

**RECORD OF PROCEEDINGS
SETTLEMENT MEETING**

December 16

2019

The Bath Township Board of Trustees met in the Trustees' Meeting Room on December 16, 9 at 4:30 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich, convened the meeting. Trustees present were Mrs. Becky Corbett, Mr. James Nelson, and Mrs. Elaina Goodrich.

PLEDGE OF ALLEGIANCE

WELCOME

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mrs. Corbett moved, approval of the agenda. Mr. Nelson seconded the motion; the motion passed.**

OATH OF OFFICE

Honorable Tammy O'Brien administered Oath of Office to Mrs. Elaina Goodrich for Board of Trustee.

ELECTION OF OFFICERS FOR 2020

The Fiscal Officer requested nominations for the Office of President. **Mrs. Corbett made the motion to elect Mr. Nelson to serve as Trustee President for 2020. Mrs. Goodrich seconded the motion; the motion passed.**

The Fiscal Officer requested nominations for the Office of Vice President. **Mrs. Goodrich made the motion to elect Mrs. Corbett to serve as Trustee Vice-President for 2020. Mr. Nelson seconded the motion; the motion passed.**

FISCAL OFFICER Sharon Troike

The Fiscal Officer requested the Trustees consider Resolution 2019-31.

Mr. Nelson presented the following Resolution and moved its adoption:

**RESOLUTION 2019-31
REQUEST FOR ADVANCE OF TAXES
ASSESSED AND COLLECTED FOR AND IN BEHALF
OF BATH TOWNSHIP FOR TAX YEAR 2019
(RC 321.34)**

WHEREAS, pursuant to Ohio Revised Code §321.34 a request for an advance of taxes assessed and collected for and on behalf of Bath Township is in order for tax year 2019 payable in collection year 2020; and,

WHEREAS, the Township Fiscal Officer has notified the Board of Trustees that an annual resolution is required to be on file with the Summit County Fiscal Officer.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees requests an advance of collection of taxes assessed and collected for and in behalf of the township, which shall be held and treated as an advance payment on collection of taxes due the township as provided by law.

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FURTHER, that the Fiscal Officer be directed to request said taxes throughout the course of the year and to amend the 2020 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses when applicable.

Mrs. Corbett seconded the motion, discussion and roll called.

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye**
Mr. Nelson, **Aye**

Resolution Adopted

The Fiscal Officer requested the Trustees consider Resolution 2019-32.

Mrs. Corbett presented the following Resolution and moved its adoption.

**RESOLUTION 2019-32
APPROPRIATIONS AND CERTIFICATE OF RESOURCES ADJUSTMENTS**

WHEREAS, the 2019 and 2020 Bath Township Budgets have been submitted to the Summit County Budget Commission; and,

WHEREAS, the proposed 2020 Temporary Appropriations for the Solid Waste Fund 207 exceed the expected 2019 ending carryover balance and 2020 beginning cash balance for the first quarter of 2020 and Ohio Revised Code §5705.14 (E) states money may be advanced from the General Fund to any other fund of the subdivision; and

WHEREAS, the Board of Trustees approved the addition of an estimated \$300,000 to the 2019 Certificate of Estimated Resources and Permanent Appropriations (Resolution 2019-26) under Fund 678 – ODOT LPA Route 18 Grant – and the Fiscal Officer has now determined the amount paid for and on behalf of the township was a net amount of \$214,282.43;

WHEREAS, the Board of Trustees approved the addition of \$1,650,000 to the 2019 Certificate of Estimated Resources and Permanent Appropriations (Resolution 2019-26) under Fund 679 and has been notified grant monies anticipated from Ohio Public Works Grant for the purchase of land in the amount of \$1,650,000 will not be available within the 2019 fiscal year; and

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees approves a Cash Advance Out from General Fund 101 to Solid Waste Fund 207 to provide for the 2020 first quarter expenses and expenditures of the Solid Waste Fund with an **ADVANCE** to:

2020 Certificate of Estimated Resources
Fund 101 General Fund \$0
Fund 207 Solid Waste \$100,000

2020 Temporary Appropriations
Fund 101 General Fund \$100,000
Fund 207 Solid Waste \$100,000

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FURTHER, the Bath Township Board of Trustees approves return of the Advance from Solid Waste Fund 207 to General Fund 101, in part or in total of the amount of \$100,000 upon receipt of the 2020 first half semi-annual resident payments or when sufficient funds exist in Solid Waste Fund 207, with return of the Advance to be completed by December 31, 2020;

FURTHER, the Bath Township Board of Trustees approves the following adjustments to be made to bring the 2019 Official Certificate of Resources in line with the 2019 Permanent Appropriations with a **decrease** to:

2019 Certificate of Estimated Resources

Fund 678 ODOT LPA Route 18 Grant
\$85,717.57

Fund 679 Ohio Public Works Grant
\$1,650,000.00

2019 Permanent Appropriations

Fund 678 ODOT LPA Route 18 Grant
\$85,717.57

Fund 679 Ohio Public Works Grant
\$1,650,000.00

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer request an amendment before the Summit County Budget Commission.

Second by Mr. Nelson; discussion and roll called:

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye**
Mr. Nelson, **Aye**

Resolution Adopted

The Fiscal Officer requested the Trustees consider Resolution 2019-33.

Mr. Nelson presented the following Resolution and moved its adoption:

**RESOLUTION 2019-33
END OF YEAR RESOLUTION**

WHEREAS, after careful review of the budget submitted to the Summit County Budget Commission in July 2018, the Department Heads and Township Administrator under 505.032 (F) developed appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer has reviewed the revenue and budget of the township through 2019, and has certified that the expenditures are inside the current Official Certificate of Resources; and,

WHEREAS, this Resolution is a procedural matter for the year-end closing of the books;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Fiscal Officer authorizes the write off the following outstanding billing charges which are one year beyond the billing cycle or have proven to be uncollectable

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1. Off Duty Police Administrative Fees in the amount of \$61.50
2. EMS Billing Charges in the amount of \$3,409.00

FURTHER, the Bath Township Fiscal Officer has reported that any and all intra-fund transfers of \$1,500 or more posted by the Fiscal Officer have been approved for the year.

FURTHER, the Bath Township Board of Trustees authorizes any additional transactions necessary to ensure the fiscal stability of the township.

FURTHER, that this Resolution is for the purpose of ascertaining that the Board and citizens of the Township are aware of the details of the revenue and expenditures of money by the Township.

Mrs. Corbett seconded the motion, discussion and roll called.

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye**
Mr. Nelson, **Aye**

Resolution Adopted

DEPARTMENT HEADS AND ADMINISTRATOR
Administrator Vito F. Sinopoli

Mr. Sinopoli requested the Trustees consider Resolution 2019-34.

Mrs. Corbett presented the following Resolution and moved its adoption.

**RESOLUTION 2019-34
TO ADOPT TEMPORARY APPROPRIATIONS FOR 2020**

WHEREAS, the 2020 Bath Township Budget has been submitted to the Summit County Budget Commission; and,

WHEREAS, a Certificate of Available Resources was issued by the Summit County Budget Commission for 2020; and,

WHEREAS, the 2020 Temporary Appropriations are lower than the 2020 Certificate of Available Resources; and,

WHEREAS, the Certificate of Total Resources from all Sources Available of Expenditures and Balances, Ohio Revised Code Section 5705.32, will be prepared and submitted to the Summit County Budget Commission in January 2020; and,

WHEREAS, Permanent Appropriations will be submitted to the Summit County Budget Commission on or before April 1, 2020;

NOW THEREFORE BE IT RESOLVED, that the Temporary Appropriations are hereby adopted and attached to and made a part of these minutes; and

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FURTHER, that a copy of this Resolution, along with the Temporary Appropriations, be submitted to the Summit County Auditor and Summit County Budget Commission.

Resolution seconded by Mr. Nelson for discussion.

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye**
Mr. Nelson, **Aye**

Resolution Adopted

Mr. Sinopoli requested the Trustees consider Resolution 2019-35.

Mr. Nelson presented the following Resolution and moved its adoption.

**RESOLUTION 2019-35
A RESOLUTION OFFERING INSURANCE COVERAGE FOR FULL-TIME
EMPLOYEES AND TOWNSHIP ELECTED OFFICIALS**

WHEREAS, the Board of Township Trustees, pursuant to Ohio Revised Code 505.60 is empowered to procure or contract for group health insurance, life insurance, dental insurance, and employee assistance programs for the Township's full-time employees, the Township Fiscal Officer and the Board of Trustees;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees, by this Resolution, agrees to offer all its full-time employees, the fiscal officer and the board of trustees, group health insurance, life insurance, dental insurance, and employee assistance programs in 2020 pursuant to Ohio Revised Code 505.60.

Resolution seconded by Mrs. Corbett for discussion.

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye**
Mr. Nelson, **Aye**

Resolution Adopted

Mr. Sinopoli requested the Trustees consider Resolution 2019-36.

Mrs. Corbett introduced the following resolution and moved its adoption:

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**BATH TOWNSHIP RESOLUTION 2019-36
TO SELL TOWNSHIP PERSONAL PROPERTY**

WHEREAS, the Bath Township Board of Trustees has personal property of which it maintains a yearly inventory, and Township departments save and plan for the timely replacement of said property in a fiscally responsible way; and,

WHEREAS, the Board has determined and will determine from time to time that certain personal property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and,

WHEREAS, the Board desires to sell, auction, or in some way convey any personal property that may bring the Township funds; and,

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees authorizes the sale or conveyance of that personal property according to the specifications of the Ohio Revised Code §505.10:

FURTHER, that this authorization be prospectively applied for the entirety of the year 2020.

Mr. Nelson seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**

Mrs. Corbett, **Aye**

Mr. Nelson, **Aye**


Resolution Adopted


TRUSTEES James Nelson, Elaina Goodrich and Becky Corbett

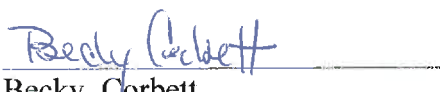
Mrs. Goodrich recognized and thanked the employees of Bath Township.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 4:47 p.m.


Elaina E. Goodrich, President
Bath Township Board of Trustees


James N. Nelson, Vice President
Bath Township Board of Trustees


Becky Corbett
Bath Township Board of Trustees

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Sharon A. Troike
Fiscal Officer

Date: December 16, 2019
Bath Township Board of Trustees

**RECORD OF PROCEEDINGS
REGULAR MEETING**

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