correspondence, Board, Commission, and Committee log are available for public view.

### **DEPARTMENT HEADS AND ADMINISTRATORS**

#### **Police Chief Vito F. Sinopoli**

#### **Report / Recommendations**

1. Motion to enter into the Memorandum of Understanding with the Summit County Sheriff's Office for continued participation in the OVI Task Force. This MOU is renewed on an annual basis.



**Fire Chief Robert Campbell**

**Report / Recommendations**

1. Motion to approve engine hose and ladder testing performed by Waterways of Southwest PA, LLC in the amount of \$2,522.00.
2. Motion to approve the purchase of four sets of turnout gear and repairs on older gear from Dicar in the amount of \$7,500.00.
3. Motion to approve the purchase of six auto pulse replacement batteries in the amount of \$5,000.00.

**Service Director Caine Collins**

**Report / Recommendations**

No recommendations at this time.

**Park Director/Assistant Service Director Alan Garner**

**Report / Recommendations**

No recommendations at this time.

**Planning Director / Zoning Inspector William Funk**

**Report / Recommendations**

No recommendations at this time.

**Administrator Vito F. Sinopoli**

**Report / Recommendations**

1. Motion to enter into a licensing agreement with Edge, a software to print payroll and checks, in the amount of \$895.00, effective November 4, 2020.
2. Motion to advertise the sale of a smartboard on GovDeals.
3. Motion to renew natural gas aggregation for commercial property's owned by Bath Township for a three-year agreement with IGS Energy in the amount of \$3.29 MCF.

**TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett**

1. Motion to change the name from the North Fork Yellow Creek Preserve to North Fork Preserve of Bath.
2. Motion to move forward with a trail for the west and central loops in the eastern portion of the property.
3. Motion to fill in the pool and raze the pool structure, to raze the lean-to adjoining the barn, to raze the barbed wire and pool fence.
4. Motion to have two oil/gas wells capped.
5. Motion to send a letter to adjoining property owners outlining Bath Township's plans for use of the 78.3 acres of property. In addition, stating that there will be no ATVs allowed, no dumping allowed or no hunting allowed within a half mile of the property.

**FUTURE TRUSTEE MEETINGS AND EVENTS**

**Board of Trustees – Work Sessions**

**Monday's at 9:30 am**

Meeting ID: 915 7614 1033

Phone: 1-929-205-6099

Passcode: 750008

\*Please note the work session the week of October 12, 2020 will be held on **October 13, 2020 at 9:30 AM.**

**Appearance Review Commission**

Monday, October 5<sup>th</sup>, 2020 at 5:00 PM

Meeting ID: 977 5525 1137

Phone: 1-929-205-6099

Passcode: 245285



**Board of Trustees – Regular Session**

**Monday, October 5<sup>th</sup> at 7:00 PM**

**And**

**Monday, October 19<sup>th</sup> at 4:00 PM**

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

**Board of Zoning Appeals**

**Tuesday, October 20<sup>th</sup> at 7:00 PM**

Meeting ID: 963 6249 8281

Phone: 1 929 205 6099

Password: 383066

**Zoning Commission**

**Thursday, October 8<sup>th</sup> at 6:00 PM**

**\*Meeting to be held in person at 1075 Ghent Road for a site visit.**

**COMMUNITY EVENTS**

Fall into Nature – The month of October. More information may be found on [www.bathtownship.org](http://www.bathtownship.org)

|   |                               |                              |
|---|-------------------------------|------------------------------|
| Hale Harvest Days                           | October 3-4, 2020             | Hale Farm & Village          |
| 25 <sup>th</sup> Anniversary Open House     | October 10, 2020              | Victory Gallop               |
| Hale Harvest Days                           | October 10-11, 2020           | Hale Farm & Village          |
| BVS Sponsored ARC Blood Drive               | November 7, 2020 (1-7 p.m.)   | Bath United Church of Christ |
| BVS 43 <sup>rd</sup> Distinctive Homes Tour | May 27, 2020 (9 am - 3:30 pm) | TBD                          |

**CITIZENS' COMMENTS**

***Citizens must be recognized by the President of the Board of Trustees prior to speaking.***

***Citizens will identify themselves by name and address.***

***Citizens' comments will be limited to 5 minutes each.***

***Citizens' comments must be addressed to the Board.***

***A citizen is called out of order twice. He or she will then be asked to leave.***

**COMMITTEE REPORT**

**ITEMS OF INTEREST**

**THANK YOU FOR ATTENDING / ADJOURNMENT**



**RECORD OF PROCEEDINGS  
REGULAR MEETING**

October 5

2020

In response to the COVID-19 Pandemic and House Bill 197 authorizing public meetings to be conducted via a virtual platform, The Bath Township Board of Trustees met in a virtual session on October 5, 2020, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mr. James Nelson, convened the meeting. Trustees present were Mr. James Nelson, Mrs. Elaina Goodrich, and Mrs. Becky Corbett.

**PLEDGE OF ALLEGIANCE**

**WELCOME**

**APPROVAL OF AGENDA**

Mr. Nelson requested and Mrs. Corbett moved approval of the agenda. Mrs. Goodrich seconded the motion; the motion passed.

**FISCAL OFFICER Sharon Troike**

The Fiscal Officer recommended, and Mrs. Goodrich moved, to approve requisitions and regular purchase orders 2020-01299 through 2020-01370, and payments totaling \$130,299.11. Mrs. Corbett seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer recommended, and Mrs. Corbett moved, to approve intra-fund transfers in the amount of \$3,609.56. Mrs. Goodrich seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mrs. Goodrich moved, to approve the Regular Meeting minutes for August 24, 2020. Mrs. Corbett seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mrs. Corbett moved, to approve the Regular Meeting minutes for September 9, 2020. Mrs. Goodrich seconded the motion; the motion passed.

The Fiscal Officer reported that the September bank statements for Huntington Bank accounts have been reconcile and are available.

The Fiscal Officer reported that the STAR Ohio bank statements through August have been reconciled and are available for public view.

The Fiscal Officer requested that the Trustees consider Resolution 2020-32.

Mrs. Corbett presented the following Resolution and moved its adoption:

**RESOLUTION NO. 2020-32  
TO ACCEPT THE AMOUNTS AND RATES AS DETERMINED BY THE  
SUMMIT COUNTY BUDGET COMMISSION AND TO AUTHORIZE THE  
NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY  
FISCAL OFFICER**

**RECORD OF PROCEEDINGS**  
**REGULAR MEETING**

October 5

2020

**WHEREAS**, the Board of Trustees of Bath Township, Summit County, Ohio, in accordance with the provision of law has previously adopted a tax budget for the next succeeding fiscal year commencing on January 1, 2021; and,

**WHEREAS**, the Budget Commission of Summit County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, what part thereof is without, and what part within, the ten mill limitation; and,

**WHEREAS**, this is an annual obligation by state law to make certain that all millage inside the ten mill limitation is directed as the Board intended that it be utilized and that all current levies are included and collected by the County for the benefit of Bath Township and duly adopted according to statute; and,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of Bath Township, Summit County, Ohio, that the amounts and rates as determined by the Summit County Budget Commission in its certification are hereby accepted; and,

**FURTHER**, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten-mill limitation as attached hereto.

Mrs. Goodrich seconded the resolution and the Fiscal Officer called the Roll:

Mr. Nelson, **Aye**  
Mrs. Corbett, **Aye**  
Mrs. Goodrich, **Aye**

**Resolution adopted**

The Fiscal Officer reported Correspondence, Board, Commission, and Committee log are available for public view.

**DEPARTMENT HEADS AND ADMINISTRATORS**

**Police Chief Vito F. Sinopoli**

**September Report:**

**Trainings:**

- **Officer Young** – The Reid Technique of Investigative Interviewing & Advanced Interrogation, September 15-18, 2020
- **Officers Rundle and South** – Pursuit Emergency Operations at DriveTeam Cuyahoga Falls, September 17, 2020
- **Chief Sinopoli** – 5<sup>th</sup> Annual Responding to the Needs of Victims [Zoom Conference], September 17-18, 2020
- **Det. Gabel** – Mobile Field Force Training September 21, 2020
- **Chief Sinopoli** – 2020 Chiefs' In-Service & Annual Conference [Zoom Conference], September 20-22, 2020
- **Chief Sinopoli and Captain Brown** – Command Leadership Institute [Part 2 of 3 workshops] September 28-October 2, 2020

**Community Engagement:**

- The Ohio Veterans and First Responders in Agriculture sent in seeds and sweets on September 11, 2020.
- Lunch provided for the department on September 24, 2020 from Heritage Crossing Assisted Living and Memory Care for First Responders Month.

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

**October 5**

**2020**

- Lunch provided for the department on September 25, 2020 from Bath Manor in appreciation of First Responders Month.
- Members of the Civil Disturbance Response Team (CDRT) assisted the Akron Police Department and Summit County Sheriff’s Office during a peaceful protest on September 25<sup>th</sup>.

**September Statistics:**

- All calls for service – 1,156
- Community Policing [area checks/park & walk/school checks] – 666 (58% of all calls for service)
- Alarm Drops - 55
- Traffic Accidents - 39
- Traffic Stops – 35
- Theft/Larceny – 13 including any calls for shoplifting. This also reflects one case that is being investigated by the Detective Bureau involving two automobiles stolen from one residence along with the residents’ personal items which were in the vehicles.
- Sexual Assaults – 0
- Robbery – 0
- Burglary – 0
- Total for all other calls requiring police assistance: 348

**Booking Charges:**

- OVI – 2
- Theft - 3

**Recommendations:**

Chief Sinopoli recommended, and Mrs. Goodrich moved, to enter into the Memorandum of Understanding with the Summit County Sheriff’s Office for continued participation in the OVI Task Force. This MOU is renewed on an annual basis. Mrs. Corbett seconded the motion; the motion passed.

**Fire Chief Rob Campbell**

**SEPTEMBER 2020 CALLS**

|               |         |         |            |
|---------------|---------|---------|------------|
| Station #1    | Fire-29 | EMS -40 | Total -69  |
| Station #2    | Fire-09 | EMS -25 | Total -34  |
| Both Stations | Fire-04 | EMS -05 | Total -09  |
| Totals        | Fire-42 | EMS -70 | Total -112 |

Aid Given =7  
 Mutual Aid Received =1  
 Automatic Aid Given =0  
 Automatic Aid Received =3

Yearly Total: Total Calls=1,011  
 FIRE: 340  
 EMS: 671

Total Monthly Transports =51

**SEPTEMBER TRAINING:**

|                          |              |
|--------------------------|--------------|
|                          | <b>HOURS</b> |
| Geriatrics               | 1.5          |
| EAP Training Assignments | 4            |
| Water Supply             | 1            |

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

October 5

2020

TOTAL TRAINING HOURS 6.5

**SEPTEMBER INSPECTIONS**

|                                    |    |
|------------------------------------|----|
| Plan Review-Sprinkler System       | 2  |
| Re-Inspection                      | 8  |
| Restaurant Inspection              | 3  |
| General Inspection/Alarm/Sprinkler | 82 |
| Knox Box                           | 1  |
| Observe Fire Drill                 | 5  |
| Observe Tornado Drill              | 1  |
| Day Care/Pre School                | 2  |
| Home Inspection                    | 1  |
| Consultation                       | 5  |

TOTAL INSPECTIONS 110

**Recommendations:**

Chief Campbell recommended, and Mrs. Corbett moved, to approve engine hose and ladder testing performed by Waterways of Southwest PA, LLC in the amount of \$2,522.00. Mrs. Goodrich seconded the motion; the motion passed.

Chief Campbell recommended, and Mrs. Goodrich moved, to approve the purchase of four sets of turnout gear and repairs on older gear from Dicar in the amount of \$7,500.00. Mrs. Corbett seconded the motion; the motion passed.

Chief Campbell recommended, and Mrs. Goodrich moved, to approve the purchase of six auto pulse replacement batteries in the amount of \$5,000.00. Mrs. Corbett seconded the motion; the motion passed.

**Service Director Caine Collins****Roads Report:****Service Crew Monthly Report for September**

- Resident Service Requests received: 31
- Resident Service Requests resolved: 23
- Township Service Requests received: 11
- Township Service Requests resolved: 9
- Catch Basins: 4
- Drive Culverts: 2
- Asphalt Aprons: 3
- Linear Feet of Ditching: 431
- Asphalt Used: 84.92 tons

**Miscellaneous:**

- Vehicle/Plow Truck Maintenance/Repairs
- Shop, Buildings, & Grounds Maintenance/Repairs
- Cemetery Maintenance, Foundations, & Burial Assistance
- Roadside Mowing
- Roadway Tree Trimming
- Removal, & Clean-Up; Dead Animal Removal from Township Roadways
- Installation of Address Markers & Street Signs/Posts
- Pothole Asphalt Repairs
- Project Repairs & Restorations
- Echo Hills Drainage Project
- Continuous Cleaning & Sanitizing of Shop and Trucks

## RECORD OF PROCEEDINGS REGULAR MEETING

October 5

2020

### Training:

- PERRP - Focus Four Inspections Webinar (Caine), and APWA - Dynamic Leadership Webinar (Caine)

### Cemetery Report:

- Moore's Chapel Cemetery - 1 Cremation Burial and 1 Full Burial

**Recommendations:** None

### Park Director Alan Garner

#### September Report:

#### General Park Information:

- Since January 1, 2020 the parks have had a total of 597 scheduled events; in August, there were 175 events. Park personnel checked and inspected all the trails, performed routine visual inspections on the playgrounds, general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repair.
- The University of Akron Field Station, Bath Park Board, and Bath Township have been working to put together a discovery card for their Fall into Nature program event this year called "Fall into Nature: Discover Bath Nature Preserve." This change in programming allows people to safely engage with nature, instead of our normal one-day event. Participants will locate as many of the 30 flora and fauna signs placed throughout the park as possible. The signs feature a photo of a plant or animal found at BNP and an interesting fact relating to the species. The signs will be out for the month of October along North Fork Trail, the Bridle Trail, on Hickory Farm Lane (the road to the UA Field Station), and at the Bath Pond floating deck. Complete your discovery card in one day, over several days, or multiple times during regular park hours, in accordance with park rules; leashed dogs are welcome. The discovery cards are available on our website bathtownship.org, or at the UA Field Station, Ira Rd. Trailhead, and the Bath Community Park under the tunnel leading to the BNP.
- Selfies can be taken along the way, at the photo opportunity spot near the UA Field Station, or with the scarecrows outfitted by local nonprofits and businesses found on the trails and in the park. Photos can be shared on the Visit Bath Parks Facebook page under the "Fall into Nature 2020: Discover Bath Nature Preserve" event. You can also use #discoverBNP2020 on Instagram or Twitter. Turn in your completed discovery card in the box provided at the UA Field Station/end of Hickory Farm Lane by October 31, 2020 and the Bath Park Board will mail you a small prize.

#### Bath Baseball Park:

- For the month of September, the ballfields were playable 93% of the time. Records show there was precipitation on 6 days in September, with an approximate total of 5.36 inches. In 2019, the fields had playability of 100%.
- Park personnel spent approximately 25 hours performing field maintenance duties for the month.
- Park personnel trimmed the vegetation along the boardwalk and aerated the outfields.

#### Bath Community Park:

- Park personnel trimmed the vegetation throughout the park and aerated the football and soccer fields.
- Park personnel continue to make improvements to the North King trail.

#### Bath Nature Preserve:

- Park personnel spent approximately 65 hours mowing the trails and trimming the vegetation around the signs, benches, and fencing.



**RECORD OF PROCEEDINGS  
REGULAR MEETING**

**October 5**

**2020**

- Trotta's Power Washing Inc., restored the Regal Beagle deck.

**Training:**

- Ohio Bureau of Workers' Compensation - Heat Stress, Cold Stress Webinar (Adam Smith and Thomas Hughes)
- PERRP - Focus Four Inspections Webinar (Alan Garner)
- EMA ICS 200 and IS 800 Courses (Alan Garner)

**Recommendations:** None

**Zoning Inspector/Administrator and Solid Waste Coordinator Vito Sinopoli for William Funk**

**August Report:**

**Permits**

During the month 30 zoning permits were issued in the following categories:

- |                            |    |
|----------------------------|----|
| • Accessory Structure      | 11 |
| • Residential Addition     | 6  |
| • Swimming Pool            | 5  |
| • Fence                    | 4  |
| • New Residential Dwelling | 2  |
| • Sign                     | 1  |
| • Business Use             | 1  |

**Zoning Commission**

September 3, 2020 Zoning Commission work session:

- The Zoning Commission met at 4073 Medina Rd. with the property owner's representatives to review and discuss a preliminary plan for the property. The applicant is proposing to potentially redevelop the property which is currently used for a hotel and restaurant. The property is currently zoned B-3 Office, Research and Limited Business District and the applicant is potentially seeking B-2 Community Business District for a gas station and restaurants.

**Board of Zoning Appeals**

September 15, 2020, the Board of Zoning Appeals heard the following cases:

- BZA 20-28, Ed Kuchar, approved a variance for a reduction in the required minimum lot size for a lot reconfiguration at 4323 W. Bath Rd., located in the R-2 Residential District.

**Solid Waste**

- |                      |       |
|----------------------|-------|
| • New Customers      | 19    |
| • Vacation Customers | 15    |
| • Total Customers    | 3,483 |

**Recommendations:** None

**Township Administrator Vito Sinopoli**

**September Report:**

**Cleveland Massillon/Ghent Intersection**

- The township remains in contact with the Summit County Engineer's Office on signage and lane markings at the intersection of Ghent and Cleveland Massillon Road. Residents have expressed concern with confusing signage and lane markings that potentially create safety issues for motorists. Permanent signal poles remain on backorder with no specific date set for delivery. At present, there are temporary poles on which signals have been installed that regulate traffic at the intersection.

## RECORD OF PROCEEDINGS REGULAR MEETING

October 5

2020

<https://www.summitengineer.net/news/Cleveland-Massillon-at-Ghent-Traffic-Pattern-Change.html>

### **Polling locations**

Bath Township received information from Summit County Board of Elections regarding updated polling locations for the November 2020 election which include the following:

- |              |                              |                  |
|--------------|------------------------------|------------------|
| • Bath Twp A | Faith Family Church-Fairlawn | 4200 Granger Rd. |
| • Bath Twp B | Bath United Church of Christ | 3980 W Bath Rd.  |
| • Bath Twp C | Bath United Church of Christ | 3980 W Bath Rd.  |
| • Bath Twp D | Lakeside Christian Church    | 3535 Knollwood   |
| • Bath Twp E | Faith Family Church          | 4200 Granger Rd. |
| • Bath Twp F | Bath United Church of Christ | 3980 W Bath Rd.  |
| • Bath Twp G | Faith Family Church-Fairlawn | 4200 Granger Rd. |
| • Bath Twp H | Lakeside Christian Church    | 3535 Knollwood   |

Voters may confirm their polling location on the Summit County Board of Election website at <https://lookup.boe.ohio.gov/vtrapp/summit/vtrlookup.aspx>

Additionally, Summit County Public Health provided safety guidelines and procedures to be implemented at polling locations:

- Voters must wear masks or facial coverings in compliance with the Director's July 23, 2020 Order for Facial Coverings throughout the State of Ohio and local ordinance.
- Polling booths will be minimally 6 feet from one another.
- Hand sanitizer and cleaning supplies will be provided.
- Polling booths will be routinely cleaned between voters.
- Signage for mandatory masks will be posted.
- Alternate forms of voting will be provided, such as curbside or outdoor, for those that do not wear a mask.
- The use of shared objects will be limited.
- Observers at polling locations are assigned by their political parties. Unapproved observers will be prohibited from polling locations.
- Board of elections has a drop off location for absentee ballots, not polling locations.

**As a reminder to voters: absentee ballots are not accepted or collected at polling locations. More information absentee ballots may be found on the Summit County Board of Elections site:** <https://www.summitcountyboe.gov/absentee-information/absentee-guidelines/>

### **Recommendations:**

Mr. Sinopoli recommended, and Mrs. Corbett moved, enter into a licensing agreement with Edge, a software to print payroll and checks, in the amount of \$895.00, effective November 4, 2020. Mrs. Goodrich seconded the motion; the motion passed.

Mr. Sinopoli recommended, and Mrs. Goodrich moved, to advertise the sale of a smartboard on GovDeals. Mrs. Corbett seconded the motion; the motion passed.

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**RECORD OF PROCEEDINGS  
REGULAR MEETING**

October 5

2020

**TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett**

**Mrs Goodrich moved, to change the name from the North Fork Yellow Creek Preserve to North Fork Preserve of Bath. Mrs. Corbett seconded the motion; the motion passed.**

**Mrs Goodrich moved, to move forward with a trail for the west and central loops in the eastern portion of the property. Mrs. Corbett seconded the motion; the motion passed.**

**Mrs Goodrich moved, to fill in the pool and raze the pool structure, to raze the lean-to adjoining the barn, to raze the barbed wire and pool fence. Mrs. Corbett seconded the motion; the motion passed.**

**Mrs Goodrich moved, to have two oil/gas wells capped. Mrs. Corbett seconded the motion; the motion passed.**

**Mrs Goodrich moved, to send a letter to adjoining property owners outlining Bath Township's plans for use of the 78.3 acres of property. In addition, stating that there will be no ATVs allowed, no dumping allowed or no hunting allowed within a half mile of the property Mrs. Corbett seconded the motion; the motion passed.**

Mrs. Goodrich gave an update on the analysis of the North Fork Preserve of Bath which is attached, here, as an addendum to these meeting minutes.

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REGULAR MEETING**

**October 5**

**2020**

**Zoning Commission**

Thursday, October 8<sup>th</sup> at 6:00 PM

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**COMMUNITY EVENTS**


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| Hale Harvest Days                       | October 3-4, 2020           | Hale Farm & Village          |
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| Hale Harvest Days                       | October 10-11, 2020         | Hale Farm & Village          |
| BVS Sponsored ARC Blood Drive           | November 7, 2020 (1-7 p.m.) | Bath United Church of Christ |

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:53 p.m.

  
\_\_\_\_\_  
James N. Nelson, President  
Bath Township Board of Trustees

  
\_\_\_\_\_  
Becky Corbett, Vice President  
Bath Township Board of Trustees

  
\_\_\_\_\_  
Elaina E. Goodrich  
Bath Township Board of Trustees

  
\_\_\_\_\_  
Sharon A. Troike  
Fiscal Officer

Date: October 5, 2020  
Bath Township Board of Trustees

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

**October 5**

**2020**

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## Trustees Report October 5, 2020

### **NFP- 4390/4400 Everett Rd**

I propose a name change from North Fork of Yellow Creek Preserve to North Fork Preserve of Bath.

#### **TRAILS**

In order to open trails to the public we would need to grade, place culverts, build foot bridges, add stone, place trail markers, brush hog and mow.

Towards that goal I wrote a Bath Community Fund grant request for 25 trail markers at a cost of \$2850. This will allow for people to easily navigate the trails once they are finished.

Meeting with the trail committee noted some grant funding is not available if it is not a multi-use trail. However, the Clean Ohio grant does not allow multi-use trails on property purchased under this program. A grant request for a NatureWorks grant would still be available.

We could make a 2-mile Triple Loop Trail in the eastern portion of the property.

The recommendation is to initially open the west and central loops for public use.

Private property signs would designate the boundary of other people's property and face toward the preserve.

In order to be sure of the boundary we may need to do a survey particularly on the south side so the preserve trail stays within township property.

A connector trail through the Firestone Trace development on the North Fork Trail is a recommendation.

At an HOA meeting with Firestone Trace it was explained that initially a density bonus of 13 lots was given (reducing green space from 50% to 40%) to the developer in exchange for public trails.

The HOA has requested a summary report from the township on the connector which would be submitted to all residents of the development in November for a vote on whether or not to allow a 500' connector trail.

The connection to Firestone Trace is relatively straightforward. It would require a small culvert crossing at the connection, fallen tree debris clearing and regrading of an already established trail.

The Firestone Trace trail would be the North Fork Trail extension. This trail would be separate but connected to the Triple Loop Trail.

With input from the trails committee I recommend that the Township proceed in constructing public trails.

#### **WETLANDS**

The best wetlands are in the North Fork course which is west of the main house. The committee is recommending to remove invasives so they don't crowd out the native species which provide better animal habitat. Invasive species management should start here with removal of Garlic Mustard, Privet, Buckthorn, Multiflora Rose, and Japanese Barberry.

Another wetland area would be in the southern bump out area called wetland nine.

The Triple Loop Trail could be open to the public without being detrimental to wetlands. A few crossings might need Wick-craft floating boardwalk.

## **FLORA FAUNA**

The biggest concern is invasives.

Therefore, the Committee is recommending a land steward to care for the property or interns working to clear invasives.

One of the committee members is draining the swimming pool to allow frogs, toads etc. to find new homes before the pool is filled in.

The committee is recommending a rain garden to be put in its place. Note the rain garden will need maintenance.

The survey has indicated 411 species including a barred owl and foxes. Metroparks has offered to do a fish survey. New seasons will bring different flora and fauna to the committee's attention.

They are also recommending a restoration of the meadow with spring to fall pollinators.

## **STREAMS**

Streams in the eastern portion of the property are dry (ephemeral) most of the time.

The North Fork is of the greatest value to research and education.

A strategy for ridding the property of invasive would be of great use.

A conservation easement would be a layer of additional protection if it would be placed on the property.

## **BUILDINGS**

After a structural survey the barn (built in the 1950's) was indicated to be in good condition provided there are joist supports to reinforce the north east corner. The lean-to is not in good condition and should be removed.

It was suggested that a barn owl box be placed in the upper window of the barn.

The pool would be filled in with the outer edge concrete being broken up and placed in the hole. The fence would be removed.

Some of the wooden fence slats could be used for trail markers especially initially when the trail is new.

The house (completed in 1958) was reviewed with optimism. It has great potential as a meeting space and offices. The patio area, which was a carport, could serve as a shelter.

A meeting table and chairs have been delivered to the main house for use as a meeting facility.

The smaller cabin could be used as a shelter or home for interns if allowed by Clean Ohio but many suggested it should be demolished.

Parking accommodation might be done by pull-in parking off the drive. Gravel would need to be added to accomplish this

Two deer stands are on or adjacent to the preserve and will be removed provided they are on the preserve property. In any case hunting is illegal within 1/2 mile of a park.

The fire chief and park director reviewed the gas/oil well situation. The fire chief will contact ODNR requesting the two wells be capped.

GPRS utilities were marked.

#### **VIRTUAL TOUR**

Enough material has been collected to create documentaries of the North Fork Preserve of Bath property.

This committee will produce a one-minute segment, a 3 to 4-minute segment and the interviews with Dolly Lemmon Powers, Wesley Lemmon and Mike Kukral. The short segments will be used by the township on their website. The interviews will be submitted to Bath Township Historical Society provided permission is granted by those interviewed.

#### **HISTORY**

Three interviews have taken place. Plans are to meet with at least two additional people concerning the history of the property. The hope is to have those interviews completed by mid-November.

I am asking for a letter to neighbors that would indicate plans for the property, as well as, no dumping, no hunting, no ATVs.



**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

Dates:

| DATE     | RECEIVED FROM | SUBJECT MATTER  | REFERRED TO:      |
|----------|---------------|---|-------------------|
| 10-04-20 | Brice Miller  | Resignation as a part-time seasonal worker in the service department. | Board of Trustees |
| 10-15-20 | Tim Hite      | StoryWalk Trail   | Board of Trustees |
|          |               |   |                   |
|          |               |   |                   |
|          |               |   |                   |
|          |               |   |                   |
|          |               |   |                   |

**BOARD, COMMISSION, AND COMMITTEE LOG**

|                      |
|----------------------|
| <b>RECEIVED FROM</b> |
|                      |
|                      |

## Bath Township

# Encumbrance Detail by Purchase Order Number

Date Range: 1/1/2020 to 10/5/2020

Account Range: 101-00-000-1-1-1010 to 999-00-000-9-5-0049

Purchase Order Range: 2020-01299 to 2020-01370

Include Closed Status: Yes  
Include Expense Accounts Only: No

| PO Number -Line   | Account                             | Line Description                  | Line Status | Encumbered Date | Encumbered Balance | Line Amount | Paid Amount |
|-------------------|-------------------------------------|-----------------------------------|-------------|-----------------|--------------------|-------------|-------------|
| 2020-01299        | HUNTINGTON NATIONAL BANK-MASTERCARD |                                   |             |                 |                    |             |             |
| 2020-01299 1      | 101-13-111-5-7-2190                 | SkillCheck Admin Testing for Ca   | Open        | 09/22/2020      | \$427.00           | \$427.00    | \$0.00      |
| 2020-01299 Total: |                                     |                                   |             |                 | \$427.00           | \$427.00    | \$0.00      |
| 2020-01300        | HUNTINGTON NATIONAL BANK-MASTERCARD |                                   |             |                 |                    |             |             |
| 2020-01300 1      | 101-13-111-5-7-2190                 | Skill Check - Testing for Admin C | Open        | 09/22/2020      | \$106.75           | \$106.75    | \$0.00      |
| 2020-01300 Total: |                                     |                                   |             |                 | \$106.75           | \$106.75    | \$0.00      |
| 2020-01301        | HUNTINGTON NATIONAL BANK-MASTERCARD |                                   |             |                 |                    |             |             |
| 2020-01301 1      | 101-13-111-5-4-3640                 | Allthingsbath - Site Hosting      | Closed      | 09/22/2020      | \$0.00             | \$230.58    | \$230.58    |
| 2020-01301 Total: |                                     |                                   |             |                 | \$0.00             | \$230.58    | \$230.58    |
| 2020-01302        | AMAZON CAPITAL SERVICES             |                                   |             |                 |                    |             |             |
| 2020-01302 1      | 280-14-220-5-4-3060                 | Disposable surgical masks / Infra | Open        | 09/22/2020      | \$500.00           | \$500.00    | \$414.75    |
| 2020-01302 Total: |                                     |                                   |             |                 | \$500.00           | \$500.00    | \$414.75    |
| 2020-01303        | MUSTANG BUILDING SERVICES           |                                   |             |                 |                    |             |             |
| 2020-01303 1      | 212-20-510-5-5-2840                 | Replacement Doors for Restroo     | Open        | 09/22/2020      | \$6,450.00         | \$6,450.00  | \$0.00      |
| 2020-01303 Total: |                                     |                                   |             |                 | \$6,450.00         | \$6,450.00  | \$0.00      |
| 2020-01304        | AMAZON CAPITAL SERVICES             |                                   |             |                 |                    |             |             |
| 2020-01304 1      | 209-20-210-5-5-7130                 | Chairs for PD                     | Open        | 09/22/2020      | \$500.00           | \$500.00    | \$430.65    |
| 2020-01304 Total: |                                     |                                   |             |                 | \$500.00           | \$500.00    | \$430.65    |

**Encumbrance Detail by Purchase Order Number**

| PO Number -Line                                       | Account             | Line Description                | Line Status | Encumbered Date | Encumbered Balance | Line Amount        | Paid Amount     |
|---|---------------------|---------------------------------|-------------|-----------------|--------------------|--------------------|-----------------|
| <b>2020-01305 STAPLES BUSINESS ADVANTAGE</b>          |                     |                                 |             |                 |                    |                    |                 |
| 2020-01305 1  | 209-20-210-5-5-7130 | Chairs for PD Lobby             | Open        | 09/22/2020      | \$500.00           | \$500.00           | \$0.00          |
| 2020-01305 Total:                                     |                     |                                 |             |                 | <u>\$500.00</u>    | <u>\$500.00</u>    | <u>\$0.00</u>   |
| <b>2020-01306 RAY BERTOLINI TRUCKING CO</b>           |                     |                                 |             |                 |                    |                    |                 |
| 2020-01306 1  | 204-15-340-5-3-2020 | Woodthrush Road Culvert         | Open        | 09/22/2020      | \$18,000.00        | \$18,000.00        | \$0.00          |
| 2020-01306 Total:                                     |                     |                                 |             |                 | <u>\$18,000.00</u> | <u>\$18,000.00</u> | <u>\$0.00</u>   |
| <b>2020-01307 HUNTINGTON NATIONAL BANK-MASTERCARD</b> |                     |                                 |             |                 |                    |                    |                 |
| 2020-01307 1  | 101-13-111-5-4-3640 | Renewal of Allthingsbath domain | Open        | 09/23/2020      | \$50.91            | \$50.91            | \$0.00          |
| 2020-01307 Total:                                     |                     |                                 |             |                 | <u>\$50.91</u>     | <u>\$50.91</u>     | <u>\$0.00</u>   |
| <b>2020-01308 KUSSMAUL ELECTRONICS CO, INC.</b>       |                     |                                 |             |                 |                    |                    |                 |
| 2020-01308 1  | 210-14-220-5-4-2350 | Air / Electric shoreline parts  | Open        | 09/23/2020      | \$500.00           | \$500.00           | \$0.00          |
| 2020-01308 Total:                                     |                     |                                 |             |                 | <u>\$500.00</u>    | <u>\$500.00</u>    | <u>\$0.00</u>   |
| <b>2020-01309 SOLUTION VENTURES</b>                   |                     |                                 |             |                 |                    |                    |                 |
| 2020-01309 1  | 209-14-210-5-4-3610 | Letterhead and envelopes        | Open        | 09/23/2020      | \$300.00           | \$300.00           | \$0.00          |
| 2020-01309 Total:                                     |                     |                                 |             |                 | <u>\$300.00</u>    | <u>\$300.00</u>    | <u>\$0.00</u>   |
| <b>2020-01310 CLEMANS, NELSON &amp; ASSOC INC</b>     |                     |                                 |             |                 |                    |                    |                 |
| 2020-01310 1  | 101-13-111-5-4-2110 | Legal Fees Aug 2020             | Received    | 09/29/2020      | \$745.00           | \$745.00           | \$745.00        |
| 2020-01310 Total:                                     |                     |                                 |             |                 | <u>\$745.00</u>    | <u>\$745.00</u>    | <u>\$745.00</u> |
| <b>2020-01311 Medical Mutual</b>                      |                     |                                 |             |                 |                    |                    |                 |
| 2020-01311 1  | 101-13-111-5-2-1610 | Claims Paid Aug 2020-Adm        | Received    | 09/29/2020      | \$1,117.80         | \$1,117.80         | \$1,117.80      |
| 2020-01311 2  | 101-13-112-5-2-1610 | Claims Paid Aug 2020-Service    | Received    | 09/29/2020      | \$48.04            | \$48.04            | \$48.04         |
| 2020-01311 3  | 204-15-340-5-2-1610 | Claims Paid Aug 2020-Roads      | Received    | 09/29/2020      | \$955.16           | \$955.16           | \$955.16        |
| 2020-01311 4  | 209-14-210-5-2-1610 | Claims Paid Aug 2020-Police     | Received    | 09/29/2020      | \$3,034.89         | \$3,034.89         | \$3,034.89      |
| 2020-01311 5  | 210-14-220-5-2-1610 | Claims Paid Aug 2020-Fire       | Received    | 09/29/2020      | \$1,631.45         | \$1,631.45         | \$1,631.45      |

**Encumbrance Detail b      Purchase Order Number**

| PO Number -Line          | Account                                    | Line Description                | Line Status | Encumbered Date | Encumbered Balance | Line Amount        | Paid Amount       |
|--------------------------|--|---------------------------------|-------------|-----------------|--------------------|--------------------|-------------------|
| 2020-01311 6             | 212-18-510-5-2-1610                        | Claims Paid Aug 2020-Parks      | Received    | 09/29/2020      | \$225.66           | \$225.66           | \$225.66          |
| <b>2020-01311 Total:</b> |  |                                 |             |                 | <b>\$7,013.00</b>  | <b>\$7,013.00</b>  | <b>\$7,013.00</b> |
| 2020-01312               | <b>HUNTINGTON NATIONAL BANK-MASTERCARD</b> |                                 |             |                 |                    |                    |                   |
| 2020-01312 1             | 101-13-111-5-4-3640                        | Laptop                          | Open        | 09/29/2020      | \$1,600.00         | \$1,600.00         | \$0.00            |
| <b>2020-01312 Total:</b> |  |                                 |             |                 | <b>\$1,600.00</b>  | <b>\$1,600.00</b>  | <b>\$0.00</b>     |
| 2020-01313               | <b>REVIZE LLC</b>                          |                                 |             |                 |                    |                    |                   |
| 2020-01313 1             | 101-13-111-5-4-3640                        | Yearly Maintenance Fee - Websit | Received    | 09/29/2020      | \$2,800.00         | \$2,800.00         | \$2,800.00        |
| <b>2020-01313 Total:</b> |  |                                 |             |                 | <b>\$2,800.00</b>  | <b>\$2,800.00</b>  | <b>\$2,800.00</b> |
| 2020-01314               | <b>TREAS STATE OF OHIO</b>                 |                                 |             |                 |                    |                    |                   |
| 2020-01314 1             | 101-13-111-5-7-2190                        | Cooperative Purchasing - DAS    | Received    | 09/29/2020      | \$100.00           | \$100.00           | \$100.00          |
| <b>2020-01314 Total:</b> |  |                                 |             |                 | <b>\$100.00</b>    | <b>\$100.00</b>    | <b>\$100.00</b>   |
| 2020-01315               | <b>REGENCY SEATING INC</b>                 |                                 |             |                 |                    |                    |                   |
| 2020-01315 1             | 314-20-720-5-5-7130                        | BOT and Dept. Head Chairs in T  | Open        | 09/29/2020      | \$4,556.50         | \$4,556.50         | \$0.00            |
| <b>2020-01315 Total:</b> |  |                                 |             |                 | <b>\$4,556.50</b>  | <b>\$4,556.50</b>  | <b>\$0.00</b>     |
| 2020-01316               | <b>TIME WARNER CABLE-NORTHEAST</b>         |                                 |             |                 |                    |                    |                   |
| 2020-01316 1             | 101-13-112-5-4-2620                        | Internet 4th Qtr-BCB            | Open        | 09/29/2020      | \$650.00           | \$650.00           | \$216.33          |
| 2020-01316 2             | 209-14-210-5-4-2620                        | Internet 4th Qtr-Police         | Open        | 09/29/2020      | \$650.00           | \$650.00           | \$216.34          |
| 2020-01316 3             | 210-14-220-5-4-2620                        | Internet 4th Qtr-Fire           | Open        | 09/29/2020      | \$650.00           | \$650.00           | \$216.33          |
| <b>2020-01316 Total:</b> |  |                                 |             |                 | <b>\$1,950.00</b>  | <b>\$1,950.00</b>  | <b>\$649.00</b>   |
| 2020-01317               | <b>APG OFFICE FURNISHINGS INC</b>          |                                 |             |                 |                    |                    |                   |
| 2020-01317 1             | 314-20-720-5-5-7130                        | Audience Chairs and Tables - T  | Open        | 09/29/2020      | \$12,000.00        | \$12,000.00        | \$0.00            |
| <b>2020-01317 Total:</b> |  |                                 |             |                 | <b>\$12,000.00</b> | <b>\$12,000.00</b> | <b>\$0.00</b>     |

**Encumbrance Detail by Purchase Order Number**

| PO Number -Line | Account                              | Line Description                | Line Status | Encumbered Date | Encumbered Balance | Line Amount       | Paid Amount       |
|-----------------|--------------------------------------|---------------------------------|-------------|-----------------|--------------------|-------------------|-------------------|
| 2020-01318      | KRISTEN M SCALISE                    |                                 |             |                 |                    |                   |                   |
| 2020-01318 1    | 101-13-111-5-7-6020                  | Delinquent General Taxes #04-0  | Received    | 09/29/2020      | \$2,395.44         | \$2,395.44        | \$2,395.44        |
| 2020-01318      | Total:                               |                                 |             |                 | <u>\$2,395.44</u>  | <u>\$2,395.44</u> | <u>\$2,395.44</u> |
| 2020-01319      | HUNTINGTON NATIONAL BANK-MASTERCARD  |                                 |             |                 |                    |                   |                   |
| 2020-01319 1    | 210-20-220-5-5-6040                  | ipad pro/accessories            | Open        | 09/29/2020      | \$1,700.00         | \$1,700.00        | \$0.00            |
| 2020-01319      | Total:                               |                                 |             |                 | <u>\$1,700.00</u>  | <u>\$1,700.00</u> | <u>\$0.00</u>     |
| 2020-01320      | SENNECO GLASS INC                    |                                 |             |                 |                    |                   |                   |
| 2020-01320 1    | 280-14-220-5-4-2350                  | Replacement back window Car 1   | Open        | 09/29/2020      | \$450.00           | \$450.00          | \$420.00          |
| 2020-01320      | Total:                               |                                 |             |                 | <u>\$450.00</u>    | <u>\$450.00</u>   | <u>\$420.00</u>   |
| 2020-01321      | EXIT 11 TRUCK TIRE SERVICE INC       |                                 |             |                 |                    |                   |                   |
| 2020-01321 1    | 212-18-510-5-4-2350                  | Replacement Drive Tires for 129 | Open        | 09/29/2020      | \$1,200.00         | \$1,200.00        | \$0.00            |
| 2020-01321      | Total:                               |                                 |             |                 | <u>\$1,200.00</u>  | <u>\$1,200.00</u> | <u>\$0.00</u>     |
| 2020-01322      | CORE & MAIN LP                       |                                 |             |                 |                    |                   |                   |
| 2020-01322 1    | 204-15-340-5-4-3360                  | Road Materials                  | Open        | 09/29/2020      | \$2,000.00         | \$2,000.00        | \$0.00            |
| 2020-01322      | Total:                               |                                 |             |                 | <u>\$2,000.00</u>  | <u>\$2,000.00</u> | <u>\$0.00</u>     |
| 2020-01323      | LINDSAY PRECAST INC                  |                                 |             |                 |                    |                   |                   |
| 2020-01323 1    | 204-15-340-5-4-3360                  | Road Materials                  | Open        | 09/29/2020      | \$2,500.00         | \$2,500.00        | \$0.00            |
| 2020-01323      | Total:                               |                                 |             |                 | <u>\$2,500.00</u>  | <u>\$2,500.00</u> | <u>\$0.00</u>     |
| 2020-01324      | SAFETY RESOURCES COMPANY OF OHIO INC |                                 |             |                 |                    |                   |                   |
| 2020-01324 1    | 204-15-340-5-7-4210                  | Certified Training Classes      | Open        | 09/29/2020      | \$2,500.00         | \$2,500.00        | \$0.00            |
| 2020-01324 2    | 212-18-510-5-7-6020                  | Certified Training Classes      | Open        | 09/29/2020      | \$300.00           | \$300.00          | \$0.00            |
| 2020-01324      | Total:                               |                                 |             |                 | <u>\$2,800.00</u>  | <u>\$2,800.00</u> | <u>\$0.00</u>     |

**Encumbrance Detail b      Purchase Order Number**

| PO Number -Line   | Account             | Line Description               | Line Status | Encumbered Date | Encumbered Balance | Line Amount     | Paid Amount     |
|---|---------------------|--------------------------------|-------------|-----------------|--------------------|-----------------|-----------------|
| <b>2020-01325 SOLUTION VENTURES</b>                       |                     |                                |             |                 |                    |                 |                 |
| 2020-01325 1  | 204-15-340-5-7-6020 | Envelopes and Letterhead       | Open        | 09/29/2020      | \$260.00           | \$260.00        | \$0.00          |
| 2020-01325 Total:   |                     |                                |             |                 | <u>\$260.00</u>    | <u>\$260.00</u> | <u>\$0.00</u>   |
| <b>2020-01326 HOME DEPOT</b>                              |                     |                                |             |                 |                    |                 |                 |
| 2020-01326 1  | 101-13-112-5-4-3010 | Supplies and Materials BCB     | Open        | 09/29/2020      | \$500.00           | \$500.00        | \$0.00          |
| 2020-01326 Total:   |                     |                                |             |                 | <u>\$500.00</u>    | <u>\$500.00</u> | <u>\$0.00</u>   |
| <b>2020-01327 MG CEMENT</b>                               |                     |                                |             |                 |                    |                 |                 |
| 2020-01327 1  | 903-21-340-5-7-6650 | Refund for ROW Permit #1359 1  | Received    | 09/29/2020      | \$250.00           | \$250.00        | \$250.00        |
| 2020-01327 Total:   |                     |                                |             |                 | <u>\$250.00</u>    | <u>\$250.00</u> | <u>\$250.00</u> |
| <b>2020-01328 MURDOCK INDUSTRIAL INC</b>                  |                     |                                |             |                 |                    |                 |                 |
| 2020-01328 1  | 204-15-340-5-4-3360 | 3rd Qtr Materials              | Open        | 09/29/2020      | \$250.00           | \$250.00        | \$0.00          |
| 2020-01328 Total:   |                     |                                |             |                 | <u>\$250.00</u>    | <u>\$250.00</u> | <u>\$0.00</u>   |
| <b>2020-01329 ZOLLINGER SAND &amp; GRAVEL</b>             |                     |                                |             |                 |                    |                 |                 |
| 2020-01329 1  | 204-15-340-5-3-2040 | Road Services                  | Open        | 09/29/2020      | \$500.00           | \$500.00        | \$0.00          |
| 2020-01329 Total:   |                     |                                |             |                 | <u>\$500.00</u>    | <u>\$500.00</u> | <u>\$0.00</u>   |
| <b>2020-01330 BOHAZI/GLESKE, LORINE</b>                   |                     |                                |             |                 |                    |                 |                 |
| 2020-01330 1  | 207-16-320-5-7-6650 | CUSTOMER REFUND                | Received    | 09/29/2020      | \$108.00           | \$108.00        | \$108.00        |
| 2020-01330 Total:   |                     |                                |             |                 | <u>\$108.00</u>    | <u>\$108.00</u> | <u>\$108.00</u> |
| <b>2020-01331 KLEBS, GREGORY</b>                          |                     |                                |             |                 |                    |                 |                 |
| 2020-01331 1  | 204-15-340-5-7-6650 | Tool Reimbursement             | Received    | 09/29/2020      | \$165.45           | \$165.45        | \$165.45        |
| 2020-01331 Total:   |                     |                                |             |                 | <u>\$165.45</u>    | <u>\$165.45</u> | <u>\$165.45</u> |
| <b>2020-01332 WESTERN RESERVE PSYCHOLOGICAL ASSOC INC</b> |                     |                                |             |                 |                    |                 |                 |
| 2020-01332 1  | 101-13-111-5-4-2110 | Pre-employment Testing - Admin | Open        | 10/01/2020      | \$750.00           | \$750.00        | \$0.00          |
| 2020-01332 Total:   |                     |                                |             |                 | <u>\$750.00</u>    | <u>\$750.00</u> | <u>\$0.00</u>   |

**Encumbrance Detail by Purchase Order Number**

| PO Number -Line                                     | Account             | Line Description                  | Line Status | Encumbered Date | Encumbered Balance | Line Amount       | Paid Amount   |
|---|---------------------|-----------------------------------|-------------|-----------------|--------------------|-------------------|---------------|
| <b>2020-01333 POLY TECH ASSOC INC</b>               |                     |                                   |             |                 |                    |                   |               |
| 2020-01333 1  | 101-13-111-5-4-2110 | Polygraph - Administrative Assist | Open        | 10/01/2020      | \$275.00           | \$275.00          | \$0.00        |
| 2020-01333 Total:                                   |                     |                                   |             |                 | <u>\$275.00</u>    | <u>\$275.00</u>   | <u>\$0.00</u> |
| <b>2020-01334 T R FIELDS &amp; ASSOCIATES INC</b>   |                     |                                   |             |                 |                    |                   |               |
| 2020-01334 1  | 101-13-111-5-4-2110 | Drug Testing - Administrative As  | Open        | 10/01/2020      | \$47.00            | \$47.00           | \$0.00        |
| 2020-01334 Total:                                   |                     |                                   |             |                 | <u>\$47.00</u>     | <u>\$47.00</u>    | <u>\$0.00</u> |
| <b>2020-01335 HOME DEPOT</b>                        |                     |                                   |             |                 |                    |                   |               |
| 2020-01335 1  | 101-13-111-5-4-2360 | Air Filter                        | Open        | 10/01/2020      | \$35.00            | \$35.00           | \$0.00        |
| 2020-01335 Total:                                   |                     |                                   |             |                 | <u>\$35.00</u>     | <u>\$35.00</u>    | <u>\$0.00</u> |
| <b>2020-01336 EDGE DOCUMENT SOLUTIONS</b>           |                     |                                   |             |                 |                    |                   |               |
| 2020-01336 1  | 101-13-111-5-4-3640 | Ultimate Edge Software License    | Open        | 10/01/2020      | \$895.00           | \$895.00          | \$0.00        |
| 2020-01336 Total:                                   |                     |                                   |             |                 | <u>\$895.00</u>    | <u>\$895.00</u>   | <u>\$0.00</u> |
| <b>2020-01337 PARKER TRUCK &amp; TRAILER</b>        |                     |                                   |             |                 |                    |                   |               |
| 2020-01337 1  | 210-14-220-5-4-2350 | 4th QTR Repairs to Fire Apparatus | Open        | 10/01/2020      | \$1,000.00         | \$1,000.00        | \$0.00        |
| 2020-01337 Total:                                   |                     |                                   |             |                 | <u>\$1,000.00</u>  | <u>\$1,000.00</u> | <u>\$0.00</u> |
| <b>2020-01338 ORLO AUTO PARTS INC</b>               |                     |                                   |             |                 |                    |                   |               |
| 2020-01338 1  | 210-14-220-5-4-2350 | 4th QTR parts for equipment       | Open        | 10/01/2020      | \$300.00           | \$300.00          | \$0.00        |
| 2020-01338 Total:                                   |                     |                                   |             |                 | <u>\$300.00</u>    | <u>\$300.00</u>   | <u>\$0.00</u> |
| <b>2020-01339 WHEATLEY ROAD AUTO SERVICE CENTER</b> |                     |                                   |             |                 |                    |                   |               |
| 2020-01339 1  | 210-14-220-5-4-2350 | 4th QTR Vehicle Maintenance/R     | Open        | 10/01/2020      | \$500.00           | \$500.00          | \$0.00        |
| 2020-01339 Total:                                   |                     |                                   |             |                 | <u>\$500.00</u>    | <u>\$500.00</u>   | <u>\$0.00</u> |
| <b>2020-01340 LOWES COMPANIES</b>                   |                     |                                   |             |                 |                    |                   |               |
| 2020-01340 1  | 210-14-220-5-4-2400 | 4th QTR Repairs                   | Open        | 10/01/2020      | \$400.00           | \$400.00          | \$0.00        |
| 2020-01340 Total:                                   |                     |                                   |             |                 | <u>\$400.00</u>    | <u>\$400.00</u>   | <u>\$0.00</u> |

**Encumbrance Detail by Purchase Order Number**

| PO Number -Line | Account                    | Line Description              | Line Status | Encumbered Date | Encumbered Balance | Line Amount       | Paid Amount   |
|-----------------|----------------------------|-------------------------------|-------------|-----------------|--------------------|-------------------|---------------|
| 2020-01341      | GC MEDICAL EQUIPMENT INC   |                               |             |                 |                    |                   |               |
| 2020-01341 1    | 280-14-220-5-4-3080        | 4th QTR Oxygen                | Open        | 10/01/2020      | \$500.00           | \$500.00          | \$0.00        |
| 2020-01341      | Total:                     |                               |             |                 | <u>\$500.00</u>    | <u>\$500.00</u>   | <u>\$0.00</u> |
| 2020-01342      | BOUND TREE MEDICAL LLC     |                               |             |                 |                    |                   |               |
| 2020-01342 1    | 280-14-220-5-4-3080        | 4th QTR EMS Supplies          | Open        | 10/01/2020      | \$800.00           | \$800.00          | \$0.00        |
| 2020-01342      | Total:                     |                               |             |                 | <u>\$800.00</u>    | <u>\$800.00</u>   | <u>\$0.00</u> |
| 2020-01343      | 4THEGIRLS                  |                               |             |                 |                    |                   |               |
| 2020-01343 1    | 210-14-220-5-4-3410        | 4th QTR PT and Chief Uniforms | Open        | 10/01/2020      | \$1,000.00         | \$1,000.00        | \$0.00        |
| 2020-01343      | Total:                     |                               |             |                 | <u>\$1,000.00</u>  | <u>\$1,000.00</u> | <u>\$0.00</u> |
| 2020-01344      | STAPLES BUSINESS ADVANTAGE |                               |             |                 |                    |                   |               |
| 2020-01344 1    | 210-14-220-5-4-3610        | 4th QTR Office Supplies       | Open        | 10/01/2020      | \$500.00           | \$500.00          | \$0.00        |
| 2020-01344      | Total:                     |                               |             |                 | <u>\$500.00</u>    | <u>\$500.00</u>   | <u>\$0.00</u> |
| 2020-01345      | ALCO-CHEM INC              |                               |             |                 |                    |                   |               |
| 2020-01345 1    | 210-14-220-5-4-3910        | 4th QTR FD Cleaning Supplies  | Open        | 10/01/2020      | \$600.00           | \$600.00          | \$0.00        |
| 2020-01345      | Total:                     |                               |             |                 | <u>\$600.00</u>    | <u>\$600.00</u>   | <u>\$0.00</u> |
| 2020-01346      | HIGH ENERGY ASSOC LLC      |                               |             |                 |                    |                   |               |
| 2020-01346 1    | 210-14-220-5-4-3910        | 4th QTR FD Batteries          | Open        | 10/01/2020      | \$250.00           | \$250.00          | \$0.00        |
| 2020-01346      | Total:                     |                               |             |                 | <u>\$250.00</u>    | <u>\$250.00</u>   | <u>\$0.00</u> |
| 2020-01347      | LINIFORM SERVICES          |                               |             |                 |                    |                   |               |
| 2020-01347 1    | 210-14-220-5-7-2070        | 4th QTR Laundry               | Open        | 10/01/2020      | \$360.00           | \$360.00          | \$0.00        |
| 2020-01347      | Total:                     |                               |             |                 | <u>\$360.00</u>    | <u>\$360.00</u>   | <u>\$0.00</u> |
| 2020-01348      | VERIZON WIRELESS           |                               |             |                 |                    |                   |               |
| 2020-01348 1    | 210-14-220-5-7-2070        | 4th QTR WIFI for Med Units    | Open        | 10/01/2020      | \$375.00           | \$375.00          | \$0.00        |
| 2020-01348      | Total:                     |                               |             |                 | <u>\$375.00</u>    | <u>\$375.00</u>   | <u>\$0.00</u> |



**Encumbrance Detail b      Purchase Order Number**

| PO Number -Line | Account                          | Line Description                | Line Status | Encumbered Date | Encumbered Balance | Line Amount       | Paid Amount   |
|-----------------|----------------------------------|---------------------------------|-------------|-----------------|--------------------|-------------------|---------------|
| 2020-01349      | OHIO BILLING INC                 |                                 |             |                 |                    |                   |               |
| 2020-01349 1    | 280-14-220-5-3-2020              | 4th QTR EMS Billing             | Open        | 10/01/2020      | \$6,000.00         | \$6,000.00        | \$0.00        |
| 2020-01349      | Total:                           |                                 |             |                 | <u>\$6,000.00</u>  | <u>\$6,000.00</u> | <u>\$0.00</u> |
| 2020-01350      | BATH TRACTOR                     |                                 |             |                 |                    |                   |               |
| 2020-01350 1    | 210-14-220-5-4-2400              | 4th QTR Repairs                 | Open        | 10/01/2020      | \$150.00           | \$150.00          | \$0.00        |
| 2020-01350      | Total:                           |                                 |             |                 | <u>\$150.00</u>    | <u>\$150.00</u>   | <u>\$0.00</u> |
| 2020-01351      | EXIT 11 TRUCK TIRE SERVICE INC   |                                 |             |                 |                    |                   |               |
| 2020-01351 1    | 210-14-220-5-4-2350              | 4th QTR Vehicle Repairs         | Open        | 10/01/2020      | \$300.00           | \$300.00          | \$0.00        |
| 2020-01351      | Total:                           |                                 |             |                 | <u>\$300.00</u>    | <u>\$300.00</u>   | <u>\$0.00</u> |
| 2020-01352      | REGIONAL COLLECTION SERVICES INC |                                 |             |                 |                    |                   |               |
| 2020-01352 1    | 280-14-220-5-3-2020              | 4th QTR EMS Collection Fees     | Open        | 10/01/2020      | \$350.00           | \$350.00          | \$0.00        |
| 2020-01352      | Total:                           |                                 |             |                 | <u>\$350.00</u>    | <u>\$350.00</u>   | <u>\$0.00</u> |
| 2020-01353      | ORLO AUTO PARTS INC              |                                 |             |                 |                    |                   |               |
| 2020-01353 1    | 210-14-221-5-4-2400              | Sta 2-2nd QTR Repairs & Maainte | Open        | 10/01/2020      | \$200.00           | \$200.00          | \$0.00        |
| 2020-01353      | Total:                           |                                 |             |                 | <u>\$200.00</u>    | <u>\$200.00</u>   | <u>\$0.00</u> |
| 2020-01354      | LOWES COMPANIES                  |                                 |             |                 |                    |                   |               |
| 2020-01354 1    | 210-14-221-5-4-2400              | Sta 2-2nd QTR Repairs           | Open        | 10/01/2020      | \$300.00           | \$300.00          | \$0.00        |
| 2020-01354      | Total:                           |                                 |             |                 | <u>\$300.00</u>    | <u>\$300.00</u>   | <u>\$0.00</u> |
| 2020-01355      | DOMINION EAST OHIO               |                                 |             |                 |                    |                   |               |
| 2020-01355 1    | 210-14-221-5-4-2550              | Sta 2-4th QTR Gas               | Open        | 10/01/2020      | \$2,000.00         | \$2,000.00        | \$0.00        |
| 2020-01355      | Total:                           |                                 |             |                 | <u>\$2,000.00</u>  | <u>\$2,000.00</u> | <u>\$0.00</u> |
| 2020-01356      | OHIO EDISON                      |                                 |             |                 |                    |                   |               |
| 2020-01356 1    | 210-14-221-5-4-2560              | Sta 2-4th QTR Electric          | Open        | 10/01/2020      | \$2,000.00         | \$2,000.00        | \$0.00        |
| 2020-01356      | Total:                           |                                 |             |                 | <u>\$2,000.00</u>  | <u>\$2,000.00</u> | <u>\$0.00</u> |

**Encumbrance Detail by Purchase Order Number**

| PO Number -Line | Account                              | Line Description                | Line Status | Encumbered Date | Encumbered Balance | Line Amount     | Paid Amount   |
|-----------------|--------------------------------------|---------------------------------|-------------|-----------------|--------------------|-----------------|---------------|
| 2020-01357      | <b>FRONTIER</b>                      |                                 |             |                 |                    |                 |               |
| 2020-01357 1    | 210-14-221-5-4-2620                  | Sta 2-4th QTR Phone             | Open        | 10/01/2020      | \$250.00           | \$250.00        | \$0.00        |
| 2020-01357      | Total:                               |                                 |             |                 | <u>\$250.00</u>    | <u>\$250.00</u> | <u>\$0.00</u> |
| 2020-01358      | <b>D.O.S.S.S.</b>                    |                                 |             |                 |                    |                 |               |
| 2020-01358 1    | 210-14-221-5-4-2850                  | Sta 2-Sewer Assessment Aug -N   | Open        | 10/01/2020      | \$300.00           | \$300.00        | \$0.00        |
| 2020-01358      | Total:                               |                                 |             |                 | <u>\$300.00</u>    | <u>\$300.00</u> | <u>\$0.00</u> |
| 2020-01359      | <b>AKRON PUBLIC UTILITIES BUREAU</b> |                                 |             |                 |                    |                 |               |
| 2020-01359 1    | 210-14-221-5-4-2850                  | Sta 2-4th QTR Water Sewer Do    | Open        | 10/01/2020      | \$150.00           | \$150.00        | \$0.00        |
| 2020-01359      | Total:                               |                                 |             |                 | <u>\$150.00</u>    | <u>\$150.00</u> | <u>\$0.00</u> |
| 2020-01360      | <b>AKRON PUBLIC UTILITIES BUREAU</b> |                                 |             |                 |                    |                 |               |
| 2020-01360 1    | 210-14-221-5-4-2850                  | Sta 2-4th QTR Water/Sewer Fire  | Open        | 10/01/2020      | \$250.00           | \$250.00        | \$0.00        |
| 2020-01360      | Total:                               |                                 |             |                 | <u>\$250.00</u>    | <u>\$250.00</u> | <u>\$0.00</u> |
| 2020-01361      | <b>ALCO-CHEM INC</b>                 |                                 |             |                 |                    |                 |               |
| 2020-01361 1    | 210-14-221-5-4-3910                  | Sta 2-4th QTR Cleaning Supplies | Open        | 10/01/2020      | \$500.00           | \$500.00        | \$0.00        |
| 2020-01361      | Total:                               |                                 |             |                 | <u>\$500.00</u>    | <u>\$500.00</u> | <u>\$0.00</u> |
| 2020-01362      | <b>LINIFORM SERVICES</b>             |                                 |             |                 |                    |                 |               |
| 2020-01362 1    | 210-14-221-5-4-3910                  | Sta 2-4th QTR Linens            | Open        | 10/01/2020      | \$500.00           | \$500.00        | \$0.00        |
| 2020-01362      | Total:                               |                                 |             |                 | <u>\$500.00</u>    | <u>\$500.00</u> | <u>\$0.00</u> |
| 2020-01363      | <b>STAPLES BUSINESS ADVANTAGE</b>    |                                 |             |                 |                    |                 |               |
| 2020-01363 1    | 210-14-221-5-4-3910                  | Sta 2-4th QTR Office Supplies   | Open        | 10/01/2020      | \$200.00           | \$200.00        | \$0.00        |
| 2020-01363      | Total:                               |                                 |             |                 | <u>\$200.00</u>    | <u>\$200.00</u> | <u>\$0.00</u> |
| 2020-01364      | <b>MEDPRO DISPOSAL</b>               |                                 |             |                 |                    |                 |               |
| 2020-01364 1    | 210-14-221-5-7-2070                  | Sta 2-4th QTR Medical Waste R   | Open        | 10/01/2020      | \$89.04            | \$89.04         | \$0.00        |
| 2020-01364      | Total:                               |                                 |             |                 | <u>\$89.04</u>     | <u>\$89.04</u>  | <u>\$0.00</u> |

**Encumbrance Detail b      rchase Order Number**

| PO Number -Line | Account             | Line Description                       | Line Status | Encumbered Date | Encumbered Balance | Line Amount       | Paid Amount                |
|-----------------|---------------------|--|-------------|-----------------|--------------------|-------------------|----------------------------|
| 2020-01365      |                     | TIME WARNER CABLE-NORTHEAST            |             |                 |                    |                   |                            |
| 2020-01365 1    | 210-14-221-5-7-2070 | Sta 2-4th QTR WIFI                     | Open        | 10/01/2020      | \$1,197.00         | \$1,197.00        | \$0.00                     |
| 2020-01365      | Total:              |  |             |                 | <u>\$1,197.00</u>  | <u>\$1,197.00</u> | <u>\$0.00</u>              |
| 2020-01366      |                     | KRISTEN M SCALISE                      |             |                 |                    |                   |                            |
| 2020-01366 1    | 210-14-221-5-7-2070 | Sta 2-2nd Half 2020 Sewer Maint        | Open        | 10/01/2020      | \$125.00           | \$125.00          | \$0.00                     |
| 2020-01366      | Total:              |  |             |                 | <u>\$125.00</u>    | <u>\$125.00</u>   | <u>\$0.00</u>              |
| 2020-01367      |                     | SOLUTION VENTURES                      |             |                 |                    |                   |                            |
| 2020-01367 1    | 210-14-220-5-4-3610 | Stationary/envelopes/business c        | Open        | 10/01/2020      | \$450.00           | \$450.00          | \$0.00                     |
| 2020-01367      | Total:              |  |             |                 | <u>\$450.00</u>    | <u>\$450.00</u>   | <u>\$0.00</u>              |
| 2020-01368      |                     | FIRE FORCE INC                         |             |                 |                    |                   |                            |
| 2020-01368 1    | 210-20-220-5-5-7130 | SCBA repair parts                      | Open        | 10/01/2020      | \$1,050.00         | \$1,050.00        | \$0.00                     |
| 2020-01368      | Total:              |  |             |                 | <u>\$1,050.00</u>  | <u>\$1,050.00</u> | <u>\$0.00</u>              |
| 2020-01369      |                     | BRONNER DISPLAY & SIGN ADVERTISING INC |             |                 |                    |                   |                            |
| 2020-01369 1    | 101-13-112-5-4-3910 | Holiday Decorations                    | Open        | 10/01/2020      | \$450.00           | \$450.00          | \$0.00                     |
| 2020-01369      | Total:              |  |             |                 | <u>\$450.00</u>    | <u>\$450.00</u>   | <u>\$0.00</u>              |
| 2020-01370      |                     | APA OHIO                               |             |                 |                    |                   |                            |
| 2020-01370 1    | 101-13-113-5-7-4210 | APA 2020 PLANNING & ZONIN              | Open        | 10/01/2020      | \$250.00           | \$250.00          | \$0.00                     |
| 2020-01370      | Total:              |  |             |                 | <u>\$250.00</u>    | <u>\$250.00</u>   | <u>\$0.00</u>              |
| Grand Total:    |                     |  |             |                 | \$98,826.09        | \$99,056.67       | \$15,721.87                |
|                 |                     |  |             |                 |                    |                   | * Pending Payment Requests |

Intra Fund Transfer  
October 5, 2020

|   | A               | B             | C           | D                | E                 |
|---|-----------------|---------------|-------------|------------------|-------------------|
| 1 | <b>Meeting</b>  | <b>Fund</b>   | <b>From</b> | <b>To</b>        | <b>Amount</b>     |
| 2 | October 5, 2020 | Police        | Contingency | Insurance Claims | 1,109.56          |
| 3 |                 | Road & Bridge | Contingency | Hospitalization  | 2,500.00          |
| 4 |                 |               |             |                  |                   |
| 5 | <b>TOTAL</b>    |               |             |                  | <b>\$3,609.56</b> |