

Administration Year End Report

2/21/23

- Develop budgets for temporary, permanent and annual appropriations measures.
- Effectively manage township resources.
- Competitively bid construction projects and utilize state term bid pricing for vehicles and equipment.

- Rising costs of healthcare continue to impact employers throughout the country.
- 20% premium increase proposed for the 2023 renewal.
- Working with a health broker, structured a plan design through use of an HRA. Anticipated premium increase for 2023 as compared to 2022 is 3.33% on the base plan.

- Work closely with representatives from three separate labor unions representing many township employees.
- FOP- Fraternal Order of Police

- Attended the Introduction to Drone Operations program through Tri-C and passed the Commercial Drone Pilot Part 107 test through the FAA.

- Developed a detailed Request for Proposals for a potential renovation of the residential structure.
- 4 architectural firms interviewed
- Continue to evaluate the feasibility of the project.

- State Capital Grant- \$120,000 for the North Fork Preserve
- Bath Community Fund - \$2,500 for the purchase of a drone
- Bath Community Fund \$1,500 for the purchase of an event tent

- Attract and retain the highest quality employees and build a team of employees focused on Bath Township's mission to constantly and continuously improve both as an organization and as individual employees.
- Provide and promote a positive work environment. Require personal and professional accountability from all administrative staff members.
- Respond to resident concerns in a timely and professional manner.
- Work closely with the various local government support agencies, as well as neighboring communities to build strong partnerships.

- Work with the Summit County Engineer's Office to ensure timeline compliance with Montrose sidewalk project phase II.
- Administer state capital grant funds for the North Fork Preserve of Bath property and examine ways to improve public access to the site.
- Actively seek grant opportunities for new projects in the township.
- Coordinate with Thrasher Group and Summit County regarding the broadband 125 mile fiber loop to extend throughout Summit County.

- Onboard a new executive assistant in Administration.
- Provide training opportunities in fraud detection and prevention, as well as professional development for all township employees.