



Board of Trustees Meeting
7:00 p.m. Monday, March 4th, 2019
Please silence cell phones and electronics

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER Sharon Troike

1. Motion to approve the January 7, 2019 Regular meeting minutes (Goodrich and Corbett). **Approved**
2. Motion to approve the January 22, 2019 Regular meeting minutes (Goodrich, Nelson, with Corbett arriving after the meeting commenced). **Approved**
3. Motion to approve the February 4, 2019 Regular meeting minutes (Goodrich, Nelson, Corbett) **Approved**
4. Motion to approve the February 19, 2019 Regular meeting minutes (Goodrich and Corbett with Nelson arriving after the meeting commenced). **Approved**
5. Motion to approve requisitions and regular purchase orders 2019040403 through 2019040433 and payments totaling \$88,707.81. Roll call. **Approved**
6. Motion to approve intra-fund transfers in the amount of \$4,000. **Approved**
7. The Bath Township 2018 Fiscal Year Financial Statements have been completed and submitted to the Auditor of State's Office and are available for public inspection at the office of the Bath Township Fiscal Officer from 8 a.m. to 4 p.m. Monday through Friday. Please note, these are UNAUDITED financial reports.
8. Correspondence, Board, Commission, and Committee logs are available for public view.

DEPARTMENT HEADS AND ADMINISTRATOR

Police Chief Vito F. Sinopoli

Report / Recommendations

1. Motion to hire Stacie Houser for the position of Part-time Police officer with Bath Township subject to a one year probationary period and compliance with all rules and regulations. **Approved**
2. Motion to enter into an Agreement with the Village of Mogadore to purchase Stacie Houser's bulletproof vest, carrier, and accessories for \$325.87. The equipment was purchased through the Ohio Attorney General Law Enforcement Body Armor Program and we are agreeing to pay the unreimbursed portion to the Mogadore Police Department. **Approved**
3. Motion to accept the resignation of Nick Sanders, PT Communications Specialist effective 3/11/19. **Approved**
4. Motion to approve the annual contract with Signalscape for the FreezeFrame/StarWitness software license in the amount of \$1,310.00. **Approved**
5. Resolution 2019-06 Contract for Jail Services with Summit County. **Approved**

Fire Chief Walter Hower

Report / Recommendations

1. Recommendation to accept the resignation of Michael Humenik, Fulltime Firefighter/Paramedic, effective March 31, 2019. **Approved**
2. Recommendation to post internally for the hiring of a Full Time Firefighter/Paramedic following all procedures of the Township Organizational and the collective bargaining agreement of the IAFF Local

4130. Posting to be from March 5, 2019 until March 15, 2019 at 15:30. Applications will be accepted by the Fire Department Administrative Assistant. **Approved**

Service Director Caine Collins
Report / Recommendations

Park Director/Assistant Service Director Alan Garner
Report / Recommendations

1. Resolution 2019-07 NOPEC Event Sponsorship Grant. **Approved**
2. Recommendation to advertise and post for Service Department and Parks Seasonal Workers beginning on March 4th, 2019. Applications will be accepted until the positions are filled. **Approved**

Planning Director/ Zoning Inspector William Funk
Report / Recommendations

Administrator Vito F. Sinopoli
Report / Recommendations

1. Resolution 2019-01 Organizational Amendment 02. **Approved**

TRUSTEES Becky Corbett, Elaina Goodrich & James Nelson

1. The trustees are seeking qualified candidates to serve on the Appearance Review Committee. Appointments are for a period of 2 years for an alternate and 5 years for a full member. Those interested in serving should submit a letter of interest to the township planning director/zoning inspector.

COMMUNITY REPORT

FUTURE TRUSTEE MEETINGS AND EVENTS

March 4, 2019	Board of Trustees, TMR	7:00 PM
Thursday, March 14, 2019	Zoning Commission	7:00 PM
Monday, March 18, 2019	Water and Sewer District, TCR	6:00 PM
Tuesday, March 19, 2019	Board of Zoning Appeals, TMR	7:00 PM

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

BNP- Bath Nature Preserve

COMMUNITY EVENTS

Thursday, March 21, 2019	State of the Parks, BNP	7:00 PM
Sunday, March 31, 2019	Historic Trolley Tour	1:00-4:00 PM

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

If a citizen is called out of order twice, he or she will then be asked to leave.

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT

RECORD OF PROCEEDINGS

REGULAR MEETING

March 04

2019

The Bath Township Board of Trustees met in the Trustees' Meeting Room on March 4, 2019, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich, convened the meeting. Trustees present were Mrs. Becky Corbett, Mr. James Nelson and Mrs. Elaina Goodrich.

PLEDGE OF ALLEGIANCE

WELCOME

APPROVAL OF AGENDA

Mrs. Goodrich requested, and Mrs. Corbett moved approval of the agenda. Mr. Nelson seconded the motion; the motion passed.

FISCAL OFFICER Sharon Troike

The Fiscal Officer recommended, and Mrs. Corbett moved, to approve the January 7, 2019 Regular Meeting Minutes. Mrs. Goodrich seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mr. Nelson moved, to approve the January 22, 2019 Regular Meeting Minutes. Mrs. Goodrich seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mr. Nelson moved, to approve the February 4, 2019 Regular Meeting Minutes. Mrs. Goodrich seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mrs. Corbett moved, to approve the February 19, 2019 Regular Meeting Minutes. Mrs. Goodrich seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mr. Nelson moved, to approve requisitions and regular purchase orders 2019-04-0403 through 2019-04-0433, and payments totaling \$88,707.81. Mrs. Corbett seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer recommended, and Mrs. Corbett moved, to approve intra-fund transfers in the amount of \$4,000. Mr. Nelson seconded the motion; the motion passed.

The Fiscal Officer reported the Bath Township 2018 Fiscal Year Financial Statements have been completed and submitted to the Auditor of State's Office and are available for public inspection at the office of the Bath Township Fiscal Officer from 8 a.m. to 4 p.m. Monday through Friday. Please note, these are UNAUDITED financial reports.

The Fiscal Officer reported Correspondence, Board, Commission, and Committee log are available for public view.

RECORD OF PROCEEDINGS

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DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito F. Sinopoli

Report:

Training

- Detective Gabel attended Hazardous Materials Training January 17, 2019 with the Bath FD.
- Officer Mihalik attended the 4 day course on the Reid Technique of Investigative Interviewing and Advanced Interrogation Techniques workshop February 26 - March 1, 2019 in Cleveland.
- There were two separate trainings for the new Dispatch Telephone Recorder system; supervisors were trained on January 15, 2019 and dispatchers had training on January 22 and 24, 2019.

Other Highlights

- Detective Dan Lance received the February Top Cop Award from Sherri Bevan Walsh's office for the outstanding investigative work done by Det. Lance in regard to the Rebecca Sparrow case which resulted in successful prosecution.
- Detective Gabel and Officer Reilly were able to successfully track a stolen puppy from Pets Pajamas and return it unharmed on January 26th.

Community Engagement

- January 9th was Law Enforcement Appreciation Day and our department received a letter of appreciation from the staff at the Ghent Family Practice.
- Chief Sinopoli was asked to serve on a selection panel February 8, 2019 to judge RMS students and their projects which they presented to classmates and school administrators. The goal for the student presentations is to be awarded \$1000 which will be used towards the installation of a water bottle filling station.

Statistics

- All calls for service in January totaled 1,188. This total is a significant increase from last year in part because we have heightened community policing for commercial businesses, worship centers, and residential homes. In the month of January, this number represented 44% of our calls. The remainder of calls are consistent with our usual statistics; 132 traffic stops, 40 traffic accidents, 95 calls for traffic complaints/roadway issues, 3 OVI arrests, 4 calls for shoplifters, and 363 calls that require police presence.
- The month of February up to 2/26/19 included 1025 calls for service. Again, 43% of the calls were for community policing; 402 for commercial and worship centers; 38 for residential homes. This is a proactive use of department resources. Traffic stops totaled 152, 20 traffic accidents, and 87 calls for traffic/roadway complaints. There were 4 OVI arrests and 9 shoplifters. The remainder requiring police assistance is 258.

Recommendations:

Chief Sinopoli recommended, and **Mrs. Corbett moved, to hire Stacie Houser for the position of Part-time Police officer with Bath Township subject to a one year probationary period and compliance with all rules and regulations. Mr. Nelson seconded the motion; the motion passed.**

OATH OF OFFICE

Mrs. Goodrich administered the Oath of Office of Part Time Police Officer to Ms. Houser.

Recommendations continued:

Chief Sinopoli recommended, and **Mr. Nelson moved, to enter into an Agreement with the Village of Mogadore to purchase Stacie Houser's bulletproof vest, carrier, and accessories for \$325.87. The equipment was purchased through the**

**RECORD OF PROCEEDINGS
REGULAR MEETING**

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Ohio Attorney General Law Enforcement Body Armor Program and we are agreeing to pay the unreimbursed portion to the Mogadore Police Department. Mrs. Corbett seconded the motion; the motion passed.

Chief Sinopoli recommended, and Mr. Nelson moved, to accept the resignation of Nicholas Sanders, PT Communications Specialist, effective 3/11/19. Mrs. Corbett seconded the motion; the motion passed.

Chief Sinopoli recommended, and Mr. Nelson moved, to approve the annual contract with Signalscape for the FreezeFrame/StarWitness software license in the amount of \$1,310.00. Mrs. Corbett seconded the motion; the motion passed.

Chief Sinopoli requested the Trustees consider Resolution 2019-06.

Mrs. Corbett introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2019-06
Intergovernmental Agreement for Jail Services Between Bath Township and
Summit County**

WHEREAS, Summit County and Bath Township have negotiated an intergovernmental agreement to which the Township may use beds in the Summit County Jail to house Township Prisoners at a maximum of two prisoners per day charged with misdemeanor crimes; and,

WHEREAS, the township has agreed to pay the rate of \$123.55 per day per bed only during those days in which a Bath Township prisoner(s) is(are) housed at the Summit County Jail.

WHEREAS, the intergovernmental agreement will extend for a term beginning 1/1/19 through 12/31/23 at the rate of \$123.55 per day per bed only during those days in which a Bath Township Prisoner(s) is(are) housed in the jail for the first year and a rate increase not to exceed 2.5% for each of the subsequent years, with the ability to terminate the agreement with 30 days advance notice.

WHEREAS, the Bath Township Board of Trustees finds and determines, after reviewing all pertinent information, that it is necessary and in the best interest of Bath Township to authorize the Police Chief, Vito F. Sinopoli, to execute the aforementioned intergovernmental agreement with Summit County; and,

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the execution of an intergovernmental agreement with Summit County for providing beds to Bath Township prisoners.
2. That Police Chief, Vito F. Sinopoli, is hereby authorized and directed to execute the intergovernmental agreement.
3. That Bath Township has obligated the funds required to satisfactorily reimburse Summit County for prisoner beds only when a Bath Township prisoner is housed in the Summit County Jail, under the terms and conditions of the intergovernmental agreement.

RECORD OF PROCEEDINGS
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4. Pursuant to R.C. 5705.41(D)(1), the Township fiscal officer certifies the amount required under the continuing contract to be performed in whole or in part in an ensuing fiscal year, has been lawfully appropriated for such purpose and is in the treasury of an appropriate fund free from any previous encumbrances

Mr. Nelson seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mrs. Corbett, **Aye**
Mrs. Goodrich, **Aye** **Resolution Adopted**
Mr. Nelson, **Aye**

Fire Chief Walter Hower
JANUARY 2019 CALLS

Station #1	Fire-30	EMS -33	Total -63
Station #2	Fire-12	EMS -33	Total -45
Both Stations	Fire-04	EMS -15	Total -19
Totals	Fire-46	EMS -81	Total-127
Total Transports = 51			
Medical Calls =48			
Trauma Calls=9			
Environmental=1			
Behavioral=5			
Mutual Aid Given=16			
Mutual Aid Received=4			
Automatic Aid Given=9			
Automatic Aid Received=10			

JANUARY TRAINING:

SCBA Testing and Filling Procedures	1
General Driver Training	1
Circulatory System	2
Cardiovascular System	2
Protocol Revision/Update	1
EMS Practical Stations	2
Firefighting Safety	6
Firefighter Rescue Operations	1
Search and Rescue	1
General Fire Investigation	8.5
Hazmat Scenario Training	7
Monthly Shirt/Company Training	1
Structural Collapse Rescue	4.5
TOTAL HOURS	38

JANUARY INSPECTIONS

Re-Inspection	1
General	16
Fire Alarm	1
Sprinkler System	2
Day Care/Pre School	1
Permit	1
TOTAL INSPECTIONS	22

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JANUARY PUBLIC EDUCATION

Herberich Elementary School	12
Old Trail School	9
TOTAL HOURS	21

FEBRUARY 2019 CALLS

Station #1	Fire-32	EMS -54	Total -86
Station #2	Fire-11	EMS -34	Total -45
Both Stations	Fire-02	EMS -08	Total -10
Totals	Fire-45	EMS -96	Total -141

Total Transports =	69
Medical Calls =	62
Trauma Calls =	11
Environmental =	3
Behavioral =	4
Mutual Aid Given=	7
Mutual Aid Received=	4
Automatic Aid Given=	3
Automatic Aid Received=	3

FEBRUARY TRAINING:

Emergency Medical Services	1.5
Infectious Disease/Exposure	2
Sprinkler Systems	1
General Fire Prevention	8
Arson Methods and Motives	9.5
Hazmat EMS	8.5
Rope Rescue	4.5
Surface Ice Rescue	1
TOTAL HOURS	36

FEBRUARY INSPECTIONS:

Re-Inspection	4
Restaurant Inspection	5
General Inspection	20
Knox Box	2
Observe Fire Drill	1
Permit	1
Building Consultation	1
TOTAL INSPECTIONS	34

FEBRUARY PUBLIC EDUCATION:

Bath Elementary School	13.25
Herberich Elementary School	11.75
Old Trail School	3
TOTAL HOURS	28

Recommendations:

Chief Hower recommended, and Mr. Nelson moved, to accept the resignation of Michael Humenik, Fulltime Firefighter/Paramedic, effective March 31, 2019. Mrs. Corbett seconded the motion; the motion passed.

Chief Hower recommended, and Mr. Nelson moved, to post internally for the hiring of a Full Time Firefighter/Paramedic following all procedures of the Township Organizational and the collective bargaining agreement of the IAFF Local 4130. Posting to be from March 5, 2019 until March 15, 2019 at 15:30. Applications will be accepted by the Fire Department Administrative Assistant. Mrs. Corbett seconded the motion; the motion passed.

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Service Director Caine Collins

Reports:

Roads Report:

<u>Service Crew Monthly Report for</u>	<u>January</u>	<u>February</u>
• Resident Service Requests received:	35	25
• Resident Service Requests resolved:	29	10
• Township Service Requests received:	13	8
• Township Service Requests resolved:	5	6

<u>Snow & Ice Report</u>	<u>January</u>	<u>February</u>
• Regular hours spent:	419	227.50
• O.T. hours spent:	533.75	110
• Total hours spent:	952.75	337.50
• Approx. Salt tons used:	746	374

Miscellaneous:

- Vehicle/Plow Truck Maintenance and Repairs
- Shop Repairs, Building Repairs, and Grounds Maintenance
- Cemetery Maintenance
- Roadway Tree Removal
- Dead Animal Removal from Roadways
- Inventory Assistance
- Salted and Plowed Township Roadways
- Address Markers Installed
- Mailbox Repairs
- Sinkhole and Pothole Repairs

Cemetery Report:

- February: Moore's Chapel Cemetery – 2 full burials

Recommendations: None

Park Director Alan Garner

General Park Information:

- I would like to thank the Park Board and the University of Akron Field Station for hosting Chillin' on the Hill on February 17.
- Park personnel have been plowing and salting the parks as needed.
- Park personnel checked and inspected all trails.
- Park personnel performed routine playground maintenance on all playgrounds.
- Park personnel have been performing vehicle and equipment maintenance.

Bath Baseball Park:

- Meyer Design Inc., repaired a play panel structure on the playground.

Bath Community Park:

- ICR Electric Inc., completed the installation of lighting and receptacles for the Bicentennial Shelter.
- Park personnel made exterior repairs to the football concession stand.
- Park personnel made repairs to the underdrain outlets on the youth soccer field.

Bath Nature Preserve:

- Park personnel have been plowing the oil well roads and North Fork Trail as needed.
- Park personnel have been replacing damaged or weathered trail signs throughout the park.

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- Hartman Tree Service removed a pine tree along the North Fork Trail for safety reasons.

Recommendations:

Mr. Garner requested the Trustees consider Resolution 2019-07.

Mr. Nelson introduced the following resolution and moved its adoption:

RESOLUTION NO. 2019-07 TO APPLY FOR THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) EVENT SPONSORSHIP PROGRAM

WHEREAS, Bath Township of Summit County, Ohio is a member of the Northeast Ohio Public Energy Council and is eligible for a NOPEC Event Sponsorship Program; and,

WHEREAS, the Event Sponsorship Program has funding in the amount of \$750 available to support community events that are free and open to the public; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for community events;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the NOPEC Event Sponsorship Program.
2. That Park Director Alan Garner is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 677 and, if the grant is awarded, to amend the 2019 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mrs. Corbett seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**

Mr. Nelson, **Aye**

Mrs. Corbett, **Aye**

Resolution Adopted

Mr. Garner recommended and **Mrs. Corbett moved, to advertise and post for Service Department and Parks Seasonal Workers beginning on March 4th, 2019. Applications will be accepted until the positions are filled. Mr. Nelson seconded the motion; the motion passed.**

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Zoning Inspector/Administrator and Solid Waste Coordinator William Funk

Report:

Permits

During the months 15 zoning permits were issued in the following categories:

- New Residential Dwelling 2
- Residential Addition 2
- Accessory Structure 2
- Swimming Pool 2
- Sign 2
- Subdivision 2
- New Commercial Building 1

Zoning Commission

January 10, 2019 Zoning Commission Work Session:

- The Commission discussed medical marijuana and reviewed proposed language. The language was drafted to follow the medical marijuana resolution passed by the Board of Trustees. The Commission approved the text amendment application and the draft was forwarded to Summit County Planning Commission for review.

Appearance Review Commission

January 7, 2019, the Appearance Review Commission reviewed the following cases:

- ARC 19-01, Nate Milstein of ES Sign Group for Wally Waffle, recommended to approve the proposed new wall sign for Wally Waffle at 3977 Medina Rd., located in the B-2.
- ARC 19-02, Jim Bond of National Illumination & Sign for Speedway, recommended to approve the proposed changes to the existing monument signs for Speedway at 9 N. Cleveland Massillon Rd., located in the B-1.
- ARC 19-03, Bath Township, recommended to approve the proposed new wall sign for the Observatory at the Bath Nature Preserve, located in the R-2.

Board of Zoning Appeals

January 15, 2019, the Board of Zoning Appeals heard the following cases:

- BZA 19-01, Andrew Hostetler of Paradise Energy Solutions, approved a conditional use and a variance request for a ground mounted solar panels that exceed the permitted area at 4683 W. Bath Rd., located in the R-2.

Solid Waste

- New Customers 27
- Canceled Customers 29
- Suspended Customers 25 (2 Quarters Past Due)
- Vacation Customers 56 (30 Days or More)
- Total Customers 3,271 (215 Garage Door Customers)

Bath Township utilizes GPS Insight to track our trash trucks.

Online bill payments for Solid Waste are available through Bath Township’s Website on the Solid Waste Page.

Simple Recycling collected 2,961 lbs. of textile recycling products in the month of January.

Miscellaneous

- On February 14th the Annual All Boards Meeting was held for the Township’s Zoning Boards at Mustard Seed.

Recommendations: None

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Township Administrator Vito Sinopoli

Report:

- Mrs. Troike, Mr. Nelson and Mr. Sinopoli attended the Ohio Township Association Conference on January 30, 2019 through Feb. 1, 2019. The conference provides useful information on a variety of township topics, including pertinent legislation being considered for adoption. Subject matter experts present on topics, including public records training, township zoning and other related subject areas.
- High winds came through the township on February 25th bringing down trees and wires throughout the area. Several hundred residents were without power most of the day, but First Energy crews worked quickly to restore power as soon as possible. By 2/28/19 at 0600 hrs., 2 homes remained without power. The township kept on stand-by a warming center at Fire Station II and contacted Revere High School for other ancillary assistance, like use of locker rooms for residents to shower.
- Historic Marker dedication is tentatively scheduled for April 7, 2019 at the Historic Town Hall.
- Due to popular demand, the Historic Trolley Tour is scheduled again for March 31, 2019. The event will run from 1:00 p.m. to 4:00 p.m. and will take visitors on a tour of historic sites throughout the township.
- Township Administration continues to work with SSI to implement the VIP software process for the township's payroll, budget and accounting software. Implementation is expected to take approximately 6-7 months to complete
- Project Pride- 4/27/19 from 9:00 a.m. – 12:00 p.m. Ms. Dana Singer is stepping aside from coordinating Project Pride this year. The township administrator is coordinating PD, Fire, Service and County crews to assist on the day of the event. Rumpke is donating a 30 cu.yd. dumpster which will be parked at Bath Elementary School and Lowe's has agreed to donate trash bags and latex gloves. The township administrator is working with Mr. Doug Faris, Revere High School AP, to appoint a student liaison and parent volunteer to assist with student service hour tracking. However, assistance is needed for clean- up and coordination of volunteer groups on the day of the event. Anyone interested in assisting with Project Pride should contact township administration.
- Organics Recycling. Saturday hours are now available at the Township Service Facility at 3897 Ira Rd. to drop off organics for recycling. Branches and leaves can be deposited in the Nick's Landscaping dumpster at the north end of the property. Grass clippings and trash are not approved items for the dumpster.
- Due to a recent independent analysis from consulting engineering firms, a load limit needs to be posted on the following bridges in Bath Township:
 - 1) Yellow Creek Road over Yellow Creek (BAT – 033 – 0026) just west of Revere Road
 - 2) Bath Road over North Fork (BAT- 048 – 0273) just east of Cleveland Massillon Road
 - 3) Granger Road over Yellow Creek (BAT – 079 – 0203) east side of the Shaw Road intersection
 - 4) Granger Road over Yellow Creek (BAT – 079 – 0221) just east of Bridge BAT-079-0203
 - 5) Granger Road over North Fork (BAT – 079 – 0283) west side of the Wye Road intersection

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School buses may continue to use these facilities as the weight of a fully loaded school bus does exceed the new load limit postings. Bob Hochevar, PE, Summit County's Bridge Engineer- 330-643-8453.

- Township legal counsel is reviewing bids submitted for the township property at 1070 Ghent Rd. and will report to the trustees in the upcoming weeks.

Recommendations:

Mr. Sinopoli requested the Trustees consider Resolution 2019-01, Amendment 02.

Mrs. Goodrich introduced the following resolution and moved its adoption:

BATH TOWNSHIP RESOLUTION 2019-01 AMENDMENT 02
TO AMEND THE 2019 JOB DESCRIPTION MANUAL

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2019 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2019; and,

WHEREAS, after review the trustees have decided to revise and update the 2019 Job Description Manual for the Full Time Firefighter/Paramedic position.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2019 Job Description Manual to include the updated information.

Mrs. Corbett seconded the amendment.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**

Mr. Nelson, **Aye**

Mrs. Corbett, **Aye**

Resolution Adopted

BUSINESS FROM THE BOARD

Trustees Elaina Goodrich, Becky Corbett and James Nelson

- The trustees are seeking qualified candidates to serve on the Appearance Review Committee. Appointments are for a period of 2 years for an alternate and 5 years for a full member. Those interested in serving should submit a letter of interest to the township planning director/zoning inspector.

FUTURE TRUSTEE MEETINGS AND EVENTS

March 4, 2019	Board of Trustees, TMR	7:00 PM
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REGULAR MEETING

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TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

BNP- Bath Nature Preserve

COMMUNITY EVENTS

Thursday, March 21, 2019

State of the Parks, BNP

7:00 PM

Sunday, March 31, 2019

Historic Trolley Tour

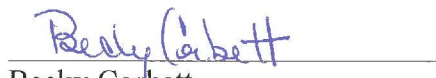
1:00-4:00 PM

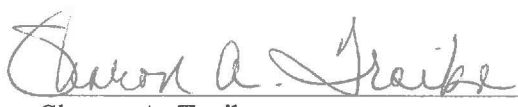
ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:56 p.m.


Elaina Goodrich, President
Bath Township Board of Trustees


James Nelson, Vice President
Bath Township Board of Trustees


Becky Corbett
Bath Township Board of Trustees


Sharon A. Troike
Fiscal Officer

Date: March 4, 2019
Bath Township Board of Trustees

REGULAR MEETING

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**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

Dates:

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
2/25/19	Nick Sanders	Letter of Resignation from PT Dispatch.	Chief Sinopoli
2/27/19	Mike Humenik	Letter of Resignation from FT Fire	Chief Hower
2/26/19	Tom Rutledge, CEO Spectrum	Letter regarding Spectrum Smart Cities Program	Fiscal Officer Troike
2/25/19	Dave Koontz, Summit County Engineer's Office	Notice of vegetation mitigation in assessed subdivisions by Davey Resource Group- SWMF (Storm Water Management Facilities)	Bath Township Trustees

BOARD, COMMISSION, AND COMMITTEE LOG

RECEIVED FROM

AT Check Report By Check No

AS OF: 03/01/2019

STARTING CHECK NO:0000056253

ENDING CHECK NO:0000056298

STARTING DATE :

ENDING DATE : 12/31/9999

0001

TRUSTEES PRIMARY ACCOUNT

NUMBER	DATE	VENDOR NUMBER AND NAME	AMOUNT	STATUS	BATCH CASHED DATE	
* 0000056253	03/04/2019	00883	ACCURATE INVESTIGATIVE SE	155.00	OUTSTANDING	0153
0000056254	03/04/2019	02947	AETNA SENIOR SUPPLEMENTAL	97.82	OUTSTANDING	0153
0000056255	03/04/2019	00993	AKRON PUBLIC UTILITIES BU	304.99	OUTSTANDING	0153
0000056256	03/04/2019	01944	AKRON TRACTOR & EQUIPMENT	105.75	OUTSTANDING	0153
0000056257	03/04/2019	01551	AKRON UNIFORMS	54.98	OUTSTANDING	0153
0000056258	03/04/2019	02920	AMAZON CAPITAL SERVICES	309.86	OUTSTANDING	0153
0000056259	03/04/2019	02970	ANTOINETTE M LACK	168.37	OUTSTANDING	0153
0000056260	03/04/2019	02903	CDW-G	378.24	OUTSTANDING	0153
0000056261	03/04/2019	00745	CUYAHOGA LANDMARK INC	7539.67	OUTSTANDING	0153
0000056262	03/04/2019	01332	FAIRLAWN AREA CHAMBER COM	140.00	OUTSTANDING	0153
0000056263	03/04/2019	01419	FIRST DATA	1131.33	OUTSTANDING	0153
0000056264	03/04/2019	00525	FRONTIER	360.94	OUTSTANDING	0153
0000056265	03/04/2019	00236	GALLS INC	574.95	OUTSTANDING	0153
0000056266	03/04/2019	01148	GC MEDICAL EQUIPMENT INC	269.76	OUTSTANDING	0153
0000056267	03/04/2019	01972	GRAPHIC ACCENTS INC	465.00	OUTSTANDING	0153
0000056268	03/04/2019	01803	GUTH LABORATORY	32.09	OUTSTANDING	0153
0000056269	03/04/2019	02204	HOME DEPOT	261.90	OUTSTANDING	0153
0000056270	03/04/2019	02753	HUMANA	5024.98	OUTSTANDING	0153
0000056271	03/04/2019	00262	JANI KING COMMERCIAL	100.00	OUTSTANDING	0153
0000056272	03/04/2019	00508	KAREN BERES	15.66	OUTSTANDING	0153
0000056273	03/04/2019	02932	KLEEM INC	585.82	OUTSTANDING	0153
0000056274	03/04/2019	00101	LEVINSONS UNIFORMS	607.93	OUTSTANDING	0153
0000056275	03/04/2019	02308	LIFE-FORCE MGMT INC	198.71	OUTSTANDING	0153
0000056276	03/04/2019	00019	LINIFORM SERVICES	252.20	OUTSTANDING	0153
0000056277	03/04/2019	01806	LOWES COMPANIES	693.38	OUTSTANDING	0153
0000056278	03/04/2019	01651	MEDICAL MUTUAL OF OHIO	59415.62	OUTSTANDING	0153
0000056279	03/04/2019	01163	MEDPRO DISPOSAL	89.04	OUTSTANDING	0153
0000056280	03/04/2019	00307	MERRICK ENTERPRISES	14.42	OUTSTANDING	0153
0000056281	03/04/2019	00111	MONTROSE FORD	42.20	OUTSTANDING	0153
0000056282	03/04/2019	02969	MOURAD FAMILY REVOC LIVIN	97.08	OUTSTANDING	0153
0000056283	03/04/2019	02561	OFFICE DEPOT	39.89	OUTSTANDING	0153
0000056284	03/04/2019	00015	OHIO EDISON	752.28	OUTSTANDING	0153
0000056285	03/04/2019	01339	ORLO AUTO PARTS INC	334.98	OUTSTANDING	0153
0000056286	03/04/2019	00050	OTIS ELEVATOR COMPANY	1166.64	OUTSTANDING	0153
0000056287	03/04/2019	01630	SENSIBLE PRODUCTS INC	1196.00	OUTSTANDING	0153
0000056288	03/04/2019	01975	STAPLES BUSINESS ADVANTAG	239.31	OUTSTANDING	0153
0000056289	03/04/2019	02348	SUMMIT PAINT CENTERS INC	55.35	OUTSTANDING	0153
0000056290	03/04/2019	01496	SUSAN BARTLETT	64.46	OUTSTANDING	0153
0000056291	03/04/2019	01974	TERRY LUMBER	302.20	OUTSTANDING	0153
0000056292	03/04/2019	02413	TIME WARNER CABLE	464.75	OUTSTANDING	0153
0000056293	03/04/2019	OHIO	TREASURER STATE OF OHIO	150.00	OUTSTANDING	0153
0000056294	03/04/2019	01073	VEDDA PRINTING	1342.31	OUTSTANDING	0153
0000056295	03/04/2019	00523	VERIZON WIRELESS	1511.93	OUTSTANDING	0153
0000056296	03/04/2019	00967	WHEATLEY ROAD AUTO SERVIC	716.29	OUTSTANDING	0153
0000056297	03/04/2019	02229	WITMER ASSOC INC (AKA FIR	519.98	OUTSTANDING	0153
0000056298	03/04/2019	01103	ZOLL MEDICAL CORP	363.75	OUTSTANDING	0153
TOTAL REPORT FOR		0001	TRUSTEES PRIMARY ACCOUNT	88707.81		

* End of Report: Bath Township *

Encumbrance Report by PO Num

AS OF: 02/28/2019

STARTING PO NUM : 2019040403

ENDING PO NUM : 2020

STARTING ACCOUNT:

ENDING ACCOUNT: zzzzzzzzzz

STARTING YEAR :

ENDING YEAR : 2019

PO NUMBER	ACCOUNT	LT ST ENC DATE	ENC. BAL	PO AMT	PAID	ERR
2019040403-001	2019 101-20-111-5-5-7320 CALCULATOR FOR FISCAL OFFICER C	R 02/20/19	39.89	39.89	39.89	*
TOTAL	2019040403 OFFICE DEPOT		39.89	39.89	39.89	
2019040404-001	2019 101-20-112-5-5-7220 REPAIRS-JAIL ELECTRIC LOCK SYSC	O 02/20/19	2000.00	2000.00	.00	
TOTAL	2019040404 NORTHWESTERN OHIO SECURITY SYSTEMS INC		2000.00	2000.00	.00	
2019040405-001	2019 101-13-112-5-4-2620 CABLE BOXES-FITNESS ROOM (2)	C O 02/20/19	75.00	75.00	21.91	*
2019040405-002	2019 209-14-210-5-4-2620 CABLE BOXES-POLICE DEPT (2)	C O 02/20/19	75.00	75.00	21.92	*
2019040405-003	2019 204-15-340-5-4-2620 CABLE BOXES-ROAD DEPT (2)	C O 02/20/19	75.00	75.00	21.92	*
TOTAL	2019040405 TIME WARNER CABLE		225.00	225.00	65.75	
2019040406-001	2019 280-20-220-5-5-7130 EMER DECONTAMINATION MONITOR	C O 02/20/19	1000.00	1000.00	.00	
TOTAL	2019040406 ZOLL MEDICAL CORP		1000.00	1000.00	.00	
2019040407-001	2019 280-14-220-5-3-2020 1ST QTR EMS BILLING	C O 02/20/19	400.00	400.00	27.43	*
TOTAL	2019040407 LIFE-FORCE MGMT INC		400.00	400.00	27.43	
2019040408-001	2019 210-14-221-5-7-2070 ADD TO PO 2019040049	C R 02/20/19	8.48	8.48	8.48	*
TOTAL	2019040408 MEDPRO DISPOSAL		8.48	8.48	8.48	
2019040409-001	2019 101-13-111-5-7-6020 PROJECT PRIDE AD	C O 02/25/19	400.00	400.00	.00	
TOTAL	2019040409 SCRIP TYPE PUBLISHING		400.00	400.00	.00	
2019040410-001	2019 280-14-220-5-7-9000 EMS REFUND-DOS 11/20/18	C R 02/25/19	84.26	84.26	84.26	*
TOTAL	2019040410 ANTOINETTE M LACK		84.26	84.26	84.26	
2019040411-001	2019 280-14-220-5-7-9000 EMS REFUND-DOS 12/17/18	C R 02/25/19	84.11	84.11	84.11	*
TOTAL	2019040411 ANTOINETTE M LACK		84.11	84.11	84.11	
2019040412-001	2019 280-14-220-5-7-9000 EMS REFUND-DOS 2/24/18	C R 02/25/19	97.08	97.08	97.08	*
TOTAL	2019040412 MOURAD FAMILY REVOC LIVING TRUST		97.08	97.08	97.08	
2019040413-001	2019 280-14-220-5-7-9000 EMS REFUND-DOS 11/16/18	C R 02/25/19	97.82	97.82	97.82	*
TOTAL	2019040413 AETNA SENIOR SUPPLEMENTAL INS		97.82	97.82	97.82	
2019040414-001	2019 280-14-220-5-4-3410 DEPARTMENT T-SHIRTS	C O 02/25/19	1500.00	1500.00	.00	
TOTAL	2019040414 ACTION SPORTS APPAREL		1500.00	1500.00	.00	
2019040415-001	2019 212-18-510-5-3-2020 2019 PLAYGROUND INSPECTIONS	C O 02/25/19	600.00	600.00	.00	
TOTAL	2019040415 MEYER DESIGN		600.00	600.00	.00	
2019040416-001	2019 212-20-510-5-5-7130 ROTARY MOWER&POST HOLE DIGGER	C O 02/25/19	2990.00	2990.00	.00	
TOTAL	2019040416 AKRON TRACTOR & EQUIPMENT		2990.00	2990.00	.00	
2019040417-001	2019 101-20-410-5-5-2840 FENCE FOR BATH CENTER CEMETERYC	O 02/25/19	6851.00	6851.00	.00	
TOTAL	2019040417 FISHER FENCE INC		6851.00	6851.00	.00	
2019040418-001	2019 101-13-112-5-3-2020 GENERATOR SERVICES	C O 02/25/19	6000.00	6000.00	.00	

Encumbrance Report by PO Num

AS OF: 02/28/2019

STARTING PO NUM : 2019040403

ENDING PO NUM : 2020

STARTING ACCOUNT:

ENDING ACCOUNT: zzzzzzzzzz

STARTING YEAR :

ENDING YEAR : 2019

PO NUMBER	ACCOUNT	LT ST ENC DATE	ENC. BAL	PO AMT	PAID	ERR
TOTAL	2019040418 GENERATOR SYSTEMS LLC		6000.00	6000.00		.00
2019040419-001	2019 101-13-112-5-4-2320 ELECTRICAL SERVICES	C O 02/25/19	2500.00	2500.00		.00
TOTAL	2019040419 J W DIDADO ELECTRIC INC		2500.00	2500.00		.00
2019040420-001	2019 204-15-340-5-3-2040 RADIO SERVICES	C O 02/25/19	1000.00	1000.00		.00
TOTAL	2019040420 B & C COMMUNICATIONS INC		1000.00	1000.00		.00
2019040421-001	2019 204-15-340-5-7-4210 NOTARY PUBLIC TR#19-RD-06	C O 02/25/19	47.00	47.00		.00
TOTAL	2019040421 HUNTINGTON NATIONAL BANK-MASTERCARD		47.00	47.00		.00
2019040422-001	2019 101-13-111-5-7-4210 2019 TASC DINNER	C O 02/28/19	124.00	124.00		.00
TOTAL	2019040422 TOWNSHIP ASSOC OF SUMMIT CO		124.00	124.00		.00
2019040423-001	2019 280-14-220-5-4-3060 REPLACEMENT COT STRAPS	C O 02/28/19	600.00	600.00		.00
TOTAL	2019040423 STRYKER MEDICAL		600.00	600.00		.00
2019040424-001	2019 210-20-220-5-5-7130 2-WELDED STEEL FLOOR CABINET	C O 02/28/19	900.00	900.00		.00
TOTAL	2019040424 HOME DEPOT		900.00	900.00		.00
2019040425-001	2019 210-20-220-5-5-7130 ICE RESCUE KIT	C O 02/28/19	4000.00	4000.00		.00
TOTAL	2019040425 MARSARS WATER RESCUE SYSTEMS INC		4000.00	4000.00		.00
2019040426-001	2019 210-14-220-5-7-4210 NATL ASSOC FIRE INVEST G KUZASC	O 02/28/19	65.00	65.00		.00
TOTAL	2019040426 HUNTINGTON NATIONAL BANK-MASTERCARD		65.00	65.00		.00
2019040427-001	2019 210-14-220-5-7-2070 TURNOUT GEAR TRACKING SOFTWARE	O 02/28/19	1800.00	1800.00		.00
TOTAL	2019040427 PPE SOFTWARE		1800.00	1800.00		.00
2019040428-001	2019 210-14-220-5-7-4210 NAFI ANNUAL DUES RODRIGUEZ	C O 02/28/19	55.00	55.00		.00
TOTAL	2019040428 HUNTINGTON NATIONAL BANK-MASTERCARD		55.00	55.00		.00
2019040429-001	2019 210-14-220-5-2-1550 ASSESSMENT VOLUNTEER FF FUND	C O 02/28/19	150.00	150.00		.00
TOTAL	2019040429 TREASURER STATE OF OHIO		150.00	150.00		.00
2019040430-001	2019 209-14-210-5-4-3610 SUPPLIES FOR PROPERTY ROOM	C O 02/28/19	417.91	417.91		.00
TOTAL	2019040430 HUNTINGTON NATIONAL BANK-MASTERCARD		417.91	417.91		.00
2019040431-001	2019 204-15-340-5-7-6020 RDS APWA RENEWAL FEE	C O 02/28/19	217.00	217.00		.00
TOTAL	2019040431 AMERICAN PUBLIC WORKS ASSOC		217.00	217.00		.00
2019040432-001	2019 204-15-340-5-7-4210 PESTICIDE TRAINING MATERIALS	C O 02/28/19	35.00	35.00		.00
2019040432-002	2019 212-18-510-5-4-3910 PESTICIDE TRAINING MATERIALS	C O 02/28/19	35.00	35.00		.00
TOTAL	2019040432 HUNTINGTON NATIONAL BANK-MASTERCARD		70.00	70.00		.00
2019040433-001	2019 101-13-112-5-4-2320 ELECTRICAL UPDATES	C O 02/28/19	2000.00	2000.00		.00

Encumbrance Report by PO Num

AS OF: 02/28/2019

STARTING PO NUM : 2019040403
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ENDING PO NUM : 2020
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ENDING YEAR : 2019

PO NUMBER	ACCOUNT	LT ST ENC DATE	ENC. BAL	PO AMT	PAID	ERR
TOTAL	2019040433 J W DIDADO ELECTRIC INC		2000.00	2000.00		.00
TOTAL REPORT			36323.55	36323.55		504.82

* End of Report: Bath Township *