



Board of Trustees Meeting

Monday, June 8, 2020 at 7:00 p.m.

Please mute microphones and turn off cameras.

MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 973 0572 6325

Phone: 1-929-205-6099

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon A. Troike

1. Motion to approve requisitions and regular purchase orders 2020-00778 through 2020-00846 and payments totaling \$290,660.02. **Roll Call.**
2. Accepting letters of interest until July 6, 2020 to serve on the External Audit Committee.
3. Correspondence, Board, Commission, and Committee log are available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Motion to sell 8 Motorola XTS 2500 portable radios to Springfield Township PD at \$250/unit.

Fire Chief Robert Campbell

Report / Recommendations

1. Motion to remove Full Time Firefighter/Paramedic Scott Robinson from probationary status effective June 2, 2020.
2. Motion to remove Lieutenant Christopher Null from probationary status effective June 10, 2020.
3. Motion to remove Lieutenant Scott Forshey from probationary status effective June 10, 2020.
4. Motion to accept the resignation of Part Time Firefighter/Paramedic Frank LaRock effective June 8, 2020.
5. Resolution 2020-23 To Apply for Fire Prevention and Safety Grant

Service Director Caine Collins

Report / Recommendations

1. Motion to purchase a 2020 Ford F150 Supercrew pick-up truck from Ganley Ford for \$30,731.28.



Park Director/Assistant Service Director Alan Garner

Report / Recommendations

1. Recommendation to purchase a Gunnison style single vault restroom from CXT, Inc. in the amount of \$23,735.00. The new restroom will be installed at the Chief Logan trailhead and is partially funded by the Bath Community Fund grant program (\$8,500.00) and the Bath Park Board.
2. Recommendation to enter into an agreement with Butcher & Son, Inc. in the amount of \$8,850.00 for the demolition of the house located at 1188 Cleveland-Massillon Rd.

Planning Director / Zoning Inspector William Funk

Report / Recommendations

Administrator Vito F. Sinopoli

Report / Recommendations

1. Motion to accept the resignation of part-time receptionist, Cheryl Laubacher, effective June 22nd, 2020.
2. Motion to pay Revize LLC. in the amount of \$3,175.00 as the final obligation to the website contract.
3. Motion to restrict public access to the North Fork Yellow Creek Preserve to township employees and to NFYCP committee members performing an assigned function.

TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett

1. Motion to reappoint Emily Hete to the Zoning Commission as a regular member. The term is for five years expiring on July 1, 2025.
2. Motion to reappoint Jeremy Rowan to the Zoning Commission as the alternate member #2. The term is for two years expiring on July 1, 2022.
3. Motion to reappoint David Landis to the Board of Zoning Appeals as a regular member. The term is for five years expiring on July 1, 2025.
4. Motion to reappoint Tom Flynn to the Board of Zoning Appeals as the alternate member #2. The term is for two years expiring on July 1, 2022
5. Motion to reappoint Jason Boltz to the Appearance Review Commission as a regular member. The term is for five years expiring on July 1, 2025.
6. Motion to reappoint Elizabeth Smith to the Appearance Review Commission as the alternate member #2. The term is for two years expiring on July 1, 2022.

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Trustees – Work Sessions

Monday's at 9:30 am

<https://zoom.us/j/91576141033>

Meeting ID: 915 7614 1033

Phone: 1-929-205-6099

Appearance Review Commission

Cancelled in June

Board of Trustees – Regular Session

Monday, June 8th at 7:00 PM

<https://zoom.us/j/97305726325>

Meeting ID: 973 0572 6325 Phone: 1-929-205-6099



Monday, June 22nd at 4:00 PM
<https://zoom.us/j/98897661646>
Meeting ID: 989 9766 1646
Phone: 1-929-205-6099

Water and Sewer District Board
Monday, June 15th at 6:00 pm
<https://zoom.us/j/98068910161>
Meeting ID: 980 6891 0161
Phone:1-929-205-6099

Board of Zoning Appeals
Tuesday, June 16th at 7:00 PM
<https://zoom.us/j/95233440865>
Meeting ID: 952 3344 0865
Phone: 1-929-205-6099

Zoning Commission
Cancelled in June

COMMUNITY EVENTS

None at this time.

BNP – Bath Nature Preserve
BMP – Bath Memorial Park
BCP – Bath Community Park

CITIZENS' COMMENTS

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.
Citizens will identify themselves by name and address.
Citizens' comments will be limited to 5 minutes each.
Citizens' comments must be addressed to the Board.
A citizen is called out of order twice. He or she will then be asked to leave.*

COMMITTEE REPORT

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT



**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
05/14/20	Kristen L. Hunt	Plante & Moran, PLLC to conduct audit on Bath-Akron-Fairlawn Joint Economic Development District	Board of Trustees/ Township Administrator
05/14/20	Scott Reis	Re: Non consent for any and all “contact tracing”	Board of Trustees/Township Administrator
05/19/20	Mike Taipale	A “Thank You” to the township for having Road Closed signs on Wye Road.	Board of Trustees/Township Administrator

Chief of Police Report June 8, 2020

Trainings:

Officers Reilly, Chapman, Oubre and Shaffer attended the DriveTeam Pursuit Emergency Operations 8-hour training class in mid-May. The rest of the officers and detectives will be attending this training program in the upcoming months in order to become compliant with the Ohio Collaborative Standard for Vehicular Pursuits. Supervisors will be attending Pursuit Supervision in either July or November.

Department Highlights

Donations of PPE supplies continues to be given to the department from the following companies:

- Ring LLC
- Sam's Club

Meals to department members have been provided by:

- Heritage Crossing Assisted Living & Memory Care
- Medic Management

The APX 6000LI portable radios were put into service this past month. This happened as a result of the very generous donation [previously mentioned] by the Walt and Teri Bettinger Foundation and Ed Kuchar. The Edward Byrne Grant was approved for one additional radio and we hope by 2021 to have the remaining APX 6000LI radios purchased so that all department members will be equipped with new radios.

Cars 9 and 18 were outfitted and put into service in May. The other vehicles were sold through GovDeals.

Ohio Law Enforcement Body Armor Program: We received notification that our grant request was approved, therefore, we will be replacing 11 bulletproof vests this year.

May Statistics

All calls for service: 1,317

Community Policing [including preventative patrol, park and walk and area checks]: 899 [68%]

Traffic Stops: 41

Traffic Accidents: 17

Alarm Drops: 57

All Other Calls Requiring Police Services: 303

Sexual Assault: 0

Burglary: 0

Robbery: 0

Booking Charges: OVI - 2
Theft - 4
Possession of Drugs - 2

Recommendations –

Motion to sell 8 Motorola XTS 2500 portable radios to Springfield Township PD at \$250/unit.

To: Bath Township Trustees
Bath Administrator: Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: June 8, 2020

MAY 2020 CALLS

Station #1	Fire-25	EMS -48	Total -73
Station #2	Fire-10	EMS -26	Total -36
Both Stations	Fire-03	EMS -07	Total -10
Totals	Fire-38	EMS -81	Total -119

Mutual Aid Given =6

Mutual Aid Received =1

Automatic Aid Given =7

Automatic Aid Received =8

Yearly Total: Total Calls=566
FIRE: 180
EMS: 386

Total Transports =45

MAY TRAINING:	HOURS
New hire orientation	8
General building walk through	1
Monthly shift/company training	1.5
TOTAL TRAINING HOURS	<hr/> 10.5

MAY INSPECTIONS	
Re-Inspections	16
General Inspection Alarm/Sprinkler	9
Knox Box Installation	3
Fire Protection	2
Sprinkler System	3
Consultation-Fire Protection	4
Consultation-Fire Alarm	2
Consultation-Building	1
TOTAL INSPECTIONS	<hr/> 40

REPORTS:

Nothing to report at this time.

RECOMMENDATIONS:

1. Recommend to remove Full Time Firefighter/Paramedic Scott Robinson from probationary status effective June 2, 2020.
2. Recommend to remove Lieutenant Christopher Null from probationary status effective June 10, 2020.
3. Recommend to remove Lieutenant Scott Forshey from probationary status effective June 10, 2020.

4. Recommend to accept the resignation of Part Time Firefighter/Paramedic Frank LaRock effective June 8, 2020.
5. Resolution 2020-23 To Apply for a Fire Prevention and Safety grant

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 8th DAY OF JUNE, 2020 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 7:00 P.M. IN THE BATH TOWNSHIP TRUSTEES’ MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

M _____ presented the following Resolution and moved its adoption:

**RESOLUTION 2020-23
TO APPLY FOR THE FIRE PREVENTION SAFETY GRANT**

WHEREAS, the Federal Emergency Management Agency (FEMA) has grant monies available to enhance the safety of the public and firefighters from fire and related hazards; and,

WHEREAS, the Bath-Copley-Fairlawn-Richfield Youth Prevention has a need for a fire safety trailer, which would total \$175,000; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for this necessary equipment purchase from the Fire Prevention and Safety grant with a 95/5 matching funding, which is to be split evenly by Bath-Copley-Fairlawn-Richfield to result in \$2,187.50 per jurisdiction;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Federal Emergency Management Agency (FEMA) Assistance to Firefighters.
2. That Fire Chief Robert Campbell is hereby authorized and directed to assist with an agreement and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to create a Special Revenue Fund and if the grant is awarded, to amend the 2020 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

M _____ seconded the Resolution and discussion was held.

The Fiscal Officer called the roll:

Mrs. Corbett,
Mrs. Goodrich,
Mr. Nelson,

Resolution Adopted

Sharon A. Troike
Fiscal Officer

James N. Nelson, President
Bath Township Board of Trustees

Becky Corbett Vice-President
Bath Township Board of Trustees

June 8, 2020
Date

Elaina E. Goodrich, Trustee
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees’ *Record of Proceedings* dated June 8, 2020.

SERVICE DIRECTOR Caine Collins
AGENDA FOR THE TRUSTEE MEETING 6/8/2020

Buildings and Grounds:

Historic Town Hall: No new business to report.
Bath Center Building: No new business to report.
Ira Road Facilities: No new business to report.
Service Building: No new business to report.

Roads Report:

Service Crew Monthly Report for May
Resident Service Requests received: 24
Resident Service Requests resolved: 29
Township Service Requests received: 2
Township Service Requests resolved: 3

Catch Basins: 2
Drive Culverts: 1
Road Culverts: 2
Asphalt Aprons: 2
Linear Feet of Ditching: 1232'
Asphalt Used: 33.15 tons
Foundations: 9

Miscellaneous: Vehicle/Plow Truck Maintenance/Repairs; Shop, Buildings, & Grounds Maintenance/Repairs; Cemetery Maintenance, Foundations, & Burial Assistance; Roadway Tree Trimming, Removal, & Clean-Up; Dead Animal Removal from Township Roadways; Installed Address Markers & Street Signs; Pothole Repairs; Project Restorations; Continuous Cleaning & Sanitizing of Shop and Trucks.

Training: All Seminars and Workshops that were scheduled in the month of May were canceled due to COVID-19.

Cemetery Report:

Moore's Chapel Cemetery: 1 Cremation and 2 Full Burials

Recommendations by the Service Director:

Recommendation to purchase a 2020 Ford F150 Supercrew pick-up truck from Ganley Ford for \$30,731.28.

PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR Alan Garner

AGENDA FOR THE TRUSTEE MEETING 6-8-2020

General Park Information:

The Park Division has made some changes to park access and available services due to Governor DeWine's May 14 announcement of reopening activities in Ohio. As of May 15, contact sports such as basketball, soccer, and lacrosse are still not permitted and the playgrounds are still closed. Beginning on May 26, non-contact and low contact sports are permitted, which include baseball and tennis. The baseball fields and tennis courts are open, providing that all necessary safety protocols and social distancing guidelines are followed. On May 23, the restrooms were treated with MicroShield 360. MicroShield 360 is an EPA registered and FDA approved coating system that prevents pathogens from living on any treated surface. The restrooms in the parks reopened on May 26 for emergency use only. Please note that the restrooms will be cleaned by park personnel once daily. The shelters at the Bath Community Park remain open with social distancing guidelines in place, but we are not taking reservations at this time. We will continue to monitor the situation, while following local and state guidelines, to ensure everyone remains safe and healthy.

Since January 1, 2020 the parks have had a total of 70 scheduled events; in May, 25 events were scheduled.

Park personnel checked and inspected all the trails, performed routine visual inspections on the playgrounds, general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

R.B. Stout Inc., weeded, edged, and mulched all the flower beds and tree rounds.

Training:

Adam Smith and Thomas Hughes participated in a Pesticide Safety Education Program webinar for new applicators.

Bath Baseball Park:

Park personnel continue the field maintenance of the infields.

Revere Baseball/Softball Association completed the installation of the four new field storage sheds.

Bath Community Park:

Carpenter Asphalt Sealer Co., Inc. have begun the resurfacing of the four tennis courts.

Park personnel trimmed the vegetation throughout all the trails and along the upper parking lot.

Bath Hill Park:

Park personnel trimmed the vegetation along the Revere Woods Trail.

Bath Nature Preserve:

I am pleased to report that on May 15 the community garden received 8-cubic-yards of compost from the Summit Reworks Grow Green Food Scrap Compost Giveaway to enhance the soil in the upcoming gardening season. I would like to thank Executive Assistant, Ms. Stasik, for all her help with this project.

Park personnel spent approximately 42 hours mowing the trails and trimming the vegetation around the signs, benches, and fencing.

Recommendations:

1. Recommendation to purchase a Gunnison style single vault restroom from CXT, Inc. in the amount of \$24,130.00. The new restroom will be installed at the Chief Logan trailhead and is partially funded by the Bath Community Fund grant program (\$8,500.00) and the Bath Park Board.
2. Recommendation to enter into an agreement with Butcher & Son, Inc. in the amount of \$8,850.00 for the demolition of the house located at 1188 Cleveland-Massillon Rd.

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To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
From: William Funk Planning Director/Zoning Inspector
Date: June 3, 2020
Re: Zoning Report for the month of May

PERMITS

During the month 12 zoning permits were issued in the following categories:

- Accessory Structure 4
- Fence 3
- New Residential Dwelling 2
- Residential Addition 1
- Swimming Pool 1
- Subdivision 1

ZONING COMMISSION

The Zoning Commission did not have a work session in May.

APPEARANCE REVIEW COMMISSION

May 4, 2020, the Appearance Review Commission reviewed the following cases:

- ARC 19-23, Jason Boltz of Wheeler Boltz Architects for Lakeside Christian Church, recommended to approve the landscape and lighting plan for the proposed addition to Lakeside Christian Church at 3535 Knollwood Lane, located in the R-2 Residential District.
- ARC 20-07, Ben Gingrich of JSB Architects for Key Bank, approved the building/elevation and site plan review for the proposed new ATM Lane for Key Bank at 3983 Medina Rd., located in the B-2 Business District.

BOARD OF ZONING APPEALS

May 19, 2020, the Board of Zoning Appeals heard the following cases:

- BZA 20-12, Ben Gingrich of JSB Architects for Key Bank, approved variances for a reduction in the minimum stacking spaces, to be detached from the principal structure, and for an additional sign for the proposed auto-teller lane for Key Bank at 3983 Medina Rd., located in the B-2 Business District.
- BZA 20-13, Carlton Buck or Four Points Architectural Services, approved a conditional use request to construct an addition within the steep slope setback at 1520 Acacia Hill Rd., located in the R-2 Residential District.
- BZA 20-14, Michael Domokur of NCL Incorporated, approved a variance to exceed the height for a retaining wall and to construct a retaining wall without the required vegetation at 4655 Medina Rd., located in the B-4 Business District.

SOLID WASTE

- New Customers 11
- Canceled Customers 8
- Vacation Customers 38
- Total Customers 3,281 (215 Garage Door Customers)

Effective July 1, 2020, Bath Township Solid Waste District customers will begin to receive bills directly from Rumpke Waste. The change will provide additional payment options and customer support. Rumpke Waste will become the primary point of contact for all customer service inquiries, including vacation holds, bulk item pick-up, billing questions and payment options. For all billing, payment and customer service needs, contact **800-828-8171** or visit www.rumpke.com.

MISCELLANEOUS

- None

RECOMMENDATIONS

1. *Appointments under the Board of Trustees Report

Administrator Report June 8, 2020

Report:

The Summit County Engineer's Office continues work on the traffic project at Ghent and Cleveland Massillon with a closure of CMR on 5/13/20. The work will involve the reconstruction of the intersection to a "T" intersection and the addition of turn lanes on southbound Cleveland Massillon to southbound Ghent Rd. Tri-Mor Construction is the contractor scheduled to perform the work. The Bath PD encourages everyone to follow the detour route of Cleveland Massillon to Medina Rd., to I.R. 77 north to Ghent Rd. For updates on the closure and other important information on the project see:

<https://www.summitengineer.net/projects/Cleve-Mass-at-Ghent-Road-Intersection-Improvement.html>

Consistent with directives from the Ohio Department of Health and Governor DeWine, Bath Township continues to manage the COVID crisis through limiting public access to township facilities and transitioning to virtual trustee meetings, as well as meetings of township boards and commissions. Effective May 29, 2020, the front, north side entry doors to the Rotunda in the Bath Center Building have been unlocked. Visitors are now permitted entry into the Rotunda area, as well as the police department lobby. For emergencies, dial 9-1-1. Administrative personnel began transitioning back to the office from remote operations. All administrative returned to work effective today, however, the door to administration will remain locked to limit public access. An intercom near the administration door will allow communication with administrative personnel. We appreciate everyone's patience and cooperation during this challenging time and remain committed to ensuring continuity of important township services.

Bath Township launched its new website on May 22, 2020 and we continue to work through some technical issues with the firm Revize, hosting the site. With a new look, it's hoped the website will provide ease of access to township departments and services.

As required by Ohio law, Bath Township is working toward development of its budget for the 2021 calendar year, due to be filed by July 20, 2020. The township administrator, fiscal officer, executive assistant and department heads work closely with the Board of Trustees during this process to evaluate revenue projections for next year and develop an expense budget that fits within those projections. There are a number of unknown variables in the budget process connected with the COVID-19 crisis. However, the township will ensure all departments utilize cost saving strategies during budget development and look for ways to maximize township financial resources while ensuring continuity of township services.

Bath residents are encouraged to respond to the 2020 Census required by law. Census data is collected to determine federal funds, congressional and state legislative districts, and state programs.

A special "thank you" to the Bath Gamma Garden Club for planting flowers around the township.

Recommendations

1. Recommendation to accept the resignation of part-time receptionist, Cheryl Laubacher, effective June 22nd, 2020.
2. Recommendation to pay Revize LLC. in the amount of \$3,175.00 as the final obligation to the website contract.
3. Recommendation to restrict public access to the North Fork Yellow Creek Preserve to township employees and to NFYCP committee members performing an assigned function.