



Board of Trustees Meeting

Monday, August 24, 2020 at 4:00 p.m.

Please mute microphones and turn off cameras.

MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 955 5166 4750

Phone: 1-929-205-6099

Password: 340472

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon A. Troike

1. Motion to approve requisitions and regular purchase orders 2020-01201 through 2020-01XXX and payments totaling \$119,291.87. **Roll Call.**
2. Motion to approve the July 20th regular meeting minutes. (Corbett, Goodrich)
3. Motion to approve the July 27th special meeting minutes. (Corbett, Goodrich, Nelson)
4. Huntington and STAR bank accounts have been reconciled and are available for public view through the month of July.
5. Correspondence, Board, Commission, and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Motion to remove Rachel Thompson, Communication Specialist from probationary status effective August 25, 2020.

Fire Chief Robert Campbell

Report / Recommendations

No report or recommendations.

Service Director Caine Collins

Report / Recommendations

No report or recommendations.

Park Director/Assistant Service Director Alan Garner

Report / Recommendations

1. Recommendation to enter into an agreement with Lewis Landscaping & Nursery, Inc. for follow up infield reconditioning work on fields #2, #4, #6, and #7 at the Bath Baseball Park for a cost not to exceed \$14,976.00.

2. Recommendation to accept the resignations of seasonal employees Morgan Buchanan (June 26), Matthew Parker (August 13), Abigail Hermann (August 14), Jeremy Golub (August 19), Stephen Rose (August 20), and Robert Harris III (August 21).

Planning Director / Zoning Inspector William Funk

Report / Recommendations

No report or recommendations.

Administrator Vito F. Sinopoli

Report / Recommendations

1. Motion to pay the Village of Richfield in the amount of \$25,810.00 for School Resource Officer (SRO) services at Revere Local Schools from January 1, 2020 through August 31, 2020.
2. Motion to pay the Stone Solutions in the amount of \$3,924.00 for the installation of countertops in the Trustee Meeting Room.
3. Motion to enter into agreement with Ohio Deferred Compensation to offer the Roth 457 Ohio Deferred Compensation plan.
4. Motion to remove Executive Assistant Jena Stasik from probationary status, effective August 26, 2020.

TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Trustees – Work Sessions

Monday's at 9:30 am

<https://zoom.us/j/91576141033>

Meeting ID: 915 7614 1033

Phone: 1-929-205-6099

COMMUNITY EVENTS

Bath Business Association

September 1, 2020 at 5:30 PM

Zoom

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

COMMITTEE REPORT

ITEMS OF INTEREST

1. The Water and Sewer District Board seeks an alternate member which will serve in a three-year term. Interested persons may contact Chairman Stephen Schreiber at sjs3921@gmail.com or Secretary Jena Stasik at jstasik@bathtownship.org

THANK YOU FOR ATTENDING / ADJOURNMENT



REGULAR MEETING

August 24

2020

In response to the COVID-19 Pandemic and House Bill 197 authorizing public meetings to be conducted via a virtual platform, The Bath Township Board of Trustees met in a virtual session on August 24, 2020, at 4:03 p.m. for the purpose of conducting the business of the Township. The Vice President of the Board, Mrs. Becky Corbett, convened the meeting. Trustees present were Mrs. Elaina Goodrich and Mrs. Becky Corbett.

PLEDGE OF ALLEGIANCE**WELCOME****APPROVAL OF AGENDA**

Mrs. Corbett requested, and Mrs. Goodrich moved approval of the agenda. Mrs. Corbett seconded the motion; the motion passed.

FISCAL OFFICER Sharon Troike

The Fiscal Officer recommended, and Mrs. Goodrich moved, to approve requisitions and regular purchase orders 2020-01201 through 2020-01223, and payments totaling \$119,291.87. Mrs. Corbett seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer recommended, and Mrs. Goodrich moved, to approve the July 20th regular meeting minutes. Mrs. Corbett seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mrs. Goodrich moved, to approve the July 27th regular meeting minutes. Mrs. Corbett seconded the motion; the motion passed.

The Fiscal Officer stated that the Huntington and STAR bank accounts have been reconciled and are available for public view through the month of July.

The Fiscal Officer stated that the Correspondence, Board, Commission, and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS**Police Chief Vito F. Sinopoli**

No report was given.

Recommendations:

Chief Sinopoli recommended, and Mrs. Goodrich moved, to remove Rachel Thompson, Communication Specialist from probationary status effective August 25, 2020. Mrs. Corbett seconded the motion; the motion passed.

Fire Chief Robert Campbell

No report was given.

Recommendations: None

Assistant Service Director Alan Garner

No report was given.

Recommendations: None

REGULAR MEETING

August 24

2020

Park Director Alan Garner

No report was given.

Recommendations:

Mr. Garner recommended and Mrs. Goodrich moved, to enter into an agreement with Lewis Landscaping & Nursery, Inc. for follow up infield reconditioning work on fields #2, #4, #6, and #7 at the Bath Baseball Park for a cost not to exceed \$14,976.00. Mrs. Corbett seconded the motion; the motion passed.

Mr. Garner recommended and Mrs. Goodrich moved, to accept the resignations of seasonal employees Morgan Buchanan (June 26), Matthew Parker (August 13), Abigail Hermann (August 14), Jeremy Golub (August 19), Stephen Rose (August 20), and Robert Harris III (August 21). Mrs. Corbett seconded the motion; the motion passed.

Zoning Inspector/Administrator and Solid Waste Coordinator William Funk

No Report was given.

Recommendations: None**Township Administrator Vito Sinopoli**

No report was given.

Recommendations:

Mr. Sinopoli recommended and Mrs. Goodrich moved, to pay the Village of Richfield in the amount of \$25,810.00 for School Resource Officer (SRO) services at Revere Local Schools from January 1, 2020 through August 31, 2020. Mrs. Corbett seconded the motion; the motion passed.

Mr. Sinopoli recommended and Mrs. Goodrich moved, to pay the Stone Solutions in the amount of \$3,924.00 for the installation of countertops in the Trustee Meeting Room. Mrs. Corbett seconded the motion; the motion passed.

Mr. Sinopoli recommended and Mrs. Goodrich moved, to enter into agreement with Ohio Deferred Compensation to offer the Roth 457 Ohio Deferred Compensation plan. Mrs. Corbett seconded the motion; the motion passed.

Mr. Sinopoli recommended and Mrs. Goodrich moved, to remove Executive Assistant Jena Stasik from probationary status, effective August 26, 2020. Mrs. Corbett seconded the motion; the motion passed.

FUTURE TRUSTEE MEETINGS AND EVENTS**Board of Trustees – Work Sessions**

Monday's at 9:30 am

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Meeting ID: 915 7614 1033

Phone: 1-929-205-6099

COMMUNITY EVENTS

Bath Business Association

September 1, 2020 at 5:30 PM

Zoom

REGULAR MEETING

August 24

2020

ITEMS OF INTEREST

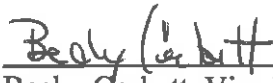
The Water and Sewer District Board seeks an alternate member which will serve in a three-year term. Interested persons may contact Chairman Stephen Schreiber at sjs3921@gmail.com or Secretary Jena Stasik at jstasik@bathtownship.org

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 4:18 p.m.

Absent

James Nelson, President
Bath Township Board of Trustees



Becky Corbett, Vice President
Bath Township Board of Trustees



Elaina Goodrich
Bath Township Board of Trustees



Sharon A. Troike
Fiscal Officer

August 24, 2020
Bath Township Board of Trustees

REGULAR MEETING

August 24

2020

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**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
08/13/2020	Herman, Abby	PT Seasonal Resignation	Parks Director
08/13/2020	Parker, Matthew	PT Seasonal Resignation	Parks Director
08/19/2020	Golub, Jeremy	PT Seasonal Resignation	Parks Director
08/20/2020	Rose, Stephen	PT Seasonal Resignation	Parks Director
08/21/2020	Harris, Robert	PT Seasonal Resignation	Parks Director
08/21/2020	Buchanon, Morgan	PT Seasonal Resignation	Parks Director

RECEIVED FROM

BOARD, COMMISSION, AND COMMITTEE LOG

Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
0000058716	08/24/2020	UTIL	LEVY, ROBIN	Checks for 0001	\$36.00
0000058717	08/24/2020	00786	A A BLUEPRINT	Checks for 0001	\$1,370.25
0000058718	08/24/2020	01551	AKRON UNIFORMS	Checks for 0001	\$8,657.00
0000058719	08/24/2020	00709	ALCO-CHEM INC	Checks for 0001	\$408.96
0000058720	08/24/2020	02562	ALLIED CORP INC	Checks for 0001	\$388.61
0000058721	08/24/2020	00738	AUTHORIZE.NET	Checks for 0001	\$35.00
0000058722	08/24/2020	00092	CARPENTER SEALER COMPANY INC	Checks for 0001	\$19,500.00
0000058723	08/24/2020	00032	CINTAS CORP #011	Checks for 0001	\$384.58
0000058724	08/24/2020	02846	CITY OF AKRON	Checks for 0001	\$152.00
0000058725	08/24/2020	00745	CUYAHOGA LANDMARK INC	Checks for 0001	\$1,740.69
0000058726	08/24/2020	00720	DAVEY RESOURCE GROUP	Checks for 0001	\$5,295.61
0000058727	08/24/2020	01144	DAVIS WATER TREATMENT COMPANY	Checks for 0001	\$1,138.04
0000058728	08/24/2020	00161	DISCOUNT DRAINAGE SUPPLIES INC	Checks for 0001	\$128.00
0000058729	08/24/2020	02362	EQUIFAX INFORMATION SERVICES	Checks for 0001	\$37.16
0000058730	08/24/2020	00312	EXIT 11 TRUCK TIRE SERVICE INC	Checks for 0001	\$28.75
0000058731	08/24/2020	00086	FINLEY FIRE EQUIPMENT	Checks for 0001	\$535.00
0000058732	08/24/2020	01419	FIRST DATA	Checks for 0001	\$61.57
0000058733	08/24/2020	02341	FLESHER SAND & GRAVEL	Checks for 0001	\$87.00
0000058734	08/24/2020	00525	FRONTIER	Checks for 0001	\$305.81
0000058735	08/24/2020	00236	GALLS INC	Checks for 0001	\$426.99
0000058736	08/24/2020	01148	GC MEDICAL EQUIPMENT INC	Checks for 0001	\$295.08
0000058737	08/24/2020	00358	HENDERSON TRUCK EQUIPMENT	Checks for 0001	\$752.93
0000058738	08/24/2020	00452	BATTERIES PLUS BP165	Checks for 0001	\$50.75
0000058739	08/24/2020	00718	HUNTINGTON NATIONAL BANK-MASTE	Checks for 0001	\$6,304.18
0000058740	08/24/2020	02775	INTL POLICE MOUNTAIN BIKE ASSOC	Checks for 0001	\$60.00
0000058741	08/24/2020	02145	JANCO SERVICE INDUSTRIES	Checks for 0001	\$2,468.00
0000058742	08/24/2020	01008	JENCO CONSTRUCTION	Checks for 0001	\$2,664.00
0000058743	08/24/2020	3000	KILBANE, NEAL B.	Checks for 0001	\$2,700.00
0000058744	08/24/2020	02931	KRONOS SAASHR INC	Checks for 0001	\$617.46
0000058745	08/24/2020	00151	LEADER PUBLICATIONS	Checks for 0001	\$97.25
0000058746	08/24/2020	00019	LINIFORM SERVICES	Checks for 0001	\$42.87
0000058747	08/24/2020	01651	MEDICAL MUTUAL OF OHIO	Checks for 0001	\$56,798.95
0000058748	08/24/2020	00111	MONTROSE FORD	Checks for 0001	\$105.90
0000058749	08/24/2020	00015	OHIO EDISON	Checks for 0001	\$1,174.46
0000058750	08/24/2020	00631	QUADIENT FINANCE USA INC	Checks for 0001	\$350.00
0000058751	08/24/2020	02298	RICHFIELD VILLAGE	Checks for 0001	\$25,810.00
0000058752	08/24/2020	01500	SAMS CLUB	Checks for 0001	\$57.88
0000058753	08/24/2020	02536	SHELLY MATERIALS INC	Checks for 0001	\$1,325.98
0000058754	08/24/2020	01975	STAPLES BUSINESS ADVANTAGE	Checks for 0001	\$75.72
0000058755	08/24/2020	stone solution	STONE SOLUTION	Checks for 0001	\$3,924.00
0000058756	08/24/2020	00340	SUMMIT COUNTY MEDICAL EXAMINER	Checks for 0001	\$125.00
0000058757	08/24/2020	01361	TERMINIX INTL	Checks for 0001	\$585.38
0000058758	08/24/2020	01974	TERRY LUMBER	Checks for 0001	\$146.08
0000058759	08/24/2020	03047	TIME WARNER CABLE	Checks for 0001	\$64.98
0000058760	08/24/2020	02413	TIME WARNER CABLE-NORTHEAST	Checks for 0001	\$32.97
0000058761	08/24/2020	01137	U S BANK EQUIPMENT FINANCE	Checks for 0001	\$405.00
0000058762	08/24/2020	01071	UNIONTOWN SEPTIC TANKS INC	Checks for 0001	\$960.00
0000058763	08/24/2020	00523	VERIZON WIRELESS	Checks for 0001	\$140.14
0000058764	08/24/2020	00068	COPLEY TOOL RENTAL	Checks for 0001	\$42.40
0000058765	08/24/2020	00967	WHEATLEY ROAD AUTO SERVICE CEN	Checks for 0001	\$113.49
0000058766	08/24/2020	00468	WICHERT INSURANCE SERVICES INC	Checks for 0001	\$18.00
Grand Total:			Number Of Checks: 51		\$149,025.87

Bath Township

Encumbrance Detail by Purchase Order Number

Date Range: 1/1/2020 to 8/31/2020

Account Range: 101-00-000-1-1-1010 to 999-00-000-9-5-0047

Purchase Order Range: 2020-01201 to 2020-01223

Include Closed Status: Yes
Include Expense Accounts Only: No

PO Number -Line	Account	Line Description	Line Status	Encumbered Date	Encumbered Balance	Line Amount	Paid Amount
2020-01201	RICHFIELD VILLAGE						
2020-01201 1	314-20-720-5-5-7130	SRO - Jan to Aug 2020	Received	08/10/2020	\$25,810.00	\$25,810.00	\$25,810.00
2020-01201	Total:				\$25,810.00	\$25,810.00	\$25,810.00
2020-01202	SUMMIT EXCAVATING						
2020-01202 1	210-14-221-5-4-2400	Station 2 - Sink hole repairs on N	Open	08/10/2020	\$1,500.00	\$1,500.00	\$0.00
2020-01202	Total:				\$1,500.00	\$1,500.00	\$0.00
2020-01203	R B STOUT INC						
2020-01203 1	212-20-510-5-5-2840	Annual Open Field Mowing at BN	Open	08/10/2020	\$4,500.00	\$4,500.00	\$0.00
2020-01203	Total:				\$4,500.00	\$4,500.00	\$0.00
2020-01204	HUNTINGTON NATIONAL BANK-MASTERCARD						
2020-01204 1	204-15-340-5-7-4210	Ohio Department of Agriculture -	Open	08/10/2020	\$280.00	\$280.00	\$0.00
2020-01204	Total:				\$280.00	\$280.00	\$0.00
2020-01205	HUNTINGTON NATIONAL BANK-MASTERCARD						
2020-01205 1	212-18-510-5-7-6020	Ohio Department of Agriculture -	Open	08/10/2020	\$35.00	\$35.00	\$0.00
2020-01205	Total:				\$35.00	\$35.00	\$0.00
2020-01206	AUTHORIZE.NET						
2020-01206 1	207-16-320-5-3-2000	SWD Electronic Fees-Aug thru D	Open	08/18/2020	\$200.00	\$200.00	\$0.00
2020-01206	Total:				\$200.00	\$200.00	\$0.00

Encumbrance Detail by Purchase Order Number

PO Number -Line	Account	Line Description	Line Status	Encumbered Date	Encumbered Balance	Line Amount	Paid Amount
2020-01207		AMAZON CAPITAL SERVICES					
2020-01207 1	314-20-720-5-5-7130	monitor stands for dlspatch	Open	08/18/2020	\$600.00	\$600.00	\$0.00
2020-01207 Total:					<u>\$600.00</u>	<u>\$600.00</u>	<u>\$0.00</u>
2020-01208		KNOX COMPANY					
2020-01208 1	210-14-220-5-4-2400	2 replacement blue stobe lights	Open	08/18/2020	\$92.00	\$92.00	\$0.00
2020-01208 Total:					<u>\$92.00</u>	<u>\$92.00</u>	<u>\$0.00</u>
2020-01209		TERMINIX INTL					
2020-01209 1	210-14-221-5-7-2070	Sta 2 Yearly Contract for Pest Co Received		08/18/2020	\$373.38	\$373.38	\$373.38
2020-01209 Total:					<u>\$373.38</u>	<u>\$373.38</u>	<u>\$373.38</u>
2020-01210		LOWES COMPANIES					
2020-01210 1	210-14-220-5-4-2400	Replacement dryer for Station 1	Open	08/18/2020	\$750.00	\$750.00	\$0.00
2020-01210 Total:					<u>\$750.00</u>	<u>\$750.00</u>	<u>\$0.00</u>
2020-01211		R B STOUT INC					
2020-01211 1	101-13-112-5-3-2020	Mulching and Bed Mtc	Open	08/18/2020	\$1,485.00	\$1,485.00	\$0.00
2020-01211 Total:					<u>\$1,485.00</u>	<u>\$1,485.00</u>	<u>\$0.00</u>
2020-01212		FISHER FENCE INC					
2020-01212 1	101-20-410-5-5-2840	Fence Repair at HTH, to be Rei	Open	08/18/2020	\$450.00	\$450.00	\$0.00
2020-01212 Total:					<u>\$450.00</u>	<u>\$450.00</u>	<u>\$0.00</u>
2020-01213		NEWMAN TRAFFIC SIGNS					
2020-01213 1	212-20-510-5-5-2840	Misc. Park Signs	Open	08/18/2020	\$600.00	\$600.00	\$0.00
2020-01213 Total:					<u>\$600.00</u>	<u>\$600.00</u>	<u>\$0.00</u>
2020-01214		COPLEY FEED & SUPPLY CO INC					
2020-01214 1	212-18-510-5-4-3910	Supplies and Materials	Open	08/18/2020	\$500.00	\$500.00	\$0.00
2020-01214 Total:					<u>\$500.00</u>	<u>\$500.00</u>	<u>\$0.00</u>

Encumbrance Detail by Purchase Order Number

PO Number -Line	Account	Line Description	Line Status	Encumbered Date	Encumbered Balance	Line Amount	Paid Amount
2020-01215		INTL POLICE MOUNTAIN BIKE ASSOC					
2020-01215 1	209-14-210-5-7-4210	Annual membership for Lane Wa	Received	08/18/2020	\$60.00	\$60.00	\$60.00
2020-01215 Total:					<u>\$60.00</u>	<u>\$60.00</u>	<u>\$60.00</u>
2020-01216		BLANKET UNIFORM ALLOWANCE VENDOR					
2020-01216 1	209-14-210-5-4-3420	Class A Uniform - Honor Guard	Open	08/18/2020	\$1,936.34	\$1,936.34	\$0.00
2020-01216 Total:					<u>\$1,936.34</u>	<u>\$1,936.34</u>	<u>\$0.00</u>
2020-01217		WESTERN RESERVE PSYCHOLOGICAL ASSOC INC					
2020-01217 1	209-14-210-5-4-1660	Fit for Duty Evaluation	Open	08/18/2020	\$750.00	\$750.00	\$0.00
2020-01217 Total:					<u>\$750.00</u>	<u>\$750.00</u>	<u>\$0.00</u>
2020-01218		MONTROSE FORD					
2020-01218 1	209-14-210-5-4-2350	Body shop repair for Car 13	Open	08/18/2020	\$800.00	\$800.00	\$0.00
2020-01218 Total:					<u>\$800.00</u>	<u>\$800.00</u>	<u>\$0.00</u>
2020-01219		HOME DEPOT					
2020-01219 1	101-13-112-5-4-3010	Supplies and Materials	Open	08/18/2020	\$250.00	\$250.00	\$0.00
2020-01219 Total:					<u>\$250.00</u>	<u>\$250.00</u>	<u>\$0.00</u>
2020-01220		ZOLLINGER SAND & GRAVEL					
2020-01220 1	204-15-340-5-3-2040	Road Services	Open	08/18/2020	\$500.00	\$500.00	\$0.00
2020-01220 Total:					<u>\$500.00</u>	<u>\$500.00</u>	<u>\$0.00</u>
2020-01221		GRAINGER INC					
2020-01221 1	101-13-112-5-7-6020	BCB Supplies	Open	08/18/2020	\$500.00	\$500.00	\$0.00
2020-01221 Total:					<u>\$500.00</u>	<u>\$500.00</u>	<u>\$0.00</u>
2020-01222		CONCRETE CUTTING SYSTEMS LLC					
2020-01222 1	204-15-340-5-3-2040	Road Services	Open	08/18/2020	\$500.00	\$500.00	\$0.00
2020-01222 Total:					<u>\$500.00</u>	<u>\$500.00</u>	<u>\$0.00</u>

Encumbrance Detail by Purchase Order Number

PO Number -Line	Account	Line Description	Line Status	Encumbered Date	Encumbered Balance	Line Amount	Paid Amount
2020-01223	HUNTINGTON NATIONAL BANK-MASTERCARD						
2020-01223 1	204-15-340-5-4-3410	Roads Work Wear LL Bean	Open	08/18/2020	\$225.00	\$225.00	\$0.00
2020-01223 Total:					<u>\$225.00</u>	<u>\$225.00</u>	<u>\$0.00</u>
Grand Total:					\$42,696.72	\$42,696.72	\$26,243.38
						* Pending Payment Requests	